

City Council Minutes
May 13, 2024
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Doug Capps. Council members: Andrew Rencich, Cynthia Brown, Joe Blocker, and Ryan Bullard. Also present: City Manager Tim Bolduc, City Clerk Maryanne Girard, City Attorney Jonathan Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Deacon Dan Dailey of Our Lady of Victory Catholic Church

The Invocation and Pledge of Allegiance was led by Deacon Dan Dailey of Our Lady of Victory Catholic Church.

3. Open Policy Making and Legislative Session

Mayor JB Whitten went over the procedures and declared a quorum was present.

4. Approve Agenda

Mayor JB Whitten stated the school presentation was removed, as the school was not able to attend and called for action.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Andrew Rencich to approve the agenda, as amended.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

5.1. Global Beacon School Presentation

Item was removed from the agenda.

5.2. EMT Graduates

Mayor JB Whitten asked Fire Chief Tony Holland to come forward with the EMT graduates.

Fire Chief Tony Holland explained the leadership program.

City Manager Tim Bolduc congratulated the firefighters, adding his appreciation to Northwest Florida College who provided scholarships.

5.3. Proclamation declaring the week of May 19 - May 25, 2024 as Public Services Week

Mayor JB Whitten asked Public Services Director Carlos Jones to come forward and congratulated him on the team effort that Public Services provided for the storm. He

added the damages are estimated to be over 1.3 million dollars. He then read a proclamation declaring the week of May 19 - 25, 2024 as Public Services Week.

5.4. Proclamation for National Police Week

Mayor JB Whitten announced that Councilmember A. Rencich will present a proclamation to the officer's present declaring National Police Week.

5.5. Proclamation for Mental Health Month

Councilmember R. Bullard read a proclamation declaring May National Mental Health Month.

Mayor JB Whitten mentioned he appreciated the teamwork of the staff during the storm.

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Ryan Bullard to approve the Consent Agenda, as presented.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

6.1. Approval of City Council Regular Meeting Minutes of April 22, 2024

6.2. Postage Replacement Agreement

7. Public Hearings / Ordinances on Second Reading – None brought forward.

8. Ordinances on First Reading

8.1. Ordinance 1968 Price-Gregory Way Comprehensive Plan Amendment

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1968, Price-Gregory Way Comprehensive Plan Amendment to the City Council mentioning both ordinances regarding the rezoning. He mentioned the property is currently vacant, and a development application has not been submitted. Based on the requested land-use and zoning designations, the property could be developed for residential or low-intensity commercial use. There is a wetlands map attached, as the property includes wetlands, so low intensity use is suitable. He asked the City Clerk to read the ordinance by title.

City Clerk Maryanne Girard read Ordinance 1968 aloud: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings of Fact; Providing For Purpose; Providing For Changing the Future Land Use Designation From Commercial (C) to Mixed-Use (MU) on Approximately 41.1 Acres, More or Less, In Section 29, Township 3 North, Range 23 West; Providing For Future Land Use Map Amendment; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For an Effective Date.

Mayor JB Whitten called for comments from the Council and from the public. In hearing none, he called for action.

Motion by Councilmember Joe Blocker and seconded by Mayor Pro-Tem Doug Capps to approve Ordinance 1968 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

8.2. Ordinance 1969, Price-Gregory Way Rezoning

CDS Planning Administrator Nicholas Schwendt presented Ordinance 1969, Price-Gregory Way Rezoning to the City Council. He then asked the City Clerk to read Ordinance 1969 by title.

City Clerk Maryanne Girard read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing For the Rezoning of 41.1 Acres, More or Less, of Real Property, Located In Section 29, Township 3 North, Range 23 West, From the Commercial High-Intensity District (C-2) Zoning District To The Mixed-Use (MU) Zoning District; Providing For Authority; Providing For the Updating Of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes And Ordinances; and Providing For an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion was made by Mayor Pro-Tem Doug Capps and seconded by Councilmember Joe Blocker to approve Ordinance 1969 on 1st reading and move to second reading for final adoption.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

9. Resolutions – None brought forward.

10. Action Items

10.1. Traffic MOU Minimum Threshold

CDS Planning Administrator N. Schwendt updated the Council on the Mobility Study. He mentioned there are two elements regarding the time cost and the developer time frame. He said the Memorandum of Understanding provides for a minimum threshold for the requirement of a traffic study until the Mobility Fee is established. We propose the minimum threshold at \$500.00.

City Manager T. Bolduc asked that a minimum threshold be set for those MOU's that would come to the City Council. This allows for a method of not slowing down

projects. He said we could pull them together and send a list to the Council until the study was done.

Discussion ensued on not causing any slowdown in service, and that the MOU is temporary until the Mobility Study is completed.

City Manager T. Bolduc recommended the staff continue to use the current process until we receive the study and to add the list to the Consent Agenda. He added the cooperation of the city when it impacts both the city and County is going to either agree or split the fund. Once the study is done, the money goes into the project.

