



CITY of CRESTVIEW

CITY COUNCIL

CITY COUNCIL REGULAR MEETING AGENDA MAY 13, 2024 6:00 PM COUNCIL CHAMBERS

The Public is invited to view our meetings on the City of Crestview Live stream at <https://www.cityofcrestview.org> or the City of Crestview Facebook Page

- 1. Call to Order**
- 2. Invocation, Pledge of Allegiance**
 - 2.1. Deacon Dan Dailey of Our Lady of Victory Catholic Church
- 3. Open Policy Making and Legislative Session**
- 4. Approve Agenda**
- 5. Presentations and Reports**
 - 5.1. Global Beacon School Presentation
 - 5.2. EMT Graduates
 - 5.3. Proclamation declaring the week of May 19 - May 25, 2024 as Public Services Week
 - 5.4. Proclamation for National Police Week
 - 5.5. Proclamation for Mental Health Month
- 6. Consent Agenda**
 - 6.1. Approval of City Council Regular Meeting Minutes of April 22, 2024
 - 6.2. Postage Replacement Agreement
- 7. Public Hearings / Ordinances on Second Reading**
- 8. Ordinances on First Reading**
 - 8.1. Price-Gregory Way Comprehensive Plan Amendment
 - 8.2. Price-Gregory Way Rezoning
- 9. Resolutions**
- 10. Action Items**
 - 10.1. Traffic MOU Minimum Threshold

10.2. Health Insurance Presentation

10.3 Goodwill Crestview MOU

11. City Clerk Report

11.1. Monthly Update

12. City Manager Report

13. Comments from the Mayor and Council

14. Comments from the Audience

15. Adjournment

The Presentations section is for items that were submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. These items will be scheduled under the section titles Presentations and Reports. Supporting documents must be submitted at this time to be on the regular agenda. All Action Items are for staff and elected officials only and must be submitted for approval no later than the Wednesday 10 days prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Girard, City Clerk at cityclerk@cityofcrestview.org or 850-628-1560 option2 within 48 hours of the scheduled meeting. Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jerry Whitten, Mayor
DATE: 4/22/2024
SUBJECT: Deacon Dan Dailey of Our Lady of Victory Catholic Church

BACKGROUND:

Area churches are invited to provide the Invocation on a routine basis.

DISCUSSION:

Area clergy volunteer to provide an Invocation and lead the Council in the Pledge of Allegiance.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

No action required.

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jerry Whitten, Mayor
DATE: 5/9/2024
SUBJECT: Global Beacon School Presentation

BACKGROUND:

Rachel Spicer of the private school, Global Beacon School, and several of the student ambassadors requested to provide a brief speech to the City Council to show their appreciation.

DISCUSSION:

Student ambassadors from Global Beacon School will present an appreciation of the City Parks and facilities to the City Council.

GOALS & OBJECTIVES

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Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

No action required.

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jessica Leavins, Administrative Services Director
DATE: 5/7/2024
SUBJECT: EMT Graduates

BACKGROUND:

In October 2023, the City of Crestview partnered with Northwest Florida State College to send 13 of our current firefighters through the Emergency Medical Technician certification program. NWFSC President Dr. Stephenson provided presidential scholarships to each of the firefighters to offset the cost of the program and the City sponsored the remainder of the cost. This program emphasized our organizational values to enhance the safety of our citizens while increasing our organizational capacity to provide the highest quality service to our citizens. This program is the first step in Crestview Fire Department's long-term plan to provide advanced life support (ALS) services.

DISCUSSION:

At this time we would like to recognize the time and effort put into this program by the students and the entire staff of the Crestview Fire Department for this opportunity and what it means to the community.

GOALS & OBJECTIVES

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FINANCIAL IMPACT

There is no financial impact to the presentation.

RECOMMENDED ACTION

No motion needed.

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Carlos Jones, Director
DATE: 5/9/2024
SUBJECT: Proclamation declaring the week of May 19 - May 25, 2024 as Public Services Week

BACKGROUND:

2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

DISCUSSION:

Mayor J.B. Whitten, designates the week of May 19–25, 2024 as National Public Works Week and urges all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make in protecting our national health, safety, and quality of life.

GOALS & OBJECTIVES

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FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

No action required.

Attachments

1. National Public Works Week 2024

National Public Works Week Proclamation

May 19- 25, 2024

WHEREAS Public Works professionals prioritize infrastructure, facilities, and services critical for sustainable and resilient communities. They ensure the high quality of life, public health, and well-being of Crestview, Florida citizens and

WHEREAS, our country's infrastructure, facilities, and services are essential for our citizens' well-being, and they wouldn't be possible without the dedicated efforts of public works professionals and

WHEREAS These professionals include engineers, managers, and employees at all levels of government and the private sector. They have the crucial responsibility of rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, solid waste systems, public buildings, and other vital structures and facilities and

WHEREAS it is important for the citizens, civic leaders, and children in Crestview, Florida, to gain knowledge and maintain an ongoing interest in public works and public works programs in their respective communities. This will help them to understand the significance of these programs and their role in building a better community and

WHEREAS The American Public Works Association/Canadian Public Works Association is sponsoring the 64th annual National Public Works Week in 2024 and

THEREFORE, I, Mayor J.B. Whitten, do hereby designate the week of May 19-25, 2024, as

National Public Works Week.

I urge all citizens to recognize the significant impact of public works in our daily lives, emphasizing how public works professionals contribute to and enhance the quality of life in the communities they proudly serve. This year's theme is “Advancing Quality of Life for All.” It’s a wonderful opportunity to appreciate the essential work done by public works agencies and professionals across North America, from planning and building to managing and operating, all of which improve our everyday quality of life.



JB Whitten
Mayor

Date



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jerry Whitten, Mayor
DATE: 5/7/2024
SUBJECT: Proclamation for National Police Week

BACKGROUND:

Mayor Whitten will read a proclamation to honor those in our community who serve on the police force.

DISCUSSION:

Mayor Whitten will read the Proclamation.

GOALS & OBJECTIVES

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FINANCIAL IMPACT

N/A

RECOMMENDED ACTION

No action required.

Attachments

1. National Police Appreciation Week 2024

National Police Appreciation Week

May 12- 18, 2024

WHEREAS In 1962, President John F. Kennedy declared May 15th as Peace Officers Memorial Day and designated Police Week as the period in which this date occurs. This day is dedicated to honoring law enforcement officers who have lost their lives or suffered disabilities while carrying out their duties.

WHEREAS During National Police Week, our nation honors the contributions of law enforcement officers from across the country. We recognize their hard work, dedication, loyalty, and commitment to keeping our communities safe.

WHEREAS In Washington D.C., there is an annual National Peace Officers Memorial Service to honor those who have lost their lives and to offer support to survivors and their families.

WHEREAS The National Peace Officers Memorial Service began in 1982 as a small gathering of approximately 120 supporters and survivors of law enforcement in Senate Park. As the years went by, the event evolved into a series of events known as National Police Week, which now draws thousands of law enforcement officers and survivors to our Nation's Capital each year.

WHEREAS We should honor those in our lives and communities who sacrifice to keep us safe.

NOW, THEREFORE, As the Mayor of Crestview, I urge you to take a moment to thank passing officers for their dedicated service in keeping us safe. As a member of this community, I understand the importance of feeling secure and cared for in our homes. Therefore, I would like to express my gratitude to the Crestview Police Department, Okaloosa County Deputies, and Florida Highway Patrol for ensuring our safety.



JB Whitten

Mayor

Date



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jerry Whitten, Mayor
DATE: 5/7/2024
SUBJECT: Proclamation for Mental Health Month

BACKGROUND:

Mayor Whitten requested a proclamation to be read to raise awareness of mental health and the importance of seeking help.

DISCUSSION:

Councilman Bullard will read the Proclamation on behalf of Mayor Whitten

GOALS & OBJECTIVES

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FINANCIAL IMPACT

N/A

RECOMMENDED ACTION

Attachments

1. Mental Health Awareness Month 2024

Mental Health Awareness Month

May 2024

WHEREAS Mental Health Awareness Month was first celebrated in 1949, and a theme is selected each year, which is to be highlighted and celebrated throughout the month of May. This year's theme is "Where to Start: Mental Health in a Changing World"; and

WHEREAS the goal of this theme is to provide vital information about what people can do if their mental health becomes a cause for concern, to raise awareness about the importance of mental health and its impact on the well-being of all Americans, and find new resources to help them navigate difficult times and

WHEREAS Navigating the various challenges and changes happening around us can be overwhelming. The pressures of work, relationships, societal factors, and the economy can significantly impact our mental well-being. Sometimes, we may not even realize the extent of the impact until it is too late and

WHEREAS With our society becoming more open to discussing mental health, it can still be tough to figure out "Where to Start" when these pressures affect your everyday life and

WHEREAS We can learn to identify warning signs of emotional distress, let us collectively ensure that all citizens experiencing mental health challenges are treated with the compassion, respect, and understanding they deserve.

NOW, THEREFORE, I, JB Whitten, Mayor of the City of Crestview, proclaim May 2024 as Mental Health Awareness Month. We encourage you to take action and utilize the many resources available today, including in-person and video therapy, to help you navigate the challenges of this ever-changing world. Let us all take steps and participate in activities that strengthen the mental health of our communities and our nation.



JB Whitten
Mayor

Date



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Maryanne Girard, City Clerk
DATE: 4/25/2024
SUBJECT: Approval of City Council Regular Meeting Minutes of April 22, 2024

BACKGROUND:

The City Council routinely approves minutes from prior meetings.

DISCUSSION:

The draft minutes were distributed to the Council prior to the meeting.

GOALS & OBJECTIVES

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FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

Motion to approve the City Council regular meeting minutes of April 22, 2024.

Attachments

1. 04222024 City Council Regular Meeting Minutes Draft

City Council Minutes DRAFT
April 22, 2024
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Doug Capps. Council members: Andrew Rencich, Cynthia Brown, Joe Blocker, and Ryan Bullard. Also present: City Manager Tim Bolduc, City Clerk Maryanne Girard, City Attorney Jonathan Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Grace Nuffer, Director of Prayer Ministry for Crosspoint Church

The Invocation and Pledge of Allegiance was led by Grace Nuffer, Director of Prayer Ministry for Crosspoint Church South.

3. Open Policy Making and Legislative Session

Mayor JB Whitten stated a quorum was met and went over the rules and procedures.

4. Approve Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Ryan Bullard and seconded by Councilmember Joe Blocker to approve the agenda, as presented.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

5.1. Reverend Cecil Williams - Crestview Housing Authority Update

The Reverend Cecil Williams gave an update of the Crestview Housing Authority (CHA) to the City Council.

He mentioned the vouchers that they distribute that supports 400 individuals under their purview. He mentioned community outreach and relationship with the police department. The (CHA) supplies two childcare centers in the housing area. He is recruiting the Salvation Army to come to Crestview by providing a building. The CHA is also pursuing annexing property into Crestview. He hopes to get property on Long Street, as well.

The Council applauded his efforts and Mayor JB Whitten said the Housing Authority works under HUD, but he appreciates the partnership.

5.2. Proclamation Declaring May 5 - May 11, 2024 as Municipal Clerks Week

Mayor JB Whitten read a proclamation declaring May 5 - May 11, 2024 as Municipal Clerk's Week and presented it to Maryanne Girard, City Clerk and Natasha Peacock, Deputy City Clerk.

6. **Consent Agenda**

Mayor JB Whitten called for action.

Motion by Councilmember Doug Capps and seconded by Councilmember Joe Blocker to approve the Consent Agenda, as presented.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

6.1. Memorandum of Understanding - Electronic Licensing Vehicle Information System (ELVIS)

6.2. Approval of City Council Regular Meeting Minutes of April 8, 2024

7. **Public Hearings / Ordinances on Second Reading**

7.1. Ordinance 1967 Comprehensive Fee Schedule Amendment (Parks & Recreation)
City Manager T. Bolduc presented Ordinance 1967, Comprehensive Fee Schedule Amendment (Parks and Recreation) to the City Council. He mentioned the family pricing and discussion ensued about how funds are spent. He mentioned that 894 students are playing ball this season, which costs the city over \$69,000 to run. The deficit to run is \$3,500 after sponsorships. He mentioned how the funds are utilized. He went over the maintenance and the software update, as well. He then asked the City Clerk to read the ordinance by title.

City Clerk Maryanne Girard read Ordinance 1967: An Ordinance of the City of Crestview, Florida, Providing For An Amendment Updating the Parks and Recreation Section of the Comprehensive Fee Schedule; Providing For Filing of This Ordinance With the Clerk of the Circuit Court of Okaloosa County; Providing For Authority; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council. Mayor JB Whitten explained if Brady had not been proactive in getting sponsorships, the deficit would be greater. City Manager T. Bolduc said our teams are getting jerseys, and Brady has assured him the fields will be game time ready next year.

Councilmember R. Bullard asked about the cost for the officials and umpires, and City Manager T. Bolduc replied that it is a challenge to get officials, so we will keep the contract for now. However, law enforcement wants to be engaged, we hope to raise funds through the Police Athletic Association to assist.

Mayor JB Whitten called for comment from the public. In hearing none, he called for action.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Ryan

Bullard to approve Ordinance 1967 on 2nd reading for final adoption.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

8. Ordinances on First Reading – Nothing brought forward.

9. Resolutions

9.1. Resolution 24-5, State of Florida Division of Emergency Management Mutual Aid Agreement Renewal

City Manager T. Bolduc introduced Resolution 24-5, State of Florida Division of Emergency Management Mutual Aid renewal and asked the City Clerk to read Resolution 24-5 by title.

City Clerk M. Girard read Resolution 24-5 aloud: A Resolution of the City Council of the City of Crestview, Florida, Adopting A Statewide Mutual Aid Agreement With the State of Florida Division of Emergency Management; Authorizing Execution; and Providing For an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion by Councilmember R. Bullard and seconded by Councilmember C. Brown to approve Resolution 24-5.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

10. Action Items

10.1. Selection of Construction Total Project Management

City Manager T. Bolduc said this proposal was to select a total project management company to manage our large projects, as subject matter experts were needed to assist us. He explained the process announcing that three proposals were received from Ajax Building Company, Jacobs/Titan Technologies, and CPWG Contractors. After review by the committee, on April 15, 2024, Ajax Construction and Jacobs Engineering presented their proposal to the selection committee. The selection committee consisted of our Mayor, Planning Administrator, Comptroller, Project Manager, Logistics Manager, and a representative of the Police Department. He mentioned that Ajax was selected by the committee and asked for the approval to negotiate a contract along with the city attorney. He mentioned Ajax will assist on the budget process and start on preliminary numbers for the capital projects.

Mayor JB Whitten said the proposals were competitive.

Motion by Mayor Pro-Tem Doug Capps and seconded by Councilmember Ryan Bullard to approve the selection of Ajax for the TPM project and approval of the city

manager to negotiate a contract along with the city attorney.

Roll Call: Ayes: Joe Blocker, Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

11. City Clerk Report – No report.

12. City Manager Report

12.1. Financial Update - Finance Director

Finance Director Gina Toussaint provided information for the February disbursements, as well as the March disbursements mentioning the links were in the staff report.

City Manager T. Bolduc updated the Council on the Main Street improvements stating the contractor is doing a great job and has accommodated the restaurants. He went over the netting to protect the house near the golf course stating the poles will be delivered and the contractor will install the netting. The trampoline will be removed from the fairway, as it is located on the golf course property.

He announced that Chief Tony Holland is retiring after the first of the year. He added that Assistant Chief Sidley is also retiring at the same time. Two internal applicants, Battalion Chief Vargason and Battalion Chief Mason interviewed and will move to two deputy chief positions. In January, Deputy Chief Vargason will move into the Chief position. City Manager T. Bolduc voiced his appreciation of Chief Holland in assisting in the transition.

City Manager T. Bolduc updated on the Public Works department, stating that Carlos Jones has filled in as the Interim Director and will serve as the director. He will help set us up for the future.

He stated the public workshop for the budget is coming up, so we have discussions on infrastructure, as our population is at 28,500 and growing. This meeting we will discuss where we want to focus. We have a goal to lower the millage rate, add road projects, wastewater improvements, reorganization in fire department, and adding a construction crew in Public Services.

A Town Hall was scheduled for May 14th, but we are moving it to May 21st because of a conflict. Councilmember R. Bullard said he wanted to clarify that he wants to attend but not participate.

13. Comments from the Mayor and Council

Mayor JB Whitten called for comment from the Council.

Councilmember C. Brown said the Historic Board is hosting the Night at the Museum this Friday and the funds will support the Board. She mentioned that Passover starts tomorrow and asked for prayers.

City Manager T. Bolduc said the “Keep Crestview Beautiful” project is tomorrow and staff volunteers will assist those who are unable to do the clean ups adding a cookout is scheduled afterward.

In response to Councilmember Joe Blocker, City Manager T. Bolduc replied that the personalized bricks on Main Street will be collected, and they will be returned as close as the same location. He added that one of the vendors is blocking the alleyway and has been warned.

Mayor Pro-Tem D. Capps stated he is happy about the succession plans in the fire department and that we are moving with the total project management, as well.

Mayor JB Whitten mentioned the coalition with community groups, and he complimented Jessica and Chance Leavins on organizing the partnership. He mentioned the National Day of Prayer will be held May 2nd at 6 p.m. at the Courthouse Gazebo. He added the International Festival is scheduled along with the Main Street Association on Wilson Street on May 11th starting at 2 p.m. He stated that on May 3rd a ribbon cutting will be held at the Texas Roadhouse and on May 6th, they will be open for business.

14. Comments from the Audience

Mayor JB Whitten called for comment from the public. No one came forward.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 6:56 p.m.

Minutes approved this ___ day of ___, 2024.

