



**CITY COUNCIL REGULAR MEETING
FEBRUARY 24, 2025
6:00 P.M.
COUNCIL CHAMBERS**

The Public is invited to view our meetings on the City of Crestview Live stream at <https://www.cityofcrestview.org> or the City of Crestview Facebook Page.

- 1. Call to Order**
- 2. Invocation, Pledge of Allegiance**
 - 2.1. Pastor Brian Walton of Community of Christ Church
- 3. Open Policy Making and Legislative Session**
- 4. Approve Agenda**
- 5. Presentations and Reports**
 - 5.1. Mardi Gras King & Queen
 - 5.2. Remembrance of Kadance Frederickson
- 6. Consent Agenda**
 - 6.1. CEI Services for Brookmeade/Redstone Intersection Project
 - 6.2. Approval of City Council Regular Meeting Minutes of February 10, 2025
- 7. Public Hearings / Ordinances on Second Reading**
- 8. Ordinances on First Reading**
- 9. Resolutions**
 - 9.1. Resolution 2025-7 Budget Amendment
- 10. Action Items**
 - 10.1. MOU 96th Test Wing and Crestview Police Dept
- 11. City Clerk Report**
- 12. City Manager Report**
 - 12.1. Financial Update - Finance Director
 - 12.2. Smoking in City Parks
 - 12.3. City Manager Updates
- 13. Comments from the Mayor and Council**
- 14. Comments from the Audience**
- 15. Adjournment**

The Presentations section is for items that were submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. These items will be scheduled under the section titled Presentations and Reports. Supporting documents must be submitted at this time to be on the regular agenda. All Action Items are for staff and elected officials only and must be submitted for approval no later than Wednesday 10 days prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Girard, City Clerk at cityclerk@cityofcrestview.org or 850-628-1560 option2 within 48 hours of the scheduled meeting. Any invocation that is offered before the official start

of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jerry Whitten, Mayor
DATE: 2/4/2025
SUBJECT: Pastor Brian Walton of Community of Christ Church

BACKGROUND:

Clergy are invited on a volunteer basis to provide prayer before the meeting.

DISCUSSION:

Area clergy volunteer to provide an Invocation and lead the Council in the Pledge of Allegiance.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

n/a

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Brady Peters, Parks and Recreation Director
DATE: 2/18/2025
SUBJECT: Mardi Gras King & Queen

BACKGROUND:

In February 2025, the City of Crestview hosted our inaugural Mardi Gras celebration.

DISCUSSION:

Presentation of the 2025 Mardi Gras Queen and King.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

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Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

n/a

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Ryan Bullard, Council Member, Jerry Whitten, Mayor
DATE: 2/20/2025
SUBJECT: Remembrance of Kadance Frederickson

BACKGROUND:

N/A

DISCUSSION:

N/A

GOALS & OBJECTIVES

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Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

RECOMMENDED ACTION

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jayce Vanderford, Project Manager, Wayne Steele, Director of Operations
DATE: 2/20/2025
SUBJECT: Task Order 2025-01 – Redstone Avenue at Brookmeade Drive Intersection Improvements CEI Services

BACKGROUND:

The Redstone Avenue at Brookmeade Drive Intersection Improvements project (Project No. 25-01-14-PS) is a priority infrastructure initiative aimed at enhancing traffic flow and safety at a key intersection in the City of Crestview. As part of the construction oversight process, Construction, Engineering and Inspection (CEI) services are required to ensure that the project is built in accordance with approved plans and specifications.

Task Order 2025-01 is issued under the City's existing Standard Master Agreement for Professional Services with Alday-Howell Engineering, Inc. This task order covers CEI services for Phase I of Project No. 25-01-14-PS.

DISCUSSION:

The CEI services provided under this task order will ensure compliance with construction standards, quality control, and project specifications. The scope of work includes:

- Providing on-site CEI services throughout the duration of the construction activities.
 - Conducting inspections to verify that materials and construction practices meet city and state standards.
 - Monitoring contractor progress and ensuring adherence to project schedules.
 - Reviewing and approving contractor invoices and change orders as necessary.
 - Coordinating with city staff, contractors, and stakeholders to resolve any issues that arise during construction.
-
- The task order is structured as a **lump sum contract valued at \$161,920**, based on an estimated **210-day (30-week) project duration**. Should the contract duration exceed 210 days, a supplemental agreement will be required.

The breakdown of costs and allocated personnel includes:

Classification	Hours	Hourly Rate	Total Cost
Senior Project Engineer (CEI)	52	\$275	\$14,300
Project Engineer/Administrator	260	\$165	\$42,900
Senior Inspector	260	\$100	\$26,000

Asphalt Plant Inspector	40	\$70	\$2,800
Inspector	520	\$75	\$39,000
Inspector's Aide	520	\$60	\$31,200
Contract Support Specialist	52	\$65	\$3,380
Secretary	52	\$45	\$2,340
Total	1,756		\$161,920

This structure ensures adequate oversight throughout construction and aligns with industry best practices for CEI services.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Quality of Life- these areas focus on the overall experience when provided by the city.

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FINANCIAL IMPACT

The cost of CEI services under Task Order 2025-01 is \$161,920 and will be funded through the City of Crestview's approved project budget for the Redstone Avenue at Brookmeade Drive Intersection Improvements project. The task order is structured as a lump sum agreement, ensuring cost predictability. Any required extensions beyond the 210-day duration will necessitate a supplemental agreement and may result in additional costs. Funding is available in traffic mitigation fees and street improvements.

RECOMMENDED ACTION

Staff respectfully requests a motion to approve Task Order 2025-01 with Alday-Howell Engineering, Inc. in the amount of \$161,920 for CEI services related to Phase I of the Redstone Avenue at Brookmeade Drive Intersection Improvements project and authorize the City Manager to execute all necessary documents.

Attachments

1. AHE Task Order 2025-01 CEI Services



CITY OF CRESTVIEW TASK ORDER 2025-01

THIS TASK ORDER IS ISSUED PURSUANT TO THE STANDARD MASTER AGREEMENT FOR PROFESSIONAL SERVICES DATED MAY 11, 2021 (AGREEMENT), FOR THE CITY OF CRESTVIEW, FLORIDA, WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

PROJECT: City of Crestview – Brookmeade Intersection Improvements
City of Crestview Project Number: 25-01-014-PS

DATE: 2/13/2025

SCOPE OF SERVICES:

- Task 1: Perform CEI services for the City of Crestview throughout the duration of the construction activities for Phase I of the above referenced project.

