

City Council Minutes
August 26, 2024
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Doug Capps. Council members: Andrew Rencich, Cynthia Brown, Joe Blocker, and Ryan Bullard. Also present: City Manager Tim Bolduc, City Clerk Maryanne Girard, City Attorney Jonathan Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Pastor Noah Clifton of Pillar Church

The Invocation and Pledge of Allegiance was led by Elder Sylvester Echols of First Church of God in Christ. Pastor Noah Clifton of Pillar Church also provided prayer.

3. Open Policy Making and Legislative Session

Mayor JB Whitten stated a quorum was present.

4. Approve Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Ryan Bullard to approve the agenda, as presented.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Cynthia Brown to approve the Consent agenda, as presented.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

6.1. Approval of City Council Regular Meeting Minutes of August 12, 2024

6.2. Approval of the CRA/City Council Joint Special Meeting Minutes of August 12, 2024

7. Public Hearings / Ordinances on Second Reading

7.1. Ordinance 1973, Comprehensive Fee Schedule Amendment

City Manager Tim Bolduc presented Ordinance 1973, Comprehensive Fee Schedule

Amendment to the City Council. He stated there were no changes from the last meeting or additional comments. He then asked the City Clerk to read the ordinance by title.

City Clerk Maryanne Girard read Ordinance 1973 aloud: An Ordinance of the City of Crestview, Florida, Providing for an Update to the Comprehensive Fee Schedule; Providing for Certain Future Fee Schedule Updates by Resolution; Providing for Authority; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council.

Councilmember R. Bullard stated he had received a comment asking what the pickle ball fee is used for, and City Manager T. Bolduc replied that it is for the purpose of booking a tournament.

Mayor JB Whitten called for comment from the public. In hearing none, he called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Cynthia Brown to approve Ordinance 1973 on 2nd reading for final adoption.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

8. Ordinances on First Reading

9. Resolutions

9.1. Resolution 2024-10 Vacation of Vineyard Village Alley

City Manager Tim Bolduc presented Resolution 2024-10 to the City Council explaining it was for the vacating of the Vineyard Village alley. He mentioned there had been concern on the clear ownership of the alleyway when preparing for closing.

City Manager Tim Bolduc asked the City Clerk to read Resolution 2024-10 by title.

City Clerk Maryanne Girard read Resolution 2024-10 aloud: A Resolution of the City of Crestview, Florida, Vacating and Abandoning A Specific Portion of An Unnamed Alley Lying Between Lots 6, 7, 14 and 15, Block 133 of the Town of Crestview Plat, More Specifically Described Herein; Providing for Recording of this Resolution With the Clerk of the Circuit Court of Okaloosa County; and Providing for An Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Andrew

Rencich to adopt Resolution 2024-10.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

9.2. Resolution 2024-15 City Government Week

Mayor JB Whitten introduced Resolution 2024-15, City Government Week to the City Council.

City Manager T. Bolduc said this year City Government Week is scheduled for the week of October 21- 27, 2024. Activities have been scheduled throughout the week.

Mayor JB Whitten commented that he had further details stating that for the Council meeting that week, we will also recognize our Sister City, as visitors from France will be here that week. He mentioned on Tuesday, he will conduct a hotspot on city government at the library. On Wednesday, the Council will serve at The Hub at noon for about an hour. On Thursday, we will hold the "Spirit of Crestview" event where significant people from the past will be portrayed by actors. On Friday, we will join the adult French chaperones at The Exchange on Old Bethel Road for an event from 6 to 8 p.m. On Saturday, we will have the Fall Festival and on Sunday, we will ask the clergy to pray for the city.

City Manager T. Bolduc asked the City Clerk to read Resolution 2024-15 by title.

City Clerk Maryanne Girard read Resolution 2024-15 aloud: A Resolution of the City of Crestview Recognizing Florida City Government Week, October 21- 27, 2024, and Encouraging All Citizens to Support the Celebration and Corresponding Activities.

Mayor JB Whitten called for action.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Cynthia Brown to adopt Resolution 2024-15.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

10. Action Items

10.1. Water Tower Contract Award

City Manager T. Bolduc mentioned this is a request to award a contract for water tower #7 on the Northwest Crestview Bypass which will provide water for Foxwood Estates and will be located on the property where the new school is being built. We are also in the process of making an application for an SRF loan. This tower will provide water pressure for the west. The project has been budgeted. The City received three bids, and the lowest bidder was Landmark Structures in the amount of \$4,824,000.