JB Whitten
Mayor

Maryanne Girard
City Clerk
Proper Notice having been duly given



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Brian McCallum, Major
DATE: 5/9/2024
SUBJECT: Postage Replacement Agreement

BACKGROUND:

On February 20, 2024, an email was received from Pitney Bowes regarding the postage meter currently located at the Crestview Police Department. The email was to inform that the current postage meter would be discontinued by the United States Postal Service. The current meter uses IBI [Information Based Indicia] meters. The current postage meter was leased on June 27, 2016. The 60-month lease ended June 2021. From that day to the present, there has been no expense incurred for a lease; only incurring the cost of postage.

DISCUSSION:

On June 30, 2024, the United States Postal System will discontinue the use of all IBI postage meters. To remain compliant, the Crestview Police Department must switch to an IMI [Intelligent Mail Indicia] solution. There is a grace period of June 30 through December 31, 2024, provided.

Information-Based Indicia system is a two-dimensional PDF417 or data matrix barcode combined with readable information. The barcode data contains such information as amount of postage, origin zip code, destination, mail class, weight, confirmation/tracking numbers, and a cryptographic signature. The readable information shows, at a minimum, the information required by the USPS Domestic Mail Manual.

An IMI postage meter is an advanced postage metering system that captures more detailed data than its predecessor. IMI systems sync with the USPS data system every 72 hours, rather than every 90 days ensuring better efficiency and accuracy in postal operations.

There are two systems offered for the transition: SendPro Mailstation and a SendPro C-Series. The SendPro Mailstation does not allow postage to be keyed in. Examples are certified and certified return receipt items. This system would be insufficient for the needs of the department. The SendPro C-Series offers this option.

GOALS & OBJECTIVES

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Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

The financial impact for this Fiscal Year is as follows: A 60 Month lease with monthly payments of \$71.22.

RECOMMENDED ACTION

Staff respectfully requests a motion to approve a lease of IMI compliant postage solution for the Crestview Police Department, Code Compliance & Animal Services.

Attachments

1. Postage meter supporting documents

State of Florida Contract #600-760-11-1 Order Form

--	--	--	--	--	--	--	--	--	--

Agreement Number

Your Business Information

CRESTVIEW POLICE DEPT

Full Legal Name of Lessee / DBA Name of Lessee

Tax ID # (FEIN/TIN)

2198 N. Wilson St

CRESTVIEW

FL

32539-2221

Billing Address Street

City

State

ZIP+4

Elizabeth Roy

8506821560

0016771964

Billing

201 Stillwell Ave

Billing Contact Phone #

Billing Account #

CRESTVIEW

FL

32538-3467

Installation Address (if different from billing address): Street

City

State

ZIP+4

Elizabeth Roy

8506821560

0011503060

Installation Contact Name

Installation Contact Phone #

Installation Account #

2016-09-19

PO #

Quote Expiration Date

Your Business Needs

Qty	Item	Business Solution Description
1	MAILSTATION	Mailstation2
1	F9SL	F9SL - PC Meter Connect Install
1	K7M0	K7M0 - Mailstation2 Meter
1	MDL2	Mailstation2 with 2lb Scale
1	SJK7	SoftGuard for Mailstation2
1	STDOLA	Standard SLA-Equipment Service Agreement (for Mailstation2)

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 28.89	\$ 88.07

*Does not include any applicable sales, use, or property taxes which will be billed separately.

() Tax Exempt Certificate Attached

() Tax Exempt Certificate Not Required

(X) Purchase Power® transaction fees included

() Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at www.pb.com/states. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below

800-750-11-1

State/Entity's Contract #

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Account Rep Name 1	Split	Sales Rep ID	District Office
Account Rep Name 2	Split	Sales Rep ID	District Office

Nancy A. Hough

From: Pitney Bowes <transactional@emails.pitneybowes.com>
Sent: Tuesday, February 20, 2024 11:03 AM
To: Nancy A. Hough
Subject: [EXTERNAL EMAIL SOURCE] Your meter will be discontinued on June 30, 2024

Important USPS® update regarding your current meter

[view as webpage](#)



Dear Valued Client,

Effective June 30, 2024, all Information Based Indicia (IBI) meter technology will be discontinued.* Per the formal [Federal Ruling](#), the United States Postal Service® (USPS®) is mandating new industry-wide technology requirements. In light of this change to the Intelligent Mail Indicia (IMI) standard, we want to ensure a smooth transition for you and your business.

**Based on our records your device
will be impacted by the USPS mandate.**

Here are the key details you need to be aware of:

- **Discontinuation Date:** The USPS will discontinue all IBI meters after June 30, 2024*. To remain compliant, you must switch to an IMI-compliant solution.
- **Grace Period:** If your device is still non-compliant after the USPS discontinuation date, a grace period will be provided.** During this time you can continue using your current meter but are required to migrate to an IMI-compliant solution to avoid potential disruptions to your mailing operation.
- **Postage Funds Transfer:** Any remaining funds on your IBI meter will need to be transferred to your new IMI solution during the grace period. We strongly recommend [coordinating this transfer](#) well in advance to avoid any disruptions in your mailing activities.

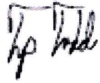
Here's what you need to do to remain compliant:

We understand that changes like these may raise questions, and we are here to support you throughout the transition. To understand your options to remain compliant before June 30, 2024, please speak with your sales representative or login to [Your Account](#) to see your migration options.

Understand my options

Thank you for your understanding and cooperation as we work together to adapt to the new USPS technology standards. We appreciate your continued partnership.

Best regards,



Trip Todd
VP, Product Management
Pitney Bowes



pitneybowes.com

[Contact us](#)

*Due to enhanced data security features, Pitney Bowes Connect+ and SendPro® P-Series mailing machines have a USPS-approved extension beyond the 2024 service withdrawal deadline.

**Mailers using out of date IBI meter technology must migrate and transfer all related postage funds to an IMI-compliant solution by December 31, 2024.

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.

To help ensure the delivery of future communications to your inbox, add transactional@emails.pitneybowes.com to your address book.

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24-SENDTECH-00321-US

Nancy A. Hough

From: Clarence Hunt <Clarence.Hunt@pb.com>
Sent: Thursday, April 11, 2024 1:38 PM
To: Nancy A. Hough
Subject: RE: [EXTERNAL EMAIL SOURCE] IBI Compliant System

Hi Nancy:

Here are the payment options for 2 machines. The SendPro Mailstation is the direct replacement, however it does not allow key in postage and the ability to do priority or parcels at the meter, where as the SendPro C-Lite will allow this. I have included brochures, information, and the pricing for each term length that is available on State of Florida Contract.

SendPro Mailstation:

[SendPro Mailstation \(new customers\) Brochure \(US English\)](#)

[SendPro Mailstation Cut Sheet - December 2020 - NEW \(US English\)](#)

Payment Stream

Program:

STATE CONTRAC ▼

Term	Duration	Lease	SLA	Meter Service	SMA/SoftGuard	Subscription	ValueMax	Totals
36	36	\$25.84	\$0.84	\$0.00	\$0.00	\$7.00	\$0.00	\$33.68

Term	Duration	Lease	SLA	Meter Service	SMA/SoftGuard	Subscription	ValueMax	Totals
48	48	\$20.23	\$0.94	\$0.00	\$0.00	\$7.00	\$0.00	\$28.17

Term	Duration	Lease	SLA	Meter Service	SMA/SoftGuard	Subscription	ValueMax	Totals
60	60	\$16.90	\$1.00	\$0.00	\$0.00	\$7.00	\$0.00	\$24.90

SendPro C-Series with label printer:

[SendPro C-Series Brochure \(US English\)](#)

[SendPro C-Series Cut Sheet \(US\)](#)

Payment Stream

Program:

STATE CONTRAC ▾

Term	Duration	Lease	SLA	Meter Service	SMA/SoftGuard	Subscription	ValueMax	Totals
36	36	\$60.36	\$3.96	\$26.98	\$0.00	\$0.00	\$0.00	\$91.30
Term	Duration	Lease	SLA	Meter Service	SMA/SoftGuard	Subscription	ValueMax	Totals
48	48	\$47.27	\$4.46	\$26.98	\$0.00	\$0.00	\$0.00	\$78.71
Term	Duration	Lease	SLA	Meter Service	SMA/SoftGuard	Subscription	ValueMax	Totals
60	60	\$39.48	\$4.76	\$26.98	\$0.00	\$0.00	\$0.00	\$71.22

Respectfully,

Clarence Drew Hunt
Senior Sales Manager
Inside Sales and Government

Pitney Bowes, SendTech
clarence.hunt@pb.com



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Pitney Bowes - Confidential

From: Nancy A. Hough <HoughN@crestviewpd.org>
Sent: Thursday, April 11, 2024 9:22 AM
To: Clarence Hunt <Clarence.Hunt@pb.com>
Subject: RE: [EXTERNAL EMAIL SOURCE] IBI Compliant System

Here's a screenshot of our account.



mailstation2

Account # 0011503080 Serial # 0701750 Product Code (PCN) K7M0

IBI Technology

Learn about the upcoming requirement from USPS

+

Add Products



Meter Balance

\$468.22

Refill Postage



Low Balance alert set at \$25.00

Edit

Location

Change Address

Physical location

CRESTVIEW POLICE DEPT, 201 Stillwell Blvd, CRESTVIEW, FL 32539-2221

Nancy Hough

Executive Assistant
Crestview Police Department
201 Stillwell Blvd
Crestview, FL 32539
Office: 850-682-3544
Fax: 850-682-2080
houghn@crestviewpd.org



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Pitney Bowes - Confidential

From: Clarence Hunt <Clarence.Hunt@pb.com>
Sent: Thursday, April 11, 2024 11:19 AM
To: Nancy A. Hough <HoughN@crestviewpd.org>
Subject: RE: [EXTERNAL EMAIL SOURCE] IBI Compliant System

Hi Nancy:
I am more than happy to assist. I do not see an active contract at that account number. Could you please provide the serial number of the machine being used so that I can quote the proper replacement?



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: 1st reading after PDB

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Barry Henderson, Development Services Director, Nicholas Schwendt, CDS Planning Administrator
DATE: 5/9/2024
SUBJECT: Price-Gregory Way Comprehensive Plan Amendment

BACKGROUND:

On March 4, 2024, staff received an application to amend the comprehensive plan and zoning designations for property located on Price-Gregory Way.

The subject property is currently located inside the city limits of Crestview with a future land use and zoning designation of Commercial (C) and Commercial High-Intensity District (C-2), respectively.

The application requests the Mixed-Use (MU) future land use designation for the property.

The Planning and Development Board recommended approval of the request on May 6, 2024.

DISCUSSION:

The property description is as follows:

Property Owner: Crestview Crossing Power Center LLC
Ft. Walton Beach, FL 32548
Parcel ID: A portion of 29-3N-23-0000-0025-0160
Site Size: 41.1 acres
Current FLU: Commercial (C)
Current Zoning: Commercial High-Intensity District (C-2)
Current Land Use: Vacant

The following table provides the surrounding land use designations, zoning districts, and existing uses.

Direction	FLU	Zoning	Existing Use
North	Commercial (C)	Commercial High-Intensity District (C-2)	Vacant
East	Commercial (C)	Commercial High-Intensity District (C-2)	Commercial
South	Commercial (C)	Commercial High-Intensity District (C-2) & Commercial Low-Intensity District (C-1)	Commercial
West	Commercial (C)	Commercial High-Intensity District (C-2)	Vacant

The subject property is currently vacant, and a development application has not been submitted. Based on the requested land-use and zoning designations, the property could be developed for residential or low-intensity commercial use.

Staff reviewed the request for a comprehensive plan amendment and finds the following:

- The proposed future land use map designation is compatible with the surrounding area.
- The proposed future land use map designation is consistent with the city's comprehensive plan and land development code.
- The process for adoption of the future land use map amendment follows all requirements of Florida statute sections 163.3184 (3) and (5).
- The proposed amendment does not involve a text change to goals, policies, and objectives of the comprehensive plan. It only proposes a land use change to the future land use map for a site-specific small-scale development.
- The subject property is not located within an area of critical state concern.

Courtesy notices were mailed to property owners within 300 feet of the subject property on April 15, 2024. The property was posted on April 23, 2024. An advertisement ran in the Crestview News Bulletin on April 18, 2024.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows.

Foundational – these are the four areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability – Achieve long term financial sustainability.

Organizational Capacity, Effectiveness & Efficiency – To efficiently & effectively provide the highest quality of public services.

Quality of Life – these six areas focus on the overall experience when provided by the city.

Community Character – Promote desirable growth with a hometown atmosphere.

Opportunity – Promote an environment that encourages economic and educational opportunity.

Community Culture – Develop a specific identity for Crestview.

FINANCIAL IMPACT

The fees for the comprehensive plan amendment were \$2,500.00. The cost of advertising was \$231.00.

RECOMMENDED ACTION

Staff respectfully requests that the council move Ordinance 1968 to second reading for adoption.

Attachments

1. East Parcel Survey
2. Exhibit Packet

ORDINANCE: 1968

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM COMMERCIAL (C) TO MIXED-USE (MU) ON APPROXIMATELY 41.1 ACRES, MORE OR LESS, IN SECTION 29, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA, AS FOLLOWS:

SECTION 1 – AUTHORITY. The authority for enactment of this Ordinance is Section 2 of the City Charter, §163.3187 F.S., §166.021 F.S., §166.041 F.S. and the adopted Comprehensive Plan.

SECTION 2 – FINDINGS OF FACT. The City Council of the City of Crestview finds the following:

- A. This amendment will promote compact, orderly development and discourage urban sprawl; and
- B. A public hearing has been conducted after "due public notice" by the Crestview Planning Board sitting as the Local Planning Agency with its recommendations reported to the City Council; and
- C. A public hearing has been conducted by the City Council after "due public notice"; and
- D. This amendment involves changing the future land use designation from Commercial (C) to Mixed-Use (MU) on a parcel of land containing 41.1 acres, more or less, lying within the corporate limits of the City; and
- E. This amendment is consistent with the adopted Comprehensive Plan and is in the best interests of the City and its citizens.

SECTION 3 – PURPOSE. The purpose of this Ordinance is to adopt an amendment to the "City of Crestview Comprehensive Plan: 2020." The amendment is described in Section 4 below.

SECTION 4 – FUTURE LAND USE MAP AMENDMENT. The Future Land Use Map is amended by changing the future land use category of a parcel containing approximately 41.1 acres of land, more or less, from Commercial (C) to Mixed-Use (MU). For the purposes of this Ordinance and Comprehensive Plan Amendment, the 41.1 acres, more or less, is known as a portion of Parcel 29-3N-23-0000-0025-0160 and commonly described as:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 29, TOWNSHIP 3 NORTH, RANGE 23 WEST, OKALOOSA COUNTY, FLORIDA; THENCE PROCEED SOUTH 01° 47' 20" WEST ALONG THE WEST LINE OF SAID SECTION 29, A DISTANCE OF 2612.83 FEET TO THE POINT OF BEGINNING, THENCE SOUTH 88° 11' 01" EAST FOR A DISTANCE OF 495.17 FEET; THENCE NORTH 39° 28' 24" EAST FOR A DISTANCE OF 70.56 FEET; THENCE SOUTH 89° 45' 20" EAST FOR A DISTANCE OF 26.73 FEET; THENCE NORTH 72° 16' 54" EAST FOR A DISTANCE OF 147.48 FEET; THENCE NORTH 27° 46' 28" EAST FOR A DISTANCE OF 99.73 FEET; THENCE NORTH 59° 26' 57" EAST FOR A DISTANCE OF 93.21 FEET; THENCE NORTH 89° 30' 13" EAST FOR A DISTANCE OF 86.92 FEET; THENCE

