

City Council Minutes
January 13, 2025
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Doug Capps. Council members: Ryan Bullard, Brandon Frost, Shannon Hayes, and Dusty Allison. Also present: City Manager Tim Bolduc, City Clerk Maryanne Girard, City Attorney Jonathan Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Pastor Jason Allen of Woodlawn Baptist Church

The Invocation and Pledge of Allegiance was led by Pastor Jason Allen of Woodlawn Baptist Church.

3. Open Policy Making and Legislative Session

Mayor JB Whitten declared a quorum was present.

4. Approve Agenda

Mayor JB Whitten called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Shannon Hayes to approve the agenda, as presented.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

5. Presentations and Reports

5.1. Christmas Parade Winners - Main Street Association

Mayor JB Whitten called Main Street Association forward to acknowledge the parade winners.

President Tracy Medlock thanked “North Okaloosa Medical Center” and “Joey the Jeweler” as the parade sponsors. Four categories of winners were presented.

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Brandon Frost and seconded by Councilmember Shannon Hayes to approve the Consent Agenda, as presented.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

6.1. Approval of City Council Regular Meeting Minutes of December 9, 2024

6.2. Approval of City Council Special Meeting Minutes of December 9, 2024

7. Public Hearings / Ordinances on Second Reading

7.1. Ordinance 1983 Antioch Road Annexation

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1983, Antioch Road Annexation, to the City Council. He distributed an exhibit regarding the first three ordinances. He went over the annexation submittals on the unincorporated property. The adjacent property zonings were noted. The first reading was held December 9th, and comments have been received since then. The exhibit is included for future reference. He then asked the City Clerk to read the ordinance by title.

City Clerk Maryanne Girard read Ordinance 1985 aloud: An Ordinance Annexing to the City of Crestview, Florida, ± 20 Acres of Contiguous Lands Located In Section 26, Township 3 North, Range 24 West, and Being Described as Set Forth Herein; Providing For Authority; Providing For Land Description; Providing For Boundary; Providing For Land Use And Zoning Designation; Providing For Amendment To The Base, Land Use and Zoning Maps; Providing For A Comprehensive Plan Amendment; Providing For Filing With the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public.

Chad Rumchik asked the City Council for a buffer for the existing property.

Paul Biernacki spoke on the inconsistencies in the report. He added they do not align with the quality of life and safety in our mission. City Manager T. Bolduc mentioned the inconsistencies were on page 2 of the staff report only. Mr. Biernacki mentioned the comprehensive plan is very good, but the ordinance is inconsistent. He added the subdivision already has a problem with traffic.

The Developer, Greg Matovina, stated the emergency access road is for Fox Valley. He went over the roadway needs with the need for a second access. He explained the path of the road through the existing property that will benefit the Fox Valley residents.

Mayor JB Whitten called for action.

Motion by Councilmember Ryan Bullard and seconded by Councilmember Shannon Hayes to approve Ordinance 1983 on 2nd reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

Discussion ensued on the emergency entrance/exit, concern for increased traffic, as well as commenting that the developer has met all the laws and regulations for the development.

7.2. Ordinance 1984 Antioch Road Comp Plan Amendment

City Manager T. Bolduc clarified that the application is for single-family homes which is consistent with the zoning. He mentioned that staff has reviewed the documents, as well as comments on Facebook and have looked at the statutory requirements and the use of the property. There were comments on the mixed-use zoning, so we asked the developer to solidify the intentions based on the single-family development transition. This provides assurance that it will be developed as single-family dwelling. This provides a safe entrance/exit to the development. He added the buffer would be discussed during the development review.

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1984, Antioch Road Comprehensive Plan Amendment, to the City Council. He went over the land use designations stating the property information is the same as discussed. He then asked the City Clerk to read Ordinance 1984 by Title.

City Clerk Maryanne Girard read Ordinance 1984 aloud: An Ordinance of The City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings of Fact; Providing For Purpose; Providing For Changing the Future Land Use Designation From Okaloosa County Agriculture to Mixed-Use (MU) and Residential (R) On Approximately 20 Acres, More or Less, In Section 26, Township 3 North, Range 24 West; Providing For Future Land Use Map Amendment; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal Of Conflicting Codes And Ordinances; And Providing For An Effective Date.

City Manager T. Bolduc added the conceptual plan depicts density and use.