Task 1 Lump Sum: \$161,920 (based on 210-day contract duration). A supplemental agreement will be requested should the contract duration be extended beyond 210 days. See the man hour estimate below:

Construction Days = 210 days to final completion (estimated) 30 weeks

<u>CLASSIFICATION</u>	<u>MAN HOURS</u>	<u>HOURLY RATE</u>	<u>COST</u>		
Senior Project Engineer (CEI)	52	\$275	\$14,300	2	Hrs/Week
Project Engineer/Project Administrator	260	\$165	\$42,900	10	Hrs/Week
Senior Inspector	260	\$100	\$26,000	10	Hrs/Week
Asphalt Plant Inspector	40	\$70	\$2,800	4	Days @ 10 Hrs/Day
Inspector	520	\$75	\$39,000	20	Hrs/Week
Inspector's Aide	520	\$60	\$31,200	20	Hrs/Week
Contract Support Specialist	52	\$65	\$3,380	2	Hrs/Week
Secretary	52	\$45	\$2,340	2	Hrs/Week
Total Hours =	1756	=	\$161,920		

ACCEPTED BY:



John Feeney, PE
Alday-Howell Engineering, Inc.

2/13/2025

Date

(Tim Bolduc, City Manager)
City of Crestview
198 N. Wilson Street
Crestview, FL 32536

Date



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Maryanne Girard, City Clerk, Natasha Peacock, Deputy City Clerk
DATE: 2/19/2025
SUBJECT: Approval of City Council Regular Meeting Minutes of February 10, 2025.

BACKGROUND:

The City Council routinely approves minutes from prior meetings.

DISCUSSION:

The draft minutes were distributed to the Council prior to the meeting.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

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Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

A motion to approve the City Council regular meetings minutes of February 10, 2025.

Attachments

1. 02102025 City Council Regular Meeting Minutes Draft

City Council Minutes - DRAFT
February 10, 2025
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the City of Crestview Council was called to order at 6:00 p.m. by Mayor Pro-Tem Doug Capps. City Council members present: Mayor Pro-Tem Doug Capps, Shannon Hayes, Dusty Allison, Ryan Bullard (arrived at 6:22 p.m.) Also present: City Manager Tim Bolduc, Deputy City Manager Jessica Leavins, City Attorney Jonathan Holloway and various staff members. Mayor JB Whitten or Mr. Frost were not in attendance.

2. Invocation, Pledge of Allegiance

2.1. Pastor Edward Parker of First Church of God in Christ

The Invocation and Pledge of Allegiance was done by Pastor Edward Parker of First Church of God in Christ.

3. Open Policy Making and Legislative Session

Mayor Pro-Tem Doug Capps declared a quorum was present.

4. Approve Agenda

Mayor Pro-Tem Doug Capps called for action.

Motion by Councilmember Hayes and seconded by Councilmember D. Allison to approve the agenda as presented.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

5. Presentations and Reports

5.1. Friends of the Library Update

Mr. Paul Farnsworth, President of the Friends of the Library, presented the Council with a report of the organization for the year of 2024. Mr. Farnsworth informed the Council that they are now a Non-Profit 501(c)(3) organization that has thirty-four (34) members and have logged over 2200 volunteer hours in the library. He stated that in 2025 they will be installing a popcorn machine in the library, adding an additional display case and receiving approve funding for a Lego project. Mr. Farnsworth ended by informing Council that there is an upcoming Friends of the Library book sale coming up where they are sure to sell a lot of books.

5.2. Spanish Trail Cruisers Average Joe Car Show

City Manager Tim Bolduc informed Council that the Average Joe Car show is requesting Council to waive the fees, as they have to move to the Old Spanish Trail. Mr. Bolduc said this car show has been a staple in the community and that staff had no issues.

Mayor Pro-Tem asked for action.

Motion by Councilmember Hayes and seconded by Councilmember Allison to waive the \$300.00 fee for the Spanish Trail Cruisers car show.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

6. Consent Agenda

Mayor Pro-Tem Doug Capps called for action.

Motion by Councilmember Hayes and seconded by Councilmember Allison to approve the Consent agenda as presented.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

6.1. Approval of City Council Regular Meeting Minutes of January 27, 2025

6.2. Approval of City Council Workshop Minutes of January 27, 2025

7. Public Hearings / Ordinances on Second Reading

8. Ordinances on First Reading

8.1 Ordinance 1990 - Amending Noise Regulations

CDS Planning Administrator Nicholas Schwendt informed Council that in July of 2022, Florida Statute 316.3045 was enacted to prohibit playing loud or excessive music from a vehicle in a roadway. Staff have encountered difficulty in enforcing these regulations, as violators are able to relocate to private property and legally allow the nuisance to continue. The proposed ordinance serves to mirror the regulations of state statute, with the difference that it is applicable to vehicles in general (including those on private property), rather than just applicable to vehicles on roadways

Planning Administrator Nicholas Schwendt asked the Deputy City Clerk to read Ordinance 1990.

Deputy City Clerk N. Peacock read Ordinance 1990 by title: Ordinance: 1990 An Ordinance Amending Section 30-1 – Regulation of Noise; Providing For Authority; Providing For Severability; Providing For Scrivener’s Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Ordinances; and Providing For An Effective Date.

Mayor Pro-Tem Capps asked for comments from the Council and the public. There were no comments. He then asked for action.

Motion was made by Councilmember Allison and seconded by Councilmember Hayes to approve Ordinance 1990 and move to Second Reading.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

9. Resolutions

10. Action Items

10.1. Gold Crown Townhomes Preliminary Plat

CDS Planning Administrator Nicholas Schwendt informed the Council of the background information for this preliminary plat. He stated that Staff received the initial application for the Gold Crown Townhomes subdivision on September 11th, 2024. It has since gone through staff review, and all major comments have been addressed. The remaining minor comments will not affect the overall layout and scope proposed in the preliminary plat documents. The Planning and Development Board recommended approval on February 3, 2025. This subdivision is proposed to the south intersection of Cypress Avenue East and McCaskill Street. The subdivision proposes driveway connections to each of these roads. The subdivision proposes nine lots across 0.49 acres, resulting in a gross density of approximately 18.36 units per acre, which is allowable per the applicable zoning and future land use requirements. This allows for up to 20 units per acre. Any minor comments that are outstanding will not affect the layout or scope proposed in the preliminary plat document.

