



CITY of CRESTVIEW
CITY COUNCIL

**CITY COUNCIL BUDGET WORKSHOP AGENDA
APRIL 2, 2025
8:00 A.M.
LIBRARY CONFERENCE ROOM, 1445 COMMERCE DRIVE**

The Public is invited to view our meetings at <https://www.cityofcrestview.org> or the City of Crestview Facebook Page.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Open Workshop**
- 4. Approve Agenda**
- 5. Action Items**
 - 5.1. Budget Policies and Priorities
- 6. Comments from the Audience**
- 7. Comments from the Mayor and Council**
- 8. Adjournment**

All remarks should be addressed to the Council as a whole and not to individual members. Speaking time should be three minutes or less, large groups may designate a spokesperson. Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Girard, City Clerk at cityclerk@cityofcrestview.org or 850-628-1560 option 2 within 48 hours of the scheduled meeting.



Staff Report

CITY COUNCIL MEETING DATE: April 2, 2025

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Wendy Tarpley, Financial Management Analyst, Gina Toussaint, Finance Director, Tim Bolduc, City Manager
DATE: 3/27/2025
SUBJECT: Budget Policies and Priorities

BACKGROUND:

In January, the budget process began for fiscal year 2026. Departments are currently in the process of entering their operational and capital budgetary requests. This meeting has been requested to discuss policy as it relates to the formulation of the budget.

DISCUSSION:

During this meeting, staff will present items related to the upcoming budget. Due to the nature of the special meeting, staff will ask for some direction on the following topics:

- **Capital Projects**
 - Discussion related to FY2026 capital projects

- **Utility Rate and Impact Fee Study**
 - New Pro forma completed by the Engineering Firm Jacobs.

- **Organizational Structure**
 - COLA
 - Merit Raises

Public Safety Impact Fees

- Evaluating the fee to determine if it meets the needs of the impact.

The above topics will be discussed at length, allowing the Council to establish a priority moving into the development of the draft budget.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

No financial impact on the current budget. This budget will be in effect for the fiscal year 2026.

RECOMMENDED ACTION

Staff respectfully requests Council to set priorities and expectations for the upcoming budget year.

Attachments

None