SOUTH 49°10'07" EAST FOR A DISTANCE OF 98.50 FEET; THENCE SOUTH 63°56'57" EAST FOR A DISTANCE OF 89.93 FEET; THENCE SOUTH 70°52'50" EAST FOR A DISTANCE OF 87.92 FEET; THENCE NORTH 81°40'48" EAST FOR A DISTANCE OF 138.29 FEET; THENCE NORTH 74°00'37" EAST FOR A DISTANCE OF 30.52 FEET; THENCE NORTH 88°37'59" EAST FOR A DISTANCE OF 57.15 FEET; THENCE NORTH 79°40'10" EAST FOR A DISTANCE OF 101.74 FEET; THENCE NORTH 53°37'07" EAST FOR A DISTANCE OF 108.23 FEET; THENCE NORTH 69°11'09" EAST FOR A DISTANCE OF 53.94 FEET; THENCE NORTH 80°44'00" EAST FOR A DISTANCE OF 71.58 FEET; THENCE NORTH 60°51'12" EAST FOR A DISTANCE OF 32.33 FEET; THENCE NORTH 64°30'38" EAST FOR A DISTANCE OF 76.27 FEET; THENCE NORTH 54°13'21" EAST FOR A DISTANCE OF 49.77 FEET; THENCE NORTH 64°27'58" EAST FOR A DISTANCE OF 44.62 FEET; THENCE NORTH 86°20'31" EAST FOR A DISTANCE OF 54.97 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF THE PRICE-GREGORY WAY (RIGHT-OF-WAY VARIES) BEING A POINT ON A TANGENT CURVE TO THE RIGHT (CONCAVE SOUTHERLY); THENCE PROCEED NORTH ALONG THE SAID WEST RIGHT-OF-WAY LINE THE FOLLOWING THIRTEEN CALLS: RUN EASTERLY ALONG SAID CURVE, HAVING A RADIUS OF 310.00 FEET FOR AN ARC DISTANCE OF 149.19 FEET, THROUGH A CENTRAL ANGLE OF 27°34'28", CHORD BEARING AND DISTANCE, NORTH 60°12'13" EAST 147.76 FEET TO END OF CURVE; THENCE NORTH 73°59'27" EAST FOR A DISTANCE OF 83.94 FEET TO A POINT ON A TANGENT CURVE TO THE LEFT (CONCAVE NORTHERLY): THENCE RUN EASTERLY ALONG SAID CURVE, HAVING A RADIUS OF 240.00 FEET FOR AN ARC DISTANCE OF 302.42 FEET, THROUGH A CENTRAL ANGLE OF 72°11'50", CHORD BEARING AND DISTANCE, NORTH 37°53'32" EAST 282.80 FEET TO END OF CURVE; THENCE NORTH 01°47'37" EAST FOR A DISTANCE OF 141.31 FEET; THENCE NORTH 88°15'23" WEST FOR A DISTANCE OF 140.00 FEET; THENCE NORTH 11°18'04" WEST FOR A DISTANCE OF 102.06 FEET; THENCE SOUTH 86°53'02" EAST FOR A DISTANCE OF 67.63 FEET; THENCE NORTH 58°19'25" EAST FOR A DISTANCE OF 33.86 FEET; THENCE NORTH 02°30'34" WEST FOR A DISTANCE OF 45.40 FEET; THENCE NORTH 59°03'57" WEST FOR A DISTANCE OF 26.28 FEET; THENCE SOUTH 88°15'23" EAST FOR A DISTANCE OF 93.63 FEET; THENCE NORTH 01°47'37" EAST FOR A DISTANCE OF 170.11 FEET TO A POINT ON A NON-TANGENT CURVE TO THE LEFT (CONCAVE SOUTHERLY); THENCE RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 493.00 FEET, FOR AN ARC DISTANCE OF 15.26 FEET, THROUGH A CENTRAL ANGLE OF 01°46'25", CHORD BEARING AND DISTANCE, NORTH 46°18'53" WEST, 15.26 FEET TO END OF CURVE, THENCE NORTH 45°25'40" WEST FOR A DISTANCE OF 128.01 FEET TO A POINT ON A TANGENT CURVE TO THE LEFT (CONCAVE SOUTHERLY); THENCE RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 320.00 FEET FOR AN ARC DISTANCE OF 240.31 FEET, THROUGH A CENTRAL ANGLE OF 43°01'36", CHORD BEARING AND DISTANCE, NORTH 66°56'28" WEST, 234.70 FEET TO END OF CURVE; THENCE NORTH 88°27'16" WEST FOR A DISTANCE OF 86.73 FEET; THENCE NORTH 01°32'44" EAST FOR A DISTANCE OF 17.23 FEET TO A POINT ON A NON-TANGENT CURVE (CONCAVE NORTHERLY) AND THE SOUTH RIGHT-OF-WAY LINE OF THE CRESTVIEW BYPASS (RIGHT-OF-WAY VARIES); THENCE PROCEED WEST ALONG THE SAID SOUTH RIGHT-OF-WAY LINE THE FOLLOWING FIVE CALLS: RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 994.93 FEET, FOR AN ARC DISTANCE OF 279.04 FEET, THROUGH A CENTRAL ANGLE OF 16°04'09", CHORD BEARING AND DISTANCE, NORTH 70°42'73" WEST 278.12 FEET TO END OF CURVE, THENCE NORTH 62°40'31" WEST FOR A DISTANCE OF 134.72 FEET TO A POINT ON A TANGENT CURVE TO THE LEFT (CONCAVE SOUTHERLY); THENCE RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 1105.92 FEET FOR AN ARC DISTANCE OF 19.26 FEET, THROUGH A CENTRAL ANGLE OF 00°59'52", CHORD BEARING AND DISTANCE,

NORTH 63°10'28" WEST 19.26 FEET TO END OF CURVE; THENCE SOUTH 26°19'36" WEST FOR A DISTANCE OF 10.00 FEET; THENCE DEPARTING SAID SOUTH RIGHT-OF-WAY LINE PROCEED SOUTH 45°21'08" WEST, A DISTANCE OF 2126.40 FEET TO THE WEST LINE OF SECTION 29 AND THE POINT OF BEGINNING. SAID PARCEL CONTAINS 41.1 ACRES, MORE OR LESS.

The Mixed-Use (MU) Future Land Use Category is hereby imposed on a portion of Parcel 29-3N-23-0000-0025-0160. Exhibit A, which is attached hereto and made a part hereof by reference, graphically depicts the revisions to the Future Land Use Map and shows a portion of Parcel 29-3N-23-0000-0025-0160 thereon.

SECTION 5 – SEVERABILITY. If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

SECTION 6 – SCRIVENER’S ERRORS. The correction of typographical errors which do not affect the intent of this Ordinance may be authorized by the City Manager or the City Manager’s designee, without public hearing, by filing a corrected or re-codified copy with the City Clerk.

SECTION 7 – ORDINANCE TO BE LIBERALLY CONSTRUED. This Ordinance shall be liberally construed in order to effectively carry out the purposes hereof which are deemed not to adversely affect public health, safety, or welfare.

SECTION 8 – REPEAL OF CONFLICTING CODES, ORDINANCES, AND RESOLUTIONS. All Charter provisions, codes, ordinances and resolutions or parts of charter provisions, codes, ordinances and resolutions or portions thereof of the City of Crestview, in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 9 – EFFECTIVE DATE. The effective date of this plan amendment and ordinance shall be thirty-one (31) days after adoption on second reading by the City Council, unless the amendment is challenged pursuant to §163.3187, F.S. If challenged, the effective date shall be the date a Final Order is issued by the State Land Planning Agency or the Administration Commission finding the amendment in compliance with §163.3184, F.S.

Passed and adopted on second reading by the City Council of Crestview, Florida on the 10th day of June, 2024.

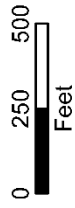
ATTEST:

Maryanne Schrader
City Clerk

Approved by me this 10th day of June, 2024.

J. B. Whitten
Mayor

Adopted Future Land Use



Legend

Subject Parcel

City Limits

City Future Land Use

Commercial (C)

Industrial (IN)

Mixed Use (MU)

Conservation (CON)

Public Lands (PL)

Residential (R)

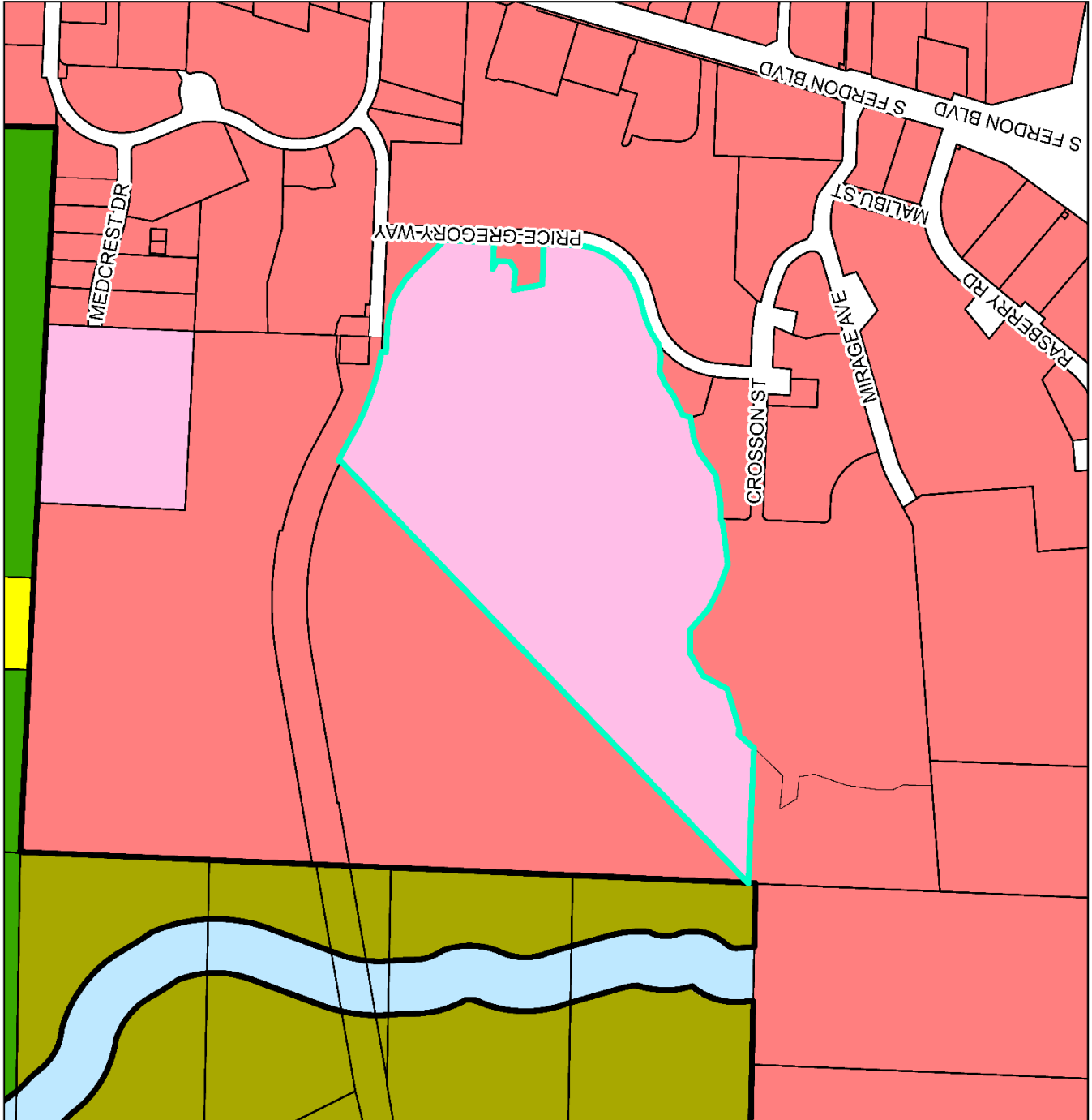
County Future Land Use

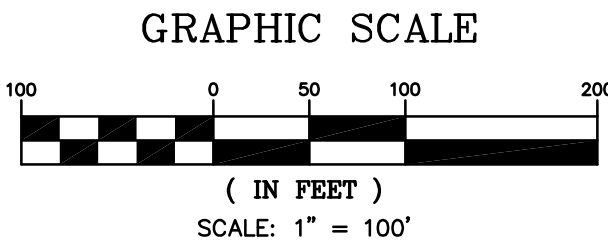
Agriculture (AG)

Low Density

Residential (LDR)

Mixed Use (MU)





	RIGHT OF WAY
	PLAT DATA
	FIELD DATA
	DESCRIPTION DATA
	OFFICIAL RECORDS
	POINT OF COMMENCEMENT
	POINT OF BEGINNING
	DELTA ANGLE
	RADIUS
	ARC LENGTH
	CHORD
	CHORD BEARING
	EDGE OF PAVEMENT
	CENTERLINE
	BENCHMARK
	WATER VALVE
	WATER MAIN
	BACKFLOW PREVENTER
	FIRE HYDRANT
	WATER METER
	STORM SEWER MAIN
	SANITARY SEWER MANHOLE
	SANITARY SEWER CLEANOUT
	STORM DRAIN MANHOLE
	CATCH BASIN
	TYPE "3" CURB INLET
	TYPE "4" CURB INLET
	MITERED END SECTION
	POWER POLE
	GUY ANCHOR
	LIGHT POLE
	OVERHEAD UTILITY LINE
	ELECTRICAL BOX
	TELEVISION BOX
	TELEPHONE BOX
	FENCE
	SINGLE POLE SIGN

LINE TABLE		
L1	N39°28'24.2"	70.56°
L2	S89°45'20.6"	26.73°
L3	N72°16'54.4"	147.48°
L4	N27°46'28.9"	99.73°
L5	N59°56'27.5"	93.32°
L6	S89°30'13.3"	86.92°
L7	S94°10'07.9"	98.50°
L8	N61°56'48.8"	89.82°
L9	S70°50'20.5"	81.82°
L10	N81°44'48.8"	138.29°
L11	N74°00'37.3"	30.52°
L12	N88°37'59.9"	57.15°
L13	N79°40'01.0"	101.74°
L14	N53°37'02.9"	108.23°
L15	N69°11'09.9"	53.94°
L16	N80°44'00.3"	71.58°
L17	N80°51'31.9"	32.33°
L18	N68°12'38.8"	53.38°
L19	S54°13'21.8"	45.77°
L20	N64°27'58.5"	44.62°
L21	S86°20'31.3"	54.97°
L22	N73°59'27.9"	83.94°
L23	N01°47'37.9"	141.31°
L24	N88°23'32.9"	140.00°
L25	N11°18'04.0"	102.06°
L26	S82°33'33.9"	67.63°
L27	N59°21'25.9"	52.35°
L28	N20°30'34.4"	45.40°
L29	S90°53'57.0"	26.28°
L30	S88°13'23.9"	93.63°

GENERAL NOTES:

- 1) NO TITLE SEARCH OR ABSTRACT HAS BEEN FURNISHED TO THE UNDERSIGNED. DEEDS, EASEMENTS, DESCRIPTIONS, OR OTHER INSTRUMENTS MAY EXIST THAT EFFECT THE SUBJECT PROPERTY.
- 2) BEARING REFERENCE: NORTH LINE OF OF SECTION 29, TOWNSHIP 3 NORTH, RANGE 23 WEST, OKALOOSA COUNTY, FLORIDA BEING S88°27'48"E.

I hereby certify that this survey was made under my responsible direction and that the Standards and Practices set forth by the Florida Board of Professional Surveyors and Mappers in chapter 5J-17.050, 5J-17.051 and 5J-17.052, pursuant to Section 472.027, Florida Statutes.

Not valid unless bearing Surveyor's embossed seal

BRIAN E. PASCOE, Professional Surveyor & Mapper
FL Certificate No. 5930

Job No.: 2014-159-F
 Date: 25 FEB 2024
 Flt. Vol.: N/A
 Scale: 1" = 100'
 Disk No.: 14159F-SUR
 Designed: N/A
 Drawn: MCS
 Checked: BEP
 Sheet
 1 of 1

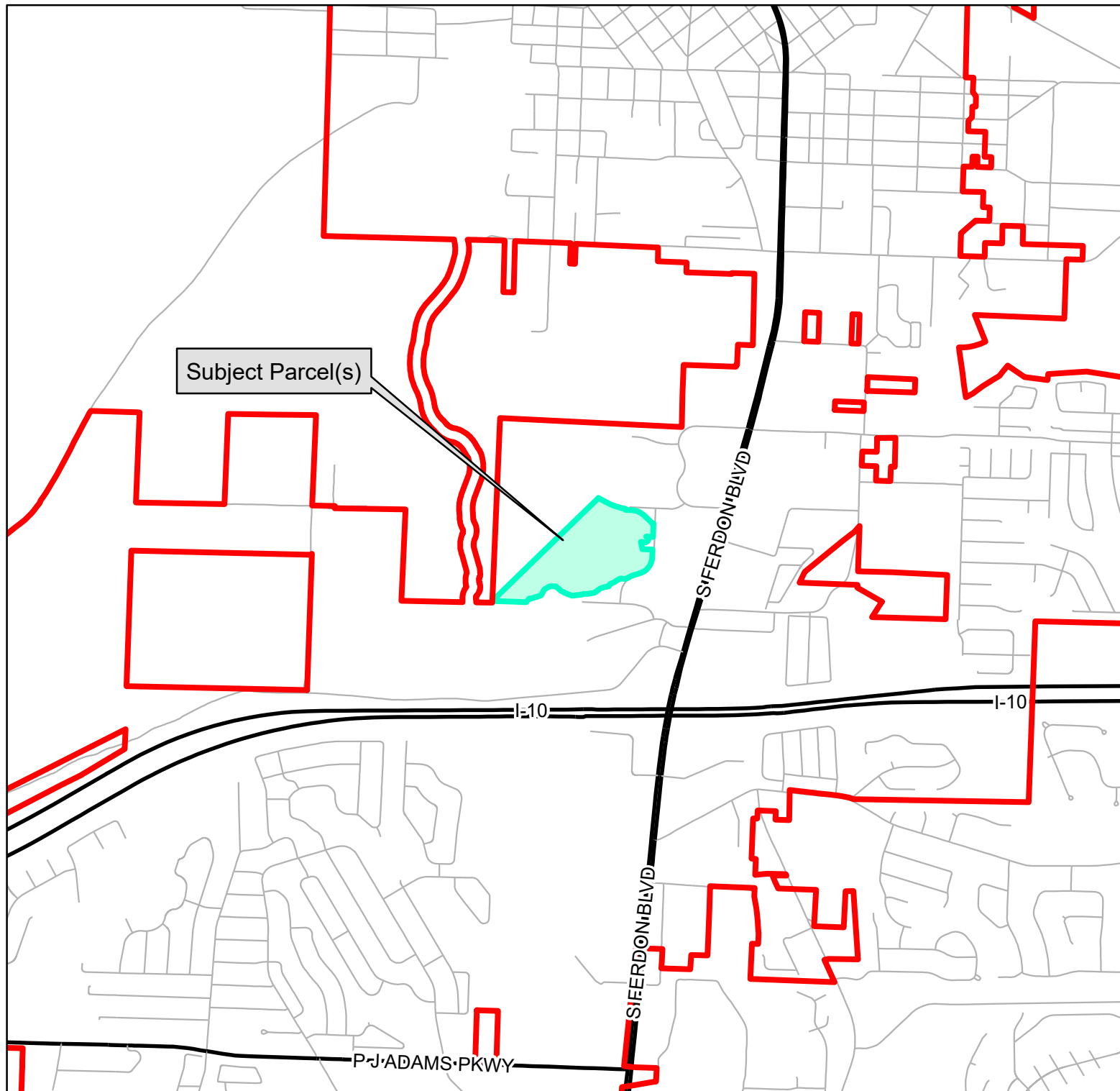
THIS SHEET IS THE PROPERTY OF CEI & IS NOT TO BE REPRODUCED WITHOUT WRITTEN CONSENT FROM CEI.

