

City Council Minutes
February 9, 2026
6:00 PM
Council Chambers

1. Call to Order

Mr. Echols offered an invocation before the meeting was called to order.

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor Pro Tem Doug Capps. Council members present: Mayor Pro-Tem Doug Capps and Council members: Brandon Frost, Shannon Hayes, Dusty Allison, and Sylvester Echols. Also present: City Manager Jessica Leavins, City Clerk Natasha Peacock, City Attorney Jonathan Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Echols.

3. Open Policy Making and Legislative Session

Mayor Pro Tem Capps declared a quorum was present with Mr. Frost and Mayor Whitten not in attendance.

4. Approve Agenda

Mayor Pro Tem Capps called for action to approve the Agenda.

Motion by Council member Echols and seconded by Council member Hayes to approve the agenda, as presented.

Roll Call: Ayes: Shannon Hayes, Sylvester Echols, Dusty Allison. All ayes. Motion carried.

5. Presentations and Reports

6. Consent Agenda

Mayor Pro Tem Capps called for action to approve the Consent Agenda.

Motion by Council member Allison and seconded by Council member Hayes to approve the Consent Agenda, as presented.

Roll Call: Ayes: Shannon Hayes, Sylvester Echols, Dusty Allison. All ayes. Motion carried.

6.1. RFP 26-11-13 PMO RC Track Cover- Proposal Award

6.2. Approval of the minutes from the January 12, 2026, Regular City Council meeting.

7. Public Hearings / Ordinances on Second Reading

7.1. Ordinance 2017 Okaloosa Gas Franchise Agreement

Mr. Holloway the City Attorney informed Council of pertinent information pertaining to Ordinance 2017. He stated that Ordinance 1586 was adopted on August 10, 2015, creating and authorizing a natural gas utility franchise within the City, through which Okaloosa Gas District obtained the right to provide natural gas to customers within the City. Since the initial creation of the franchise, the City and Okaloosa Gas District determined that certain provisions of the franchise should be amended. These changes serve to conform and modernize the franchise terms to industry practices and municipal needs. Additionally, the ordinance serves to extend the term of the franchise for an

additional 10 years, beginning on March 1 2026. He then asked the City Clerk to read Ordinance 2017 by title.

City Clerk Natasha Peacock read Ordinance 2017 by title:

ORDINANCE: 2017

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, RELATING TO A NATURAL GAS UTILITY FRANCHISE TO THE OKALOOSA GAS DISTRICT, CREATED UNDER THE LAWS OF THE STATE OF FLORIDA; PROVIDING FOR THE RIGHT, AUTHORITY, EASEMENT AND PRIVILEGE TO INSTALL, OPERATE AND MAINTAIN A NATURAL GAS MANUFACTURING PLANT OR PLANTS, NATURAL GAS TRANSMISSION AND DISTRIBUTION SYSTEM AND SUCH OTHER NECESSARY FACILITIES FOR THE PURPOSE OF PROVIDING NATURAL GAS SERVICES TO ALL CLASSES OF CUSTOMERS WITHIN THE CITY OF CRESTVIEW, FLORIDA; PROVIDING FOR PROVISIONS UPON TERMINATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Pro Tem Capps called for action to approve Ordinance 2017 on Second Reading and to send for signatures.

Motion by Council member Hayes and seconded by Council member Allison to approve Ordinance 2017 on Second Reading and to send for signatures.

Roll Call: Ayes: Shannon Hayes, Sylvester Echols, Dusty Allison. All ayes. Motion carried.

8. Ordinances on First Reading

8.1. Ordinance 2018 Certified Recovery Residences

City Planner Dawn Barnes stated that last year, Florida Statutes Section 397.487 was amended to require municipalities to adopt an ordinance establishing procedures for the review and approval of certified recovery residences within their jurisdictions. The amendments to Statute include requirements for the ordinance to include a process for requesting reasonable accommodations from any local land use regulation that serves to prohibit the establishment of a certified recovery residence. It requires a written application process, a date-stamp of the application upon receipt, and dictates the timelines and conditions related to review and approval of the application.

Ms. Barnes then asked the City Clerk to read Ordinance 2018 by title.

City Clerk Natasha Peacock then read Ordinance 2018 by title:

ORDINANCE 2018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESTVIEW, FLORIDA; CREATING SECTION 7.05.09 OF THE LAND DEVELOPMENT CODE TO UPDATE PROCEDURES FOR THE REVIEW AND APPROVAL OF CERTIFIED RECOVERY RESIDENCE REQUESTS TO COMPLY WITH FLORIDA STATUTES; PROVIDING FOR AUTHORITY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Capps called for action to approve Ordinance 2018 on First Reading and move to Second Reading.

