

**City Council Minutes**  
**December 9, 2024**  
**6:00 p.m.**  
**Council Chambers**

**1. Call to Order**

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro Tem Doug Capps. Council members: Ryan Bullard, Brandon Frost, and Shannon Hayes. Also present: City Manager Tim Bolduc, City Clerk Maryanne Girard, City Attorney Jonathan Holloway, and various staff members. Introduction of new Council member: Dusty Allison.

**2. Invocation, Pledge of Allegiance**

2.1. The Invocation and Pledge of Allegiance was led by Elder Sylvester Echols.

**3. Open Policy Making and Legislative Session**

Mayor JB Whitten declared a quorum was present. He explained that the new councilmember, Dusty Allison, will sit in on the meeting, but will not be sworn in until the end of the meeting.

**4. Approve Agenda**

Mayor JB Whitten requested action.

**Motion** by Councilmember Brandon Frost and seconded by Mayor Pro-Tem Doug Capps to approve the agenda, as presented.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

**5. Presentations and Reports**

**5.1. Presentation to Andrew Rencich, Former Councilmember**

Mayor JB Whitten presented a plaque and a coin to former council member, Andrew Rencich.

Each councilmember and staff members spoke well of the direction he provided, and Mr. Rencich thanked the Council and community.

**5.2. Presentation for the Winners of the Women's Division for the Homeless 5K Run**

Mayor JB Whitten acknowledged the winners of the Women's Division for the Homeless 5k Run. He stated Flex Fitness sponsored the event. Members of the Crestview Running Group were Nicole who placed first, Grace placed second and Patty was a close third.

**5.3. Knights of Columbus Presentation - Safe Haven Baby Box Check**

Mayor JB Whitten received a check from Dan Lesh and Marty Mears, representing the Knights of Columbus. Former Councilmember Cynthia Brown came forward, as well.

The Knights of Columbus presented a check for \$4,500 for a total of \$5,000 raised through their fundraising efforts.

## **6. Consent Agenda**

Mayor JB Whitten called for action.

**Motion** by Mayor Pro-Tem Doug Capps and seconded by Councilmember Ryan Bullard to approve the Consent Agenda, as presented.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

- 6.1. Foxwood Estates LPS Change Order 3
- 6.2. CPTA Agreement and Task Order – Downtown Activation Roadmap Tactic (DART)
- 6.3. Mutual Aid Interlocal Agreement for Dorcas Fire District
- 6.4. PJ Adams Water Line Relocation Task Order
- 6.5. Continuing Services Contracts Renewal
- 6.6. ATT Firstnet Service Agreement
- 6.7. Twin Hills Parkwater Fowl Population
- 6.8. Approval of City Council Regular Meeting Minutes of November 18, 2024
- 6.9. Approval of City Council Swearing In Ceremony of November 18, 2024

## **7. Public Hearings / Ordinances on Second Reading**

### **7.1. Ordinance 1975 Flora Lee Lane Annexation**

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1975, Flora Lee Annexation to the City Council stating the property is situated off of Airport Road. He went over highlights from the staff report. He then asked the City Clerk to read the ordinance by title.

City Clerk Maryanne Girard read Ordinance 1975 aloud: An Ordinance Annexing to the City Of Crestview, Florida, ± 9.24 Acres of Contiguous Lands Located In Section 4, Township 3 North, Range 23 West, and Being Described As Set Forth Herein; Providing For Authority; Providing For Land Description; Providing For Boundary; Providing For Land Use and Zoning Designation; Providing For Amendment to the Base, Land Use And Zoning Maps; Providing For A Comprehensive Plan Amendment; Providing For Filing With The Clerk Of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department Of State; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal Of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

**Motion** by Councilmember Shannon Hayes and seconded by Councilmember Brandon Frost to approve Ordinance 1975 on 2nd reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays:

None. All ayes. Motion carried.