Vicinity Map

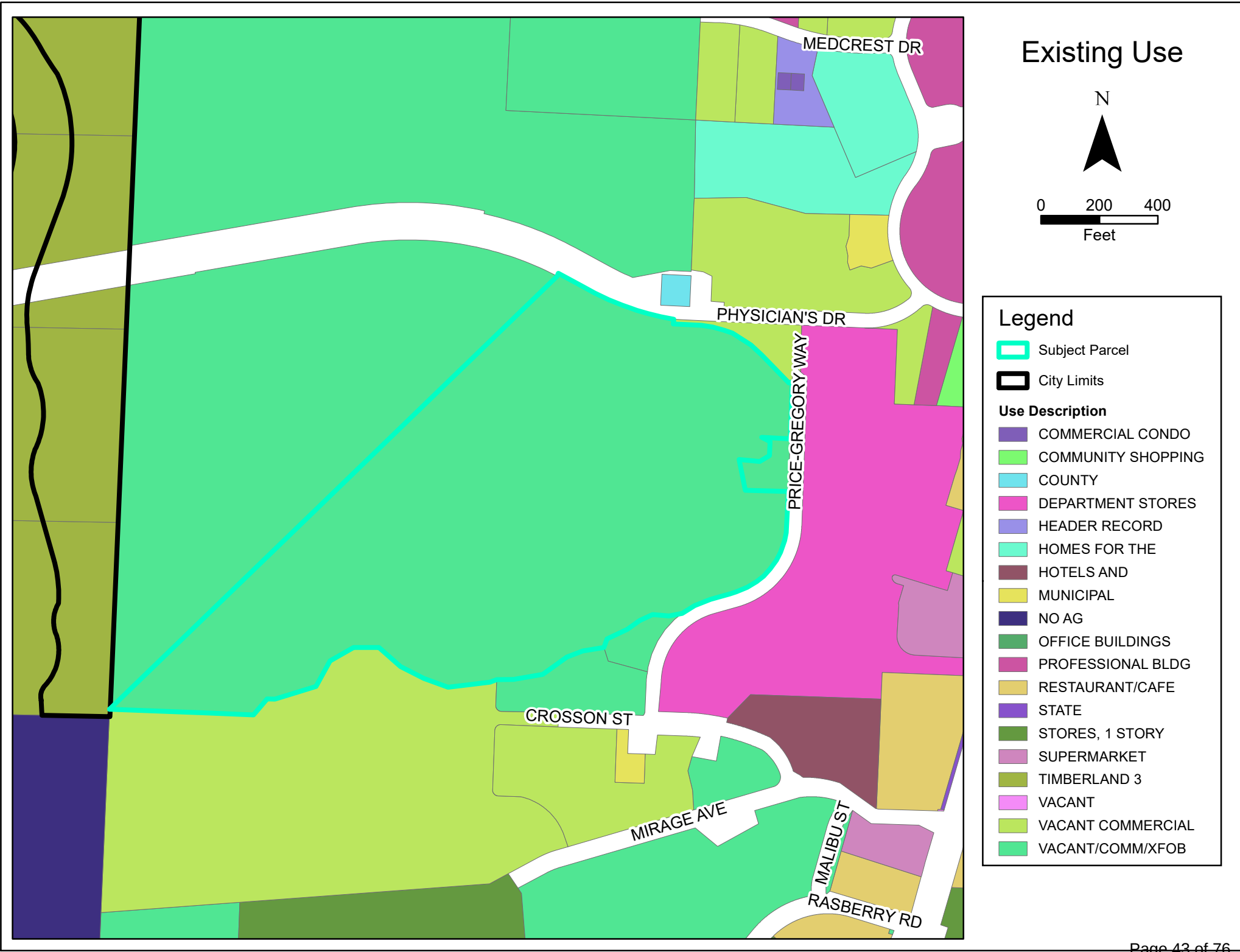


Not to Scale

Subject Parcel(s)



PREPARED BY CITY OF CRESTVIEW
COMMUNITY DEVELOPMENT SERVICES
PARCEL INFORMATION PROVIDED BY
OKALOOSA COUNTY GIS DEPARTMENT
NAD 1983 STATE PLANE, NORTH ZONE
U.S. SURVEY FEET



Current Future Land Use



0 250 500
Feet

Legend

Subject Parcel

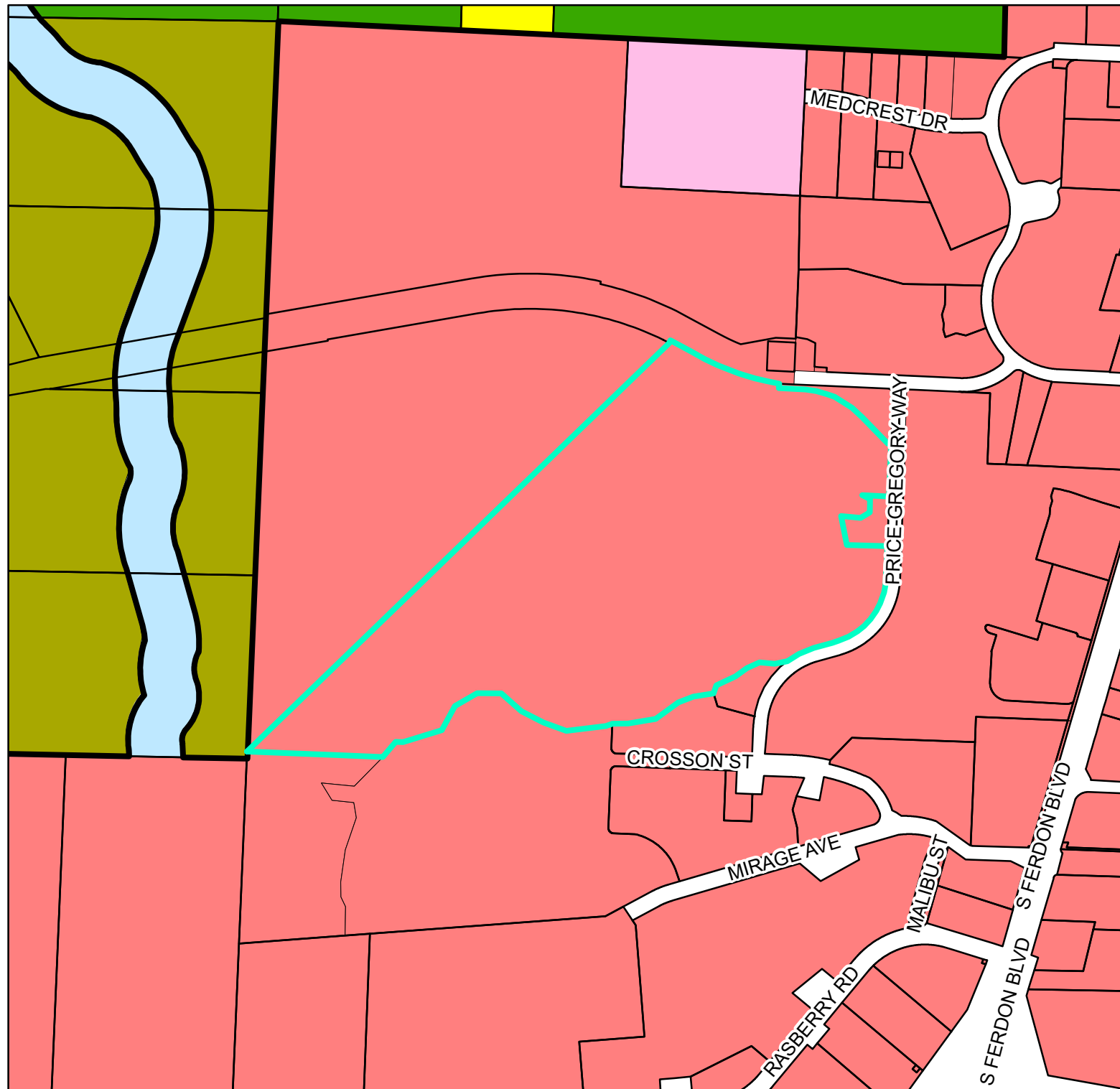
City Limits

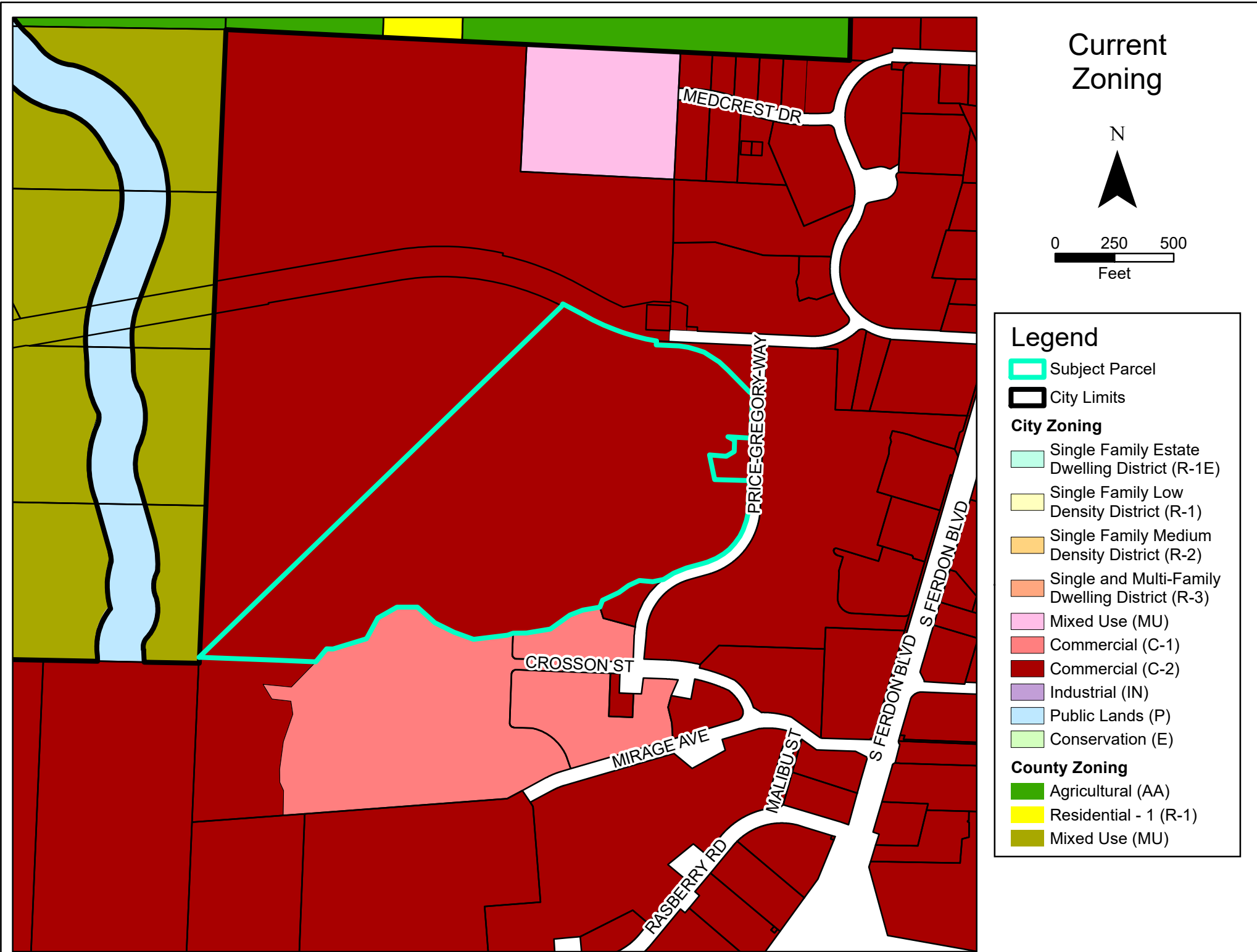
City Future Land Use

- Commercial (C)
- Industrial (IN)
- Mixed Use (MU)
- Conservation (CON)
- Public Lands (PL)
- Residential (R)

County Future Land Use

- Agriculture (AG)
- Low Density Residential (LDR)
- Mixed Use (MU)





Proposed Future Land Use



0 250 500
Feet

Legend

 Subject Parcel

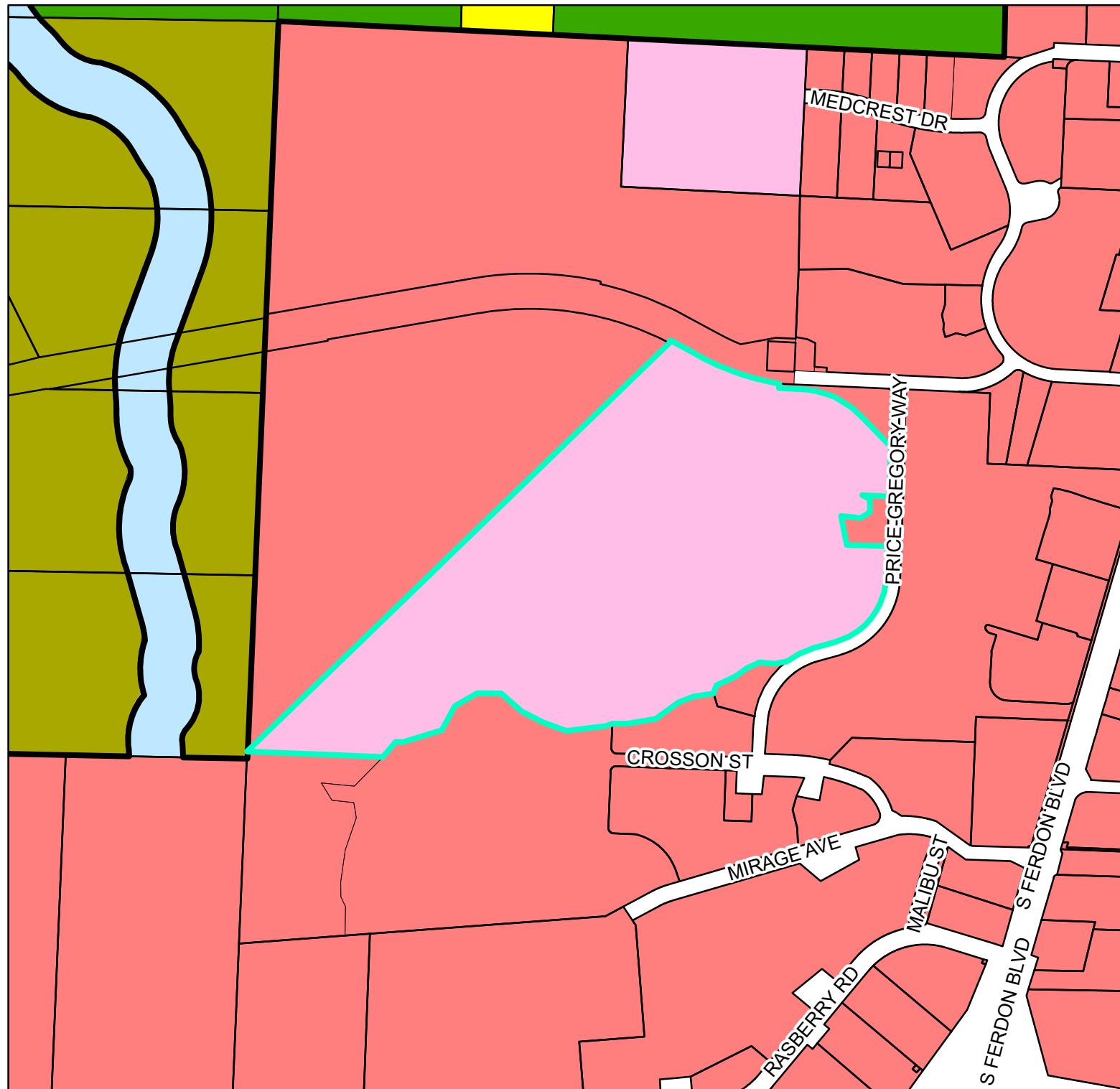
 City Limits

City Future Land Use

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-  Industrial (IN)
-  Mixed Use (MU)
-  Conservation (CON)
-  Public Lands (PL)
-  Residential (R)

County Future Land Use

-  Agriculture (AG)
-  Low Density Residential (LDR)
-  Mixed Use (MU)



Proposed Zoning



0 250 500
Feet

Legend

 Subject Parcel

 City Limits

City Zoning

 Single Family Estate Dwelling District (R-1E)

 Single Family Low Density District (R-1)

 Single Family Medium Density District (R-2)

 Single and Multi-Family Dwelling District (R-3)

 Mixed Use (MU)

 Commercial (C-1)

 Commercial (C-2)

 Industrial (IN)

 Public Lands (P)

 Conservation (E)

