

**PLANNING AND DEVELOPMENT BOARD**

**Regular Meeting**

**MINUTES**

**June 3, 2024**

**6:00 PM**

**COUNCIL CHAMBERS**

**1 Call to Order**

Chair M. Roy called the Regular Meeting of the Crestview Planning Development Board to order at 6 p.m. Members present: Mr. Roy, Mr. Medlock, Mr. Werth, Mr. Frost, Mr. Hayes, Mr. Warren. Also present were Deputy City Clerk Natasha Peacock and staff members. Mr. Follmar was not in attendance.

**2 Pledge of Allegiance**

The pledge of allegiance was led by Mr. Hayes.

**3 Approve Agenda**

Chair M. Roy called for action to approve the Agenda.

Mr. Hayes made a motion to approve the agenda, and Mr. Frost seconded it.

Roll Call: Ayes: Mr. Roy, Mr. Hayes, Mr. Medlock, Mr. Werth, Mr. Frost. Nays: none; motion passed.

**4 Public Opportunity to speak on Agenda items**

**5 Consent Agenda**

**5.1 Approval of the May 6, 2024, Regular Meeting Minutes**

Chair M. Roy called for action to approve the Consent Agenda.

Mr. Frost made a motion to approve the Consent Agenda, which was seconded by Mr. Hayes.

Roll Call: Ayes: Mr. Roy, Mr. Werth, Mr. Medlock, Mr. Frost, Mr. Hayes. Nays: none; motion passed.

**6 Ordinance on 1st reading/ Public Hearing**

**6.1 Ordinance 1970 - 1126 N. Ferdon Annexation**

Planning Administrator N. Schwendt reviewed the necessary information concerning the ordinance and presented Ordinance 1970 to the Board.

Deputy City Clerk N. Peacock read Ordinance 1970 by title: **ORDINANCE 1970 AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, ± 2.49 ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 4, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION;**

**PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.**

Chair M. Roy asked for comments from the Board and the public. There were no comments.

Chair M. Roy called for action.

Mr. Hayes moved to approve Ordinance 1970 for City Council approval, which was seconded by Mr. Frost.

Roll Call: Ayes: Mr. Hayes, Mr. Frost, Mr. Hayes, Mr. Roy, Mr. Werth. Mr. Medlock. Nays: none; motion passed.

6.2 Ordinance 1971 - 1126 N. Ferdon Comprehensive Plan Amendment

Planning Administrator N. Schwendt reviewed the necessary information concerning the ordinance and presented Ordinance 1971 to the Board.

Deputy City Clerk N. Peacock read Ordinance 1971 by title: **ORDINANCE 1971 AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM OKALOOSA COUNTY MIXED USE TO COMMERCIAL (C) ON APPROXIMATELY 2.49 ACRES, MORE OR LESS, IN SECTION 4, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.**

Chair M. Roy asked for comments from the Board and the public. There were no comments.

Chair M. Roy called for action.

A motion was made by Mr. Werth to approve Ordinance 1971 for City Council approval and seconded by Mr. Frost.

Roll Call: Ayes: Mr. Medlock, Mr. Frost, Mr. Hayes, Mr. Roy, Mr. Werth. Nays: none; motion passed.

6.3 Ordinance 1972 - 1126 N. Ferdon Rezoning

Deputy City Clerk Natasha Peacock, administering a swearing-in of the Planning Administrator, Mr. Schwendt, for quasi-judicial purposes.

Planning Administrator N. Schwendt reviewed the necessary information concerning the ordinance and presented Ordinance 1972 to the Board.

Deputy City Clerk N. Peacock read Ordinance 1972 by title: **ORDINANCE 1972 AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 2.49 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 4, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE OKALOOSA COUNTY MIXED USE ZONING DISTRICT TO THE COMMERCIAL LOW-INTENSITY DISTRICT (C-1) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING**

**FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.**

Chair M. Roy asked the Board and the public for comments. There were no comments.

Chair M. Roy called for action.

Mr. Hayes moved to approve Ordinance 1972 for City Council approval, which was seconded by Mr. Frost.

Roll Call: Ayes: Mr. Werth, Mr. Hayes, Mr. Roy, Mr. Frost, Mr. Medlock. Nays: none; motion passed.

**7 Ordinances**

**8 Final Plats and PUDS**

**9 Special Exceptions, Variances, Vacations and Appeals**

**10 Action Items**

**11 Director Report**

**11.1 Director's Report**

Planning Administrator N. Schwendt updated the Board with the following information:

Development Orders Issued: 5/14/24 - Brett Street Townhomes - 9 townhouse units located on approximately 0.5 acres at the intersection of S Brett Street and E Cane Avenue, east of Southside School.

5/28/24—North Okaloosa Medical Center Emergency Department Addition—This Project involves adding emergency room facilities, relocating the helipad at NOMC, and making other associated site improvements.

Final Plats: No final plats have been approved or recorded since the last Planning and Development Board Meeting.

New Development Applications: Okaloosa Ophthalmology - a 6,000-square-foot ophthalmology office and associated improvements at the corner of Crosson Street and Price Gregory Way, north of Lowes and the constructed apartments. Hope City Community Church - 19,000 square foot church with associated improvements at the end of Hayes Pl, directly west of Allen Park. Crestview Preserve Subdivision - 36-unit townhouse subdivision located on 8 acres at the current end of Medcrest Drive.

Miscellaneous: We hope to have a draft of some of the goals, objectives and policies for the Comprehensive Plan to send to the Board later this month.

**12** **Comments from the Audience**

Chair M. Roy asked the audience for comments.

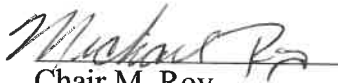
There were no audience comments.

**13** **Adjournment**

Chair M. Roy adjourned the meeting at 6:10 p.m.

Minutes approved on 5<sup>th</sup> day of August 2024.

Approved:

  
Chair M. Roy

Minutes submitted by:



Natasha S. Peacock

On behalf of Maryanne Girard, City Clerk

*Notice having been duly given*