



**COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING AGENDA
FEBRUARY 10, 2025
5:00 P.M.
COUNCIL CHAMBERS**

The Public is invited to view our meetings on the City of Crestview Live stream at <https://www.cityofcrestview.org> or the City of Crestview Facebook Page.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Open Policy Making and Legislative Session**
- 4. Approve Agenda**
- 5. Presentations and Reports**
 - 5.1. Presentation to Nathan Boyles
- 6. Consent Agenda**
 - 6.1. Approval of the Regular Meeting Minutes of September 9, 2024
- 7. Action Items**
 - 7.1. Selection of the Vice Chair
- 8. CRA Director Report**
- 9. City Manager / CRA Administrator Report**
- 10. Comments from the Board**
- 11. Comments from the Audience**
- 12. Adjournment**

All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Girard, City Clerk at cityclerk@cityofcrestview.org or 850-628-1560 option 2 within 48 hours of the scheduled meeting.



Staff Report

CRA MEETING DATE: February 10, 2025

TYPE OF AGENDA ITEM: Presentation

TO: CRA Board
CC: City Manager, City Clerk, Staff and Attorney
FROM: Barry Henderson, Development Services Director
DATE: 2/6/2025
SUBJECT: Presentation to Nathan Boyles

BACKGROUND:

n/a

DISCUSSION:

n/a

GOALS & OBJECTIVES

This item is consistent with the CRA Strategic Plan 2020 Gateway to Opportunities as follows:

To revitalize the district capitalizing on current resources and recognized opportunities

1. Establish a revitalization task force to address economic and physical Revitalization
2. Maintain and Strengthen the Façade Grant Program
3. Develop green space, open space parks, and public plaza programs and promote connectivity within the community

To provide infrastructure for current and future needs

1. Develop and enforce building and site maintenance codes
2. Eliminate the informality in the enforcement of regulations
3. Develop a sidewalk restoration and maintenance program
4. Review a realign downtown streets for efficiency/eliminate dangerous intersections

Market the District

1. Build and develop an active marketing and branding program
2. Promote CRA district on website and all social media platforms
3. Clearly identify “Historic Downtown Crestview” and direct visitors and locals to the district
4. Develop “Gateways to Crestview”
5. Develop a cohesive “family” of wayfinding signs to the district

Enhance Public and Private partnerships

1. Re-emphasize and incentivize the Crestview Main Street Program
2. Refocus the Historic Preservation Board
3. Enhance the SR 85 Bridge

Enhance the Aesthetics of the District

1. Develop design guidelines for Facades, signage, landscaping , access and parking
2. Develop area around new courthouse/add public amenities
3. Eliminate informality of enforcement of regulations

Expand Activity in the District

1. Promote Arts in the downtown and entire CRA district

Economic Development in the District

1. Amend Comprehensive plan to mixed use for downtown district
2. Develop a commercial incentive program to encourage new development, economic activities and job creation

Connectivity

1. Develop an access road from Industrial Drive to Twin Hills Park
2. Develop a Bike path/pedestrian trail link to between downtown and Twin Hills Park
3. Connect Industrial Drive to Twin Hills park with new entrance

FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

n/a

Attachments

None



Staff Report

CRA MEETING DATE: February 10, 2025

TYPE OF AGENDA ITEM: Action Item

TO: CRA Board
CC: City Manager, City Clerk, Staff and Attorney
FROM: City Clerk
DATE: 9/13/2024
SUBJECT: Approval of the Regular Meeting Minutes of September 9, 2024

BACKGROUND:

This is a routine approval of past minutes.

DISCUSSION:

The draft minutes were distributed prior to the meeting.

GOALS & OBJECTIVES

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FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

Staff respectfully requests a motion to approve the Regular Meeting Minutes of September 9, 2024.

Attachments

1. 09092024 Community Redevelopment Agency Minutes Draft

Community Redevelopment Agency Minutes - DRAFT
September 9, 2024
5:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview CRA was called to order at 5:00 p.m. by Chair Nathan Boyles. Members present: Doug Capps, Andrew Rencich, Cynthia Brown, Joe Blocker, Ryan Bullard, Margareth Larose-Pierre. Also present were City Manager Tim Bolduc, City Clerk Maryanne Girard, CRA Director Elizabeth Roy, City Attorney Jonathan Holloway, and staff members. Linda Parker arrived at 5:09 p.m.

2. Pledge of Allegiance

Chair Nathan Boyles led the Pledge of Allegiance.

3. Open Policy Making and Legislative Session

4. Approve Agenda

Chair Nathan Boyles called for action.

Motion by Board member Cynthia Brown and seconded by Board member Andrew Rencich to approve the agenda.

Roll Call: Ayes: Joe Blocker, Margareth Larose-Pierre, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

5.1. Grant Check Presentation

CRA Director Elizabeth Roy presented a grant check to Terry Brackney for a new roof. The amount totaled \$22,285.