Mayor JB Whitten called for comment from the Council.

Councilmember R. Bullard requested that the road also be used for public use.

City Manager T. Bolduc replied that our requirement for the gate is in an effort to work with the neighborhood and lessen traffic. The road will be used for emergency use adding the road will be built to standards. However, the use would be discussed at the development stage, as well as the mixed-use portion. In response to Councilmember S. Hayes on whether the emergency road is city, City Manager T. Bolduc replied it is and will be maintained.

Mayor JB Whitten called for comment from the public.

Jeff Gerlach stated that the property owners have been before the Council before. A lawsuit ensued, but the suit was eventually dropped with no resolution. He commented that the owner is not the agent for the property. His concerned that the developer has not closed on the sale of the property. He asked the Council to table the motion until the applicant closes on the property or send the proposal back to Planning Board to be zoned R-2 and added the HOA recognizes another road is needed.

Greg Matovina, the developer, acknowledged they do not own the Johnson property, so they cannot open the road. He said the tan piece depicted on the map is owned by another entity. They own the Gori property depicted in pink. He only has emergency access on the tan piece on the map.

City Manager T. Bolduc displayed on the monitor the piece of the property that has a development order. The developer has amended the application to show that the proposal is adjacent to the Fox Valley homes.

Greg Matovina said the purpose of the drawing is to demonstrate that the houses are comparable in size. He hopes to close in February.

City Manager T. Bolduc said the developer can make concessions during the zoning portion of the meeting.

Paul Biernacki came forward and mentioned he thought the developer's intent is to build 500 homes. He added that it would be in everyone's interest to have a separate entrance on the back end of Fox Valley.

Mayor JB Whitten called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Brandon Frost to adopt Ordinance 1984 on second reading.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

7.3. Ordinance 1985 Antioch Road Rezoning

City Attorney Jonathan Holloway swore in all participants for the quasi-judicial segments of the meeting.

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1985, Antioch Road Comprehensive Plan Amendment, to the City Council. He went over the zoning of the property mentioning cottages are proposed. The conceptual plan has been received for the 16 lots. The gated access is included. He asked the city clerk to enter the staff report into the record, as well as the conceptual plan.

BACKGROUND: On July 18, 2024, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Foxchase Way. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Agriculture. The application requests the Single-Family Medium-Density Dwelling District (R-2) and Mixed-Use (MU) zoning designations for the property. The Planning and Development Board recommended approval of the request on December 2, 2024, and the first reading was approved by the City Council on December 9, 2024.

DISCUSSION: The property description is as follows: Property Owner: Foxchase Way Trust; Parcel ID: 26-3N-24-0000-0021-0000; Site Size: 20 acres; Current FLU:

Okaloosa County Agriculture; Current Zoning: Okaloosa County Agriculture; Current Land Use: Vacant. The following table provides the surrounding land use designations, zoning districts, and existing uses. Direction: North; FLU: Mixed-Use (MU); Mixed-Use (MU); Existing Use: Vacant. Direction: East; FLU: Residential(R) & Conservation (CON); Zoning: Single-Family Medium-Density Dwelling District (R-2) & Conservation (E); Existing Use: Residential. Direction: South; FLU: Residential (R); Zoning: Single-Family Medium-Density Dwelling District (R-2); Existing Use: Residential. Direction: West; FLU: Okaloosa County Agriculture; Zoning: Okaloosa County Agriculture; Existing Use Vacant. The subject property is currently vacant, and a development application has not been submitted. Based on the requested land-use and zoning designations, the property could be developed for residential and/or low-intensity commercial use. Staff reviewed the request for rezoning and finds the following:

- The proposed zoning is consistent with the proposed future land use designation.
- The uses within the requested zoning district are compatible with uses in the adjacent zoning districts.
- The requested use is not substantially more or less intense than allowable development on adjacent parcels. Courtesy notices were mailed to property owners within 300 feet of the subject property on October 11, 2024. The property was posted on October 21, 2024. An advertisement ran in the Crestview News Bulletin on October 24, October 31, November 21, & November 28, 2024.

He then asked the City Clerk to read Ordinance 1985 by Title.