7.2. Ordinance 1976 Flora Lee Lane Comp Plan Amendment

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1976, Flora Lee Comprehensive Plan Amendment, to the City Council stating it regards the same piece of property on Airport Road. He added the notices are the same at the last item. He then asked the City Clerk to read the ordinance by title.

City Clerk Maryanne Girard read Ordinance 1976 aloud: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings of Fact; Providing For Purpose; Providing For Changing the Future Land Use Designation From Okaloosa County Low Density Residential to Mixed-Use (MU) on Approximately 9.24 Acres, More or Less, In Section 4, Township 3 North, Range 23 West; Providing For Future Land Use Map Amendment; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes And Ordinances; And Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

**Motion** by Mayor Pro-tem Doug Capps and seconded by Councilmember Brandon Frost to approve Ordinance 1976 on 2nd reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

7.3. Ordinance 1977 Flora Lee Lane Rezoning

City Attorney Jonathan Holloway swore in all participants for the quasi-judicial segments of the meeting. He advised if there were any ex-parte communications, tonight is the appropriate time to divulge it.

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1977, Flora Lee Rezoning, regarding 1571 Flora Lee Lane to the City Council and asked that the Clerk enter the staff report into the record. BACKGROUND: On September 6, 2024 staff received an application to annex and to amend the comprehensive plan and zoning designations for property located at 5771 Flora Lee Lane. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Low Density Residential and Residential-1, respectively. The application requests the Mixed-Use (MU) zoning designation for the property. The Planning and Development Board recommended approval of the request on October 7, 2024, and the first reading was approved by the City Council on November 18, 2024. DISCUSSION: The property description is as follows: Property Owner: MARTELLO LEE G & MICHAEL J., 5771 FLORA LEE LANE CRESTVIEW FL 32539; Parcel ID: 04-3N-23-0000-0008-0000; Site Size: 9.24 acres; Current FLU: Okaloosa County Low Density Residential; Current Zoning: Okaloosa County Residential-1; Current Land Use: Residential. The following table provides the surrounding land use designations, zoning districts, and existing uses.

Direction: North; FLU: Okaloosa County Low Density Residential; Zoning: Okaloosa County Residential-1; Existing Use: Vacant. Direction: East; FLU: Okaloosa County Low Density Residential; Zoning: Okaloosa County Residential-1; Existing Use: Vacant & Residential. Direction: South; FLU: Okaloosa County Low Density Residential; Zoning: Okaloosa County Residential-1; Existing Use: Vacant. Direction: West; FLU: Mixed-Use (MU); Zoning: Mixed-Use (MU); Existing Use: Residential. The subject property is currently developed for residential use and a development application has not been submitted. Based on the requested land-use and zoning designations, the property could be developed for residential or low-intensity commercial use. Staff reviewed the request for rezoning and finds the following:

- The proposed zoning is consistent with the proposed future land use designation.
- The uses within the requested zoning district are compatible with uses in the adjacent zoning districts.

- The requested use is not substantially more or less intense than allowable development on adjacent parcels. Courtesy notices were mailed to property owners within 300 feet of the subject property on September 13, 2024. The property was posted on September 23, 2024. An advertisement ran in the Crestview News Bulletin on September 26, October 3, and November 7, 2024.

He then asked the City Clerk to read the ordinance by title.

City Clerk Maryanne Girard read Ordinance 1977: An Ordinance of the City of Crestview, Florida, Providing For the Rezoning of 9.24 Acres, More Or Less, Of Real Property, Located In Section 4, Township 3 North, Range 23 West, From the Okaloosa County Residential-1 Zoning District to the Mixed-Use (MU) Zoning District; Providing For Authority; Providing For the Updating of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

**Motion** by Councilmember Brandon Frost and seconded by Councilmember Ryan Bullard to approve Ordinance 1977 on 2nd reading for final adoption. Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

## **8. Ordinances on First Reading**

### **8.1. Ordinance 1982, Comprehensive Plan Amendment**

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1982, Comprehensive Plan Amendment, to the City Council stating this is the first reading. He mentioned that staff has worked with Kimley-Horn and Associates to update the comprehensive plan. They also helped with the Evaluation Appraisal report and Data

Inventory and Analysis. The Affordable Housing Advisory Committee also added input, as well as the Planning Development Board provided feedback. He then asked the City Clerk to read Ordinance 1982 by title.

