

City Council Minutes
September 25, 2023
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Andrew Rencich, Council members: Doug Capps, Cynthia Brown, and Ryan Bullard. Also present: City Manager Tim Bolduc, City Clerk Maryanne Schrader, City Attorney Jonathan Holloway, and various staff members. Councilmember Joe Blocker was excused.

2. Invocation, Pledge of Allegiance

2.1. Pastor Sherrell Compton of New Life International Worship Center

The Invocation was led by Pastor Sherrell Compton of New Life International Worship Center. Councilmember Ryan Bullard and the Parks and Recreation Cheerleader team led the Council in the Pledge of Allegiance to the flag of the United States of America.

3. Open Policy Making and Legislative Session

Mayor JB Whitten declared a quorum was present and went over the rules and procedures.

4. Approve Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Douglas Capps and seconded by Councilmember Ryan Bullard to approve the agenda, as presented.

Roll Call: Cynthia Brown, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

5. Presentations and Reports

Nathan Boyles of Adams Sanitation came forward and updated the City Council on the transition of the trash service. The carts and roll carts have been distributed. They are 2/3 complete on the distribution of the dumpsters, as the current franchisee needs to remove their dumpsters. He explained the app they have that will assist in providing service to the customers.

5.1. Councilmember Recognition

Councilmember R. Bullard introduced Teresa Clifton and George Hillsman of the Parks and Recreation program stating he funded the cheerleaders with his discretionary fund.

Recreation Coordinator Teresa Clifton and her cheer team thanked Councilmember R. Bullard for his support sponsoring the second annual cheer camp.

Councilmember R. Bullard thanked Teresa for the work and love of her students and presented Teresa and George with a Council coin.

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Doug Capps to approve the Consent agenda, as presented.

Roll Call: Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. Motion carried.

- 6.1. Mirage Avenue Improvements - Amended Interlocal Agreement
- 6.2. Victims of Crime Act (VOCA-C-2323) Grant
- 6.3. Gulf Coast Sexual Assault Program Memorandum of Understanding
- 6.4. JAG Grant Application
- 6.5. Approval of the Minutes of the September 11, 2023 City Council Regular Meeting and the September 12, 2023 First Budget Hearing

7. Public Hearings / Ordinances on Second Reading

- 7.1. Ordinance 1950 - Sexual Offender and Predator Residency Restrictions
Chief Stephen McCosker presented Ordinance 1950 - Sexual Offender and Predator Residency Restrictions to the City Council and asked the City Clerk to read Ordinance 1950 by title.

City Clerk Maryanne Schrader read Ordinance 1950 aloud: An Ordinance of the City of Crestview, Florida, Establishing Chapter 55 – Sexual Offenders and Sexual Predators; Providing For Authority; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Conflicts; and Providing For an Effective Date.

Mayor JB Whitten called for comment from the Council.

Councilmember D Capps announced the statistics on recidivism rates.

Mayor JB Whitten called for comment from the public.

Michael Finley addressed the Council and voiced his concern about the increase to the 1,500 restriction stating he was concerned about being displaced from his home with the passage of the Ordinance, as he is a former sexual offender. He does not believe the research supports the need for the Ordinance. He also stated that the police should only have access to the offender registry and not be made public.

Mayor Pro-Tem A. Rencich requested legal advice, and City Attorney Jonathan Holloway replied the ordinance has been researched among other cities and is comfortable with the restrictions placed in the ordinance, as written.

In response to Councilmember R. Bullard regarding exceptions and removal of the bus stops requirements, City Attorney Jonathan Holloway said every exception cannot be captured. There is no written exemption for what could happen in the future.

City Manager T. Bolduc said any lease would be based on the bus stops at the time of lease. City Attorney Jonathan Holloway added that if it is not an existing contract right, it would be prohibited.

Councilmember R. Bullard said he supports the ordinance but voiced concern on where a person would go if they were displaced and the placement of the bus stops.

Motion by Councilmember Douglas Capps and seconded by Councilmember Cynthia Brown to adopt Ordinance 1950 on 2nd reading, as written.

Roll Call: Ayes-Cynthia Brown, Andrew Rencich, Doug Capps. Nays - Ryan Bullard. Ayes, 3; Nays, 1. Motion carried.

7.2. Ordinance 1951 - Police and Firefighters' Retirement

City Manager Tim Bolduc presented Ordinance 1951 - Police and Firefighters' Retirement to the City Council and asked the City Clerk to read the ordinance by Title.

City Clerk Maryanne Schrader read Ordinance 1951 aloud: An Ordinance of the City of Crestview, Florida; Amending the City of Crestview Police Officers' and Firefighters' Retirement Plan, Adopted by Ordinance No. 780, as Subsequently Amended; Amending and Renumbering Section 6 Benefit Amounts and Eligibility and Supplemental Benefit; Amending Section 30 Pre-Retirement Death; Providing For Inclusion In the Code; Providing For Severability; Providing For a Repealer; and Providing for an Effective Date.

City Manager Tim Bolduc said there is no financial impact to the budget.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion by Mayor Pro-Tem Andrew Rencich and seconded by Councilmember Doug Capps to adopt Ordinance 1951 on second reading.

Roll Call: Cynthia Brown, Andrew Rencich, Doug Capps, Ryan Bullard. All ayes. Motion carried.

