



CITY of CRESTVIEW
CITY COUNCIL

**CITY COUNCIL SPECIAL BUDGET MEETING AND RETREAT
AMENDED
JULY 8, 2025
8:00 A.M.
1444 COMMERCE DRIVE
CRESTVIEW LIBRARY MEETING ROOM**

The Public is invited to view our meetings on the City of Crestview Live stream at <https://www.cityofcrestview.org> or the City of Crestview Facebook Page.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Open Policy Making and Legislative Session**
- 4. Approve Agenda**
- 5. Consent Agenda**
- 6. Action Items**
 - 6.1. Preliminary Budget Presentation
 - 6.2. Proposed Millage Rate & Tentative Hearing
- 7. Comments from the Mayor and Council**
- 8. Comments from the Audience**
- 9. Adjournment**

The Presentations section is for items that were submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. These items will be scheduled under the section titles Presentations and Reports. Supporting documents must be submitted at this time to be on the regular agenda. All Action Items are for staff and elected officials only and must be submitted for approval no later than Wednesday 10 days prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Girard, City Clerk at cityclerk@cityofcrestview.org or 850-628-1560 option 2 within 48 hours of the scheduled meeting.



Staff Report

CITY COUNCIL MEETING DATE: July 8, 2025

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jessica Leavins, Interim City Manager
DATE: 7/2/2025
SUBJECT: Preliminary Budget Presentation

BACKGROUND:

The preliminary budget items will be presented to the City Council for discussion.

DISCUSSION:

Items will be presented at the budget retreat.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

RECOMMENDED ACTION

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: July 8, 2025

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jessica Leavins, Interim City Manager
DATE: 7/2/2025
SUBJECT: Proposed Millage Rate & Tentative Hearing

BACKGROUND:

On July 1st, the property appraiser certifies the taxable value on Certification of Taxable Value (Form DR-420) and delivers it to each taxing authority in his or her jurisdiction. Within 35 days of certification of value, (no later than August 4th) each taxing authority certifies the completed DR-420 and DR-420MM-P (Maximum Millage Preliminary) and returns them to the property appraiser.

DISCUSSION:

The City of Crestview as the taxing authority informs the property appraiser no later than July 31st of the following:

- The prior year millage rate was 6.7466.
- The current year's proposed millage rate is 6.6466. This is more than the rollback rate by .36%
- The current year's rollback rate is 6.6225
- The tentative hearing date is September 15, 2025, at 5:15 p.m. in the Crestview City Hall Council Chambers at 198 N. Wilson St. Crestview, FL 32536.
- The final hearing date is September 22, 2025, at 5:15 p.m. in the Crestview City Hall Council Chambers at 198 N. Wilson St. Crestview, FL 32536.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

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FINANCIAL IMPACT

Any increase in revenues will be determined by the property values.

RECOMMENDED ACTION

Staff respectfully requests a motion and approval to set the proposed millage rate at 6.6466 and the following hearing dates;

The tentative hearing on September 1, 2025, at 5:15 p.m. in the Council Chambers

The final budget hearing on September 22, 2025, at 5:15 p.m. in the Council Chambers.

Attachments

None