

City Council Minutes
May 12, 2025
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Doug Capps. Council members: Ryan Bullard, Brandon Frost, Dusty Allison, and Shannon Hayes. Also present: Interim City Manager Jessica Leavins, City Clerk Maryanne Girard, City Attorney Jonathan Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Pastor Taylor Nixon of Crosspoint Church North

The Invocation and Pledge of Allegiance was led by Pastor Nixon of Crosspoint Church North.

3. Open Policy Making and Legislative Session

Mayor JB Whitten declared a quorum was present.

4. Approve Agenda

Mayor JB Whitten requested that Item 10.3, Charitable Donation Agreement, be removed. He added that it will be moved to a Crestview Unlimited Board meeting. He then called for action.

Motion by Councilmember Brandon Frost and seconded by Councilmember Shannon Hayes to approve the agenda, as amended.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

5. Presentations and Reports

5.1. Proclamation declaring the week of May 19 - May 23, 2025 as Public Works Week

Mayor JB Whitten declared the week of May 19 - May 23, 2025 as Public Works Week. He mentioned the staff does a great job for us. He invited Public Services Director Carlos Jones and his staff to come forward to accept the proclamation.

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Doug Capps and seconded by Councilmember Brandon Frost to approve the Consent Agenda, as presented.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

6.1. MOU - Municipal Mutual Aid Agreement

6.2. Approval of City Council Regular Meeting Minutes of April 28, 2025

7. Public Hearings / Ordinances on Second Reading

7.1. Ordinance 1998 - Traffic Safety Cameras - Novoa Global

CDS Planning Administrator N. Schwendt presented Ordinance 1998, Traffic Safety Cameras, to the City Council for second reading stating the recent changes in Florida law. He went over the four schools included in the ordinance. He then asked the City Clerk to read Ordinance 1998 by title.

City Clerk Maryanne Girard read Ordinance 1998 aloud: An Ordinance of the City Council of the City of Crestview, Florida to be Called "The City of Crestview School Zone Speed Enforcement Ordinance"; Amending City of Crestview Code of Ordinances, Chapter 86, Article IV - School Zone Speed Enforcement; Providing For Purpose, Intent, and Definitions; Establishing A School Zone Speed Enforcement Program and Authorizing the Use of Speed Detection Systems Within the City; Providing For Program Implementation Requirements; Providing For Designation of School Zones; Providing For Enforcement Procedures; Providing For Collection of Evidence, Public Records, and Retention Requirements; Providing For Annual Reporting Requirements; Providing For the Remittance of Collected Fines and Costs; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council.

Councilmember R. Bullard said he received a question asking why Bob Sikes Elementary School was not included. Chief S. McCosker replied that it was not in the initial study, as the site does not meet the traffic volume.

Discussion ensued on the problem with speeding throughout the community. Mayor Whitten mentioned that the City of Ft. Walton Beach issued 3,000 warnings in the recent 30-day warning period.

Mayor Pro-Tem D. Capps said he had championed this ordinance and appreciated the hard work by the police department.

Mayor JB Whitten called for comment from the public.

Chad Randall requested that a police presence remain, as they are still needed.

Fred Butts suggested partnering with the county to get cameras on the buses.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Brandon Frost to approve Ordinance 1998 on 2nd reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

8. Ordinances on First Reading

8.1. Ordinance 2000 - Main Street Development Standards

CDS Planning Administrator Nicholas Schwendt presented Ordinance 2000, Main Street Development Standards for first reading to the City Council. This development improves the standards for appearance throughout Main Street. This ordinance will add a front setback of three feet. It also includes garbage collection via side streets and alleyways. He then asked the City Clerk to read Ordinance 2000 by title.

City Clerk Maryanne Girard read Ordinance 2000 aloud: An Ordinance Amending Section 6.04.01 of the City of Crestview Land Development Code; Providing For Authority; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council. In hearing none, he called for action.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Ryan Bullard to approve Ordinance 2000 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

8.2. Ordinance 2001 - Signs in I-10/Fallen Heroes Corridor

CDS Planning Administrator N. Schwedt presented Ordinance 2001, Signs in I-10/Fallen Heroes Corridor to the City Council for first reading. Staff have noted the anticipated commercial growth, and one of the things that incentivize commercial growth is signage. Retailers want visibility, so this will remove a hurdle for them. He then asked the City Clerk to read Ordinance 2001 by title.

City Clerk Maryanne Girard read Ordinance 2001 aloud: An Ordinance Amending Section 7.02.05 of the City of Crestview Land Development Code; Providing For Authority; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council.

Discussion ensued regarding the height, distance between and number of signs, as well as keeping a hometown atmosphere. Concerns were brought up on the purpose, retailers need for visibility, and the residential and commercial compatibility.

Interim City Manager J. Leavins displayed the area which depicted the location of city-owned property and the wetlands areas on the overhead monitor. She said we had estimated that fifteen parcels would be affected by the change. She said the

purpose was to clear roadblocks for commercial development, as they request visibility. Staff have identified this area in our growth strategy. She added we want everything applied fairly and consistently.

Discussion ensued on shortening the area affected by the signage, the number and height of the signs permitted in the area, as well as the distance between the signs by limiting the density of the signs.