City Clerk Maryanne Girard read Ordinance 1982 aloud: An Ordinance of the City of Crestview, Florida, Adopting A Comprehensive Plan Replacing the Adopted 2020 Comprehensive Plan In Its Entirety; Providing for the Following Elements of The Comprehensive Plan: “Future Land Use Element”, “Housing Element”, “Economic Development Element”, “Recreation and Open Space Element”, “Conservation Element”, “Transportation Element”, “Infrastructure Element”, “Intergovernmental Coordination Element”, “Public Schools Element”, “Capital Improvements Element”, “Property Rights Element”, and “Definitions”, Providing for Authority; Providing for Filing of This Ordinance With the Clerk of the Circuit Court of Okaloosa County and the Florida Department of State; Providing for Severability; Providing For Scrivener’s Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

**Motion** by Councilmember Ryan Bullard and seconded by Councilmember Shannon Hayes to approve Ordinance 1982 on 1st reading and direct staff to transmit the document to the State and move to second reading for final adoption. Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

#### 8.2. Ordinance 1983 Antioch Road Annexation

CDS Planning Administrator Nicholas Schwendt presented on first reading, Ordinance 1983, Antioch Road Annexation, to the City Council. He stated the property is located north of the traffic circle on Fox Chase Way. It is in unincorporated County and zoned agricultural. The property is currently vacant. On the south half of the property, the request is residential with mixed-use on the north end. He then asked the City Clerk to read Ordinance 1983 by title.

City Clerk Maryanne Girard read Ordinance 1983 aloud: An Ordinance Annexing to the City of Crestview, Florida, ± 20 Acres of Contiguous Lands Located In Section 26, Township 3 North, Range 24 West, and Being Described as Set Forth Herein; Providing For Authority; Providing For Land Description; Providing For Boundary; Providing For Land Use And Zoning Designation; Providing For Amendment To The Base, Land Use and Zoning Maps; Providing For A Comprehensive Plan Amendment; Providing For Filing With the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing For Severability; Providing For Scrivener’s Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

**Motion** by Mayor Pro-Tem Doug Capps and seconded by Councilmember Brandon Frost to approve Ordinance 1983 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

8.3. Ordinance 1984 Antioch Road Comp Plan Amendment

CDS Planning Administrator Nicholas Schwendt presented on first reading, Ordinance 1984, Antioch Road Comprehensive Plan, to the City Council. He went over the use for the property pieces and the mailing and advertisement requirements. He then asked the City Clerk to read Ordinance 1984 by title.

City Clerk Maryanne Girard read Ordinance 1984 aloud: An Ordinance Of The City Of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings Of Fact; Providing For Purpose; Providing For Changing The Future Land Use Designation From Okaloosa County Agriculture To Mixed-Use (MU) And Residential (R) On Approximately 20 Acres, More Or Less, In Section 26, Township 3 North, Range 24 West; Providing For Future Land Use Map Amendment; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal Of Conflicting Codes And Ordinances; And Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council.

Councilmember R. Bullard asked about the development order, and CDS Planning Administrator Nicholas Schwendt replied they have not received one for this piece, but they do have one for the property on the north.

HOA representative, Paul Biernacki, stated that the developer had briefed the residents stating he planned to put in a road up to the traffic circle, so they could add 200 homes on the back side of the property. He stated that it will be unsafe, as they do not have sidewalks. He went over the mission and values of the city, stating this development does not reflect the mission.

City Manager Tim Bolduc invited the developer, Greg Matovina forward to provide clarification.

Mr. Matovina said they have been developing Fox Valley. He said the city requested a secondary access, as it was needed. They have an easement they can grant to the city for emergency access. They plan to have sixteen homes next to the traffic circle. He further explained that the emergency access will be located where the single use meets mixed use.