Mayor Pro-Tem Doug Capps called for comment from Council and the public. Hearing none, Pro-Tem Doug Capps called for action.

Motion by Councilmember S. Hayes and seconded by Councilmember D. Allison to approve the Gold Crown Townhomes preliminary plat.

Roll Call: Ayes: Doug Capps, Shannon Hayes, Dusty Allison. All ayes. Motion carried.

11. City Clerk Report

11.1. Monthly Update

City Manager Tim Bolduc informed the Council that the City Clerk has provided her regular report. He then stated that if the Council had any questions the City Clerk would be able to answer upon her return.

12. City Manager Report

12.1. Development Report

City Manager Tim Bolduc informed Council that the Development Report is a regular update of projects that are working through the development process.

12.2. Monthly Department Director Report - Operations

Project Manager Jayce Vanderford presented to the Council all the projects that were completed in 2024 that included the remodeling of Twin Hills Park including the splashpad, the completion of Wilson Street Park, the Main Street project, improvements to the Fire Tower, updates at the golf course, and shades added at the skate park. Mr. Vanderford informed Council of the upcoming projects in 2025.

During the presentation Mr. Bullard arrived and there was a brief discussion on the projects.

12.3. Discussion – Animal Ordinance

City Manager Tim Bolduc stated that this discussion would pertain to whether or not the current ordinance allows circuses. Each year the city is met with that dilemma and last year the previous Council did allow it. In the staff report, Mr. Schwendt

provided language to update the ordinance, so that circuses with live animals would not be permitted in the city limits, as well as an alternative for approval. He added if Council does not permit the live animals, it will provide time to research and find another fundraiser.

A discussion ensued with Council regarding the updating of the ordinance and how to inform the public.

The Council gave a consensus to direct staff to provide an Animal Ordinance that does not permit circuses with live animals in the city limits. He added that once the language is drafted, the local radio station could then inform the public. Citizens will be able to reach out to their Council representatives, if they choose to.

Mr. Bolduc mentioned the on-going projects include a facility study, the sports complex and a large-development strategy. He reminded the Council that there will be a lot of workshops in the near future. Mr. Bolduc spoke about the positive changes that have happened over the past six years and that he feels that the Deputy City Manager, Jessica Leavins, can pick up the reins and carry them on.

Ms. Leavins reminded Council that the first budget workshop would be April 2nd and that the Workshop with Ajax would be this Wednesday starting at 8 a.m.

13. Comments from the Mayor and Council

Mayor Pro-Tem Doug Capps called for comments from the Council.

Councilmember Bullard gave positive reviews of the events that have taken place on Main Street. He noted that Ms. Carter, the Events Coordinator, has been doing an outstanding job especially with the Mardi Gras parade that took place over the weekend. Mr. Bullard also spoke about the upcoming transition when Ms. Leavins would be the interim City Manager. He suggested posting the City Manager position to the public, to give others the opportunity to apply.

Councilmember Hayes also gave positive reviews of the Mardi Gras parade from what he observed on social media. Mr. Hayes noted that he has appreciated the hard work that the City Manager has done in this position and feels that Ms. Leavins will be able to take the reins.

Councilmember Allison also gave positive reviews of the Mardi Gras parade and hoped that the extension of that parade can be done for all upcoming parades, if possible.

Mayor Pro-Tem Capps noted that the Mardi Gras parade was phenomenal and the best parade he's attended in his lifetime. Mr. Capps then informed Council of the upcoming events happening in the city for those interested in attending.

14. Comments from the Audience

Mayor Pro-Tem Doug Capps called for comments from the public.

Mr. Kenneth Siler provided his comments to the Council concerning what some Councilmembers stated in interviews in the Crestview News Bulletin.

Councilmembers Hayes and Bullard addressed Mr. Siler about those comments to say they stood by what was said.

15. Adjournment

Mayor Pro-Tem Doug Capps adjourned the meeting at 6:56 p.m.

Minutes approved this 24th day of February 2025.

Doug Capps
Mayor Pro-Tem

Natasha Peacock, Deputy City Clerk
for Maryanne Girard, City Clerk
Proper Notice having been duly given



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Resolution

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Gina Toussaint, Finance Director
DATE: 2/20/2025
SUBJECT: Resolution 2025-7 Budget Amendment

BACKGROUND:

The City Council adopted the Fiscal Year 2025 Operating Budget on September 23, 2024. Occasionally, it is necessary to amend the City's budget during the course of the year if the need arises.

DISCUSSION:

In Fiscal Year 2024, the Council approved various projects that were not completed at year-end. The main purpose of Budget Amendment 2025-07 is to accurately reflect estimated revenues and appropriations and to include those incomplete projects in the Fiscal Year 2025 budget.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

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Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

The individual accounts affected are presented in Exhibit A attached.

RECOMMENDED ACTION

Staff respectfully requests a motion to approve Resolution 2025-7.

Attachments

1. Exhibit A

RESOLUTION: 2025- 7

RESOLUTION 2025-7

A RESOLUTION OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING THE FISCAL YEAR 2025 BUDGET TO MORE ACCURATELY REFLECT REVENUES AND APPROPRIATIONS. THE AMENDMENTS ARE THE RESULT OF VARIOUS PRIOR YEAR PROJECTS NOT COMPLETED, THEREFORE CARRYING FORWARD TO FISCAL YEAR 2025, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Council has determined that it is in the best interest of the City to amend its budget for the fiscal year 2025; and

WHEREAS, The City's budget needs to be amended to reflect such change.

NOW THEREFORE BE IT RESOLVED that the City of Crestview of Okaloosa County, Florida that:

1. The Budget is amended to accurately reflect estimated revenues and appropriations, a copy of which is attached hereto.
2. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED IN REGULAR SESSION THIS 24th DAY OF FEBRUARY 2025.