The CRA Board collectively spoke on their appreciation of the improvements he has made.

6. Consent Agenda

Chair Nathan Boyles called for action.

Motion by Board member Doug Capps and seconded by Board member Andrew Rencich to approve the Consent Agenda, as presented.

Roll Call: Ayes: Joe Blocker, Margareth Larose-Pierre, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

6.1. Approval of the Regular Meeting Minutes of April 22, 2024

6.2. Approval of the Special Meeting Minutes of June 10, 2024

7. Action Items

7.1. Resolution 2024-08, 2025 CRA Budget Adoption

CRA Director Elizabeth Roy asked for approval to adopt Resolution 2024-08, 2025 CRA Budget. She mentioned the Board could refer to the detailed budget for specifics.

In response to Chair Boyles on the appearance of a reduction in tax rate, City Manager Tim Bolduc replied it was brought up in the audit that the city had transmitted more to the CRA last year than what is prescribed. It should have only been 95% but the city transferred 100%. He added the city could request the return from the CRA, but we are going to utilize it on the project improvements.

City Clerk Maryanne Girard read Resolution 2024-08 by title: A Resolution of the Community Redevelopment Agency of the City of Crestview, Florida Adopting A Budget of \$574,393.00 for Fiscal Year 2025, Beginning October 1, 2024 and Ending September 30, 2025, and Providing For An Effective Date.

Chair Nathan Boyles called for action.

Motion by Board member A. Rencich and seconded by Board member R. Bullard to approve Resolution 2024-08.

Roll Call: Ayes: Joe Blocker, Margareth Larose-Pierre, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

8. CRA Director Report

CRA Director Elizabeth Roy stated this is her last meeting as she is retiring April 26th. The Board thanked her for all she accomplished.

9. City Manager / CRA Administrator Report

City Manager Tim Bolduc thanked Betsy and said it was apparent when they first met how much she loves the city. He went over some highlights where she was instrumental mentioning the object of the CRA is to protect the character of the downtown area, which she has been instrumental in doing, as well as creating partnerships with Main Street. He said it has been an honor to work with her. Both Wayne and she ran the city and has been very helpful to him. CRA Director Elizabeth Roy said it was a pleasure to work with him.

City Manager Tim Bolduc said Main Street is moving forward. He said the playground equipment is being put in at Twin Hills. The Ribbon cutting on Wilson Street is scheduled for the 23rd. The pickle ball court improvements are coming along. He added the CRA Board approved the sunshades, so the city went ahead and paid to have the sunshades installed, to avoid any delay. Just outside of the CRA the Vineyard Village project is under way. We have made minor changes to the roadway on Main Street. On Beech, after meeting with the Parkers and the doctor's office, we have decided to make it one-way. This provides additional parking. At the courthouse, we will be able to make it handicapped accessible. The project is very complicated as there is 100-year infrastructure. The contractor has been able to make every business handicapped accessible.

He said we will be able to continue to have the parades on Main Street, as the construction is ahead of schedule.

He stated we do not have the final agreement with the Main Street Association, as it is not ready. He said we are not able to give them the money that we had in the past as the law has changed. He said the relationship is still strong, however.

He also highlighted some changes with Betsy's retirement, stating we will have a police presence in the Main Street area. We will not immediately fill her position, and the grants will be overseen by our Community Development department.

Chair Boyles added that the contractor has been doing an amazing job and has been strategic.

10. Comments from the Board

Chair N. Boyles called for comment from the Board.

Board member C. Brown thanked Betsy for her hard work adding she is an outstanding network person for the city.

Board member Joe Blocker asked about the dirt street between Wilson and 85. City Manager T. Bolduc replied that the alleyways behind the businesses have asphalt that has worn down and needs to be addressed. He has spoken to Mr. Durrell.

11. Comments from the Audience

Chair N. Boyles called for comment from the public.

12. Adjournment

Chair N. Boyles adjourned the meeting at 5:27 p.m.

Minutes approved this __ day of __, 2024.

CRA Board Chair

Maryanne Girard
City Clerk

Proper Notice having been duly given



Staff Report

CRA MEETING DATE: February 10, 2025

TYPE OF AGENDA ITEM: Action Item

TO: CRA Board
CC: City Manager, City Clerk, Staff and Attorney
FROM: Barry Henderson, Development Services Director
DATE: 2/6/2025
SUBJECT: Selection of the Vice Chair

BACKGROUND:

A Vice Chair will be selected to serve in the absence of the Chair.

DISCUSSION:

In the event that the Chair is unable to attend due to unforeseen circumstances, a Vice-Chair will be selected to chair the meeting.

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FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

Staff respectfully requests a motion to select the Vice Chair.

Attachments

None