City Clerk Maryanne Girard read Ordinance 1984 aloud: An Ordinance of the City of Crestview, Florida, Providing For the Rezoning of 20 Acres, More Or Less, of Real Property, Located In Section 26, Township 3 North, Range 24 West, From the Okaloosa County Agriculture Zoning District to the Mixed-Use (MU) and Single-Family Medium-Density Dwelling District (R-2) Zoning Districts; Providing For Authority; Providing For the Updating of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council.

Councilmember R. Bullard stated he has driven by the property and spoken to residents.

Mayor JB Whitten called for comment from the public.

Paul Bernacki was sworn in by City Attorney Jonathan Holloway who explained the sworn testimony restrictions.

Paul Bernacki voiced concern about the multi-use designation, the safety issue with more traffic, and the drug activity in the traffic circle.

Mayor JB Whitten called for action.

City Attorney Jonathan Holloway asked the developer to clarify the plan and swore in Mr. Matovina.

Greg Matovina said the lot size and general configuration is in the plan. City Attorney Jonathan Holloway asked if the concept of the density is what is stated, and Greg Matovina replied it will comply with the Land Development Code.

Councilmember R. Bullard asked for plans to be submitted for the record.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Ryan Bullard to approve Ordinance 1985 on 2nd reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

7.4. Ordinance 1986 Live Oak Church Road Annexation

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1986, Live Oak Church Road Annexation, to the City Council and went over the property stating it is an unincorporated area. The developer has requested mixed use. He said the property is vacant and no development order has been received. He then asked the City Clerk to read Ordinance 1986 by Title.

City Clerk Maryanne Girard read Ordinance 1986 aloud: An Ordinance Annexing to the City of Crestview, Florida, ± 0.85 Acres of Contiguous Lands Located In Section 32, Township 3 North, Range 23 West, and Being Described As Set Forth Herein; Providing For Authority; Providing For Land Description; Providing For Boundary; Providing For Land Use and Zoning Designation; Providing For Amendment to the Base, Land Use and Zoning Maps; Providing For A Comprehensive Plan Amendment; Providing For Filing With the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For an Effective Date.

Mayor JB Whitten called for comment from the Council.

In response to Councilmember S. Hayes on whether it is two separate properties, CDS Planning Administrator Nicholas Schwendt replied they are and are contiguous.

Mayor JB Whitten called for comment from the public. In hearing none, he called for action.

Motion by Councilmember Ryan Bullard and seconded by Councilmember Brandon Frost to approve Ordinance 1986 on 2nd reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

7.5. Ordinance 1988 Live Oak Church Road Comp Plan Amendment

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1988, Live Oak Church Road Comprehensive Plan, to the City Council and went over the mailings, cost of postage and notice requirements. He then asked the City Clerk to read Ordinance 1988 by Title.

City Clerk Maryanne Girard read Ordinance 1988 aloud: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings of Fact; Providing For Purpose; Providing For Changing the Future Land Use Designation From Okaloosa County Mixed Use to Mixed-Use (MU) on Approximately 0.85 Acres, More or Less, In Section 32, Township 3 North, Range 23 West; Providing For Future Land Use Map Amendment; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Brandon Frost to approve Ordinance 1988 on 2nd reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

7.6. Ordinance 1989 Live Oak Church Road Rezoning

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1989, Live Oak Church Road Rezoning, to the City Council. He said mixed-use zoning has been requested. He asked that the staff report be included in the record:

BACKGROUND: On October 2, 2024, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Live Oak Church Road. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Mixed-Use. The application requests the Mixed-Use (MU) zoning designation for the property. The Planning and Development Board recommended approval of the request on December 2, 2024, and the first reading was approved by the City Council on December 9, 2024. DISCUSSION: The property description is as follows: Property Owner: 2022MP LLC MKP Contracting LLC; Parcel ID: 32-3N-23-0000-0010-0020, 32-3N-23-0000-0010-0010; Site Size: 0.85 acres. Current FLU: Okaloosa County Mixed-Use; Current Zoning: Okaloosa County Mixed-Use; Current Land Use: Vacant. The following table provides the surrounding land use designations, zoning districts, and existing uses.

