

Community Redevelopment Agency Minutes
August 8, 2022
5:30 p.m.
Council Chambers

1. Call to Order

The Special Meeting of the Crestview CRA was called to order at 5:30 p.m. by Chair Nathan Boyles. Members present: Doug Capps, Andrew Rencich, Cynthia Brown, Joe Blocker, Shannon Hayes, and Linda Parker. Also present were City Manager Tim Bolduc, City Clerk Maryanne Schrader, CRA Director Elizabeth Roy, City Attorney Jonathan Holloway, and staff members. Board member Margareth Larose was excused.

2. Pledge of Allegiance

Chair Nathan Boyles led the Board in the Pledge of Allegiance.

3. Open Policy Making and Legislative Session

Chair Nathan Boyles went over the procedure.

4. Approve Agenda

Chair Nathan Boyles called for action.

Motion by Board member Cynthia Brown and seconded by Board member Shannon Hayes to approve the agenda, as presented.

Roll Call: Nathan Boyles, Joe Blocker, Shannon Hayes, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

5. Presentations and Reports

5.1. Grant Reimbursement - Enzor Management

CRA Director Elizabeth Roy presented the check to Ms. Phyllis Enzor for \$4,567.50 and mentioned it is for asbestos reimbursement. Ms. Enzor mentioned her plans for renovation are coming along and thanked the Board.

6. Consent Agenda

No items on consent.

7. Action Items

7.1. Change order for the Bush House Renovations

CRA Director E. Roy announced the Bush House Open House and ribbon cutting is September 8th at 4:00 p.m.

CRA Director E. Roy and went over the renovation needs and presented Change Order #1 from Triple R. Construction, Inc. in the amount of \$43,700 for the required improvements regarding the Bush House renovations.

CRA Director E. Roy mentioned the original document was budgeted at \$350,000, but was increased an additional \$25,000, adding the money is in the budget to pay for the increase.

Chair Nathan Boyles called for action.

Motion by Board member Shannon Hayes and seconded by Board member Cynthia Brown to

accept Change Order #1 from Triple R. Construction.

Roll Call: Nathan Boyles, Joe Blocker, Shannon Hayes, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

7.2. Budget Approval for CRA 2022-2023

CRA Director E. Roy presented Resolution CRA 2022-02, adopting the budget for Fiscal year 2023 in the amount of \$809,760.

City Clerk Maryanne Schrader read the resolution by title: A Resolution of the Community Redevelopment Agency of the City of Crestview, Florida, Adopting A Budget for the Fiscal Year 2023, Beginning on October 1, 2022, and Ending on September 30, 2023, and Providing For an Effective Date.

Chair Nathan Boyles called for action.

City Manager Tim Bolduc went over the signage that is located near the CVS Pharmacy parking lot stating he would like to match the sign on the other side of the street. He wants to partner with the school with the ability to continue to add items. The school would also use it to advertise their events.

Discussion ensued and the consensus from the Board was to move forward with an agreement as long as the numbers are good. City Manager Tim Bolduc mentioned there is \$100,000 in the budget, and he will also speak to the Tourist Development Council.

Motion by Board member Andrew Rencich and seconded by Board member Joe Blocker for approval of the resolution adopting the budget.

Roll Call: Joe Blocker, Shannon Hayes, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

8. CRA Director Report

CRA Director E. Roy replied to Board member S. Hayes, stating the Coney Island wall painting is scheduled but the project has been delayed because of rain.

9. City Manager / CRA Administrator Report

City Manager Tim Bolduc updated the Board on the improvement of the open green spaces. He mentioned he is working on the drainage issue behind Desi's, and we have been waiting for the design of the parking lot. Regarding the improvements in the downtown area, we expect it to go out for bid some time the end of September. He added this is a DOT project, however, it is not a DOT road. The DOT has different requirements, so we will also have to bring in a DOT certified engineer.

Discussion ensued on whether the landowner could build on the property after the improvements are made, and City Manager Tim Bolduc mentioned the landowner could build on the property adding our minimal requirement for this investment is to place greenspace near Coney Island.

10. Comments from the Board

Chair Nathan Boyles asked if the Board had any comments.

The Board mentioned they were pleased with the Bush House renovations, and the spoke on the need to speed up the downtown improvements.

11. Comments from the Audience

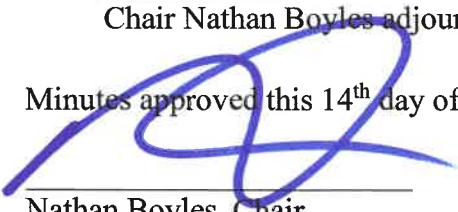
Chair Nathan Boyles asked the audience if they had any comments.

Tamara Graves asked about the percentage for the businesses for signage near the CVS location, and City Manager Tim Bolduc said 100% of the proceeds goes to the band.

12. Adjournment

Chair Nathan Boyles adjourned the meeting at 5:55 p.m.

Minutes approved this 14th day of November 2022.



Nathan Boyles, Chair

Attest:


Maryanne Schrader, City Clerk
Proper notice having been duly given