Mayor JB Whitten called for action.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Joe Blocker to approve the staff recommendation to continue to use the current process until we receive the study and to add the list to the Consent Agenda.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

10.2. Health Insurance Presentation

Administrative Services Director Jessica Leavins introduced Travis Riker of Alero Group. He thanked the city for their progress stating we are expecting a 3.5% premium increase for the 2025 fiscal year, which is well below other cities. That equates to about \$179,000. The city is also eligible for the Proshare rebate of \$273,197, which is a \$90,000 increase from last year. This is a benefit program which has a rate cap provision. He also mentioned we are 20% lower than the benchmarks.

Administrative Services Director Jessica Leavins announced we have seen a 10% increase in wellness exams.

Motion by Councilmember Ryan Bullard and seconded by Councilmember Cynthia Brown to renew the agreement with BlueValue Health Solutions.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

10.3. Goodwill Crestview MOU

CDS Planning Administrator N. Schwendt came forward stating the MOU is for a Goodwill retail store. In this specific case, the MOU provides for the developer to participate in costs not to exceed the total amount of \$46,100 to be held in escrow for the proposed offsite roadway improvements that the City may incur to mitigate traffic impacts.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Joe Blocker to approve the Memorandum of Understanding for Goodwill Crestview and forward to the mayor and city clerk for signatures.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan

Bullard All ayes. Motion carried.

In reply to Mayor JB Whitten, CDS Planning Administrator N. Schwendt, the project will add trips per day on Hwy 85. He explained Goodwill is building a new store on the south end.

11. City Clerk Report

11.1. Monthly Update

City Clerk Maryanne Girard mentioned the report has been added to the agenda.

She mentioned she needed a head count for participants for the May 25th May Day parade. The event starts at 10:00 a.m., but we ask that the Council meet for the golf carts at 9:30 a.m. in the same location on the south end of the parking lot.

The City Hall will be closed for Monday, May 27th. The city is hosting a ceremony in observance of Memorial Day. The ceremony will be held at the Veterans Memorial in front of the Courthouse at 10 a.m. with more information to follow.

12. City Manager Report

City Manager T. Bolduc mentioned the storm stating the Governor amended the Emergency Order to include Okaloosa County. He said the city had over \$1.4 million in damages to the residential areas, which does not include the commercial or city property. Carlos has mobilized the debris contractor as well as Adams Sanitation. He explained the process and asked for patience. He mentioned how proud he is of the team including the new directors. The emergency alert was sent out at 4:00 a.m. Friday morning. We received 1400 calls that morning. There were 41 roads blocked. The City of Niceville assisted us, as well as the Niceville city manager assisting his public works department. We had a debrief this morning. We are hoping for a federal declaration to assist in the cleanup.

City Manager T. Bolduc added the marketing campaign has kicked off.

13. Comments from the Mayor and Council

Mayor JB Whitten called for comment from the Council.

Councilmember A. Rencich thanked the staff for taking care of the city so rapidly. This is a good test before entering the hurricane season. He thanked the business community for their assistance, as well.

Councilmember R. Bullard commended the officers at the PJ Adams intersection. He also was contacted by business owners on how they could help.

Councilmember C. Brown also thanked the staff. She mentioned that Casbah is closing on April 18th and will be sorely missed.

Councilmember Joe Blocker asked about damage to structures, and City Manager T. Bolduc replied that 40 to 50 houses had roof damage from fallen trees. He added that the damage assessment team went out to assess damage right after the storm. The damage was

all over but mostly in the main corridor of Hwy 85.

Mayor Pro-Tem D. Capps thanked the efforts for the International Festival, as well as kudos to the team for all the work on Friday.

Mayor JB Whitten added the storm impacted participation at the events on Saturday.

14. Comments from the Audience

Mayor JB Whitten called for comment from the public.

Mr. Kenny Siler came forward and asked about the no parking on the right of the way signs that were placed in his neighborhood. He mentioned signs should be placed throughout the city.

Shannon Hayes came forward stating the International Fest was great. He asked if we could have a bilingual speaker to assist with applying for permits. He invited the Council to the May Day Fest commencing at Allen Park at 10 a.m. He also commended the city manager for the leadership he has given.

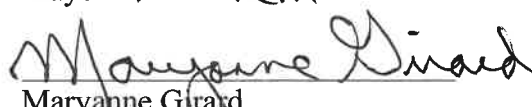
Shirley Coleman came forward thanking the Mayor regarding her mother's work with Concerned Citizens. Her group, Compassion in Action, organized a Food Truck on April 20th and the Mayor read a proclamation. Regarding the homeless on the second and third Wednesday, they are located at 408 Wilson Street, providing hot food to the community.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:10 p.m.

Minutes approved this 10th day of June 2024.


JB Whitten Doug Capps
Mayor Pro-Tem


Maryanne Girard
City Clerk
Proper Notice having been duly given

