

**City Council Regular Meeting
Minutes
October 9, 2023
6:00 p.m.
Council Chambers**

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro Tem Andrew Rencich, Council members: Doug Capps, Joe Blocker, and Ryan Bullard. Also present: City Manager Tim Bolduc, City Clerk Maryanne Schrader, City Attorney Jonathan Holloway, and various staff members. Councilmember Cynthia Brown was excused.

2. Invocation, Pledge of Allegiance

2.1. Pastor Edward Stallworth of Evelenar Missionary Baptist Church

The Invocation and Pledge of Allegiance was led by Pastor Edward Stallworth of Evelenar Missionary Baptist Church.

3. Open Policy Making and Legislative Session

Mayor JB Whitten declared a quorum was present.

4. Approve Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Joe Blocker and seconded by Mayor Pro-Tem Andrew Rencich to approve the agenda, as presented.

Roll Call: Joe Blocker, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

5.1. Proclamation declaring October 14th as Sister Cities International Day

Mayor JB Whitten presented a proclamation to Brian Hughes, President of Sister Cities, declaring October 14, 2023 as Sister Cities International Day.

Brian Hughes thanked the City Council and invited everyone to come to the Bush House on October 14th to learn more about the organization.

Mayor JB Whitten asked Nathan Boyles of Adams Sanitation to come forward to update the City Council on the sanitation transition. Mr. Boyles provided an update for the residential side stating the transition is going well and the commercial side should be smoothed out by the end of the week. His team has a presence at City Hall to answer any questions.

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Douglas Capps and seconded by Councilmember Ryan Bullard to approve the Consent Agenda, as presented.

Roll Call: Joe Blocker, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

6.1. Library Interlocal Agreement 2024

6.2. Approval of the Final Budget Hearing and the City Council Regular Meeting Minutes of September 25, 2023

6.3. Approve Task Order for Brookmeade Park Design

7. Public Hearings / Ordinances on Second Reading

8. Ordinances on First Reading

8.1. Ordinance 1952 - General Employees Retirement Amendment

Administrative Services Director Jessica Leavins mentioned Foster and Foster manages our plan and prepared Ordinance 1952, General Employees Retirement Amendment, to match the Internal Revenue Service regulations regarding starting collecting at age 73 instead of 70 1/2. She asked the City Clerk to read Ordinance 1952 by Title.

City Clerk Maryanne Schrader read Ordinance 1952 aloud: An Ordinance of the City of Crestview Further Amending the City of Crestview General Employees' Retirement Plan; Amending Section 6 Benefit Amounts and Eligibility; Amending Section 7 Pre-Retirement Death; Amending Section 10 Optional Forms of Benefits; Amending Section 15 Minimum Distribution of Benefits; Providing For Inclusion In the Code; Providing For Severability; Providing For A Repealer; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council and from the public. In hearing none, he called for action.

Motion by Mayor Pro-Tem Andrew Rencich and seconded by Councilmember Joe Blocker to approve Ordinance 1952 on 1st reading and move to second reading for final adoption.

Roll Call: Joe Blocker, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

9. Resolutions

10. Action Items

10.1. Twin Hills Children's Park Renovations

Jayce Vanderford, Project Manager, presented the proposals for the Twin Hills Children's Park improvements and went over the plans for the relocation of the splash pad from the playground stating the total project depicted including the grant is \$852,078.11. He mentioned it will be an accessible playground.

City Manager T. Bolduc said the splash pad is proposed on the south side of the facility independent of the playground and the plan is to have construction begin in January 2024. He suggested either a phase approach or offered options of utilizing funds in the budget that could be delayed in order to move forward with the project. He explained we have funds in the budget for the Council Chambers renovations, a refund on lighting that was received from Gulf Power with a little over \$400,000 left in the account, and a park impact fee for the north end, so we could delay the design for the park on the north end.

Discussion ensued on concerns of losing the grant if not used, using the rebate funds and the park impact funds, as well as making it a park that has value.

In response to Mayor Pro-Tem A. Rencich on why we are using a single source, City Manager T. Bolduc explained the bid from Sourcewell was already a competitive bid.

In response to Councilmember J. Blocker on whether the project would impact capital improvements, City Manager T. Bolduc replied the solution would not tap into funds allocated for capital improvements. We still have \$13 million in undesignated funds.