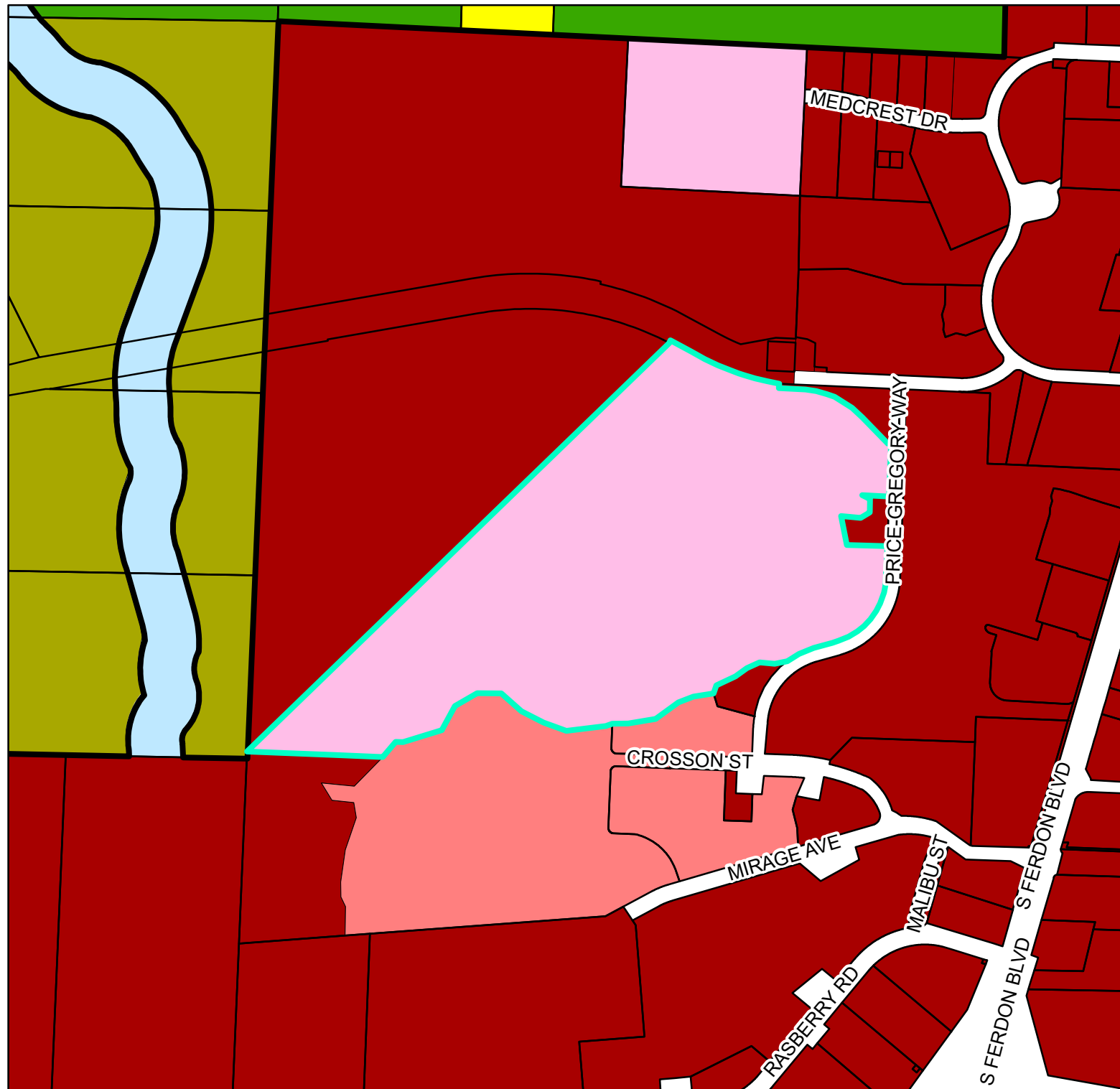
 Planned Unit Development (PUD)

County Zoning

 Agricultural (AA)

 Residential - 1 (R-1)

 Mixed Use (MU)





Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: 1st reading after PDB

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Barry Henderson, Development Services Director, Nicholas Schwendt, CDS Planning Administrator
DATE: 5/9/2024
SUBJECT: Price-Gregory Way Rezoning

BACKGROUND:

On March 4, 2024, staff received an application to amend the comprehensive plan and zoning designations for property located on Price-Gregory Way.

The subject property is currently located inside the city limits of Crestview with a future land use and zoning designation of Commercial (C) and Commercial High-Intensity District (C-2), respectively.

The application requests the Mixed-Use (MU) zoning designation for the property.

The Planning and Development Board recommended approval of the request on May 6, 2024.

DISCUSSION:

The property description is as follows:

Property Owner: Crestview Crossing Power Center LLC
Ft. Walton Beach, FL 32548
Parcel ID: A portion of 29-3N-23-0000-0025-0160
Site Size: 41.1 acres
Current FLU: Commercial (C)
Current Zoning: Commercial High-Intensity District (C-2)
Current Land Use: Vacant

The following table provides the surrounding land use designations, zoning districts, and existing uses.

Direction	FLU	Zoning	Existing Use
North	Commercial (C)	Commercial High-Intensity District (C-2)	Vacant
East	Commercial (C)	Commercial High-Intensity District (C-2)	Commercial
South	Commercial (C)	Commercial High-Intensity District (C-2) & Commercial Low-Intensity District (C-1)	Commercial
West	Commercial (C)	Commercial High-Intensity District (C-2)	Vacant

The subject property is currently vacant, and a development application has not been submitted. Based on the requested land-use and zoning designations, the property could be developed for residential or low-intensity commercial use.

Staff reviewed the request for rezoning and finds the following:

- The proposed zoning is consistent with the proposed future land use designation.
- The uses within the requested zoning district are compatible with uses in the adjacent zoning districts.
- The requested use is not substantially more or less intense than allowable development on adjacent parcels.

Courtesy notices were mailed to property owners within 300 feet of the subject property on April 15, 2024. The property was posted on April 23, 2024. An advertisement ran in the Crestview News Bulletin on April 18, 2024.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows.

Foundational – these are the four areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability – Achieve long term financial sustainability.

Organizational Capacity, Effectiveness & Efficiency – To efficiently & effectively provide the highest quality of public services.

Quality of Life – these six areas focus on the overall experience when provided by the city.

Community Character – Promote desirable growth with a hometown atmosphere.

Opportunity – Promote an environment that encourages economic and educational opportunity.

Community Culture – Develop a specific identity for Crestview.

FINANCIAL IMPACT

The fees for the rezoning request were \$750.00. There is no additional cost of advertising as the rezoning request was included in the advertisement for comprehensive plan amendment.

RECOMMENDED ACTION

Staff respectfully requests that the council move Ordinance 1969 to second reading for adoption.

Attachments

1. East Parcel Survey
2. Exhibit Packet

ORDINANCE: 1969

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 41.1 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 29, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE COMMERCIAL HIGH-INTENSITY DISTRICT (C-2) ZONING DISTRICT TO THE MIXED-USE (MU) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA AS FOLLOWS:

SECTION 1 – AUTHORITY. The authority for enactment of this ordinance is Section 166.041, Florida Statutes and Chapter 102, City Code.

SECTION 2 – PROPERTY REZONED. The following described 41.1 acres, more or less, of real property lying within the corporate limits of Crestview, Florida, with 41.1 acres, more or less, being formerly zoned Commercial High-Intensity District (C-2) with the Mixed-Use (MU) Future Land Use Map designation recently ratified by the City Council through adoption of Ordinance 1968, is hereby rezoned to Mixed-Use (MU) to wit:

PIN # A portion of 29-3N-23-0000-0025-0160

COMMENCING AT THE NORTHWEST CORNER OF SECTION 29, TOWNSHIP 3 NORTH, RANGE 23 WEST, OKALOOSA COUNTY, FLORIDA; THENCE PROCEED SOUTH 01° 47' 20" WEST ALONG THE WEST LINE OF SAID SECTION 29, A DISTANCE OF 2612.83 FEET TO THE POINT OF BEGINNING, THENCE SOUTH 88°11'01" EAST FOR A DISTANCE OF 495.17 FEET; THENCE NORTH 39°28'24" EAST FOR A DISTANCE OF 70.56 FEET; THENCE SOUTH 89°45'20" EAST FOR A DISTANCE OF 26.73 FEET; THENCE NORTH 72°16'54" EAST FOR A DISTANCE OF 147.48 FEET; THENCE NORTH 27°46'28" EAST FOR A DISTANCE OF 99.73 FEET; THENCE NORTH 59°26'57" EAST FOR A DISTANCE OF 93.21 FEET; THENCE NORTH 89°30'13" EAST FOR A DISTANCE OF 86.92 FEET; THENCE SOUTH 49°10'07" EAST FOR A DISTANCE OF 98.50 FEET; THENCE SOUTH 63°56'57" EAST FOR A DISTANCE OF 89.93 FEET; THENCE SOUTH 70°52'50" EAST FOR A DISTANCE OF 87.92 FEET; THENCE NORTH 81°40'48" EAST FOR A DISTANCE OF 138.29 FEET; THENCE NORTH 74°00'37" EAST FOR A DISTANCE OF 30.52 FEET; THENCE NORTH 88°37'59" EAST FOR A DISTANCE OF 57.15 FEET; THENCE NORTH 79°40'10" EAST FOR A DISTANCE OF 101.74 FEET; THENCE NORTH 53°37'07" EAST FOR A DISTANCE OF 108.23 FEET; THENCE NORTH 69°11'09" EAST FOR A DISTANCE OF 53.94 FEET; THENCE NORTH 80°44'00" EAST FOR A DISTANCE OF 71.58 FEET; THENCE NORTH 60°51'12" EAST FOR A DISTANCE OF 32.33 FEET; THENCE NORTH 64°30'38" EAST FOR A DISTANCE OF 76.27 FEET; THENCE NORTH 54°13'21" EAST FOR A DISTANCE OF 49.77 FEET; THENCE NORTH 64°27'58" EAST FOR A DISTANCE OF 44.62 FEET; THENCE NORTH 86°20'31" EAST FOR A DISTANCE OF 54.97 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF THE PRICE-GREGORY WAY (RIGHT-OF-WAY VARIES) BEING A POINT ON A TANGENT CURVE TO THE RIGHT (CONCAVE SOUTHERLY); THENCE PROCEED NORTH ALONG THE SAID WEST RIGHT-OF-WAY

LINE THE FOLLOWING THIRTEEN CALLS: RUN EASTERLY ALONG SAID CURVE, HAVING A RADIUS OF 310.00 FEET FOR AN ARC DISTANCE OF 149.19 FEET, THROUGH A CENTRAL ANGLE OF 27°34'28", CHORD BEARING AND DISTANCE, NORTH 60°12'13" EAST 147.76 FEET TO END OF CURVE; THENCE NORTH 73°59'27" EAST FOR A DISTANCE OF 83.94 FEET TO A POINT ON A TANGENT CURVE TO THE LEFT (CONCAVE NORTHERLY); THENCE RUN EASTERLY ALONG SAID CURVE, HAVING A RADIUS OF 240.00 FEET FOR AN ARC DISTANCE OF 302.42 FEET, THROUGH A CENTRAL ANGLE OF 72°11'50", CHORD BEARING AND DISTANCE, NORTH 37°53'32" EAST 282.80 FEET TO END OF CURVE; THENCE NORTH 01°47'37" EAST FOR A DISTANCE OF 141.31 FEET; THENCE NORTH 88°15'23" WEST FOR A DISTANCE OF 140.00 FEET; THENCE NORTH 11°18'04" WEST FOR A DISTANCE OF 102.06 FEET; THENCE SOUTH 86°53'02" EAST FOR A DISTANCE OF 67.63 FEET; THENCE NORTH 58°19'25" EAST FOR A DISTANCE OF 33.86 FEET; THENCE NORTH 02°30'34" WEST FOR A DISTANCE OF 45.40 FEET; THENCE NORTH 59°03'57" WEST FOR A DISTANCE OF 26.28 FEET; THENCE SOUTH 88°15'23" EAST FOR A DISTANCE OF 93.63 FEET; THENCE NORTH 01°47'37" EAST FOR A DISTANCE OF 170.11 FEET TO A POINT ON A NON-TANGENT CURVE TO THE LEFT (CONCAVE SOUTHERLY); THENCE RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 493.00 FEET, FOR AN ARC DISTANCE OF 15.26 FEET, THROUGH A CENTRAL ANGLE OF 01°46'25", CHORD BEARING AND DISTANCE, NORTH 46°18'53" WEST, 15.26 FEET TO END OF CURVE, THENCE NORTH 45°25'40" WEST FOR A DISTANCE OF 128.01 FEET TO A POINT ON A TANGENT CURVE TO THE LEFT (CONCAVE SOUTHERLY); THENCE RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 320.00 FEET FOR AN ARC DISTANCE OF 240.31 FEET, THROUGH A CENTRAL ANGLE OF 43°01'36", CHORD BEARING AND DISTANCE, NORTH 66°56'28" WEST, 234.70 FEET TO END OF CURVE; THENCE NORTH 88°27'16" WEST FOR A DISTANCE OF 86.73 FEET; THENCE NORTH 01°32'44" EAST FOR A DISTANCE OF 17.23 FEET TO A POINT ON A NON-TANGENT CURVE (CONCAVE NORTHERLY) AND THE SOUTH RIGHT-OF-WAY LINE OF THE CRESTVIEW BYPASS (RIGHT-OF-WAY VARIES); THENCE PROCEED WEST ALONG THE SAID SOUTH RIGHT-OF-WAY LINE THE FOLLOWING FIVE CALLS: RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 994.93 FEET, FOR AN ARC DISTANCE OF 279.04 FEET, THROUGH A CENTRAL ANGLE OF 16°04'09", CHORD BEARING AND DISTANCE, NORTH 70°42'73" WEST 278.12 FEET TO END OF CURVE, THENCE NORTH 62°40'31" WEST FOR A DISTANCE OF 134.72 FEET TO A POINT ON A TANGENT CURVE TO THE LEFT (CONCAVE SOUTHERLY); THENCE RUN WESTERLY ALONG SAID CURVE, HAVING A RADIUS OF 1105.92 FEET FOR AN ARC DISTANCE OF 19.26 FEET, THROUGH A CENTRAL ANGLE OF 00°59'52", CHORD BEARING AND DISTANCE, NORTH 63°10'28" WEST 19.26 FEET TO END OF CURVE; THENCE SOUTH 26°19'36" WEST FOR A DISTANCE OF 10.00 FEET; THENCE DEPARTING SAID SOUTH RIGHT-OF-WAY LINE PROCEED SOUTH 45°21'08" WEST, A DISTANCE OF 2126.40 FEET TO THE WEST LINE OF SECTION 29 AND THE POINT OF BEGINNING. SAID PARCEL CONTAINS 41.1 ACRES, MORE OR LESS.

SECTION 3 – MAP UPDATE. The Crestview Zoning Map, current edition, is hereby amended to reflect the above changes concurrent with passage of this ordinance, which is attached hereto.

SECTION 4 – SEVERABILITY. If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

SECTION 5 – SCRIVENER’S ERRORS. The correction of typographical errors which do not affect the intent of this Ordinance may be authorized by the City Manager or the City Manager’s designee, without public hearing, by filing a corrected or re-codified copy with the City Clerk.

SECTION 6 – ORDINANCE TO BE LIBERALLY CONSTRUED. This Ordinance shall be liberally construed in order to effectively carry out the purposes hereof which are deemed not to adversely affect public health, safety, or welfare.

SECTION 7 – REPEAL OF CONFLICTING CODES, ORDINANCES, AND RESOLUTIONS. All Charter provisions, codes, ordinances and resolutions or parts of charter provisions, codes, ordinances and resolutions or portions thereof of the City of Crestview, in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 8 – EFFECTIVE DATE. The effective date of this Ordinance shall be the date Comprehensive Plan Amendment is adopted by Ordinance # 1968 and becomes legally effective.

Passed and adopted on second reading by the City Council of Crestview, Florida on the 10th day of June, 2024.

ATTEST:

Maryanne Schrader
City Clerk

Approved by me this 10th day of June, 2024.

