

**Community Redevelopment Agency
Minutes
September 11, 2023
5:00 p.m.
Council Chambers**

1. Call to Order

The Regular Meeting of the Crestview CRA was called to order at 5:00 p.m. by Chair Nathan Boyles. Members present: Doug Capps, Andrew Rencich, Cynthia Brown, Joe Blocker, and Ryan Bullard. Also present were City Manager Tim Bolduc, City Clerk Maryanne Schrader, CRA Director Elizabeth Roy, City Attorney Jonathan Holloway, and staff members. Board members Margareth Larose-Pierre and Linda Parker were excused.

2. Pledge of Allegiance

Chair Nathan Boyles led the Board in the Pledge of Allegiance to the flag of the United States of America.

3. Open Policy Making and Legislative Session

4. Approve Agenda

Chair Nathan Boyles requested action.

Motion by Board member Andrew Rencich and seconded by Board member Joe Blocker to approve the agenda, as presented.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

No item brought forward.

6. Consent Agenda

Chair Nathan Boyles called for action.

Motion by Board member Cynthia Brown and seconded by Board member Doug Capps to approve the agenda, as presented.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

6.1. Approval of the minutes of June 12, 2023

7. Action Items

7.1. Resolution CRA 2023-01 - Budget Amendment

CRA Director E. Roy presented the budget amendment and explained that the final amount with the decrease in TIF and the cash carry forward is \$42,896.

Motion by Board member Andrew Rencich and seconded by Board member Cynthia Brown to approve Resolution 2023-01 - Budget amendment.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

7.2. Resolution CRA 2023-02 Budget Approval for CRA 2023-2024

CRA Director E. Roy stated the budget must be approved before being presented to the City Council. The total budget is \$678,000.

Chair Nathan Boyles called for action.

Motion by Board member Ryan Bullard and seconded by Board member Doug Capps to approve Resolution 2023-02 Budget approval for 2023-2024.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

7.3. Discussion/Approval of new CRA Logo

CRA Director Elizabeth Roy displayed the logo design on the overhead. The logo defines what the agency is for the city. The color ideas will be brought back at a later meeting.

Discussion ensued on the color scheme, adding a glow behind the buildings and work on the wording.

City Manager T. Bolduc explained the media team will be working on the color explaining the color palette will be used in relation to our branding.

CRA Director Elizabeth Roy requested a short meeting be held on October 9th at 5:30 to bring back design information.

Chair Nathan Boyles called for action.

Motion by Board member Doug Capps and seconded by Board member Andrew Rencich to approve the baseline logo and return with options for color.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps, Ryan Bullard. All ayes. Motion carried.

7.4. Grant Proposal Discussion

CRA Director Elizabeth Roy explained the grant proposal for code improvement and beautification based on a tiered approach for commercial projects. She explained the total grant for a restaurant would be \$28,750.

Discussion ensued.

City Manager T. Bolduc said specific pieces will be designed to encourage investment. He added the goal is to bring the building in compliance and to a usable condition. He wants to create a successful downtown as a place for people to live, work and play. The single family and multi-family tiers provide a place for housing adding he would like to see student housing, as the goal is to remove barriers and keep the character of the downtown.

Discussion ensued on supporting the commercial tier and concern about the residential component.

CRA Director E. Roy said the residential percentages would help with the impact fees.

Chair Nathan Boyles said there are some nice small houses with character but it is very expensive to bring them to code. There are some areas in the district that are single-family. He added the residential is unique, so there is a natural upper limit within the fee structure. The dollars are staying within the system.

Council concurred with a single tier with 10% on both commercial and residential.

CRA Director E. Roy said she will be rewriting the grants to bring back at the November meeting. City Manager T. Bolduc said they will define the timelines, as well.

8. CRA Director Report

CRA Director Elizabeth Roy stated she will bring back the logo at the October 9th meeting to be held at 5:30 p.m.

9. City Manager / CRA Administrator Report

City Manager Tim Bolduc said the goal is to go out for bid on the Main Street improvements in the early part of October.

10. Comments from the Board

Chair Nathan Boyles called for comment. No further comment.

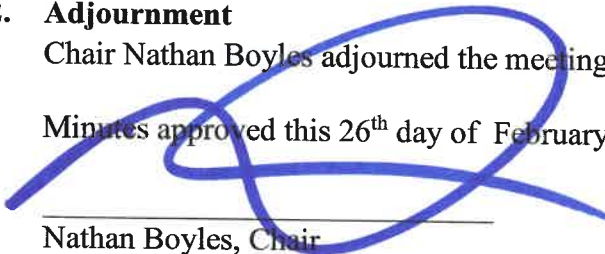
11. Comments from the Audience

Chair Nathan Boyles called for comment. No one came forward.

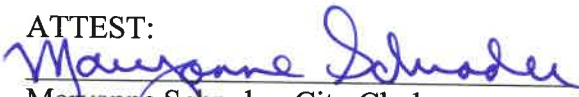
12. Adjournment

Chair Nathan Boyles adjourned the meeting at 5:31 p.m.

Minutes approved this 26th day of February 2024.


Nathan Boyles, Chair

ATTEST:


Maryanne Schrader, City Clerk
Proper notice having been given

