



# **CITY of CRESTVIEW**

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## **CITIZENS ADVISORY COUNCIL**

### **CITIZENS' ADVISORY COUNCIL AGENDA SEPTEMBER 10, 2024 6:00 P.M. COUNCIL CHAMBERS**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Action Items**
  - 4.1. Approval of August 13, 2024 Minutes
  - 4.2. "I Voted! Did you?"
- 5. Member's Time**
- 6. Mayor's Minute**
- 7. Adjournment**

All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Girard, City Clerk at [cityclerk@cityofcrestview.org](mailto:cityclerk@cityofcrestview.org) or 850-628-1560 option 2 within 48 hours of the scheduled meeting.

## Citizen's Advisory Committee

### Minutes

August 13, 2024

6:00 p.m.

The Citizen's Advisory Committee meeting was called to order at 6:00 p.m. Members present from left to right: Felton Barnes, Yvonne Shanklin, Kristen Sallberg, De'Carlo Garcia, Roy Estes, and Jennifer Sweeney.

1. **Called to Order**

President De'Carlo Garcia called the meeting to order at 6:00 p.m.

2. **Pledge of Allegiance**

The attendees present recited the Pledge.

3. **Approval of the Agenda**

Ms. Shanklin made a motion to approve the agenda during the meeting, Mr. Barnes seconded the motion.

4. **Action Items**

**4.1 Approval of June 11, 2024, Minutes-** Ms. Sallberg made a motion to approve the June minutes, seconded by Ms. Shanklin.

5. **Members Time**

**5.1 The sidewalks at Northwood Elementary School and surrounding areas need discussion—**With school back in session, the Northwood Elementary area is high-traffic, and a few concerned citizens questioned the process of getting a sidewalk there.

**Action:** Mr. Estes feels that it would be something to bring up to the county, they will table the discussion for the next meeting.

**5.2 Protocol for citizens involving complaints about business neglect—**How would concerned citizens make a complaint regarding businesses that have neglected their establishments, such as trash and lawn care?

**Action:** Mayor Pro Tem Doug Capps has recommended contacting Code Enforcement at the Crestview Police Department if located in the city.

**5.3 Discussion of "Food Truck Friday"—**Due to the number of food trucks scattered throughout the city, the committee would like to propose a consistent day when all food trucks would be available at a certain location for customer convenience.

**Action:** Mayor Pro Tem Doug Capps suggested they consult with the Main Street Association to determine whether this is feasible.

6. **Mayor Minutes**

**6.1 International Overdose Awareness Month-** Thursday, August 30<sup>th</sup>, at the Niceville Crosspoint location, there will be an event to include dinner that will bring awareness to Opioids and the effects that can lead to overdose.

7. **Adjournment**

De'Carlo Garcia adjourns the meeting at 6:33 p.m.

Minutes approve this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

De'Carlo Garcia  
President

JB Whitten  
Mayor

Minutes submitted by,  
Dominique Vaughn, Executive Assistant