J. B. Whitten
Mayor

Adopted Zoning



0 250 500
Feet

Legend

- Subject Parcel
- City Limits

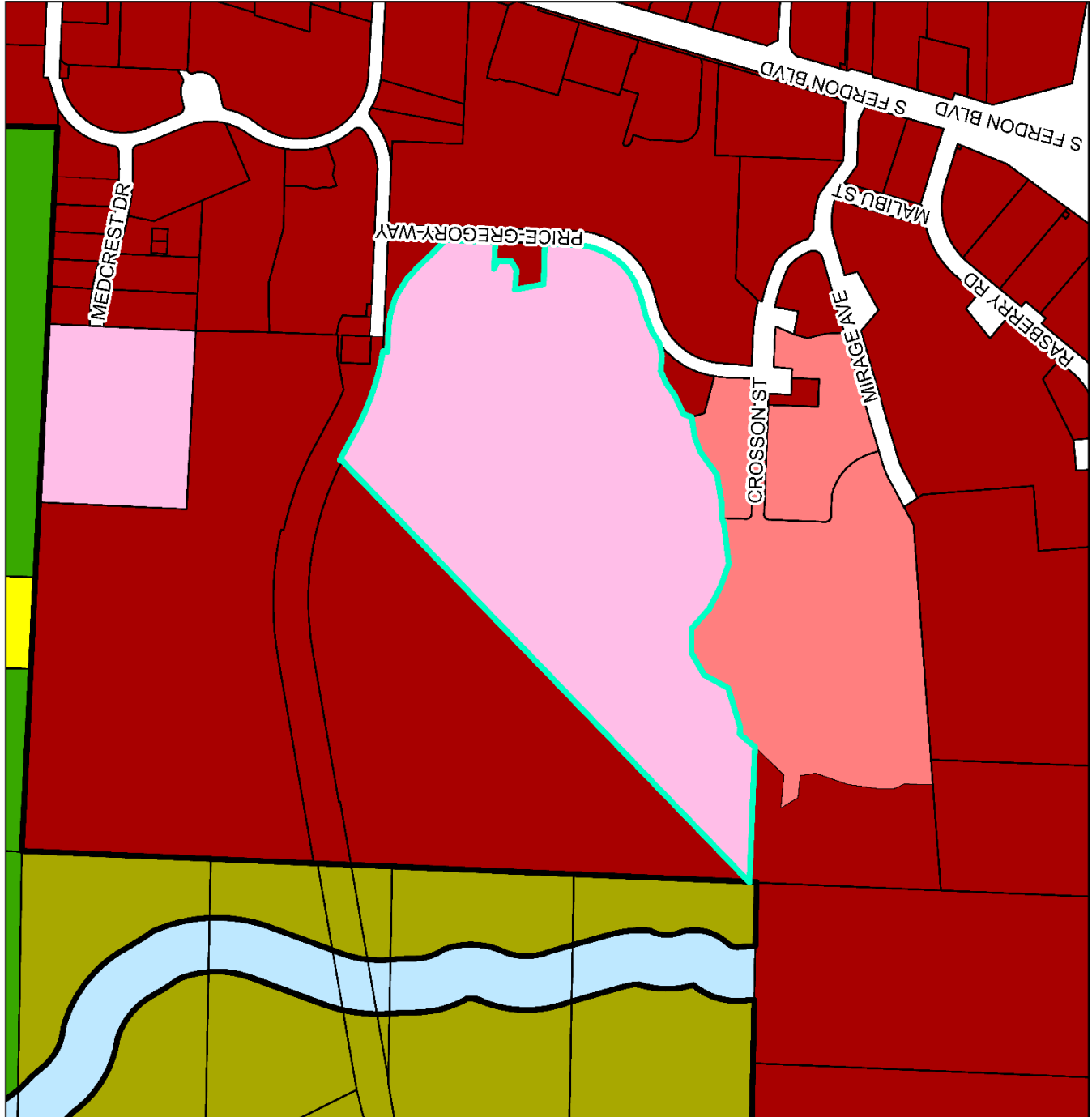
Zoning

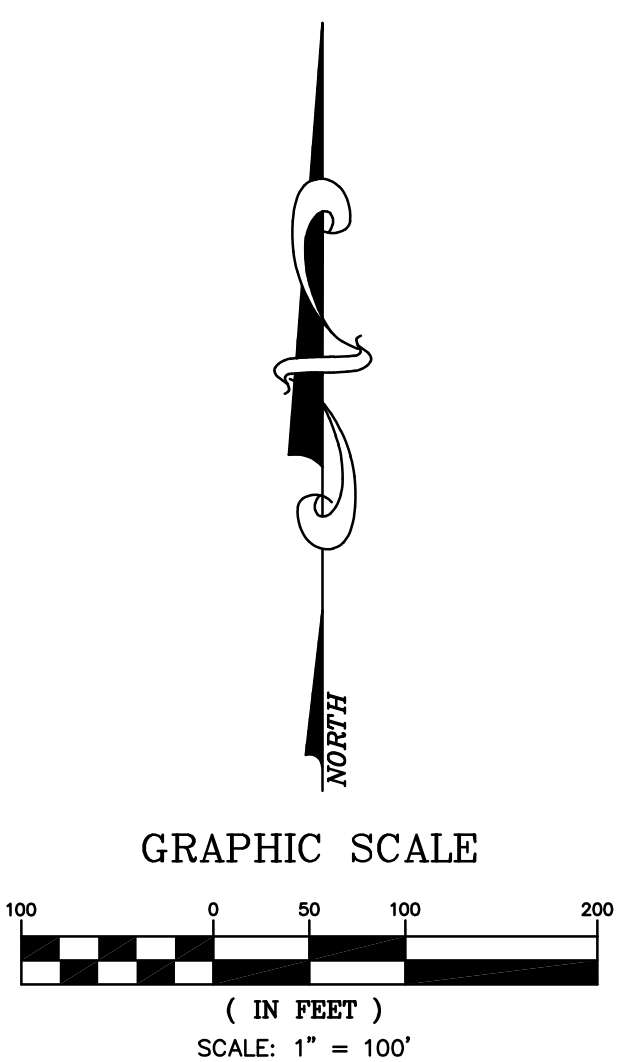
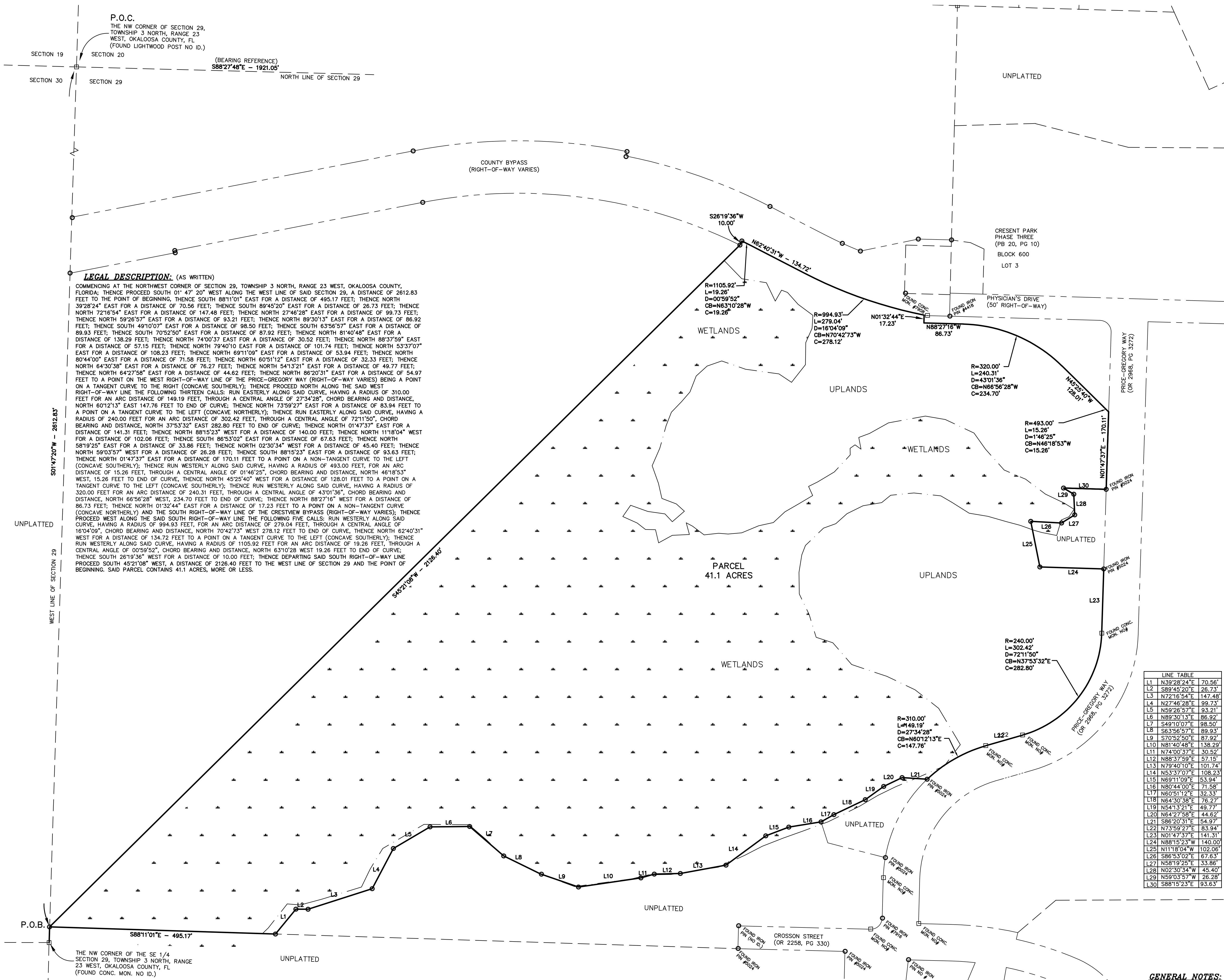
City Zoning

- Single Family Estate
- Dwelling District (R-1E)
- Single Family Low Density District (R-1)
- Single Family Medium Density District (R-2)
- Single and Multi-Family Dwelling District (R-3)
- Mixed Use (MU)
- Commercial (C-1)
- Commercial (C-2)
- Industrial (IN)
- Public Lands (P)
- Conservation (E)
- Planned Unit Development (PUD)

County Zoning

- Agricultural (AA)
- Residential - 1 (R-1)
- Mixed Use (MU)





- LEGEND**
- R/W RIGHT OF WAY
 - (P) PLAT DATA
 - (F) FIELD DATA
 - (D) DESCRIPTION DATA
 - O.R. OFFICIAL RECORDS
 - P.O.C. POINT OF COMMENCEMENT
 - P.O.B. POINT OF BEGINNING
 - D DELTA ANGLE
 - R RADIUS
 - L ARC LENGTH
 - C CHORD
 - CB CHORD BEARING
 - EOP EDGE OF PAVEMENT
 - ☉ CENTERLINE
 - ⊕ BENCHMARK
 - ⊕ WATER VALVE
 - WATER MAIN
 - ⊕ BACKFLOW PREVENTER
 - ⊕ FIRE HYDRANT
 - ⊕ WATER METER
 - STORM SEWER MAIN
 - ⊕ SANITARY SEWER MANHOLE
 - ⊕ SANITARY SEWER CLEANOUT
 - ⊕ STORM DRAIN MANHOLE
 - ⊕ CATCH BASIN
 - ⊕ TYPE "3" CURB INLET
 - ⊕ TYPE "4" CURB INLET
 - ⊕ MITERED END SECTION
 - POWER POLE
 - GUY ANCHOR
 - ☆ LIGHT POLE
 - OVERHEAD UTILITY LINE
 - ⊕ ELECTRICAL BOX
 - ⊕ TELEVISION BOX
 - ⊕ TELEPHONE BOX
 - FENCE
 - SINGLE POLE SIGN

LINE TABLE			
L1	N39°28'24"E	70.56'	
L2	S89°45'20"E	26.73'	
L3	N72°16'54"E	147.48'	
L4	N27°46'28"E	99.23'	
L5	N59°26'57"E	93.21'	
L6	N89°30'13"E	86.92'	
L7	S49°10'07"E	98.50'	
L8	S63°56'57"E	89.93'	
L9	S70°52'50"E	87.92'	
L10	N81°40'48"E	138.29'	
L11	N74°00'37"E	30.52'	
L12	N88°37'59"E	57.15'	
L13	N79°40'10"E	101.74'	
L14	N53°37'07"E	108.23'	
L15	N69°11'09"E	53.94'	
L16	N80°44'00"E	71.58'	
L17	N60°51'12"E	32.33'	
L18	N64°30'38"E	76.27'	
L19	N54°13'21"E	49.77'	
L20	N64°27'58"E	44.62'	
L21	S88°20'31"E	54.97'	
L22	N73°59'27"E	83.94'	
L23	N01°47'37"E	141.31'	
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- BEARING REFERENCE: NORTH LINE OF SECTION 29, TOWNSHIP 3 NORTH, RANGE 23 WEST, OKALOOSA COUNTY, FLORIDA BEING S88°27'48"E.

SKETCH OF DESCRIPTION

CHOCTAW ENGINEERING, INC.
ENGINEERING • ENVIRONMENTAL • SURVEYING
112 TRUXTON AVENUE
PORT WALTON BEACH, FLORIDA 32547
PHONE: 850-862-6611
FAX: 850-863-8059
EMAIL: ce@choctaweng.com

PREPARED FOR:
CRESTVIEW CROSSING POWER CENTER LLC
41.1 ACRE METES & BOUNDS PARCEL IN
SECTION 29, TOWNSHIP 3 NORTH, RANGE 23
WEST, OKALOOSA COUNTY, FLORIDA.

Revisions:

I hereby certify that this survey was made under my responsible charge and meets the Standards of Practice as set forth by the Florida Board of Professional Surveyors and Mappers in chapter 5J-17.050, 5J-17.051 and 5J-17.052, pursuant to Section 472.002, Florida Statutes.

Not valid unless bearing Surveyor's embossed seal

BRIAN E. PASCOE, Professional Surveyor & Mapper
FL Certificate No. 5930

Job No.: 2014-159-F
Date: 25 FEB 2024
Fld. Vol.: N/A
Scale: 1" = 100'
Disk No.: 14159F-SUR
Designed: N/A
Drawn: MCS
Checked: BEP
Sheet

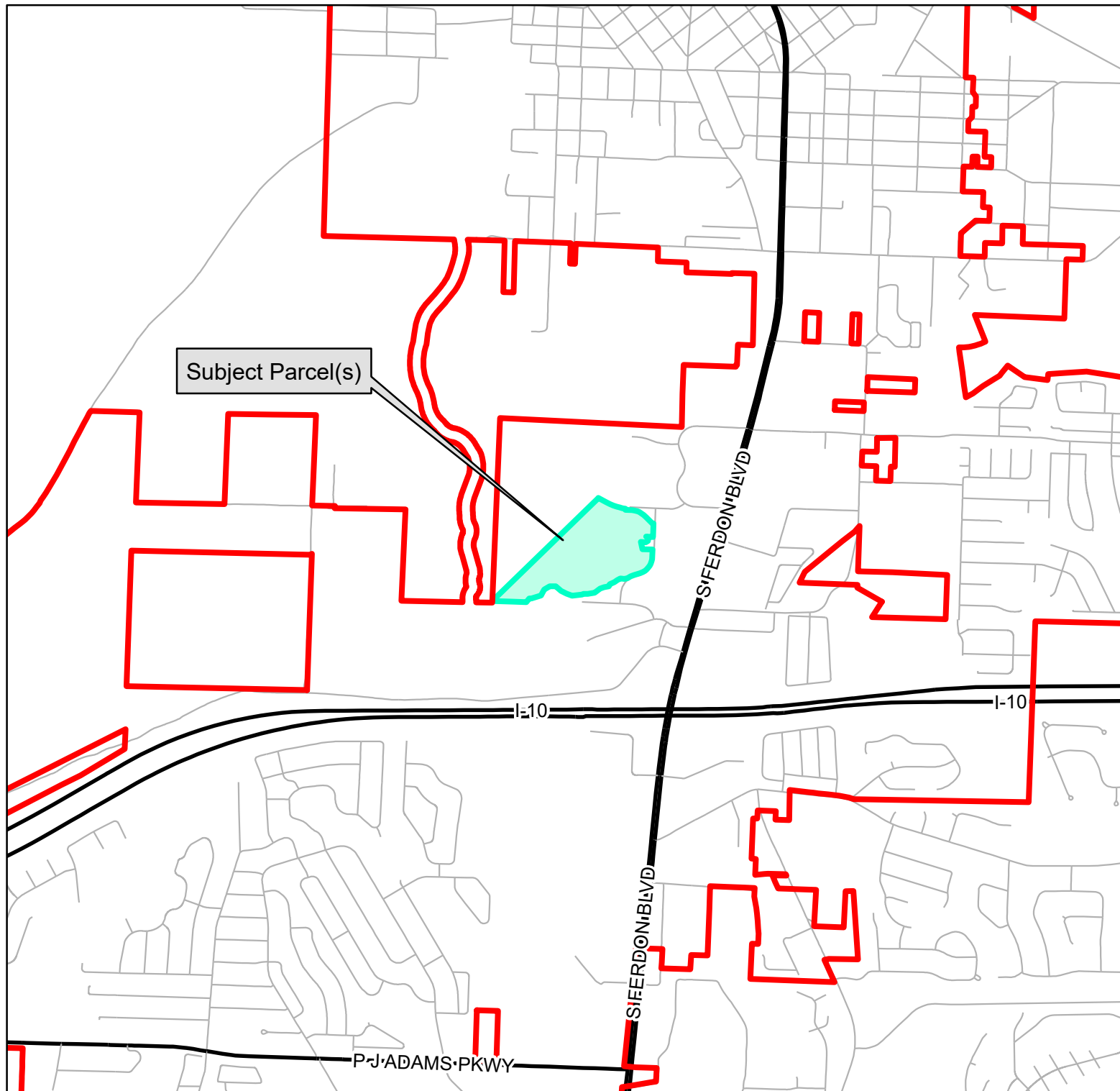
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Vicinity Map

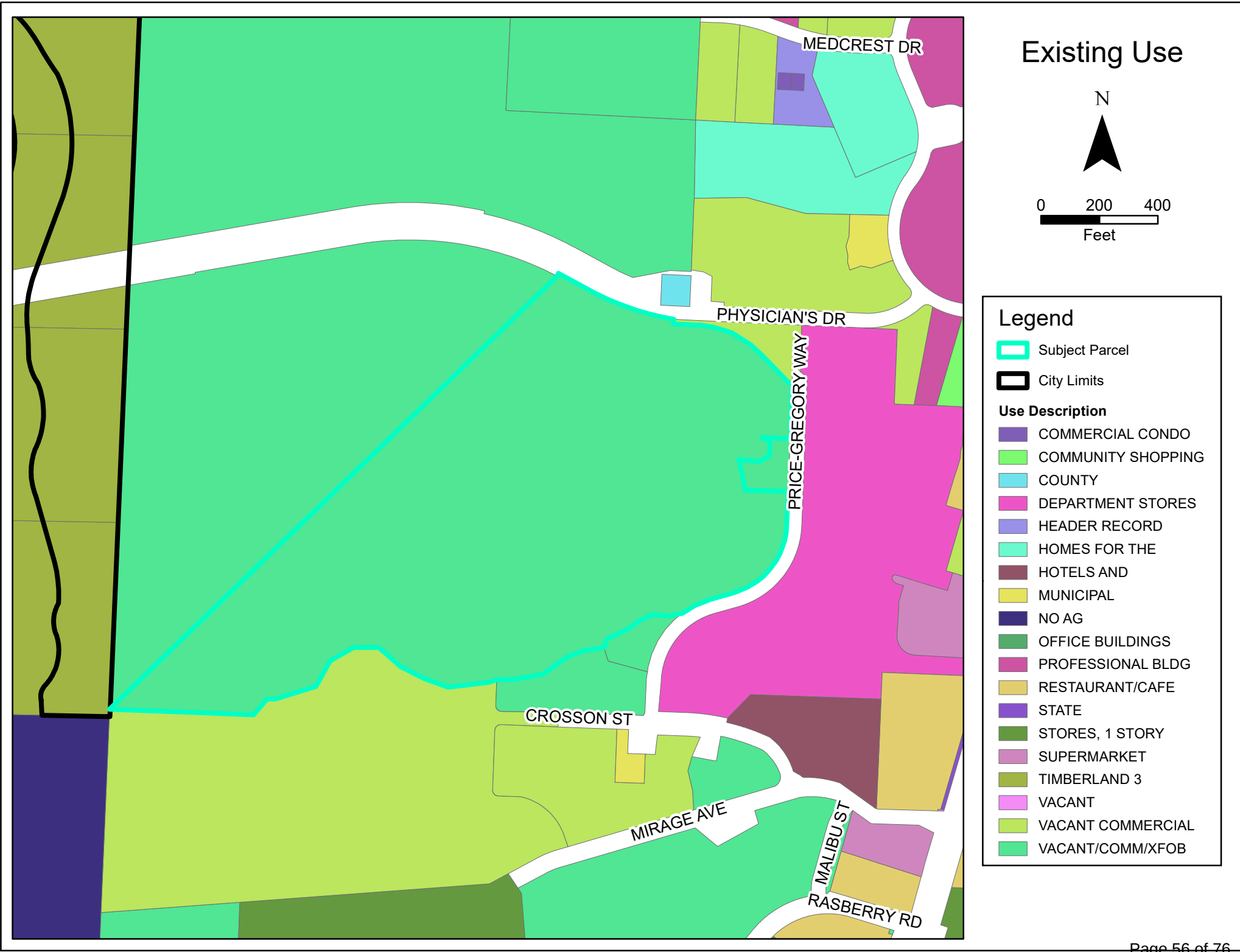


Not to Scale

Subject Parcel(s)



