

**Community Redevelopment Agency
Minutes
December 11, 2023
5:30 p.m.
Council Chambers**

1. Call to Order

The Special meeting of the Community Redevelopment Agency was called to order at 5:00 p.m. by Chair Nathan Boyles. Members present: Doug Capps, Andrew Rencich, Cynthia Brown, Joe Blocker, Ryan Bullard, Margareth Larose-Pierre, and Linda Parker. Also present: City Manager Tim Bolduc, City Clerk Maryanne Schrader, CRA Director Elizabeth Roy, City Attorney Jonathan Holloway, and staff members.

2. Pledge of Allegiance

Chair Nathan Boyles asked Beau and Quinn Boyles to lead the Board in the Pledge of Allegiance.

3. Open Policy Making and Legislative Session

4. Approve Agenda

Chair N. Boyles called for action.

Motion by Board member D. Capps and seconded by Board member J. Blocker to approve the agenda, as presented.

Roll Call: Ayes: Joe Blocker, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

6. Consent Agenda

7. Action Items

7.1. CRA Director Contract

City Manager Tim Bolduc mentioned the term of the agreement is one year. This provides for an annual review, and the proposed contract provides for a 3% Cost of Living increase.

Motion by Board member Andrew Rencich and seconded by Board member Cynthia Brown to approve the contract for one year with the cost-of-living increase.

Roll Call: Ayes: Joe Blocker, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

7.2. CRA Grant Changes

CRA Director E. Roy mentioned a change was made to the Fees Grant program, so that if a business is awarded a grant, there is no option for the business to come back in six months with an additional request.

City Manager Tim Bolduc clarified that the point of the revision was to assist the developer in doing a project at once. He mentioned the Board will need to review if the developer should come back with an additional request. He added the line item in the budget will remain until the funds are depleted.

Motion by Board member Cynthia Brown and seconded by Board member Doug Capps to approve the Fees Grant program, as presented.

Roll Call: Ayes: Joe Blocker, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

7.3. CRA Logo

CRA Director E. Roy mentioned that at the October meeting, a request was made to bring back a black/white version of the logo and amend the color version. The recommended changes have been made and a copy of the logo was distributed.

Chair N. Boyles called for action.

Motion by Board member Ryan Bullard and seconded by Board member Margareth Larose-Pierre to approve the logo, as presented.

Roll Call: Ayes: Joe Blocker, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

8. **CRA Director Report**

CRA Director Elizabeth Roy stated the next regular meeting is scheduled for February 25, 2024 and the annual report will be reviewed.

9. **City Manager / CRA Administrator Report**

City Manager T. Bolduc stated a contract for the Main Street project is on the Council agenda to be awarded. The amount is higher than budgeted, but there are opportunities to phase the project in. The contractor said he is willing to collaborate with us. The contractor provided alternatives that are cost-effective, and we will self-perform some tasks to lower cost. Once the contract is awarded, we will start after the first of the year with the parking lot behind Desi's. The goal is to impact businesses as little as possible.

10. **Comments from the Board**

Chair N. Boyles called for comment from the Board.

In response to Board member Joe Blocker whether the street at Courthouse Terrace will be closed, City Manager T. Bolduc responded that street is not due for closure.

In response to Board member M. Pierre-Larose regarding what we are losing to save engineering costs on the Main Street project, City Manager T. Bolduc mentioned the stones and planters will have a different product and we will plant trees native to this area. He added the pavers will be returned to their original place.

In response to Board member D. Capps on whether the project will be done at night, City Manager T. Bolduc replied that the majority of the work will be done during the day.

In response to Board member Joe Blocker on placing drinking fountains on Main Street, City Manager T. Bolduc said Wilson Street Park will include drinking fountains. He added that Wilson Street Park will have a train theme stating he will have the rendering at the next meeting. It will be called the Rotary Park for ten years, as the Rotary has donated \$80,000 toward the park.

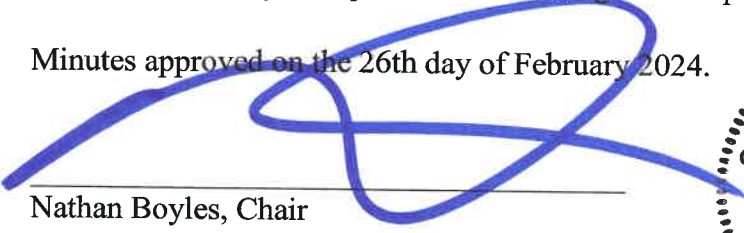
11. Comments from the Audience

Chair N. Boyles called for comment from the public and no one came forward.

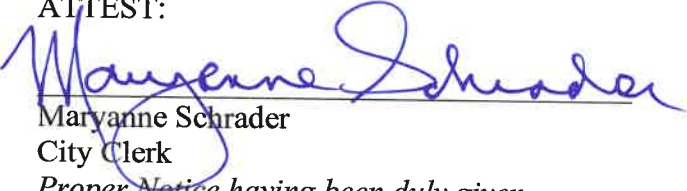
12. Adjournment

Chair N. Boyles adjourned the meeting at 5: 47 p.m.

Minutes approved on the 26th day of February 2024.


Nathan Boyles, Chair

ATTEST:


Maryanne Schrader
City Clerk

Proper Notice having been duly given

