

City Council Minutes
February 10, 2025
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the City of Crestview Council was called to order at 6:00 p.m. by Mayor Pro-Tem Doug Capps. City Council members present: Mayor Pro-Tem Doug Capps, Shannon Hayes, Dusty Allison, Ryan Bullard (arrived at 6:22 p.m.) Also present: City Manager Tim Bolduc, Deputy City Manager Jessica Leavins, City Attorney Jonathan Holloway and various staff members. Mayor JB Whitten or Mr. Frost were not in attendance.

2. Invocation, Pledge of Allegiance

2.1. Pastor Edward Parker of First Church of God in Christ

The Invocation and Pledge of Allegiance was done by Pastor Edward Parker of First Church of God in Christ.

3. Open Policy Making and Legislative Session

Mayor Pro-Tem Doug Capps declared a quorum was present.

4. Approve Agenda

Mayor Pro-Tem Doug Capps called for action.

Motion by Councilmember Hayes and seconded by Councilmember D. Allison to approve the agenda as presented.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

5. Presentations and Reports

5.1. Friends of the Library Update

Mr. Paul Farnsworth, President of the Friends of the Library, presented the Council with a report of the organization for the year of 2024. Mr. Farnsworth informed the Council that they are now a Non-Profit 501(c)(3) organization that has thirty-four (34) members and have logged over 2200 volunteer hours in the library. He stated that in 2025 they will be installing a popcorn machine in the library, adding an additional display case and receiving approve funding for a Lego project. Mr. Farnsworth ended by informing Council that there is an upcoming Friends of the Library book sale coming up where they are sure to sell a lot of books.

5.2. Spanish Trail Cruisers Average Joe Car Show

City Manager Tim Bolduc informed Council that the Average Joe Car show is requesting Council to waive the fees, as they have to move to the Old Spanish Trail. Mr. Bolduc said this car show has been a staple in the community and that staff had no issues.

Mayor Pro-Tem asked for action.

Motion by Councilmember Hayes and seconded by Councilmember Allison to waive the \$300.00 fee for the Spanish Trail Cruisers car show.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

6. Consent Agenda

Mayor Pro-Tem Doug Capps called for action.

Motion by Councilmember Hayes and seconded by Councilmember Allison to approve the Consent agenda as presented.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

6.1. Approval of City Council Regular Meeting Minutes of January 27, 2025

6.2. Approval of City Council Workshop Minutes of January 27, 2025

7. Public Hearings / Ordinances on Second Reading

8. Ordinances on First Reading

8.1 Ordinance 1990 - Amending Noise Regulations

CDS Planning Administrator Nicholas Schwendt informed Council that in July of 2022, Florida Statute 316.3045 was enacted to prohibit playing loud or excessive music from a vehicle in a roadway. Staff have encountered difficulty in enforcing these regulations, as violators are able to relocate to private property and legally allow the nuisance to continue. The proposed ordinance serves to mirror the regulations of state statute, with the difference that it is applicable to vehicles in general (including those on private property), rather than just applicable to vehicles on roadways

Planning Administrator Nicholas Schwendt asked the Deputy City Clerk to read Ordinance 1990.

Deputy City Clerk N. Peacock read Ordinance 1990 by title: Ordinance: 1990 An Ordinance Amending Section 30-1 – Regulation of Noise; Providing For Authority; Providing For Severability; Providing For Scrivener’s Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Ordinances; and Providing For An Effective Date.

Mayor Pro-Tem Capps asked for comments from the Council and the public. There were no comments. He then asked for action.

Motion was made by Councilmember Allison and seconded by Councilmember Hayes to approve Ordinance 1990 and move to Second Reading.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

9. Resolutions

10. Action Items

10.1. Gold Crown Townhomes Preliminary Plat

CDS Planning Administrator Nicholas Schwendt informed the Council of the background information for this preliminary plat. He stated that Staff received the initial application for the Gold Crown Townhomes subdivision on September 11th, 2024. It has since gone through staff review, and all major comments have been addressed. The remaining minor comments will not affect the overall layout and scope proposed in the preliminary plat documents. The Planning and Development Board recommended approval on February 3, 2025. This subdivision is proposed to the south intersection of Cypress Avenue East and McCaskill Street. The subdivision proposes driveway connections to each of these roads. The subdivision proposes nine lots across 0.49 acres, resulting in a gross density of approximately 18.36 units per acre, which is allowable per the applicable zoning and future land use requirements. This allows for up to 20 units per acre. Any minor comments that are outstanding will not affect the layout or scope proposed in the preliminary plat document.