PREPARED BY CITY OF CRESTVIEW
COMMUNITY DEVELOPMENT SERVICES
PARCEL INFORMATION PROVIDED BY
OKALOOSA COUNTY GIS DEPARTMENT
NAD 1983 STATE PLANE, NORTH ZONE
U.S. SURVEY FEET



Current Future Land Use



0 250 500
Feet

Legend

Subject Parcel

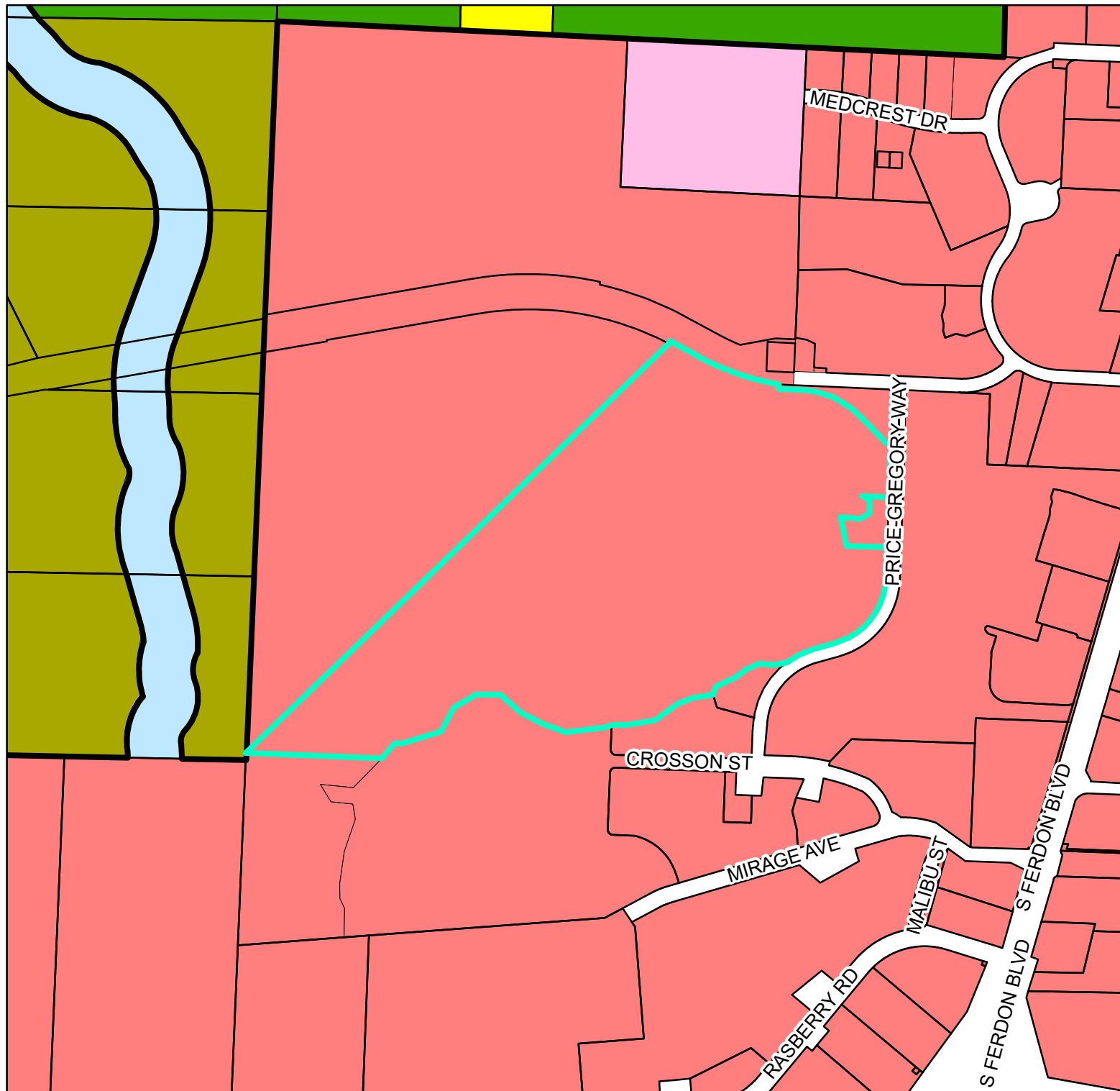
City Limits

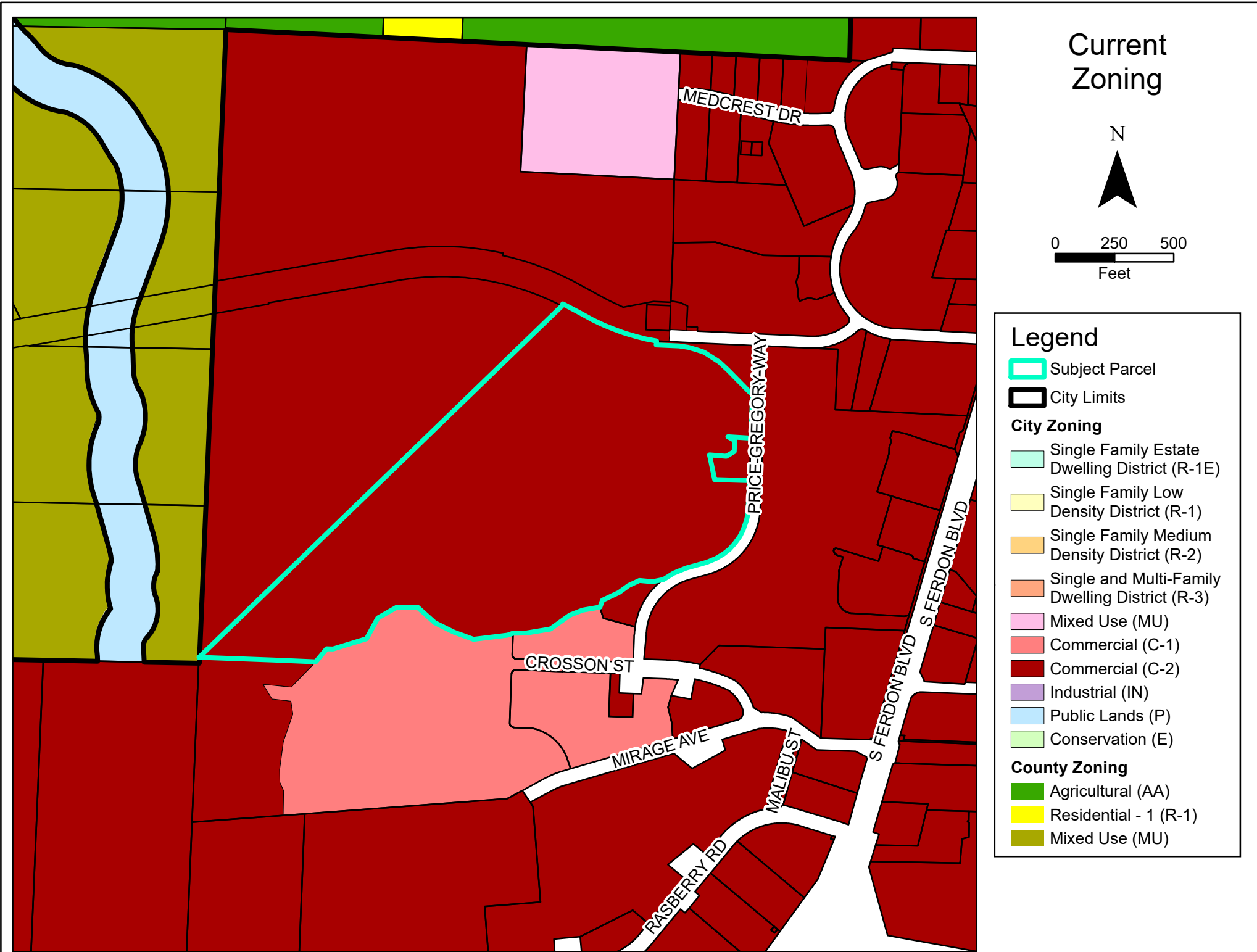
City Future Land Use

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- Industrial (IN)
- Mixed Use (MU)
- Conservation (CON)
- Public Lands (PL)
- Residential (R)

County Future Land Use

- Agriculture (AG)
- Low Density Residential (LDR)
- Mixed Use (MU)





Proposed Future Land Use



0 250 500
Feet

Legend

 Subject Parcel

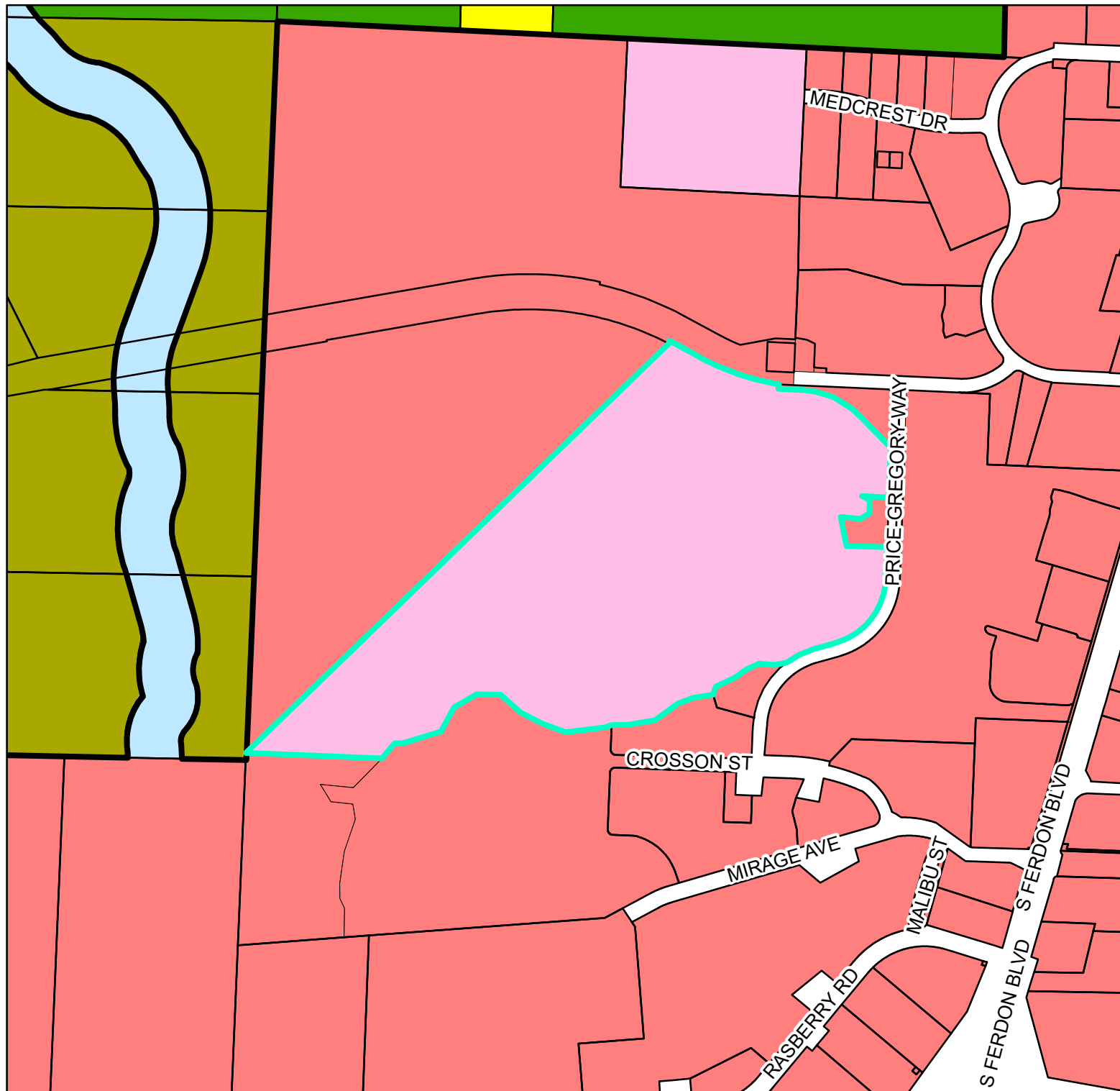
 City Limits

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-  Conservation (CON)
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-  Residential (R)

County Future Land Use

-  Agriculture (AG)
-  Low Density Residential (LDR)
-  Mixed Use (MU)



Proposed Zoning



0 250 500
Feet

Legend

 Subject Parcel

 City Limits

City Zoning

 Single Family Estate Dwelling District (R-1E)

 Single Family Low Density District (R-1)

 Single Family Medium Density District (R-2)

 Single and Multi-Family Dwelling District (R-3)

 Mixed Use (MU)

 Commercial (C-1)

 Commercial (C-2)

 Industrial (IN)

 Public Lands (P)

 Conservation (E)

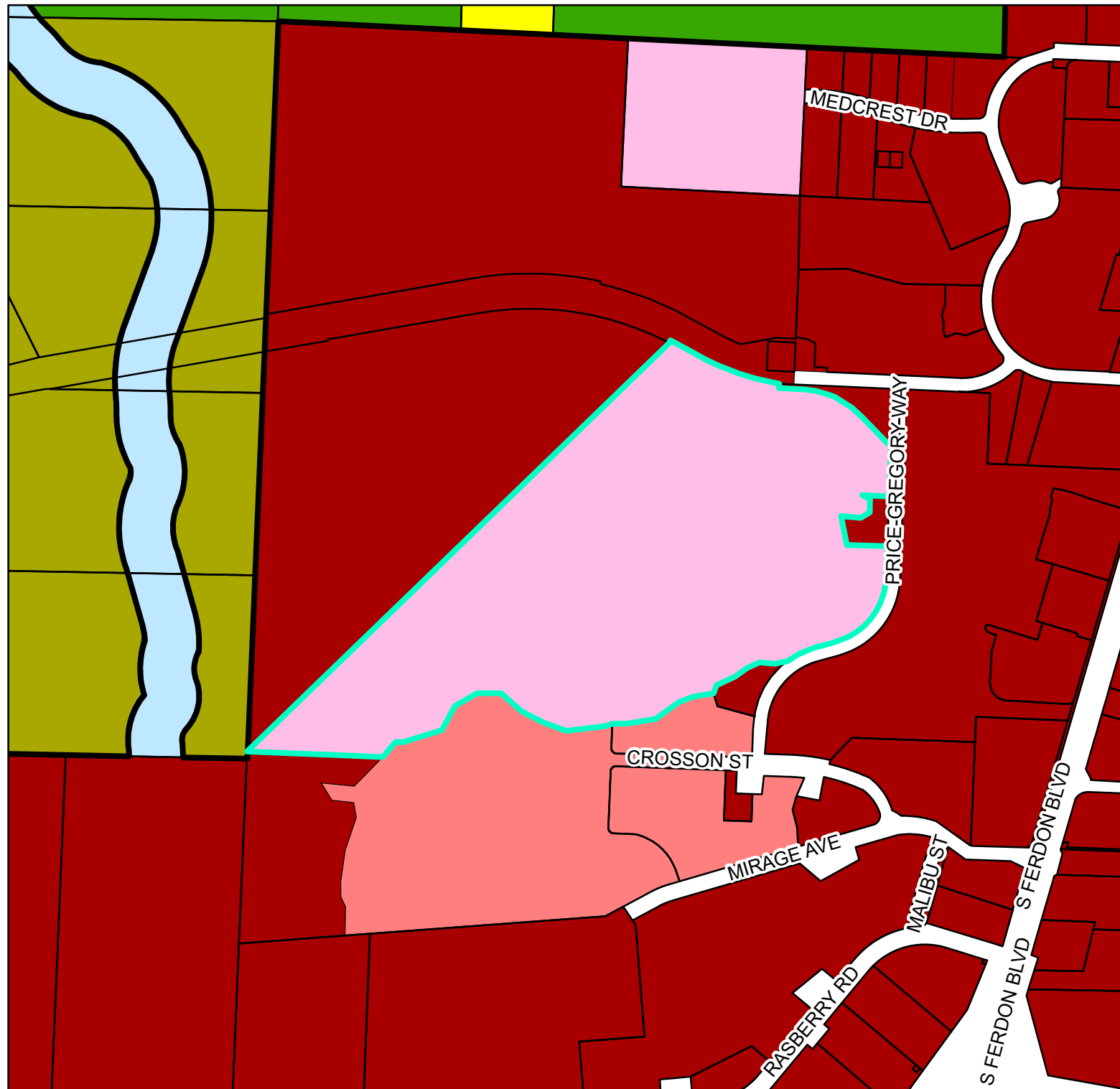
 Planned Unit Development (PUD)

County Zoning

 Agricultural (AA)

 Residential - 1 (R-1)

 Mixed Use (MU)





Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Nicholas Schwendt, CDS Planning Administrator, Barry Henderson, Development Services Director
DATE: 5/9/2024
SUBJECT: Traffic MOU Minimum Threshold

BACKGROUND:

Staff typically requires a traffic contribution via an MOU for various projects (commercial and subdivisions) within the City Limits. Staff is currently working with a contractor to determine a formal Mobility Fee to be levied for development that will more appropriately contribute to necessary infrastructure improvements and road projects.

