

Community Development Agency Minutes
February 10, 2025
5:00 p.m.
Council Chambers

1. Call to Order

The regular meeting of the Crestview CRA was called to order at 5:00 p.m. by Chair Sherri Cox. Members present: Doug Capps, Shannon Hayes, Dusty Allison, and Traci Medlock. Also, present were City Manager Tim Bolduc, Deputy City Manager Jessica Leavins, Deputy City Clerk Natasha Peacock, CRA Director, City Attorney Jonathan Holloway and staff members. Emily Daley was excused.

2. Pledge of Allegiance

City Manager, Mr. Bolduc, led the Pledge of Allegiance.

3. Open Policy Making and Legislative Session

4. Approve Agenda

Chair Sherri Cox called for action.

Motion made by Board member S. Hayes and seconded by Board member D. Capps to approve the Agenda.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison, Traci Medlock. All ayes. Motion carried.

5. Presentations and Reports

5.1. Presentation to Nathan Boyles

Board member D. Capps presented Mr. Nathan Boyles, former chair of the CRA Board, with a plaque to commemorate his time serving on the Board.

6. Consent Agenda

6.1. Approval of the Regular Meeting Minutes of September 9, 2024

Chair S. Cox called for action.

Motion by Board member D. Capps and seconded by Board member S. Hayes to approve the consent agenda, as presented.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison, T. Medlock. All ayes. Motion carried.

7. Action Items

7.1. Selection of the Vice Chair

City Manager Tim Bolduc explained the need for a Vice Chair for the CRA Board and recommended that the person selected for the City Council as Mayor Pro-Tem serve as Chair for the CRA Board, since it rotates each year.

Motion by Board member D. Capps and seconded by Board member S. Hayes to approve staff's recommendation to appoint the Vice Chair of the CRA Board to serve as the Mayor Pro-Tem.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison, T. Medlock. All ayes.
Motion carried.

8. CRA Director Report

9. City Manager / CRA Administrator Report

City Manager Tim Bolduc informed the Board that the Main Street project at the north end is almost complete. We will be starting soon on the south part of Main Street. He also stated that they will be turning Courtyard Terrace into a one-way street and adding a park in that area.

Mr. Bolduc enthusiastically stated that he is working on bringing the Science Center of Fort Walton Beach to open a location on Main Street. He added that the CRA Director position would be handled by Community Development Services (CDS) for the administrative portion of the CRA.

10. Comments from the Board

The Board members gave positive feedback about the recent Mardi Gras parade and Food Truck Friday that was held recently.

Board member S. Hayes noted that bringing the Science Center would be a great thing for the City.

Board member D. Allison stated that it would bring exposure to the City and offer a teaching space for those in home school, as well as for field trips.

Chair Ms. Cox gave kudos for the Mardi Gras parade, adding that the Science Center is a good idea.

11. Comments from the Audience

Chair S. Cox asked for comments from the Public. No one came forward.

12. Adjournment

Chair S. Cox adjourned the meeting at 5:25 p.m.

Minutes approved this 12th day of May 2025.



Sherri Cox, Chair

Submitted by,



Natasha Peacock, Deputy City Clerk

For Maryanne Girard, City Clerk

Proper Notice having been duly given