CITY OF CRESTVIEW, FLORIDA

JB Whitten, Mayor

Attest:

Maryanne Schrader, City Clerk

Resolution No. 2025-7

FUND: Utility		DEPARTMENT: Water		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-1633-533-63.00	Improvements	5,151,933	2,356,700	7,508,633
440-1633-533-63.00	Improvements	5,151,933	200,000	7,708,633
440-1633-533-63.00	Improvements	5,151,933	500,000	8,208,633
440-1633-533-64-00	Equipment	0	5,109	5,109
LINE ITEM TOTAL-----			3,061,809	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-0000-389-90-01	Carryforward		3,061,809	3,061,809
LINE ITEM TOTAL-----			3,061,809	
COMMENTS/EXPLANATION: Water Related Carryforwrd Projects -Arena Rd. Water Tank Carryforward - PJ Adams Phase 4 Relocate - Bridge Bypass Utilities				

FUND: Utility		DEPARTMENT: Sewer		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-1733-533-63-00	Improvements	131,480	500,000	631,480
440-1733-533-63-00	Improvements	131,480	200,000	831,480
440-1733-533-63-00	Improvements	131,480	500,000	1,331,480
440-1733-533-63-00	Improvements	131,480	95,464	1,426,944
440-1733-533-63-00	Improvements	131,480	478,000	1,904,944
LINE ITEM TOTAL-----			1,773,464	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-0000-389-90-01	Carryforward		1,773,464	1,773,464
LINE ITEM TOTAL-----			1,773,464	
COMMENTS/EXPLANATION: Sewer Related Carryforward Projects - Bridge Bypass Utiitiies - PJ Adams Phase 4 Relocation- Benjamin Street Septic to Sewer - Lift Station #21 Lift Station #15.				

FUND: Utility		DEPARTMENT: Wastewater		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-1935-535-63-00	Improvements	10,000	3,100,000	3,110,000
440-1935-535-63-00	Improvements	10,000	519,460	3,629,460
LINE ITEM TOTAL-----			3,619,460	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-0000-389-90-01	Carryforward		3,619,460	3,619,460
LINE ITEM TOTAL-----			3,619,460	
COMMENTS/EXPLANATION: Wastewater Related Carryforward Projects - RIB 6 Infiltration Wetland - Effluent Disposal Expansion				

FUND: Utility		DEPARTMENT: Wastewater		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-1935-533-63-00	Improvements		309,915	309,915
				0
LINE ITEM TOTAL-----			309,915	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION	CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER		AMOUNT	AMOUNT	AMOUNT
440-0000-389-90-01	Carryforward		309,915	309,915
LINE ITEM TOTAL-----			309,915	
COMMENTS/EXPLANATION: PO's 24073-240374-241781 For Sawcross Solids Handling Project.				

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FUND: Utility		DEPARTMENT: Wastewater			
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
440-1935-533-63-00	Improvements		10,000	132,880	142,880
440-1935-533-63-00	Improvements		10,000	204,748	347,628
440-1935-533-63-00	Improvements		10,000	10,398	358,026
440-1935-533-63-00	Improvements		10,000	76,500	434,526
LINE ITEM TOTAL-----				424,526	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
440-0000-389-90-01	Carryforward			424,526	424,526
LINE ITEM TOTAL-----				424,526	
COMMENTS/EXPLANATION: CF PO 241559 Influent Manhole Replacement CF PO 240365 RIB 6 Engineering CF PO 242910 Ferguson Waterworks Pipe, Fittings & Traps CF PO 240770 Gulf Coast Underground Liner Replacement					

FUND: Utility		DEPARTMENT: Sewer			
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
440-1735-533-63-01	Carryforward Projects		0	266,898	266,898
440-1735-533-63-01	Carryforward Projects		0	30,793	297,691
440-1735-533-63-01	Carryforward Projects		0	260,471	558,162
440-1735-533-63-01	Carryforward Projects		0	124,493	682,655
440-1735-533-63-01	Carryforward Projects		0	212,039	894,694
440-1735-533-63-00	Carryforward Projects		0	372,820	1,267,514
440-1735-533-63-00	Carryforward Projects		0	380,063	1,647,577
440-1735-533-46-00	Carryforward Projects		0	52,100	1,699,677
440-1735-533-46-00	Carryforward Projects		0	12,247	1,711,924
440-1735-533-63-00	Carryforward Projects		0	404,537	2,116,461
LINE ITEM TOTAL-----				2,116,461	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
440-0000-389-90-01	Carryforward Projects			2,116,461	2,116,461
LINE ITEM TOTAL-----				2,116,461	
COMMENTS/EXPLANATION: CF PO 242904 - Foxwood Sewer Grinder Stations CF PO 243065 - Foxwood Low Pressure Sewer CF PO 241313 - Foxwood Low Pressure Sewer CHO#1 CF PO 241303 - Foxwood Low Pressure System CF PO 242930 - Civic Area Lift Station Design CF PO 242521 - Sewer Hydraulic Model CF PO 243029 - Replacement Generator CF PO 242337 - Lift Station 1 Repair CF PO 240820 - Lantern Ridge Lift Station					

FUND: CDBG		CDBG			
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
150-2854-554-52-18	Carryforward		0	3,750	3,750
LINE ITEM TOTAL-----				3,750	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
150-0000-389-90-01	Carryforward			3,750	3,750
LINE ITEM TOTAL-----				3,750	
COMMENTS/EXPLANATION: CF PO 241036 - Jobe's Dirtworks Nuisance Abatement					

