

City Council Regular Meeting Minutes
September 23, 2024
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Council members present: Mayor Pro-Tem Doug Capps, Andrew Rencich, Cynthia Brown, Joe Blocker, and Ryan Bullard. Also present: City Manager Tim Bolduc, City Clerk Maryanne Girard, City Attorney Jonathan Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Pastor Jeff Childers of The Shepherd's Church

The Invocation and Pledge of Allegiance was led by Pastor Jeff Childers of The Shepherd's Church.

3. Open Policy Making and Legislative Session

Mayor JB Whitten declared a quorum was present.

4. Approve Agenda

Mayor JB Whitten called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Andrew Rencich to approve the agenda, as presented.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

5.1. Recognition of Cheerleaders and Coaches

Councilmember Ryan Bullard announced he has donated his discretionary funds to support the cheerleading program. He read a letter of appreciation to Vasana Small for her dedication to the cheerleader teams.

Ms. Teresa Clifton introduced two of the cheerleaders who read a thank you letter to Councilmember Bullard for his support.

Councilmember C. Brown expressed her appreciation to the kids and to Teresa for the love she has for the city.

5.2. Proclamation - Breast Cancer Awareness Month

Mayor JB Whitten presented a proclamation to the members of the Emerald Coast American Cancer Society declaring October 2024 as Breast Cancer Awareness Month.

April, volunteer for Making the Strides Against Breast Cancer accepted the proclamation and stated this year the walk will be held at NWFSC Niceville Campus on October 12th starting at 9:00 a.m.

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Cynthia Brown and seconded by Mayor Pro-Tem Doug Capps to approve the Consent agenda, as presented.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

6.1. Task Order 2023-02 Change Order #1—Main Street CEI Services

6.2. Library Chiller, Coil Replacement and Control Upgrade

6.3. Library Interlocal Agreement 2025

6.4. Approval of City Council Regular Meeting Minutes of September 9, 2024

6.5. Approval of City Council First Budget Hearing Minutes of September 16, 2024

7. Public Hearings / Ordinances on Second Reading

8. Ordinances on First Reading

9. Resolutions

9.1. Resolution 2024 - 21, Comprehensive Fee Schedule Amendment

City Manager T. Bolduc presented Resolution 2024-21, Comprehensive Fee Schedule Amendment to the City Council. He said there are four fees being amended related to the solid waste contract. He explained the tonnage calculation, and the one-time true-up for tipping fees related to the disposal. This will incur a \$2.21 increase for residential customers. The grapple truck fee has been added at a rate of \$150. He said compactor services has been added for large companies.

He then asked the City Clerk to read Resolution 2024-21 by title.

City Clerk Maryanne Girard read Resolution 2024-21 aloud: A Resolution of the City of Crestview, Florida, Amending the Comprehensive Fee Schedule; Providing For Severability; Providing For Scriveners' Errors; Providing For Repeal of All Resolutions or Parts of Resolutions In Conflict Herewith; And Providing For An Effective Date

Mayor JB Whitten called for comment from the Council. In hearing none, he called for action.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Joe Blocker to approve Resolution 2024-21.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

10. Action Items

11. City Clerk Report

11.1. Annual Meeting Notice 2025

City Clerk Maryanne Girard stated the meeting dates for 2025 are in the staff report and requested approval of the meeting calendar for 2025.

Mayor JB Whitten called for a consensus to approve the Annual Meeting Notice for 2025.

Councilmember R. Bullard inquired about the July meeting schedule and City Manager T. Bolduc replied that the July regular meetings will be exchanged for the budget meetings.

Mayor JB Whitten announced a consensus to approve.

11.2. General Retirement Board Appointments

City Clerk M. Girard mentioned that two trustee positions needed to be filled, as two trustees had resigned. She requested the City Council approve the appointment of Nicholas Schwendt to the General Employee Retirement Board to complete the remaining term ending December 2026 and Bryan Lewis, Sr. to complete the remaining term ending October 25, 2025.

Mayor JB Whitten called for action.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Ryan Bullard to approve the appointments.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

12. City Manager Report

12.1. Financial Update - Finance Director

City Manager T. Bolduc stated the links to the cash register and unrestricted pooled cash are in the staff report. The fiscal year budget has been closed out before the new budget year begins October 1st.

12.2. Strategic Plan Update

Administrative Services Director Jessica Leavins highlighted the Strategic Plan which established the vision, mission statement, and strategic focus areas.

She reminded the Council of the police Open Forum and the Skate Jam Park.

Administrative Services Director Jessica Leavins went over the infrastructure updates and plans.

She explained that we will postpone the Strategic Planning Process Community Survey as the County has one in distribution.

Administrative Services Director Jessica Leavins went over each of the goals for

each piece of the Strategic Plan. She highlighted the sale of t-shirts, communication improvements, citizen relation initiatives with the Po-Po Poker Run, and Cops and Bobbers; the development and implement of a recreational improvement plan; and the improvements in the CRA district.

She also mentioned we are on track with the long-term mobility plan and funding strategy, Code compliance, traffic safety video, education and voluntary compliance, cadet programs and develop training opportunities, and added the \$15 minimum wage increase and pay compression.

13. Comments from the Mayor and Council

Mayor JB Whitten called for comment from the Council.

In response to Councilmember R. Bullard, City Manager T. Bolduc replied that we should have an update on the traffic study by the end of the week.

Councilmember R. Bullard commended the success of the ribbon cutting on Wilson Street, and the progress at Twin Hills Park. He also applauded the Crestview Bulletin for their coverage of local events.

Councilmember Joe Blocker expressed his appreciation for the future of the city by the energy of the cheerleaders at the meeting.

Mayor JB Whitten brought forward the City Government Week flyer. He asked for complete participation and went over the details.

He complimented Melissa Carter and Dominique Vaughn on the success of the Movie Night event adding there were 300 participants attending at Twin Hills Park.

Mayor JB Whitten announced the High School Homecoming parade is the 4th of October at 3:00 p.m.

He mentioned that our Library Coalition Program, is hosting the Career online graduation ceremony on Saturday, October 5th in Niceville. Councilmember C. Brown stated this is a very important program. However, the program gets cut from the State level and requested that everyone ask the governor not to cut the program. She added it cost \$1,800, if anyone would like to sponsor a student.

City Manager T. Bolduc announced the Skate Jam has been moved because of the weather. He said the Main Street construction is being paved, milled, and striped. He added the pavement bumpers were designed to slow traffic down.

14. Comments from the Audience

Mayor JB Whitten called for comment from the public.

Frederick Butts stated that he was told he was not a good fit for the Bush Museum and voiced concern on how the city approves volunteers.

Andre Belle Flores spoke on the issues he and fellow airmen are having with DR Horton housing at Patriot's Ridge. He said he tactics for selling the homes with the warranty and cutting corners is a concern for the military homeowners.

City Manager T. Bolduc requested Mr. Belle Flores provide his contact information, and Mayor JB Whitten stated we are a military-friendly community.

City Manager T. Bolduc added that our volunteers must go through a background check.

Shannon Hayes introduced himself as a candidate and encouraged all to get out and vote.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:09 p.m.

Minutes approved this 21st day of October 2024.



JB Whitten
Mayor


Maryanne Girard
City Clerk

Proper Notice having been duly given

