CITY of CRESTVIEW

PLANNING AND DEVELOPMENT BOARD

PLANNING AND DEVELOPMENT REGULAR MEETING AGENDA
APRIL 1, 2024
6:00 P.M.
COUNCIL CHAMBERS

The Public is invited to view our meetings on the City of Crestview Live stream at https://www.cityofcrestview.org or the City of Crestview Facebook Page. You may submit questions on any agenda item in advance (by 3:00 PM the day of the meeting) to cityclerk@cityofcrestview.org.

1 Call to Order

2 Pledge of Allegiance

3 Approve Agenda

4 Presentation

4. 1. Comprehensive Plan Update and Discussion on Goals, Objectives and Policies

5 Public Opportunity to speak on Agenda items

6 Consent Agenda

6. 1. Approval of the March 4, 2024 Regular Meeting Minutes

7 Ordinance on 1st reading/ Public Hearing

8 Ordinances

9 Final Plats and PUDS

10 Special Exceptions, Variances, Vacations and Appeals

11 Action Items

12 Director Report

13 Comments from the Audience

14 Adjournment

All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities needing special accommodations, please contact Maryanne Girard, City Clerk at cityclerk@cityofcrestview.org or 850-628-1560 option 2 within 48 hours of the scheduled meeting.

CITY OF CRESTVIEW

Item # 4.

Staff Report

PLANNING AND DEVELOPMENT
BOARD MEETING DATE: April 1, 2024
TYPE OF AGENDA ITEM: Presentation

TO:	Planning and Development Board
CC:	City Manager and City Attorney
FROM:	Community Development Services
DATE:	3/28/2024
SUBJECT:	1. Comprehensive Plan Update and Discussion on Goals, Objectives and Policies

BACKGROUND:

Presentation and discussion of Goals, Objectives and Policies to consider in the upcoming Comprehensive Plan update.

DISCUSSION:

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;
Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.
Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.
Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

RECOMMENDED ACTION

No action required.

Attachments

None

CITY OF CRESTVIEW

Item # 6.

Staff Report

PLANNING AND DEVELOPMENT
BOARD MEETING DATE: April 1, 2024
TYPE OF AGENDA ITEM: Action Item

TO:	Planning and Development Board
CC:	City Manager and City Attorney
FROM:	Community Development Services
DATE:	3/26/2024
SUBJECT:	1. Approval of the March 4, 2024 Regular Meeting Minutes

BACKGROUND:
Draft minutes were distributed before the meeting.

DISCUSSION:
Action is required to approve the draft minutes.

GOALS & OBJECTIVES
This item is consistent with the goals in A New View Strategic Plan 2020 as follows;
Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.
Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.
Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT
n/a

RECOMMENDED ACTION
Staff respectfully requests a motion to approve the March 4, 2024 minutes.

Attachments

1. 030424 Draft Planning & Development Board Minutes

PLANNING AND DEVELOPMENT BOARD
Regular Meeting
MINUTES
March 4, 2024
6:00 PM
COUNCIL CHAMBERS

DRAFT

1 Call to Order

Chair M. Roy called the Regular Meeting of the Crestview Planning Development Board to order at 6 p.m. Members present: Mr. Roy, Mr. Medlock, Mr. Follmar, Mr. Werth. Also, present were Deputy City Clerk Natasha Peacock and staff members. Mr. Frost, Mr. Hayes and Mr. Gilbert was not in attendance.

2 Pledge of Allegiance

The pledge of allegiance was led by Chair M. Roy.

3 Approve Agenda

Chair M. Roy called for action on approving the Agenda.

A motion was made by Mr. Follmar to approve the Agenda. Seconded by Mr. Medlock. Roll Call: Ayes: Mr. Roy, Mr. Follmar, Mr. Medlock, Mr. Werth. Nays: none, motion passed.

4 Public Opportunity to speak on Agenda items

5 Consent Agenda

Chair M. Roy called for action to approve the Consent Agenda.

A motion was made by Mr. Werth to approve the Consent Agenda. Seconded by Mr. Medlock. Roll Call: Ayes: Mr. Roy, Mr. Werth, Mr. Medlock, Mr. Follmar. Nays: none, motion passed.

5.1 Approval of February 5, 2024 PDB Minutes

6 Ordinance on 1st reading/ Public Hearing

7 Ordinances

8 Final Plats and PUDS

9 Special Exceptions, Variances, Vacations and Appeals

10 Action Items

11 Director Report

Planning Administrator N. Schwendt updated the Board with the following information:
Development Orders Issued: No development orders have been issued since the last meeting.

Final Plats: No final plats have been approved or recorded since the last Planning and Development Board Meeting.

New Development Applications: All-In Credit Union Expansion - Additional 2,400 square foot storage/office building located behind All-In Credit Union. North Okaloosa Medical Center Emergency Department Expansion - 8,125 square foot expansion to the NOMC Emergency Department and associated site improvements.

Miscellaneous: N/A

12 City Manager Comments

12.1 City Manager Presentation - City Council Vision and Strategic Plan

The City Manager, Mr. Bolduc, gave the board members an update on the city's growth. In his presentation, Mr. Bolduc touched on many projects related to the city's development, including the upgrades to the parks at Twin Hills and the upcoming completion of Rotary Park on Wilson Street. He spoke about how the city is embarking on a city-wide wastewater master plan, which entails going to every lift station, identifying them, and placing them on a geolocating map. Mr. Bolduc also discussed new management software that will be maintained and monitored with the wastewater master plan. He then spoke about developments that will be taking place in the future, relating to the land near the Community Center and the wooded area near the north-end Publix. He assured the board that as the city grows, he is building an infrastructure to maintain this growth.

13 Comments from the Audience

Chair M. Roy asked for audience comments.

There were no audience comments.

14 Adjournment

Chair M. Roy adjourned the meeting at 6:58 p.m.

Minutes approved on _________ day of __________ 2024.

Approved:	Minutes submitted by:
____________________	________________________
Chair M. Roy	Natasha Peacock On behalf of Maryanne Girard, City Clerk *Notice having been duly given*