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FUND: Utility		DEPARTMENT: Water			
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
440-1633-533-63-00	Improvements			15,428	15,428
440-1633-533-64-00	Equipment			62,306	62,306
440-1633-533-63-00	Improvements			155,644	155,644
440-1633-533-63-00	Improvements			35,520	35,520
440-1633-533-63-00	Improvements			52,419	52,419
440-1633-533-63-00	Improvements			1,422	1,422
440-1633-533-63-00	Improvements			9,208	9,208
440-1633-533-63-00	Improvements			63,506	63,506
LINE ITEM TOTAL-----				395,453	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
440-0000-389-90-01	Carryforward Projects			395,453	395,453
LINE ITEM TOTAL-----				395,453	
COMMENTS/EXPLANATION: CF PO 240474- Lead & Copper CF PO 242591 - Service Body Truck CF PO 240359 - Arena Rd Water Tank Design CF PO 240368 - WIFIA Loan Support CF PO 240370 - WWTP Effluen Master Plan CF PO 240357 PJ Relocate Utilities CF PO 240361 Hydraulic Modeling CF PO 241426 - Lead & Copper					
FUND: CRA & General Fund		DEPARTMENT: CRA			
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
670-0311-511-52-03	Main St. Advertising		25,000	14,813	39,813
670-0311-511-82-01	CODE Compliance Grant		122,893	50,000	172,893
670-0311-511-63-00	Sail Shades for TH Pickle Ball Court		352,500	12,643	365,143
001-0311-511-62-00	Vineyard Village Site Improvements		0	338,253	338,253
001-0311-511-62-00	Vineyard Village Development		0	325,801	664,054
001-0311-511-62-00	AJAX		0	191,760	855,814
LINE ITEM TOTAL-----				933,270	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	G&A Carryforward			77,456	77,456
670-0000-389-90-01	CRA Carryforward			855,814	855,814
LINE ITEM TOTAL-----				933,270	
COMMENTS/EXPLANATION: PO 242240 Mainstreet Advertising PO 242753 Code Compliance Grant 382 Main St. PO 243045 Pickleball Court Sail Shades PO 241419 James David Site Prep PO 243007 Shepheard Development PO 243032 AJAX Total Program Management					

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FUND Utility & General Fund			DEPARTMENT: Public Works Admin		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0510-519-64.00	Equipment		0	87,562	87,562
440-0510-519-31.03	Engineering Fees		230,000	18,790	248,790
001-0510-519-31.03	Engineering Fees		230,000	46,210	276,210
001-0510-519-31.03	Engineering Fees		230,000	37,296	267,296
440-0510-519-63-00	Improvements			365,300	365,300
LINE ITEM TOTAL-----				555,158	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			171,068	
440-0000-389-90-01	Carryforward Projects			384,090	384,090
LINE ITEM TOTAL-----				555,158	
COMMENTS/EXPLANATION:					
PO 242579 1 TON Truck w/ Service Body					
PO 241077 Barge Design - Water Modeling					
PO 242336 John King Utility Relocation					
PO 242828 CMMS Phase 2					
PO 243064 Bypass Utilities					

FUND: General Fund			DEPARTMENT: Police		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0721-521-52-00	Uniforms		92,232	9,822	102,054
001-0721-521-64-00	Equipment		47,352	181,000	228,352
LINE ITEM TOTAL-----				190,822	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			190,822	190,822
LINE ITEM TOTAL-----				190,822	
COMMENTS/EXPLANATION:					
PO 242807 Uniform Vest & Plates					
AXON Software Paid from Salary Residuals					

FUND: General Fund			DEPARTMENT: Parks		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-2773-572-63-00	Improvements		718,512	900,000	1,618,512
LINE ITEM TOTAL-----				900,000	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			900,000	900,000
LINE ITEM TOTAL-----				900,000	
COMMENTS/EXPLANATION:					
TDC Approved Blackwater Improvements					

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FUND: General Fund			DEPARTMENT: Fire		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0822-522-64-00	Equipment			119,137	119,137
001-0822-522-64-00	Equipment			9,700	9,700
			LINE ITEM TOTAL-----	128,837	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0000-389-90-01	G&A Carryforward			128,837	128,837
			LINE ITEM TOTAL-----	128,837	
COMMENTS/EXPLANATION: PO 243054 Fire Truck Equipment PO 241759 Fire Training Tower Restroom					

FUND: General Fund			DEPARTMENT: Streets		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-1141-541-63-00	Improvements		700,000	12,905	712,905
001-1141-541-63-00	Improvements		700,000	52,300	765,205
001-1141-541-34-00	Contractual Services		55,330	10,358	65,688
001-1142-541-63-00	Improvements		3,476,304	1,240,887	4,717,191
001-1142-541-63-00	Improvements		3,476,304	56,519	4,773,710
001-1142-541-63-00	Improvements		3,476,304	299,107	5,072,817
001-1142-541-63-00	Improvements		3,476,304	169,776	5,242,593
001-1142-541-63-00	Improvements		3,476,304	1,250,000	6,492,593
			LINE ITEM TOTAL-----	3,091,852	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0000-389-90-01	G&A Carryforward			3,091,852	3,091,852
			LINE ITEM TOTAL-----	3,091,852	
COMMENTS/EXPLANATION: PO 240151 Street Resurfacing PO 240372 Engineering Services for Brookmeade/Redstone Realignment PO 242598 Survey for Brookmeade/Redstone Realignment PO 241383 Downtown Streetscape Renovation PO 240108 Downtown Engineering Services PO Change Order For Downtown Streetscape PO 240651 Mirage Roundabout Engineering Services CF Redstone Brookmeade Intersection					

FUND: General Fund			DEPARTMENT: Facilities Maintenance		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-2319-519-46-02	Repairs and Maintenance		216,500	7,022	223,522
001-2319-519-46-02	Repairs and Maintenance		216,500	8,102	231,624
001-2319-519-46-02	Repairs and Maintenance		216,500	14,390	246,014
001-2319-519-63-00	Improvements		34,750	182,510	217,260
			LINE ITEM TOTAL-----	212,024	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0000-389-90-01	G&A Carryforward			29,514	29,514
001-0000-369-21-00	Other Reimbursements			182,510	182,510
			LINE ITEM TOTAL-----	212,024	
COMMENTS/EXPLANATION: PO 242920 Storm Repairs PO 243062 Storm Repairs PO 243063 Storm Repairs PO 243098 Library Chiller					

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FUND: General Fund			DEPARTMENT: Planning		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-2515-515-34-00	Contractual Services		0	11,800	11,800
001-2515-515-34-00	Contractual Services		0	56,500	56,500
LINE ITEM TOTAL-----				68,300	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			68,300	68,300
LINE ITEM TOTAL-----				68,300	
COMMENTS/EXPLANATION: PO 240947 Comp. Plan Update PO 242081 Nue Urban Mobility Plan Development					