Councilmember R. Bullard asked about whether the tower could be painted, and City

Manager T. Bolduc said the TDC has a desire to paint this tower and the one on PJ Adams. The painting is not included in the bid. The painting is about \$50,000 plus. He added he has seen some good designs.

Mayor J.B. Whitten asked for clarification on the difference in capacity from the previous tower, and City Manager T. Bolduc replied it is a larger tank with different construction. He added inflation is also a factor on why it is more costly.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Ryan Bullard to award the contract to Landmark Structures as the lowest bidder at a total cost of \$4,824,000.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

11. City Clerk Report

12. City Manager Report

12.1. Financial Update - Finance Director

Finance Director Gina Toussaint explained the May financial statement is included with a link to the June and July check registers.

City Manager T. Bolduc said we have had attention on Code Enforcement and wanted to provide an update from August 2023 to present. He said the goal is compliance through education. He explained the mitigated payments, magistrate fines, and hearing fees that were received. The violations were either cleaned up or removed. He explained any money goes back into a restricted fund. He also displayed how much money the city has invested in the mitigation. A total of \$333,521.88 has been spent on Code Enforcement. Fifty structures were demolished, adding none were occupied. He showed pictorial examples of the improvements. He added we had three properties purchased at auction today for the purpose of selling for affordable housing.

City Attorney J. Holloway said the three today were from the last batch of 2022 and there are eleven from the April 2023 timeframe.

City Manager T. Bolduc said we have the obligation to provide for the health and safety of our community and Councilmember C. Brown agreed.

City Manager T. Bolduc also went over the Wilson Street Park progress, and the Splashpad fence addition. He stated the Baby Box is in the fire station and construction will begin next week.

Councilmember C. Brown thanked everyone for their help in getting the baby box.

City Manager T. Bolduc mentioned that Ajax has started the assessment of the buildings. He also updated the City Council on the status of the mobility fee, adding

the engineers have looked at the roads. He added the Main Street project is making progress.

Councilmember C. Brown said people will be able to see the progress on Main Street during the Fall Festival.

Councilmember R. Bullard asked about the sidewalk painting, and City Manager T. Bolduc said we are working on it adding it and will get it cleaned before painting.

13. Comments from the Mayor and Council

Mayor JB Whitten called for comment from the Council. No one had any comments.

Mayor Whitten voiced a birthday wish to Councilmember Joe Blocker.

Mayor Whitten read a note from the United Way thanking the city for the \$12,000 that was received for the Bridgeway Center funding.

He stated this Thursday at 5:30 p.m., the International Overdose Awareness Day seminar will be held at Crosspoint Church in Niceville.

He asked Mayor Pro-Tem D. Capps to attend several events in his place, as he has prior commitments.

He also invited everyone to attend the Movie Night at Old Spanish Hill Park on September 21st.

14. Comments from the Audience

Mayor JB Whitten called for comment from the public.

Shannon Hayes came forward and thanked the city officials for their work in the Code Enforcement area. The Council tasked the city manager to clean up the city, and he is doing a great job.

He mentioned "Friends of the Library" sold tons of books at the book sale. The "Friends of the Library" has 196 members now. He also thanked the city manager for his leadership decisions.

Afterward, Mr. S. Hayes asked of the status of the Childcare Development Center. City Manager T. Bolduc responded that the military is in the final stages and the funding has been awarded. They are working on one of two locations, and one is a piece of city property.

Tracy Medlock came forward to invite everyone to "Boots on Main", stating *Cheyenne* is playing. She there is a small fee to enter. The date is September 7th from 4 to 8 p.m.

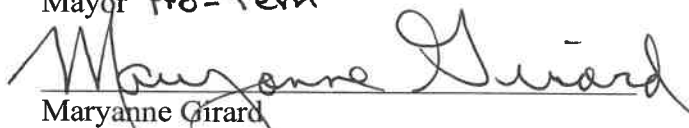
15. Adjournment

Mayor JB Whitten adjourned the meeting at 6:56 p.m.

Minutes approved this 9th day of September 2024.



JB Whitten Doug Kapps
Mayor Pro-Tem



Maryanne Girard
City Clerk
Proper Notice having been duly given