Mayor JB Whitten called for action.

**Motion** by Mayor Pro-Tem Doug Capps seconded by Councilmember Shannon Hayes to approve Ordinance 1984 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

8.4. Ordinance 1985 Antioch Road Rezoning

CDS Planning Administrator Nicholas Schwendt presented on first reading, Ordinance 1985, Antioch Road Rezoning to the City Council. He asked that the staff report be entered into the record. Background: On July 18, 2024, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Foxchase Way. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Agriculture. The application requests the Single-Family Medium-Density Dwelling District (R-2) and Mixed-Use (MU) zoning designations for the property. The Planning and Development Board recommended approval of the request on December 2, 2024. Discussion: The property description is as follows: Property Owner: Foxchase Way Trust; Parcel ID: 26-3N-24-0000-0021-0000; Site Size: 20 acres; Current FLU: Okaloosa County Agriculture; Current Zoning: Okaloosa County Agriculture; Current Land Use: Vacant. The following table provides the surrounding land use designations, zoning districts, and existing uses. Direction: North; FLU: Mixed-Use (MU); Zoning: Mixed-Use (MU); Existing Use: Vacant. Direction: East; FLU: Residential (R) & Conservation (CON); Single-Family Medium-Density Dwelling District (R-2) & Conservation (E); Existing Use: Residential. Direction: South; FLU: Residential (R); Zoning: Single-Family Medium-Density Dwelling District (R-2); Existing Use: Residential. Direction: West; FLU: Okaloosa County Agriculture; Zoning: Okaloosa County Agriculture; Existing Use: Vacant. The subject property is currently vacant, and a development application has not been submitted. Based on the requested land-use and zoning designations, the property could be developed for residential and/or low-intensity commercial use. Staff reviewed the request for rezoning and finds the following:

- The proposed zoning is consistent with the proposed future land use designation.
- The uses within the requested zoning district are compatible with uses in the adjacent zoning districts.

- The requested use is not substantially more or less intense than allowable development on adjacent

parcels. Courtesy notices were mailed to property owners within 300 feet of the subject property on October 11, 2024. The property was posted on October 21, 2024. An advertisement ran in the Crestview News Bulletin on October 24, October 31, November 21, & November 28, 2024.

He then asked the City Clerk to read Ordinance 1985 by title.

City Clerk Maryanne Girard read Ordinance 1985 aloud: An Ordinance of the City of Crestview, Florida, Providing For the Rezoning of 20 Acres, More Or Less, of Real Property, Located In Section 26, Township 3 North, Range 24 West, From the Okaloosa County Agriculture Zoning District to the Mixed-Use (MU) and Single-

Family Medium-Density Dwelling District (R-2) Zoning Districts; Providing For Authority; Providing For the Updating of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public.

Paul Biernacki commented on his concerns regarding the safety of the emergency access road.

Mayor JB Whitten called for action.

**Motion** by Mayor Pro-Tem Doug Capps and seconded by Councilmember Shannon Hayes to approve Ordinance 1985 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

8.5. Ordinance 1986 Live Oak Church Road Annexation

CDS Planning Administrator Nicholas Schwendt presented on first reading, Ordinance 1986, Live Oak Church Road Annexation, to the City Council. He stated the property is vacant and went over the zoning options. He then asked the City Clerk to read Ordinance 1986 by title.

City Clerk Maryanne Girard read Ordinance 1986 aloud: An Ordinance Annexing to the City of Crestview, Florida, ± 0.85 Acres of Contiguous Lands Located In Section 32, Township 3 North, Range 23 West, and Being Described As Set Forth Herein; Providing For Authority; Providing For Land Description; Providing For Boundary; Providing For Land Use and Zoning Designation; Providing For Amendment to the Base, Land Use and Zoning Maps; Providing For A Comprehensive Plan Amendment; Providing For Filing With the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For an Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

**Motion** by Councilmember Brandon Frost and seconded by Councilmember Shannon Hayes to approve Ordinance 1986 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

8.6. Ordinance 1988 Live Oak Church Road Comp Plan Amendment

CDS Planning Administrator Nicholas Schwendt presented on first reading, Ordinance 1988, Live Oak Church Road Comprehensive Plan Amendment, to the City Council. He went over the mailing and advertisement requirements. He then asked the City Clerk to read Ordinance 1988 by title.