FUND: General Fund			DEPARTMENT: Athletics		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-2773-572-63-00	Improvements		718,512	154,411	872,923
001-2773-572-63-00	Improvements		718,512	11,850	884,773
001-2773-572-63-00	Improvements		718,512	586,496	1,471,269
001-2773-572-63-00	Improvements		718,512	228,738	1,700,007
LINE ITEM TOTAL-----				981,495	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			981,495	981,495
LINE ITEM TOTAL-----				981,495	
COMMENTS/EXPLANATION: PO 240177 Alday-Howell Brookmeade Park Improvements PO 241772 Harris Fence Twin Hills Playground Fencing PO 240060 Gametime Twin Hills Park Playground PO 240061 Gametime Twin Hills Splash Pad					

FUND: General Fund			DEPARTMENT: Code Enforcement		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-1424-524-52-18	Nuisance Abatement		15,000	68,142	83,142
LINE ITEM TOTAL-----				68,142	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			68,142	68,142
LINE ITEM TOTAL-----				68,142	
COMMENTS/EXPLANATION: CF Unspent Code Collections					

FUND: General Fund			DEPARTMENT: Animal Services		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-1062-562-62-00	Buildings		0	700,000	700,000
LINE ITEM TOTAL-----				700,000	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			700,000	700,000
LINE ITEM TOTAL-----				700,000	
COMMENTS/EXPLANATION: CF Animal Control Facility					

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FUND:			DEPARTMENT:		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER			AMOUNT	AMOUNT	AMOUNT
001-0311-511-63-00	Improvements		9,868	14,100	23,968
001-0311-511-62-00	Buildings		0	650,000	655,476
LINE ITEM TOTAL-----				664,100	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET	INC/DECREASE	REVISED BUDGET
ACCOUNT NUMBER			AMOUNT	AMOUNT	AMOUNT
001-0000-389-90-01	GF Carryforward			664,100	664,100
LINE ITEM TOTAL-----				664,100	
COMMENTS/EXPLANATION: Senior Center Remodel CF Project TPM PDE CF					

FUND:			DEPARTMENT:		
<u>EXPENSE BUDGET</u> ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
442-2238-538-63-00	Improvements			150,000	150,000
					0
LINE ITEM TOTAL-----				150,000	
<u>REVENUE BUDGET</u> ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
442-0000-389-90-01	Carryforward			150,000	150,000
LINE ITEM TOTAL-----				150,000	
COMMENTS/EXPLANATION: CF Twin Hills Drain Repair					

FUND:			DEPARTMENT:		
<u>EXPENSE BUDGET</u> ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0416-512-34-00	Contractual Services		85,200	70,000	155,200
LINE ITEM TOTAL-----				70,000	
<u>REVENUE BUDGET</u> ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0000-389-90-01	GF Carryforward			70,000	70,000
LINE ITEM TOTAL-----				70,000	
COMMENTS/EXPLANATION: IT Contract Employee Residuals					

FUND:		DEPARTMENT:			
<u>EXPENSE BUDGET</u> ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0311-511-45-01	Insurance		56,402	25,000	81,402
LINE ITEM TOTAL-----				25,000	
<u>REVENUE BUDGET</u> ACCOUNT NUMBER	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0311-511.95-00	Contingincies		300,191	(25,000)	275,191
LINE ITEM TOTAL-----				(25,000)	
COMMENTS/EXPLANATION: Cancer Presumption Claims					

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FUND: Permitting			DEPARTMENT: Building Inspections		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
125-2624-524-64-01	Capital Leases		14,196	15,000	29,196
					0
LINE ITEM TOTAL-----				15,000	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
125-0000-389-90-01	Residuals		592,569	15,000	607,569
LINE ITEM TOTAL-----				15,000	
COMMENTS/EXPLANATION: 2 New Leased Vehicles					

FUND: General Fund			DEPARTMENT: Parks		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-2773-572-46-00	Repairs and Maintenance Parks			22,000	22,000
LINE ITEM TOTAL-----				22,000	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-389-90-01	GF Carryforward			22,000	22,000
LINE ITEM TOTAL-----				22,000	
FMIT Park Repair					

FUND: General Fund			DEPARTMENT: Public Works Admin		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0510-519-46-03	Software		19,700	14,500	34,200
LINE ITEM TOTAL-----				14,500	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
001-0000-344.90-00	Other Transportation Charges		0	14,500	14,500
LINE ITEM TOTAL-----				14,500	
COMMENTS/EXPLANATION: Urban SDK (traffic counts) funded by traffic MOUS					

FUND: Sanitation			DEPARTMENT: Sanitation		
<u>EXPENSE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
441-1834-534.34-00	Contractual Services		6,120,669	27,000	6,147,669
441-1834-534.34-00	Contractual Services		6,120,669	1,533,099	7,680,768
LINE ITEM TOTAL-----				1,560,099	
<u>REVENUE BUDGET</u>	ACCOUNT DESCRIPTION		CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
ACCOUNT NUMBER					
441-0000-389-90-01	CF Funds		0	27,000	27,000
441-0000-343-40-00	Garbage Fees		6,120,669	1,533,099	7,653,768
LINE ITEM TOTAL-----				1,560,099	
COMMENTS/EXPLANATION: PO 241986 Carr Riggs & Ingram for Sanitation Internal Audit To adjust for actual garbage collections					



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Brian McCallum, Major, Stephen McCosker, Police Chief
DATE: 2/20/2025
SUBJECT: MOU 96th Test Wing and Crestview Police Dept

BACKGROUND:

General Massaro, the Commander of Eglin Air Force Base, has been directed by the Air Force Higher Headquarters (HHQ) to make every effort to enter into a memorandum of understanding (MOU) with local law enforcement agencies. The purpose of the MOU is to increase cooperation in responding to drone incursions on the installation. This has become a significant problem for military installations around the world. Not only does it violate federal law, it also violates Florida law. The MOU is not a contract, doesn't involve the expenditure of money, and doesn't bind any party to anything – but it does create a framework for cooperation.