Motion by Council member Allison and seconded by Council member Hayes to approve Ordinance 2018 on First Reading and move to Second Reading.

Roll Call: Ayes: Shannon Hayes, Sylvester Echols, Dusty Allison. All ayes. Motion carried.

9. Resolutions

10. Action Items

CPTA-P0536 Grant - Economic Development Plan

10.1.

Strategic Initiatives Director (SID) Nicholas Schwendt informed the council that last year, the City made an application for a grant through Florida Commerce to develop a Strategic Economic and Development Plan. The plan, as proposed, will assess the workforce, land-use assets, and branding, with clear goals and implementation steps, to position the City to facilitate sustainable growth, enhanced competitiveness, and long-term resilience. The scope of work is more specifically defined to include a kick-off meeting, an economic assessment, engagement with relevant stakeholders, a marketing review and report of recommendations, and a strategic plan/action plan to support the achievement of identified objectives. To proceed in this process, the agreement must be approved by the City Council before execution.

Mayor Pro Tem Capps called for action to approve the agreement and direct staff to execute as necessary.

Motion by Council member Allison and seconded by Council member Hayes to approve the CPTA-P0536 Grant agreement and direct staff to execute as necessary.

Roll Call: Ayes: Shannon Hayes, Sylvester Echols, Dusty Allison. All ayes. Motion carried.

11. City Clerk Report

12. City Manager Report

12.1. City Manager Updates

City Manager Jessica Leavins informed the Council that there is a road to name. That road, as she presented on the screen, is a small stretch between Enzor Road and Arena Road. Staff has worked diligently with the County to create some suggestions but we would like to get a consensus from the Council on that name. The options are Valor Way, Honor Way or Courage Way.

Council ensued in a brief discussion of why the name had to change.

Ms. Leavins informed Council that this was a request from the 911 system for concerns of Public Safety.

The council reached a consensus on the name of Valor Way.

The City Manager moved to her next item, which dealt with a bird sanctuary. The city has an ordinance that allows the council and mayor to designate certain areas of the city as bird sanctuaries. Ms. Leavins requested that the Council designate the McMahon Environmental Center as the local bird sanctuary. There are no additional rules or regulations with that, except for adding signage to that area.

Mayor Pro Tem Capps asked for action by the Council to designate the McMahon Environmental Center as a bird sanctuary.

Motion by Council member Hayes and seconded by Council member Echols to designate the McMahon Environmental Center as a bird sanctuary.

Roll Call: Ayes: Shannon Hayes, Sylvester Echols, Dusty Allison. All ayes. Motion carried.

Ms. Leavins then updated the Council that school-speed zone cameras are being installed this week. Initial warning signs have been posted, with the actual cameras being installed on Wednesday. There is a 30-day grace period, and once the cameras have been calibrated, they will then go live to issue violations. The City Manager then informed Council that their attendance will be required at the next CRA (Crestview Redevelopment Agency) meeting because there will be an update concerning the speakers installed on Main Street.

She then asked if the Council had any questions or concerns.

Mr. Hayes asked for a briefing concerning the downtown learning center.

Ms. Leavins then stated that last year the city entered into a lease for a facility on Main Street adjacent to Desi's building. But upon further review, there was some significant structural damage. The city has been working with a contractor, engineers, and the property owner to address and fix those issues so that we can have a safe facility. During the CRA meeting that was before this council meeting, this project was approved by that board.

13. Comments from the Mayor and Council

Council member Allison wanted to remind the public that the Mardi Gras parade has been rescheduled for March 7th.

Councilmember Hayes thanked everyone for coming.

Mayor Pro Tem Capps informed the public of the upcoming Unity Walk at the end of February, then he mentioned the groundbreaking ceremony at the north Neighborhood Wal-Mart. Mayor Pro Tem Capps noted that one of the developers informed him how professional the staff at the city was, and it was enjoyable.

14. Comments from the Audience

The Mayor Pro Tem Capps asked for any comments from the public.

Mr. Mike Montebiano, 650 Territory Lane, suggested extending the name of Valor Way.

Ms Sara Searfoss, 6260 Old Bethel Road, informed the public that certain agencies are looking for donations that can be brought to the next meeting. She then spoke about different events that are happening around the city. Ms. Searfoss then invited all elected officials to a town meeting.

15. Adjournment

Mayor Pro Tem Capps adjourned the meeting at 6:31 p.m

Minutes approved this 27th day of April, 2026.



JB Whitten

Mayor



Natasha S Peacock

City Clerk CMC

Proper Notice having been duly given