City Clerk Maryanne Girard read Ordinance 1988 aloud: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings of Fact; Providing For Purpose; Providing For Changing the Future Land Use Designation From Okaloosa County Mixed Use to Mixed-Use (MU) on Approximately 0.85 Acres, More or Less, In Section 32, Township 3 North, Range 23 West; Providing For Future Land Use Map Amendment; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

**Motion** by Councilmember Ryan Bullard and seconded by Councilmember Brandon Frost to approve Ordinance 1988 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

8.7. Ordinance 1989 Live Oak Church Road Rezoning

CDS Planning Administrator Nicholas Schwendt presented on first reading, Ordinance 1989, Live Oak Church Road Rezoning, to the City Council. He said they have not received a development application. He asked that the staff report be entered into the record. Background: On October 2, 2024, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Live Oak Church Road. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Mixed-Use. The application requests the Mixed-Use (MU) zoning designation for the property. The Planning and Development Board recommended approval of the request on December 2, 2024. Discussion: The property description is as follows: Property Owner: 2022MP LLC; MKP Contracting LLC; Parcel ID: 32-3N-23-0000-0010-0020, 32-3N-23-0000-0010-0010; Site Size: 0.85 acres; Current FLU: Okaloosa County Mixed-Use; Current Zoning: Okaloosa County Mixed-Use; Current Land Use: Vacant. The following table provides the surrounding land use designations, zoning districts, and existing uses.

Direction: North; FLU: Okaloosa County Mixed-Use; Zoning: Okaloosa County Mixed-Use; Existing Use: Residential. Direction: East; FLU: Okaloosa County Mixed-Use; Zoning: Okaloosa County Mixed-Use; Existing Use: Commercial. Direction: South; FLU: Okaloosa County Mixed-Use; Zoning: Okaloosa County Mixed-Use; Existing Use: Residential; Direction: West; FLU: Commercial (C); Commercial Low-Intensity District (C-1); Existing Use: Vacant. The subject property is currently vacant, and a development application has not been submitted.

Based on the requested land-use and zoning designations, the property can be developed for residential and/or low-intensity commercial use. Staff reviewed the request for rezoning and finds the following:

- The proposed zoning is consistent with the proposed future land use designation.
- The uses within the requested zoning district are compatible with uses in the adjacent zoning districts.
- The requested use is not substantially more or less intense than allowable development on adjacent parcels. Courtesy notices were mailed to property owners within 300 feet of the subject property on October 11, 2024. The property was posted on October 21, 2024. An advertisement ran in the Crestview News Bulletin on October 24, October 31, November 21, and November 28, 2024.

He then asked the City Clerk to read Ordinance 1989 by title.

City Clerk Maryanne Girard read Ordinance 1989 aloud: An Ordinance of the City of Crestview, Florida, Providing For the Rezoning of 0.85 Acres, More or Less, of Real Property, Located In Section 32, Township 3 North, Range 23 West, From the Okaloosa County Mixed Use Zoning District to the Mixed-Use (MU) Zoning District; Providing For Authority; Providing For the Updating of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

**Motion** by Councilmember Brandon Frost and seconded by Councilmember Shannon Hayes to approve Ordinance 1989 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

## **9. Resolutions**

## **10. Action Items**

### **10.1. 2023-2024 CDBG Consolidated Annual Performance Evaluation Report (CAPER)**

CDS Planning Administrator Nicholas Schwendt presented the 2023-2024 CDBG Consolidated Annual Performance Evaluation Report (CAPER). He explained we are an entitlement community. He mentioned that in August of every year, the Council approves the expenditures adding most of the projects have been fully funded. He then went over the projects included in the staff report.