In response to Mayor Pro-Tem A. Rencich regarding contingencies on adding the bond cost to a line item, City Attorney J. Holloway explained a payment and performance bond must be included by statute on construction projects.

Mayor JB Whitten asked about utilizing in-house resources on site improvements, and Project Manager J. Vanderford replied that some work will utilize city resources. City Manager T. Bolduc said the split-safe block at Crestview Commons has been given to us, and we can utilize it.

Motion by Councilmember Ryan Bullard and seconded by Councilmember Joe Blocker to approve staff recommendation of allocating park impact funds and allow for the use of money from the Gulf Power rebate to move forward with the entire project.

Roll Call: Joe Blocker, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

11. City Clerk Report

11.1. Board and Commission Appointments

City Clerk Maryanne Schrader stated the list of Boards, and the terms are in the staff report and requested the City Council provide direction on a timeline to fill the expired seats.

City Manager T. Bolduc mentioned the CRA chair seat is appointed by the County Commission.

Discussion ensued on advertising for volunteers. Council also wanted clarifications on the terms of each Board and to make the terms renew at the same time across the board.

City Manager T. Bolduc said we are working on software that will help make the process a little easier and will bring the item back after staff checks the term limits with the Code of Ordinances.

12. City Manager Report

City Manager Tim Bolduc mentioned the pads at the driving range were installed. The Dog Park improvements have been made utilizing a terraced effect.

The Solution-Focused Culture training has been completed by the department directors and the League has a training scheduled on November 7th which Jessica and he will lead.

He mentioned we are getting ready for Government Week and changes to the schedule will be coming out.

In response to Councilmember J. Blocker, City Manager T. Bolduc replied that the Main Street construction should be started by the first of the year. We hope to get the bid out by Monday. We will not tear up Main Street before the Christmas Parade adding business impact meetings will be scheduled.

13. Comments from the Mayor and Council

Mayor JB Whitten called for comment from the Council.

Councilmember R. Bullard asked about the left lane issue on State Road 85, and City Manager T. Bolduc responded that the queuing lanes out of Antioch Road have been the issue. He has spoken to the County Commissioners for a solution. We will be creating lane separation as the traffic increases adding FDOT is working on a solution.

Councilmember J. Blocker asked for an update on the roundabout, and City Manager T. Bolduc said it is scheduled for the next budget year.

Mayor JB Whitten said the Pedestrian Safety Month kick-off went well. Some events scheduled for October 14th: FAMU will host a Health Awareness Fair from 10 to 2; the Community Center is holding a Ham Fest, Amateur Radio Club; Bush House will be holding an Oktoberfest; and later in the evening, "Trunk or Treat" will be held at the Spanish Trail starting at 5 p.m. with a movie afterward.

On October 19th, the Okaloosa County League of Cities dinner will be held in Ft. Walton Beach. City Government Week is scheduled with Monday, October 16th, a Meet and Greet at Casbah at 8 a.m.; Tuesday is the LEAD graduation at Warriors Hall; ALICE, a simulation from 10 to 2 is planned on Wednesday at the Community Center; Employee Appreciation Day is Thursday; and the Council will be at Hub City Smokehouse serving lunch from 11 to noon on Friday. On October 21st, an Alzheimer's Walk is scheduled at 9 a.m. at Old Spanish Trail Park.

Mayor JB Whitten mentioned an 8th grader from Boca Raton sent him a request to deliver a proclamation regarding e-waste declaring October 14th as an awareness day. He will post the proclamation on the website on the Mayor's page on the city website.

14. Comments from the Audience

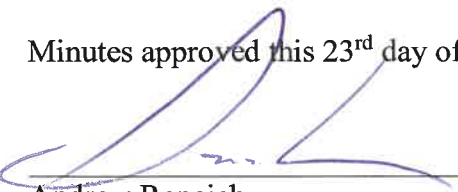
Mayor JB Whitten called for comment from the public.

Shannon Hayes came forward thanking the Council for the Twin Hills Park improvements. He asked about the status of the street sweeping, and City Manager T. Bolduc replied that the Council has approved the purchase of a new street sweeper.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:09 p.m.

Minutes approved this 23rd day of October 2023.


Andrew Rencich
Mayor Pro-Tem


Maryanne Schrader
City Clerk

Proper Notice having been duly given