DISCUSSION:

In processing Traffic MOUs for recent projects, staff has found that some minor projects are required to pay a minimal fee based on their traffic reports (one recent example was calculated at \$57.00). Ultimately, the staff time necessary to review, prepare, and present MOUs comes at an operational cost. In these cases, the staff time and effort taken outweighs the benefit rendered by the MOU.

Staff is requesting a minimum threshold for the requirement of a traffic MOU, until the Mobility Fee is established. This means that developments that do not exceed the minimum threshold would not be required to pay any fee.

Staff is proposing the MOU minimum threshold at \$500.00, which equates to a traffic impact of nine trips per day.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

FINANCIAL IMPACT

Consensus on the aforementioned policy would result in a positive financial impact, reducing staff time and effort taken on Traffic MOUs of a negligible amount.

RECOMMENDED ACTION

Staff respectfully requests a motion to approve establishing a minimum Traffic MOU threshold of \$500.00.

Attachments

None



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Jessica Leavins, Administrative Services Director
DATE: 5/9/2024
SUBJECT: Health Insurance Presentation

BACKGROUND:

The City of Crestview provides employees with a comprehensive benefit package. This includes health insurance through BlueCross and BlueShield of Florida. In 2020, the City entered into a Accounting and Retention Agreement with BlueCross and Blue Shield of Florida, also known as a Proshare. In 2022, the City was selected to be the first small group in the Florida Panhandle to be a part of the Blue Value Solutions program to increase employee wellness.

DISCUSSION:

The Blue Value Solution program provides incentive dollars for wellness programs, a rate cap based on participation, and free onsite health screenings for employees. The 23-24 year program saw over 136 employees complete a health assessment, 89 complete an adult wellness exam, and 10 employees receive one-on-one coaching to complete a wellness goal.

The City began the Blue Value Solutions program in 2021. Since inception, we have lowered claims related to the following diseases: diabetes by 2%, asthma by 5%, coronary artery disease by 3.5%, and congestive heart failure by 1%; we remain below the Florida Blue benchmark for all these conditions as well. We have also lowered hypertension claims by over 6.5%, but remain above the benchmark. Adult wellness screenings have increased by 10% over the last three years, participation in the health assessment increased by over 15%, as well as an increase in breast cancer and colon cancer screenings. Our focus areas for the 2024-2025 year will be reducing non-emergent emergency room visits, hypertension and diabetes education, as well as prenatal care.

We are expecting a 3.5% premium increase for the 2025 fiscal year. This is a benefit of the Blue Values Solution program which has a rate cap provision. Similar renewals for our area have all ranged over 10 percent. Additionally, we received a Proshare rebate this year of \$273,197, a \$90,000 increase from last year.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

FINANCIAL IMPACT

There is no financial impact to this presentation. Any financial impact discussed will be accounted for in the FY25 budget.

RECOMMENDED ACTION

Staff respectfully requests the City Council agree to the BlueValue Solutions Agreement, as attached, and approve the Mayor to sign the renewal of the Florida Blue contract for employee health insurance.

Attachments

1. BVS Agreement

BlueValue Solutions AGREEMENT

This is an Agreement (hereinafter “Agreement”) between Blue Cross Blue Shield of Florida, Inc. d/b/a Florida Blue and Health Options, Inc., (hereinafter jointly referred to as “Florida Blue”), located at 4800 Deerwood Campus Parkway, Jacksonville, Florida 32246 and City of Crestview (hereinafter “the Group”) located at 198 N. Wilson Street, Crestview, FL 32536.

WHEREAS, the Group and Florida Blue have contracted to provide one or more group health insurance and/or HMO products (hereinafter jointly referred to as GHP “the Group Health Plan”) to the Group’s employees and their covered dependents (hereinafter “Group Member(s)"); and

WHEREAS, Florida Blue and the Group have agreed to work together to improve the health and wellness of the Group Members enrolled in the Group Health Plan; and

WHEREAS, the Group and Florida Blue reasonably believe that improvement of the Metrics noted in this Agreement will result in measurable claims cost reductions and/or improved health outcomes. Therefore, Group and Florida Blue have agreed to certain renewal rating actions based upon achieving the wellness and health improvement activities Metrics identified in this Agreement.

WHEREAS, each of the parties to this Agreement seeks to set forth in writing the terms and conditions of their Agreement.

NOW THEREFORE, for good and valuable consideration, the parties agree to these terms and conditions:

I. TERM

The initial term of this Agreement shall begin on 4/1/2024, (hereinafter “the effective date) and shall end on 9/30/2026, (hereinafter “the Termination Date”), unless otherwise terminated in accordance with the provisions of this Agreement.

II. BENEFIT PLAN

Florida Blue will pay benefits to all eligible Group Members in accordance with the provisions of the GHP.

III. PREMIUM PAYMENTS

The Premium Rates for the GHP are payable in advance to Florida Blue at the address set forth above and subject to the standard terms and conditions of the Group Master Policy. Renewal Premiums will be adjusted as set forth in Section IV, below, based upon participation in and achievement of the goals set forth in the BlueValue Solutions program (the “Program”).

IV. BlueValue Solutions Program

- a. Florida Blue and Group Agree to the following Program terms.

1. **Baseline.** Florida Blue and Group have established a baseline regarding certain health promotion and wellness activities as noted in the Chart below (the “Baseline”). Each metric’s program goals (expressed as percentages) to achieve Program Points are Specifically identified on Exhibit A. These Goals may be adjusted annually upon review and mutual agreement between the parties by executing a new Exhibit A.
2. **Metrics Descriptions.** The Metrics have the following meanings and the Baseline percentage and Goals percentages are determined in accordance with the descriptions indicated on Exhibit A.
3. **Points Earned.** Total points for all Metrics identified in Exhibit A that Group may earn over the Measurement Period are identified in Exhibit A and agreed to value of points with respect to the renewal premium rate increase for the applicable anniversary date noted in Exhibit A.
4. **Measurement Period.** The measurement period for determining the points earned for the Program will begin on the date of execution of this Agreement and run until the date that is 90 days before the Group’s renewal date specified in Exhibit A (the “Measurement Period End Date”). Upon mutual Agreement, the Goals may be adjusted once during the Measurement Period by Executing a new Exhibit A. After the measurement period has expired, Florida Blue will determine, in its sole reasonable discretion, based upon data then in its possession the percentage increase from the Baseline and the number of Program Points achieved based upon the Goal level achieved by Metric (e.g. Minimum, Target, Maximum).
5. **General Terms and Conditions.** The Group must comply with all of the following terms in order to be eligible for award of Program Points:
 - a. The Agreement must be fully executed (signed) by both parties within 14 days of presenting the Agreement to the group for review and signature.
 - b. No material modifications of the membership of the group, group health plan benefits or any other premium risk factor as solely determined by Florida Blue;
 - c. Group’s meeting with a Florida Blue Value Consultant (“Value Consultant”) within 45 days of signing this Agreement to develop a Health Improvement Plan (“HIP”);
 - d. Group’s meeting, at least quarterly, with Value Consultant to review HIP, evaluate performance to plan, and revise HIP if necessary, to achieve Goals;
 - e. General cooperation necessary from the Group to successfully implement the program including, but not limited to, reasonable responsiveness to emails and phone calls from the BlueValue Solutions Team, stable and consistent point of contact, etc.
 - f. Group’s remaining, at all times, covered by the Group Health Plan; and,
 - g. Group remaining up to date on payment of then current premiums.

V. TERM AND TERMINATION

This Agreement shall automatically terminate at the earliest of the following dates (the “Termination Date”):

- a. Termination of the underlying Group Health Plan by either the Group or Florida Blue pursuant to its terms. This includes a change in funding arrangements (e.g. insured to ASO);
- b. The Termination Date specified in section I, above;
- c. After any Program Points earned have been applied to the Applicable Anniversary Date premiums;
- d. After the GHP appoints a new Agent of Record and Florida Blue determines, in it’s sole discretion to terminate and sends notice of termination of this Agreement;
- e. After general cooperation, as described above in General Terms and Conditions, is not consistently provided and Florida Blue determines, in it’s sole discretion to terminate and sends notice of termination of this Agreement; or,
- f. at any time upon mutual agreement between the parties.

VI. RENEWAL

This Agreement shall not automatically renew/extend after the termination date. Any future participation in the Program must be done by mutual agreement and execution of a new written contract.

VII. INCONSISTENCIES

If the provisions of this Agreement are, in any way, inconsistent with the provisions of the Benefit Contract(s), then the provisions of the Benefit Contract(s) shall prevail, and the other provisions shall be deemed modified but only to the extent necessary to implement the intent of the parties expressed herein.

VIII. SURVIVAL

The rights and obligations of the parties, as set forth herein, shall survive the termination of this Agreement to the extent necessary to effectuate the intent of the parties as expressed herein.

IX. WAIVER OF BREACH

The failure by either party, at any time, to enforce or to require the strict adherence to any provision of this Agreement shall not be deemed to be a waiver of such provision or any other provision of this Agreement.

X. GOVERNING LAW

This Agreement and the rights of the parties hereunder, shall be construed according to the laws of the State of Florida.

XI. SEVERABILITY

In the event any provision of this Agreement is deemed to be invalid or unenforceable, all other provisions shall remain in full force and effect.

XII. AMENDMENT

This Agreement may be amended at any time upon mutual, written agreement of both parties, except that Florida Blue may make changes necessary to comply with State and Federal laws upon 60 days' notice to the Group.

XIII. ENTIRE AGREEMENT

This Agreement, including its Exhibits, the application(s) for coverage, and the Benefit Contract(s) constitute the entire Agreement between the Group and Florida Blue. Any prior agreements, promises, or representations, either oral or written, relating to the subject matter of this Agreement, and not expressly set forth in this Agreement, are of no force or effect.

XIV. NOTICES

Any notice, required or permitted under this Agreement, shall be deemed given if hand delivered or if mailed by United States mail, an overnight mail service (e.g., Federal Express), postage prepaid, or by email to the applicable address as set forth above or to such other address as a party may designate, in writing, to the other party. Such notice shall be deemed effective as of the date so deposited or delivered.

BLUE CROSS & BLUE SHIELD OF FLORIDA, INC.
d/b/a FLORIDA BLUE & HEALTH OPTIONS, INC.

By:



Name:

Joseph C. Gregor

Title:

Vice President

Date:

4/25/2024

CITY OF CRESTVIEW

By:

Name:

Printed

Title:

Date:

Exhibit A

To BlueValue Solutions Agreement

Baseline, Goals, Metrics and Maximum Points

For City of Crestview (the “Group”)

Effective Date of this Exhibit – 4/1/2024

I. Baseline Metrics and Goals -

Metric	Goal			
	Baseline	Minimum	Target	Maximum
PHA and Biometric Screening	66%	55%	65%	80%
Adult Wellness Exam	39%	55%	65%	80%
Care Pathway Completion	82%	55%	65%	80%
	Program Points Earned by Goal per Metric	1	2	3

II. Metrics and Metric Descriptions –

Metric	Metric Description
PHA and Biometric Screening	Percentage of eligible enrolled employees participating in both the Personal Health Assessment and the Biometric Screening for blood pressure, blood glucose and total cholesterol, HDL and ratio.
Adult Wellness Exam	Percentage of eligible members 18+ receiving an exam conducted in a physician’s office which consists of age/gender appropriate exam for the purpose of understanding health status and areas of risk. This is not a “sick” visit.
Care Pathway Completion	Percentage of employees and dependents that complete their Care Pathway Plan Goals

Exhibit A

To BlueValue Solutions Agreement

Continued

III. Points and Maximum applicable rate increase cap

Points	Maximum applicable rate increase cap
0	No maximum
1	No maximum
2	5%
3	4.5%
4	4%
5	3.5%
6	3%
7	2%
8	1%
9	Rate hold

IV. Measurement Period. The Measurement Period is 4/1/2024 through 3/31/2025 with runout through 6/30/2025.

V. Applicable Anniversary Date. The Applicable Anniversary Date for the earned rate increase cap is the contract term beginning on 10/1/2025.

Agreed to by:



Florida Blue

Title: Vice President

City of Crestview

Title:



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Barry Henderson, Development Services Director, Nicholas Schwendt, CDS Planning Administrator
DATE: 5/9/2024
SUBJECT: Goodwill Crestview MOU

BACKGROUND:

Staff received the initial application submittal for the Goodwill Crestview project, a retail store, on South Ferdon Boulevard (parcel ID 32-3N-23-0000-0050-003F), on December 22, 2023. For commercial projects, Public Services staff reviews each project's traffic study or report, and any transportation related improvements proposed, to determine what improvements or contributions need to be made by the developer resulting from the impact of their proposed development, via a Memorandum of Understanding (MOU).

DISCUSSION:

For the Goodwill Crestview project, Public Services staff reviewed the traffic study provided, resulting in the attached MOU. In this specific case, the MOU provides for the developer to participate in costs not to exceed the total amount of \$46,100.00 to be held in escrow by the City of Crestview for proposed offsite roadway improvements that the City is constructing to mitigate traffic impacts. This cost was determined by an established per-trip cost based on the total average trips per day generated by the development. The obligation to deposit the money in escrow and participate shall occur before the Development Order is issued.

This MOU, if approved, also needs to be signed by the Mayor and the City Clerk.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows.

Foundational – these are the four areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability – Achieve long term financial sustainability.

Organizational Capacity, Effectiveness & Efficiency – To efficiently & effectively provide the highest quality of public services.

Infrastructure – Satisfy current and future infrastructure needs.

Quality of Life – these six areas focus on the overall experience when provided by the city.

Community Character – Promote desirable growth with a hometown atmosphere.

Safety – Ensure the continuous safety of citizens and visitors.

Mobility – Provide safe, efficient and accessible means for mobility.

FINANCIAL IMPACT

This MOU will provide funds to the City to construct improvements that will mitigate the traffic impact resulting from this development.

RECOMMENDED ACTION

Staff respectfully requests a motion to approve the attached Memorandum of Understanding and forward to the Mayor and City Clerk for signature.

Attachments

1. Goodwill Crestview MOU

MEMORANDUM OF UNDERSTANDING

April 9, 2024

Subject: **Goodwill Crestview (the Development)**
City of Crestview, Goodwill Industries - Big Bend Inc. (the Developer)

Based upon the City of Crestview Engineering Standards Manual Chapter 5, this Memorandum of Understanding is in reference to the proposed Goodwill Crestview (the Development) and has been provided with the following acknowledgements:

- The Development generates significant traffic capacity impacts to the surrounding roadway network and no offsite roadway improvements are proposed as part of the Development.
- The City of Crestview is constructing offsite roadway improvements to mitigate traffic impacts.
- The developer shall participate in cost not to exceed the total amount of \$46,100 to be held in escrow by the City of Crestview for these proposed improvements. This cost was determined by an established per trip cost based on total average trips per day generated by the development. The obligation to deposit the money in escrow and participate shall occur before the Development Order is issued.

City of Crestview

BY: J.B. Whitten, Mayor

Goodwill Industries - Big Bend Inc.



BY: Fred Shelfer, President & CEO

BY: Maryanne Schrader, City Clerk



Staff Report

CITY COUNCIL MEETING DATE: May 13, 2024

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Maryanne Girard, City Clerk
DATE: 5/8/2024
SUBJECT: Monthly Update

BACKGROUND:

The monthly update is provided.

DISCUSSION:

Codification – The codification is in the Civic Plus legal review.

Public Records – Public Records – For the April 2024 period, we received 93 new requests, with 31 open, 1 day on average to fulfill all requests, 91 requests were closed, and 6 requests were fulfilled outside of the average response time by the end of the period. The average number of hours to fulfill a request was .25 hours at a cost of \$4.67 for staff. We have received \$285.00 in payments for the April 2024 reporting period. Community Development (52) and the Police department (31) received the most requests per department with the remaining dispersed between the remaining departments.

Laserfiche –The public records portal located on the City Clerk page at: <https://city-of-crestview-fl.nextrequest.com/>. The portal is utilized to enhance the historical integrity and preservation of our records and ensure records are accessible on a routine basis, as well as in the event of a disaster. The total number of additional pages for April 2024 was 36,644.

We are working with the Sourcewell state contract and Mcci Innovations who have viewed the backlog of records that will need to be scanned and indexed to free up much-needed storage space. We are awaiting the estimate.

Training Update – City Clerk Maryanne Girard and Deputy City Clerk Natasha Peacock participated in a virtual user workshop for Laserfiche on image processing best practices.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

n/a

RECOMMENDED ACTION

n/a

Attachments

None