Direction: North; FLU: Okaloosa County Mixed-Use; Zoning: Okaloosa County Mixed-Use; Existing Use: Residential. Direction: East; FLU: Okaloosa County Mixed-Use; Zoning: Okaloosa County Mixed-Use; Existing Use: Commercial. Direction: South; FLU: Okaloosa County Mixed-Use; Zoning: Okaloosa County Mixed-Use; Existing Use: Residential. Direction: West; FLU: Commercial (C);

Zoning: Commercial Low-Intensity District (C-1); Existing Use: Vacant. The subject property is currently vacant, and a development application has not been submitted. Based on the requested land-use and zoning designations, the property can be developed for residential and/or low-intensity commercial use. Staff reviewed the request for rezoning and finds the following:

- The proposed zoning is consistent with the proposed future land use designation.
- The uses within the requested zoning district are compatible with uses in the adjacent zoning districts.
- The requested use is not substantially more or less intense than allowable development on adjacent parcels. Courtesy notices were mailed to property owners within 300 feet of the subject property on October 11, 2024. The property was posted on October 21, 2024. An advertisement ran in the Crestview News Bulletin on October 24, October 31, November 21, and November 28, 2024.

He requested that the City Clerk read Ordinance 1989 by Title.

City Clerk Maryanne Girard read Ordinance 1989 aloud: An Ordinance of the City of Crestview, Florida, Providing For the Rezoning of 0.85 Acres, More or Less, of Real Property, Located In Section 32, Township 3 North, Range 23 West, From the Okaloosa County Mixed Use Zoning District to the Mixed-Use (MU) Zoning District; Providing For Authority; Providing For the Updating of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion by Councilmember Brandon Frost and seconded by Councilmember Shannon Hayes to approve Ordinance 1989 on 2nd reading for final adoption. Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

8. Ordinances on First Reading

9. Resolutions

9.1. Resolution 2025 -5 - Supporting 2025 FLC Legislative Platform

Mayor JB Whitten presented Resolution 2025-5, Supporting FLC Legislative Platform to the City Council. some of the priorities are addressing affordable housing, electric cars, and sovereignty immunity.

Councilmember S. Hayes stated he supports the platform adding there is a sovereignty immunity bill circulating, so FLC needs to work on it. City Clerk Maryanne Girard read Resolution 2025-5 by title: A Resolution of the City of Crestview Urging Members of the Florida Legislature to Support the 2025 Florida League of Cities' Legislative Platform.

Mayor JB Whitten called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Shannon Hayes to adopt Resolution 2025-5.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

9.2. Resolution 2025-6 Amending the Citizen Advisory Council

Mayor JB Whitten presented Resolution 2025-6, Amending the Citizen Advisory Council, to the City Council.

Mayor JB Whitten explained that there is the confusion of committee names, so he suggested changing it to the Mayor's Advisory Council. He also added the term limits definitions. He stated it will be three years unless the term is renewed. He added there will be an election for the president, as well.

He then asked the City Clerk to read Resolution 2025-6 by title.

City Clerk Maryanne Girard read Resolution 2025-6 aloud: A Resolution Revising the Name and Term Provisions and Regulations Regarding the Citizen Advisory Council; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Resolutions; and Providing For An Effective Date.

Motion by Councilmember Dusty Allison and seconded by Councilmember Shannon Hayes to adopt Resolution 2025-6.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

10. Action Items

11. City Clerk Report

11.1. General Retirement Board Appointment

City Clerk M. Girard stated Jerry Maughon was reelected by the General Employees Retirement Board as the 5th Trustee. The General Employees Retirement Board requests that the City Council ratify the selection. The next meeting will be held in March.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Brandon Frost to re-appoint Jerry Maughon to the General Employee Retirement Board for a four-year term.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

11.2. Appointment of City Council Primary and Alternates

City Clerk M. Girard stated the city requires a volunteer to serve on the Emerald Coast Regional Council TPO, as Mr. Rencich was the primary representative. Currently Mayor Pro-Tem Doug Capps serves as the alternate for the

Okaloosa/Walton TPO.

Mayor JB Whitten suggested Mayor Pro-Tem D. Capps to move to the primary position from Joe Blocker's seat, and Councilmember Dusty Allison assume the alternate position. He suggested that an extra primary be named and Councilmember Shannon Hayes volunteered.

Motion by Doug Capps and seconded by Councilmember Dusty Allison for Mayor Pro-Tem D. Capps to move to the primary taking over Joe Blocker's seat and Councilmember S. Hayes move to the extra primary, and Councilmember Dusty Allison move to the alternate position.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

Mayor JB Whitten mentioned we also have a vacancy with Okaloosa EDC, as Mr. Rencich served as the alternate on the Board. He added we need both a primary and an alternate.