Mayor JB Whitten called for action.

**Motion** by Councilmember Shannon Hayes and seconded by Councilmember Brandon Frost to approve the 2023-2024 Community Development Block Grant Consolidated Annual Performance Evaluation Report and transmit the report.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

**10.2. Red Light Camera Annual Report**

Police Chief Steve McCosker informed the City Council that on May 21, 2024, Governor DeSantis passed a bill that required a report from the municipality. He said it is mandated once a year and must be read aloud.

He read the report stating for the period from July 2023 to June 2024, the number of violations are 4,138, that there were zero contested, zero upheld, zero dismissed, 394 issued as Uniform Traffic Violations, 3,311 were paid and how the funds were dispersed, stating \$231,770 went to the General Fund, \$33,110 to the Department of Health, \$9,933 to the Department of Revenue, and \$24,325 to the city. He went over the cost of the maintenance of the equipment stating that \$39,765 revenue was generated.

Discussion ensued on repeat offenders, safety concerns, fatalities that may occur, and the number of violations in relation to the traffic count.

Chief McCosker replied that he assigned one officer to traffic in relation to hit-and-run accidents. He also added that he had considered placing videos on Facebook.

Councilmember R. Bullard liked the idea of placing videos on FaceBook and suggested placing larger signs to highlight the camera presence.

**Motion** by Councilmember Brandon Frost and seconded by Councilmember Doug Capps to accept the Red-Light Annual Report.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

**10.3. Contract for Services - Bayer Neurobehavior Center, PLCC**

Police Chief Steve McCosker presented the Bayer Neurobehavior Center, PLCC Contract for Services to the City Council. He went over the history of the contract stating the new vendor has been much timelier and has been responsive to the needs of the department. This vendor is \$350 per report.

**Motion** by Councilmember Shannon Hayes and seconded by Councilmember Brandon Frost to approve the contract and submit to the mayor for signature.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

**11. City Clerk Report**

**11.1. Monthly Update**

City Clerk Maryanne Girard mentioned the updates are in the staff report.

**12. City Manager Report**

**12.1. Financial Update - Finance Director**

City Manager T. Bolduc presented the financial report.

## 12.2. Development Report

City Manager T. Bolduc mentioned the Development report is attached. He said we have workshops and charrettes scheduled after the first of the year, and we are working on attracting new business.

## 13. Comments from the Mayor and Council

### 13.1. Mae Reatha Coleman Citizen of the Year Selection

Mayor JB Whitten stated the review committee did a great job. He then called a Recess for five minutes at 7:37 p.m. The meeting resumed at 7:42 p.m.

**Motion** by Mayor Pro-Tem Doug Capps and seconded by Councilmember Brandon Frost to accept the nomination from the Mae Reatha Coleman Citizen of the Year Committee.

Roll Call: Ayes: Doug Capps, Ryan Bullard, Shannon Hayes, Brandon Frost. Nays: None. All ayes. Motion carried.

Mayor JB Whitten swore in Dusty Allison for Precinct 1. Councilmember Dusty Allison said it was a privilege to work with the Council.

Councilmember R. Bullard stated the parade was phenomenal, and Councilmember B. Frost mentioned he was amazed at the amount of people attending.

Mayor Pro-Tem D. Capps stated the staff is excellent and welcomed Ms. Allison and her female perspective. Merry Christmas to all.

Mayor JB Whitten said he has been involved with the parade for nine years adding the food vendors did very well adding the Crestview Chorus also did a great job.

## 14. Comments from the Audience

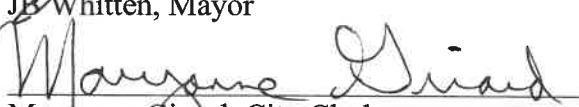
Mayor JB Whitten asked for comments from the public. No one came forward.

## 15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:49 p.m.

Minutes approved this 13<sup>th</sup> day of January 2025.

  
JB Whitten, Mayor

  
Maryanne Girard, City Clerk

*Proper Notice having been duly given*