DISCUSSION:

Unmanned Aerial Systems (UAS) operations over military installations and in DOD restricted airspace have continued to grow in capability and frequency and pose a threat to the installation and DOD assets. Security Forces have limited or no jurisdiction to detain operators located off the installation or obtain pertinent information without the assistance of State, Local, Tribal, and Territorial (SLLT) government departments. Previous SLLT responses to UAS incursions over DOD installations would have been greatly enhanced if response requirements and expectations were previously coordinated. This agreement will foster an effective liaison partnership and will greatly enhance base defense.

This MOU provides guidance and a framework for the parties to assist each other in responding to, detecting, detaining, and investigating Unmanned Aerial Systems (UAS) operators that commit installation incursions or operate a UAS in DOD restricted airspace.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

This MOU has no anticipated financial impact.

RECOMMENDED ACTION

Staff respectfully requests a motion to enter into this MOU with the 96th Test Wing.

Attachments

1. MOU 96th TW SPD (002)
2. Drone Sighting Report

**Memorandum of Understanding
Between
96th Test Wing (96 TW)
and
Crestview Police Department (CPD)
For**

Cooperation in Counter-Unmanned Aerial Systems (C-UAS) Response

This is a new memorandum of understanding (MOU) between the 96 TW and the CPD. When referred to collectively, they are referred to as the "Parties."

1. **BACKGROUND:** UAS operations over military installations and in DOD restricted airspace have continued to grow in capability and frequency and pose a threat to the installation and DOD assets. Operating a drone or UAS over a critical infrastructure facility, including a military installation as defined by 10 U.S.C. 2801 (c) 4, is a violation of Florida Statute 330.41 (2024). Security Forces have limited or no jurisdiction to detain operators located off the installation or obtain pertinent information without the assistance of State, Local, Tribal, and Territorial (SLLT) government departments. Previous SLLT responses to UAS incursions over DOD installations would have been greatly enhanced if response requirements and expectations were previously coordinated. This agreement will foster an effective liaison partnership and will greatly enhance base defense.
2. **AUTHORITIES:** The Parties enter into this MOU under the statutory authority residing in Department of Defense Instruction (DoDI) 4000.19, Interservice and Intergovernmental Support, and the Economy Act of 1933.
3. **PURPOSE:** This MOU provides guidance and a framework for the parties to assist each other in responding to, detecting, detaining, and investigating UAS operators that commit installation incursions or operate a UAS in DOD restricted airspace.
4. **UNDERSTANDINGS OF THE PARTIES.**

4.1. The 96 Security Forces (SFS), should:

4. 1. 1. Promptly notify CPD when assistance is desired to respond, detect, detain, and investigate UAS incursion incidents.

4.1.2. Cooperate with CPD and share information to the extent possible to assist with the prevention, detection, and investigation of UAS installation incursions and prosecution of offenders.

4.1.3. Provide public service information to CPD for dissemination to the local populace publicizing the restrictions and prohibition of UAS activities on the installation and within DOD restricted airspace and the potential consequence for violations.

4.1.4. Conduct multi-jurisdictional C-UAS response training exercises at least yearly and participate in any training exercise hosted by CPD.

4.2. The CPD should:

4.2.1. Promptly notify 96 TW personnel when unlawful UAS activity is observed or suspected, providing to the extent possible the information contained in Attachment XX (96 SFS UAS ID and Reporting Aid).

4.2.2. Upon notification by 96 TW personnel, or upon independent observation, and to the extent lawful and appropriate, stop and detain UAS operators suspected of unlawful UAS base or DOD restricted airspace incursions to determine the lawfulness of their actions. Take such other actions as deemed appropriate by the responding authority including arrest, seizure of evidence, investigation and citation or criminal charging and prosecution for unlawful activity.

4.2.3. Provide and distribute public service announcements and information to inform the public of the restrictions and prohibition of UAS activities on the installation and within DOD restricted airspace and the potential consequence for violations.

4.2.4. Participate in base-hosted multi-jurisdictional UAS response training exercises.

4.3. Both parties should:

4.3.1. Provide a representative to be a member of a multi-jurisdictional C-UAS working group. The working group will meet at least quarterly and share information and lessons learned to enhance the working relationship of the parties and the effectiveness of C-UAS response.

5. PERSONNEL COSTS: Each Party is responsible for all costs of its personnel, including pay and benefits, support, and travel. Each Party is responsible for supervision and management of its personnel.

6. GENERAL PROVISIONS:

6.1. POINTS OF CONTACT: The following POCs will be used by the Parties to communicate matters concerning this MOU. Each Party may change its POC upon reasonable notice to the other Party.

6.1.1. For the 96 SFS:

6.1.1.1. Primary: Plans and Programs, 96 SFS/S5P
Phone: 850-882-5216
Email:

6.1.1.2. Alternate: Installation Security, 96 SFS/S51
Phone: 850-882-1060
Email:

6.1.2. For the CPD:

6.1.2.1. Primary: Chief Stephen G. McCosker
Phone: 850-612-2946
Email: mccoskers@crestviewpd.org

6.1.2.2. Alternate: Major Brian McCallum
Phone: 850-612-3276
Email: mccallumb@crestviewpd.org

6.2. CORRESPONDENCE: All correspondence to be sent and notices to be given pursuant to this MOU will be addressed, if to the 96 SFS, to:

6.2.1. Plans and Programs
302 W D Ave,
Suite103
Eglin AFB, FL 32542

and, if to the CPD, to:

6.2.2. Crestview Police Department
201 Stillwell Blvd
Crestview, FL 32539

6.3. FUNDS AND MANPOWER: This MOU does not document or provide for the exchange of funds or manpower between the Parties, nor does it make any commitment of funds or resources. No provision in this MOU will be interpreted to require obligation or payment of funds.

6.4. MODIFICATION OF MOU: This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives. This MOU will be reviewed no less often than at the mid-point of its term and around the anniversary of its effective date in its entirety.

6.5. DISPUTES: Any disputes relating to this MOU will, subject to any applicable law, Executive order, or DOD issuances, be resolved by consultation between the Parties.

6.6. TERMINATION OF UNDERSTANDING: This MOU may be terminated in writing at will by either Party.

6.7. TRANSFERABILITY: This MOU is not transferable except with the written consent of the Parties.

6.8. ENTIRE UNDERSTANDING: It is expressly understood and agreed that this MOU embodies the entire understanding between the Parties regarding the MOU's subject matter, thereby superseding all prior understandings of the Parties with respect to such subject matter.