Mayor Pro-Tem Doug Capps called for comment from Council and the public. Hearing none, Pro-Tem Doug Capps called for action.

Motion by Councilmember S. Hayes and seconded by Councilmember D. Allison to approve the Gold Crown Townhomes preliminary plat.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

11. City Clerk Report

11.1. Monthly Update

City Manager Tim Bolduc informed the Council that the City Clerk has provided her regular report. He then stated that if the Council had any questions the City Clerk would be able to answer upon her return.

12. City Manager Report

12.1. Development Report

City Manager Tim Bolduc informed Council that the Development Report is a regular update of projects that are working through the development process.

12.2. Monthly Department Director Report - Operations

Project Manager Jayce Vanderford presented to the Council all the projects that were completed in 2024 that included the remodeling of Twin Hills Park including the splashpad, the completion of Wilson Street Park, the Main Street project, improvements to the Fire Tower, updates at the golf course, and shades added at the skate park. Mr. Vanderford informed Council of the upcoming projects in 2025.

During the presentation Mr. Bullard arrived and there was a brief discussion on the projects.

12.3. Discussion – Animal Ordinance

City Manager Tim Bolduc stated that this discussion would pertain to whether or not the current ordinance allows circuses. Each year the city is met with that dilemma and last year the previous Council did allow it. In the staff report, Mr. Schwendt

provided language to update the ordinance, so that circuses with live animals would not be permitted in the city limits, as well as an alternative for approval. He added if Council does not permit the live animals, it will provide time to research and find another fundraiser.

A discussion ensued with Council regarding the updating of the ordinance and how to inform the public.

The Council gave a consensus to direct staff to provide an Animal Ordinance that does not permit circuses with live animals in the city limits. He added that once the language is drafted, the local radio station could then inform the public. Citizens will be able to reach out to their Council representatives, if they choose to.

Mr. Bolduc mentioned the on-going projects include a facility study, the sports complex and a large-development strategy. He reminded the Council that there will be a lot of workshops in the near future. Mr. Bolduc spoke about the positive changes that have happened over the past six years and that he feels that the Deputy City Manager, Jessica Leavins, can pick up the reins and carry them on.

Ms. Leavins reminded Council that the first budget workshop would be April 2nd and that the Workshop with Ajax would be this Wednesday starting at 8 a.m.

13. Comments from the Mayor and Council

Mayor Pro-Tem Doug Capps called for comments from the Council.

Councilmember Bullard gave positive reviews of the events that have taken place on Main Street. He noted that Ms. Carter, the Events Coordinator, has been doing an outstanding job especially with the Mardi Gras parade that took place over the weekend. Mr. Bullard also spoke about the upcoming transition when Ms. Leavins would be the interim City Manager. He suggested posting the City Manager position to the public, to give others the opportunity to apply.

Councilmember Hayes also gave positive reviews of the Mardi Gras parade from what he observed on social media. Mr. Hayes noted that he has appreciated the hard work that the City Manager has done in this position and feels that Ms. Leavins will be able to take the reins.

Councilmember Allison also gave positive reviews of the Mardi Gras parade and hoped that the extension of that parade can be done for all upcoming parades, if possible.

Mayor Pro-Tem Capps noted that the Mardi Gras parade was phenomenal and the best parade he's attended in his lifetime. Mr. Capps then informed Council of the upcoming events happening in the city for those interested in attending.

14. Comments from the Audience

Mayor Pro-Tem Doug Capps called for comments from the public.

Mr. Kenneth Siler provided his comments to the Council concerning what some Councilmembers stated in interviews in the Crestview News Bulletin.

Councilmembers Hayes and Bullard addressed Mr. Siler about those comments to say they stood by what was said.

15. Adjournment

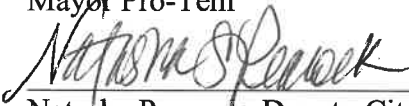
Mayor Pro-Tem Doug Capps adjourned the meeting at 6:56 p.m.

Minutes approved this 24th day of February 2025.



Doug Capps

Mayor Pro-Tem



Natasha Peacock, Deputy City Clerk

for Maryanne Girard, City Clerk

Proper Notice having been duly given