Mayor Pro-tem D. Capps requested to table the ordinance and restrict the height by placing a cap on the height of the sign.

Interim City Manager J. Leavins stated that Mr. Schwendt will bring back an amended ordinance with the noted changes.

Mayor JB Whitten called for comment and in hearing none, he called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Shannon Hayes to table Ordinance 2001.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

Councilmember Shannon Hayes requested that staff provide pictures on what the signage would look like relating to height.

8.3. Ordinance 2002 - Main Street Traffic/Sidewalk Dining

CDS Planning Administrator N. Schwendt presented Ordinance 2002, Main Street Truck Traffic/Sidewalk Dining to the City Council for first reading. He said that damage to bricks and planters have occurred. Deliveries will be prohibited on Main Street and directed to the alleyways or side streets. The ordinance also includes sidewalk dining, as this will provide for flexibility and be limited to the hours of the business. It will also include a five-foot path for pedestrians. He then asked the City Clerk to read Ordinance 2002 by title.

City Clerk Maryanne Girard read Ordinance 2002 aloud: An Ordinance Amending the City of Crestview Code of Ordinances, Amending Section 74-6 - Traffic on Main Street and Creating Section 74-6.1 - Sidewalk Dining on Main Street; Providing For Authority; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council. He then called for action.

Motion by Councilmember Dusty Allison and seconded by Councilmember Ryan Bullard to approve Ordinance 2002 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

9. Resolutions

10. Action Items

10.1. Novoa Global Agreement

Police Chief S. McCosker explained the agreement regarding speed cameras and red-light cameras in relation to the ordinance just approved.

Mayor JB Whitten called for comment from the Council.

In response to Mayor Pro-tem D. Capps regarding when the cameras will be ready, Chief McCosker replied he is unsure about the timeline.

Chief S. McCosker added there will be police present in more areas. He stated there is no statutory requirement regarding cameras on buses at this time.

Mayor JB Whitten called for action.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Brandon Frost to approve the Second Amendment to the Services Agreement with NovoaGlobal, Inc.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

10.2. Final Plat - Garden Villa Townhomes Phase 1

CDS Planning Administrator N. Schwendt stated Council has approved Phase 2, but each phase had different developers. Phase 1 is larger, which includes 158 lots, and took longer to complete, but is now nearing completion.

Mayor JB Whitten called for comment.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Dusty Allison to approve the Garden Villa Townhomes Phase 1 plat and send to the mayor for signature.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

11. City Clerk Report

11.1. Monthly Update

City Clerk M. Girard mentioned the updates are in the staff report and mentioned the Memorial Day ceremony is on Monday, May 26th at 10:00 a.m. at the Courthouse Memorial Wall.

12. City Manager Report

12.1. Development Report

CDS Planning Administrator N. Schwendt went over the staff report.

12.2. City Manager Updates

Interim City Manager J. Leavins mentioned several items: the new scoreboards have been installed, Public Services appreciation week activities are scheduled next week, the RC Track Cover bid is out, the learning center on Main Street is being worked on, the June Chamber event is coming up, the finance team has launched InCloud that streamlines the payment of bills, the fire department is planning a push-in ceremony for two engines in the near future, and the self-defense class that the police department held was successful.

13. Comments from the Mayor and Council

Mayor JB Whitten called for comment from the Council.

Councilmember D. Allison mentioned the Lifesaving awards for the officers and Dispatch that were involved in recently saving a child's life.

Councilmember R. Bullard mentioned the InCloud platform being launched. He also asked for an update on the invoice issue with public records, and City Clerk M. Girard explained there had been an issue with the invoicing, but Next Request has made improvements in the system, so the invoice issue has been resolved.

Councilmember R. Bullard also gave kudos to the Parks and Recreation league.

Councilmember S. Hayes stated he has driven around the city and remarked on the growth in all areas.

Councilmember B. Frost mentioned how well the ball fields look, adding the scoreboards were on, and the batting cages are well used. He likes the addition that Brady has brought to the parks.

Councilmember D. Capps reminded everyone of the Wahoos game coming up in June. He clarified that he wants commercial development, but he wants us to be smart about it. He appreciates input from the public.

Mayor JB Whitten mentioned the transportation meeting coming up and the priorities, especially on 85, adding 85 should be a number one priority. He invited all to attend the Community Chorus performances this weekend at Warrior's Hall. He added Crestview Manor is sponsoring a Senior Health Fair on May 20th, and it is being held at the Senior Center. He also mentioned Crossway Community Church is holding a Food Distribution on May 24.

14. Comments from the Audience

Mayor JB Whitten called for comment from the public.

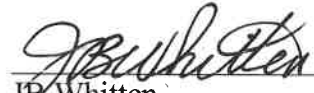
Fred Butts voiced concern about Ordinance 2002 regarding the small spaces for semi-trucks as the design of Main Street is difficult for the trailers.

Chad Crandall came forward regarding the lack of homework on the sign ordinance. He asked the Council to be thoughtful on the ordinances before bringing them forward.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:22 p.m.

Minutes approved this 9th day of June 2025.



JB Whitten
Mayor



Maryanne Girard
City Clerk
Proper Notice having been duly given