Motion by Councilmember R. Bullard and seconded by Mayor Pro-Tem D. Capps for Councilmember R. Bullard to serve as primary on the Economic Development Committee, and Councilmember B. Frost as the alternate.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

Mayor Pro-Tem D. Capps requested a volunteer to take over his commitment to the Tri-County Partnership Initiative, as he is working with Elder Services.

Motion by Mayor Pro-Tem D. Capps and seconded by Councilmember S. Hayes to nominate Councilmember Dusty Allison to serve as the primary for the Tri-County Partnership Initiative.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

11.3. Monthly Update

City Clerk M. Girard stated the highlights for the December reporting period are in the staff report. She mentioned that Natasha and she attended the Florida Association of City Clerks Academy and the International Municipal Clerks Conference last week. They were honored that Tim Bolduc was able to provide leadership training to the City Clerks by speaking on the "Next Generation of Leaders".

12. City Manager Report

12.1. Development Report

City Manager T. Bolduc mentioned the development activities are in the staff report.

12.2. City Manager Updates

12.2. A. School Zone Cameras

Chief McCosker went over the need for the cameras and mentioned the area police

departments that currently use the cameras. He said we currently use Novoa Global for our red-light cameras, and they can also provide the school speed zone cameras. He added that HB657 allows for the use of speed cameras throughout the school day. He displayed the footage of a speeding vehicle on Hwy 85 through a school crossing zone.

He discussed the process on getting a speed study done and return to the Council with the data. He hopes to have it installed in August 2025. They are requesting the speed studies at the High School, Northwood Elementary, and Antioch Elementary. He also went over the warning period and the violation information which can be no higher than \$100, which is set by Statute.

Chief McCosker clarified the red-light camera direction of the camera going north/south but not east/west.

Discussion ensued on who gets the ticket, the affidavit required if the registered owner is not driving, whether a police car presence has more impact, the no cost to the city for installation, the problem of speeding in general, and the process once installed.

There was consent to move forward with the traffic study.

City Manager T. Bolduc requested a vote to move forward with a study, a proposed rate, and return to the Council, as well as guidance on the east/west cameras.

Mayor Pro-Tem D. Capps mentioned he would like to get a study on all of the school zones. However, Chief McCosker replied that ten school zones are a big bite.

Discussion ensued on having the study at the Hwy. 85 school crosswalk, Davidson and Redstone.

Councilmember B. Frost stated that the price should not be too high or too low when it comes to safety.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Shannon Hayes to move forward with a traffic study, and get cost on installing cameras going east and west at the intersections that currently have red-light cameras.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost, Dusty Allison. All ayes. Motion carried.

13. Comments from the Mayor and Council

13.1. Discussion on adding a Deputy City Manager Position

Mayor Pro-Tem D. Capps said he has had numerous conversations about the need for a deputy. Surrounding cities have deputies and our city is growing. This would alleviate the load from the city manager.

Discussion ensued on the workload, the cost of a deputy, and the succession planning portion.

City Manager T. Bolduc stated we have needed to create the appropriate culture and projects, however, there has been chaos when transitioning to a city manager, so this could result in succession planning. The process would be to put forward an internal candidate adding we can absorb a person into the budget. The goal would be to create consistency in the organization. He stated he could bring forward a recommendation by the next meeting after he has met with the Council.

Councilmember S. Hayes recommended that we move forward with the deputy city manager position and have the city manager return with a presentation and a plan for implementation.

Mayor JB Whitten announced there is a consensus.

City Manager T. Bolduc stated he would hire the position with the Council approving it.

Councilmember B. Frost gave kudos to Melissa, as he has received good feedback on the food vendor event.

Mayor JB Whitten reminded the public about taking the citizen survey either on-line or in the places he announced where they could be picked up. We would like to have them back by February 8th. He added that the MLK parade is Saturday, 9 a.m. at LifePoint Church and ends at the Courthouse.

14. Comments from the Audience

Mayor JB Whitten called for comment from the public. In hearing none, he called for action.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 8:36 p.m.

Minutes approved this 27th day of January 2025.



JB Whitten
Mayor



Maryanne Girard, City Clerk
Proper Notice having been duly given