8. Ordinances on First Reading

9. Resolutions

9.1. Resolution 2023 - 17 - Inventory List of Real Property Appropriate for Affordable Housing

Planning Administrator N. Schwendt presented Resolution 2023-17, Inventory List of Real Property Appropriate for Affordable Housing to the City Council stating this will remove hurdles for affordable housing. On October 1st, each municipality must compile a list of affordable housing in the city. He went over the restrictions on zoning and structure. He said we will be required to publish the list on our website. He then asked the City Clerk to read Resolution 2023-17 by title.

City Clerk Maryanne Schrader read Resolution 2023-17 aloud: A Resolution of the City Council of the City of Crestview, Florida, Adopting the 2023-2026 City of Crestview Affordable Housing Land Inventory List; Providing For Authority; Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion by Councilmember Doug Capps and seconded by Councilmember Ryan Bullard to adopt Resolution 2023-17.

Roll Call: Cynthia Brown, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

10. Action Items

10.1. Schedule for Government Week October 2023 for City Council

PIO Manager Chance Leavins came forward to go over the agenda for City Government Week.

Councilmember D. Capps commented that the mock meeting with the high school is a positive event.

Mayor JB Whitten called for action.

Motion by Mayor Pro-Tem Andrew Rencich and seconded by Councilmember Doug Capps to approve the proposed 2023 Government Week Calendar, as presented.

Roll Call: Cynthia Brown, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

10.2. Shoal River Landing Phase 3B Plat

Planning Administrator N. Schwendt came forward regarding the construction and preliminary plans that were previously approved for 341. The final plat includes 48 lots.

Motion by Councilmember Doug Capps and seconded by Councilmember Ryan Bullard to approve the final plat for Shoal River Landing Phase 3B.

Roll Call: Cynthia Brown, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

10.3. Strategic Plan Presentation

City Manager T. Bolduc said this is a review of the plan and went over the meeting with area representatives to discuss the goals. He also updated the Council on the utilization of the budget software to connect the strategic plan goals.

Administrative Services Director Jessica Leavins went over the interactive program stating a link to the plan will be added. She went over the Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis and the tracking capabilities for goals and action items.

City Manager T. Bolduc explained that the program will assist in tracking and achieving our goals. The plan will be kept up-to-date, and the goal is to provide a quarterly update to Council.

Motion by Councilmember Cynthia Brown and seconded by Mayor Pro-Tem Andrew Rencich to adopt the 2023-2028 City of Crestview Strategic Plan.
Roll Call: Cynthia Brown, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

11. City Clerk Report

11.1. Monthly Update

City Clerk Maryanne Schrader stated the updates are provided in the staff report. She added during August we received 77 new public records requests and have fourteen open requests.

In Laserfiche for August 2023, we have 168,108 pages which can be searched on our website.

11.2. Approval of the 2024 Annual Meeting Notice

City Clerk M. Schrader stated the Annual Meeting Notice was included in the staff report for the Council's review. She mentioned the meeting notice is subject to change in order to conduct city business timely.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Ryan Bullard to adopt the 2024 Annual Meeting Notice, as presented.
Roll Call: Cynthia Brown, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

12. City Manager Report

12.1. Financial Update - Finance Director

Finance Director Gina Toussaint the staff report contained links to the financial report and disbursements for August 2023.

12.2. Blackwater Update

Finance Director Gina Toussaint went over the financial statement for Blackwater Golf Course stating the report is favorable. She mentioned the loss was encouraging at about \$38,000 and revenue was slightly over \$900,000.

City Manager T. Bolduc said the numbers are encouraging. The management is operating with the revenue that was given to them with no additional funding. This includes repayment of the golf carts. It does not include revenue from the restaurant, as they were separated. He added we have a good relationship with GreatLife Golf.

City Manager T. Bolduc mentioned we recently passed the ordinance for the fee schedule. However, we have had a policy in place in the Parks and Recreation department that does not reflect the discount for registering multiple children in a program. He asked permission to continue the reduced rates for registering multiple children stating he will bring back an amended ordinance.

Motion by Mayor Pro-Tem Andrew Rencich and seconded by Councilmember Doug Capps to continue to charge reduced rates for families with multiple children.
Roll Call: Cynthia Brown, Andrew Rencich, Douglas Capps, Ryan Bullard. All ayes. Motion carried.

City Manager T. Bolduc said we have \$22 million in capital projects. We are going to engage a company to expedite the bid process as we have eleven bids that need to be produced. The company will create a template to assist us.

City Manager T. Bolduc announced the development order has been issued for Texas Roadhouse today.

In response to Mayor Pro-Tem A. Rencich on the state funding on Main street, City Manager T. Bolduc replied that we have been issued extensions adding we are ready to go for bid on October 1st.

13. Comments from the Mayor and Council

Mayor JB Whitten called for comment from the Council.

Councilmember D. Capps asked that the status of the Boards be looked at as some terms may have expired and others may want to serve. City Manager T. Bolduc said the City Clerk will prepare an item for the next meeting.

Councilmember R. Bullard said he was invited to participate in a national debate at the High School which he enjoyed.

Mayor JB reminded the Council that the Homecoming Parade is October 6th and will start at 3 in the afternoon. He added Main Street will be closed for the parade.

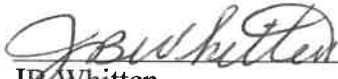
14. Comments from the Audience

Mayor JB Whitten called for comment from the public.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:06 p.m.

Minutes approved this 9th day of October 2023.


JB Whitten
Mayor




Maryanne Schrader
City Clerk
Proper Notice having been duly given