6.9. EFFECTIVE DATE: This MOU takes effect beginning on the day after the last Party signs.

6.10. EXPIRATION DATE: This MOU expires on _____.

6.11. NO THIRD-PARTY BENEFICIARIES: Nothing in this MOU, express or implied, is intended to give to, or will be construed to confer upon, any person not a party any remedy or claim under or by reason of this MOU and this MOU will be for the sole and exclusive benefit of the Parties.

7. LIST OF ATTACHMENTS:

7.1. 96 SFS UAS ID and Reporting Aid

APPROVAL AUTHORITIES: In witness whereof, each Party has caused this MOU to be executed by its duly authorized representative on the dates indicated below:

APPROVED AND ACCEPTED
FOR 96 TW

APPROVED AND ACCEPTED
FOR CPD

Signature

Signature
Stephen G. McCosker, Chief

Date

Date

DRONE SIGHTING REPORT

Place this card under your telephone

If you have a drone sighting to report, contact the Base Defense Operations Center at:
(850)882-2000 / DSN 882-2000
DSN Landline Only: 911

Use the below questions as a template to report the sighting

1. "I am calling to report a drone sighting." State your name, rank, organization, and call-back number.

2. What was the time and your location when you spotted the drone?

3. How many drones did you see?

4. Is the drone multi-rotor, fixed-wing, or are you unable to determine?

5. Was it hovering or in what direction was it flying?

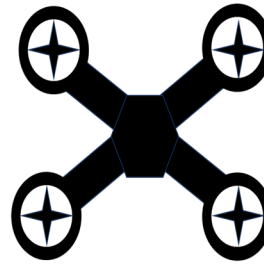
6. Were there any flashing lights on the system? If so, what color?

7. Was it flying over the base or outside the perimeter of the base?

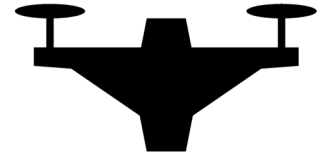
8. Do you see anyone who appears to be operating the drone? Where are they?

9. Are there any other pertinent details of the event?

MULTI ROTOR DRONE VISUAL AID

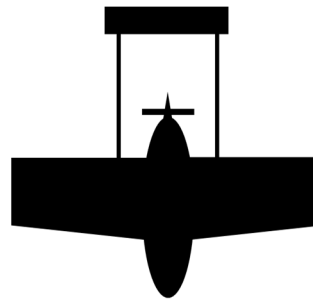


Overhead View



Front View

FIXED-WING DRONE VISUAL AID

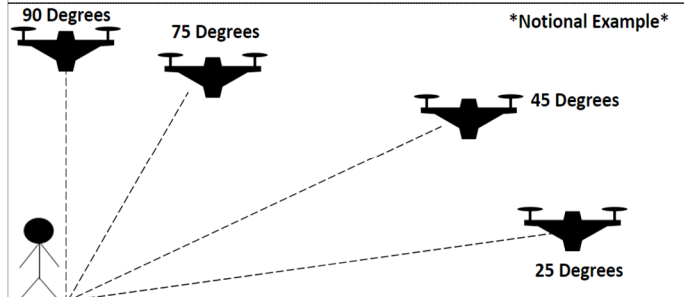


Overhead View



Front View

DRONE ANGLE OF ATTACK VISUAL AID



Where is the UAV positioned from where you are standing?

WHY DO WE CARE ABOUT DRONE/UAV THREAT?

Drones/UAVs allow adversaries to spy on your base.

- UAVs let adversaries learn critical information.
- They can learn about potential deployments before **you** leave.
- In a conflict, UAVs can be utilized to drop explosives on base.

These UAVs put your life and your wingmen's lives at risk

You can save lives by reporting UAVs to Security Forces



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Gina Toussaint, Finance Director
DATE: 2/19/2025
SUBJECT: Financial Update - Finance Director

BACKGROUND:

This is a presentation of the monthly financial information as required by the City Charter.

DISCUSSION:

Below you will find the links to the November & December Monthly Financial Statement, and the 1st Quarter Pooled Cash Carryforward as well as the January Check Registers.

Follow this link by clicking on the icon with the arrow for the January [Check Register](#).

Follow this link by clicking on the icon with the arrow for the January [Amazon Check Register](#).

Follow this link by clicking on the icon with the arrow for the November [Monthly Financial Statement](#).

Follow this link by clicking on the icon with the arrow for the December [Monthly Financial Statement](#).

Follow this link by clicking on the icon with the arrow for the [1st Quarter Pooled Cash Carryforward](#).

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

For informational purposes.

RECOMMENDED ACTION

No action required.

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Tim Bolduc, City Manager
DATE: 2/20/2025
SUBJECT: Smoking in City Parks

BACKGROUND:

Following adoption of HB 106 in June of 2022, which allows counties and municipalities to restrict smoking and vapor-generating devices within parks that they own, the City modified the Code of Ordinances to provide for a restriction on smoking within Certain areas of Twin Hills Park except for designated smoking areas in April of 2024.

DISCUSSION:

This item has been placed on the agenda pursuant to the request of multiple City Council members.

Staff is seeking direction from the Council on further desired amendments to this ordinance to further restrict smoking in City parks, to the extent that the Council desires.

At a maximum, the City could codify a blanket ban on smoking in any part of all City parks. Additionally, staff can return to Council with a plan for proposed designated smoking areas within each park, if an overall ban is not desirable.

Please note that this restriction would apply to smoking and use of vapor-generating devices, with an exception for unfiltered cigars, as per State Statute.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

This item has no anticipated financial impact.

RECOMMENDED ACTION

Staff respectfully requests consensus regarding the language that is to be drafted for this amendment.

Attachments

1. Twin Hills Designated Smoking Areas - Revised

Twin Hills Park Designated Smoking Areas





Staff Report

CITY COUNCIL MEETING DATE: February 24, 2025

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Tim Bolduc, City Manager
DATE: 2/20/2025
SUBJECT: City Manager Updates

BACKGROUND:

On going projects may be updated.

DISCUSSION:

n/a

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

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FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

No action required.

Attachments

None