

Crestview Unlimited Special Meeting Minutes
June 9, 2025
5:30 p.m.
Council Chambers

1. Call to Order

The Special Meeting of the Crestview Unlimited was called to order at 5:30 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Doug Capps. Board members: Ryan Bullard, Brandon Frost, and Shannon Hayes. Also present: Interim City Manager Jessica Leavins, City Clerk Maryanne Girard, and various staff members. Board member Dusty Allison and City Attorney Jonathan Holloway were excused.

2. Approve Agenda

Mayor JB Whitten called for action.

Motion by Board member Shannon Hayes and seconded by Board member Brandon Frost to approve the agenda, as presented.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. All ayes. Motion carried.

3. Presentations and Reports

4. Action Items

4.1. Charitable Donation Agreement

Interim City Manager Jessica Leavins announced the donation of \$100,000 for the Animal Shelter. She stated the donation is from the estate of Rita Chimsiak. The funds will go to the shelter, and the naming rights are Rita Chimiak and Joan Sikes Animal Shelter for twenty years.

Mayor JB Whitten called for comment from the Board and the public. In hearing none, he called for action.

Motion by Board member Ryan Bullard and seconded by Board member Shannon Hayes to approve the charitable donation agreement and allow for the mayor to sign the documents.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. All ayes. Motion carried

4.2. Equipment Lease Agreement

Finance Director Gina Toussaint requested approval to enter into a 60-month lease agreement for golf carts for \$1,004.41 monthly.

Mayor JB Whitten called for comment from the Board.

In response to Board member R. Bullard on who will make the payment, Interim City Manager J. Leavins replied that Great Golf Life will pay the lease. The line item is included in the Crestview Unlimited budget as an expense.

In response to Board member S. Hayes on whether the carts will be ours, Interim City Manager J. Leavins replied the lease is under Crestview Unlimited, so at the end of the lease, we can decide whether to buy them.

Motion by Board member Shannon Hayes and seconded by Board member Brandon Frost to approve the lease agreement with First Citizens Bank for golf course equipment and authorization to execute all related documents.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. All ayes. Motion carried.

5. Comments from the Mayor and Board

Mayor JB Whitten called for comment.

In response to Board member D. Capps regarding the status of the bids, Interim City Manager J. Leavins said the parking lot is currently out for bid. The nets are in an engineering stage, as we are extending the nets. He also asked about the mats, and Interim City Manager J. Leavins said they have spoken to PJ, and they are going to purchase new mats this fiscal year.

Mayor JB Whitten asked about the furniture, as it is discolored. Interim City Manager J. Leavins said she will reach out to PJ about the furniture at the Top Racer Range.

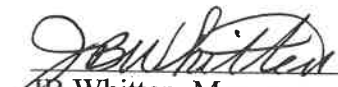
6. Comments from the Audience

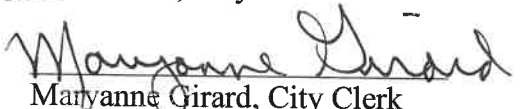
Mayor JB Whitten called for comment.

7. Adjournment

Mayor JB Whitten adjourned the meeting at 5:37 p.m.

Minutes approved this 23rd day of June 2025.


JB Whitten, Mayor


Maryanne Girard, City Clerk
Proper Notice having been duly given

