

**Community Redevelopment Agency Board Minutes**  
**June 27, 2022**  
**5:00 p.m.**  
**Council Chambers**

**1. Call to Order**

The Regular Meeting of the Crestview CRA was called to order at 5:01 p.m. by Chairman Nathan Boyles. Board Members present: Doug Capps, Andrew Rencich, Cynthia Brown, and Joe Blocker. Also present: City Manager Tim Bolduc, City Clerk Maryanne Schrader, CRA Director Elizabeth Roy, City Attorney Jonathan Holloway, and staff members. Board Members Shannon Hayes, Linda Parker, and Margareth Larose were excused.

**2. Pledge of Allegiance**

Chair N. Boyles led the Board in the Pledge of Allegiance.

**3. Open Policy Making and Legislative Session**

**4. Approve Agenda**

Chair N. Boyles called for action.

**Motion** by Board member Andrew Rencich and seconded by Board member Joe Blocker to approve the agenda, as presented.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

**5. Presentations and Reports**

**5.1. Grant Reimbursement - Class 101**

CRA Director Elizabeth Roy asked Dr. Barnes and Dr. Shuford to come forward to present a check for Class 101 Blackwater grant reimbursement.

Dr. Shuford explained that the Class 101 program assists the students in college planning. Dr. Shuford thanked the CRA for their assistance in the school upgrades.

**5.2. Grant Reimbursement - Enzor Management**

CRA Director Elizabeth Roy noted Enzor Management will receive their reimbursement at a later date, as they were not able to attend the meeting.

**6. Consent Agenda**

Chair N. Boyles called for action.

**Motion** by Board member Doug Capps and seconded by Board member Joe Blocker to approve the Consent Agenda, as presented.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

**7. Action Items**

**7.1. Budget Amendment Resolution**

CRA Director Elizabeth Roy stated the cash forward is an estimated guess. She explained the county's contribution went down and the cash forward went up, so the money was moved into improvements.

City Clerk Maryanne Schrader read Resolution 2022-01 by title: A Resolution of the CRA Board of

the City of Crestview, Florida, Amending the CRA Budget for Fiscal Year 2022 to better reflect Revenues and Expenditures, and Providing for Approval by the City Council of the City of Crestview, and providing for an Effective Date.

**Motion** by Board member Andrew Rencich and seconded by Board member Cynthia Brown to adopt CRA Resolution 2022-01.

Roll Call: Joe Blocker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

## **8. CRA Director Report**

### **8.1. Archway Sign**

CRA Director Elizabeth Roy reviewed the request from the Board to place something on the back side of the Archway Sign. She distributed an example of the city logo that would include recessed stickers on the backside of the sign, adding money is in the budget.

Discussion ensued on placing a cap on the backside to block light penetrations, provide a finished appearance, and provide an opportunity to utilize it to convey information.

City Manager Tim Bolduc said we would get a contractor to seal up the backside.

CRA Director Elizabeth Roy said she does not know the logistics of continually changing the backside, but she will research options for the banners.

Chair N. Boyles announced the Board had a consensus to move forward with the project.

CRA Director Elizabeth Roy said the Bush House is almost done and will schedule a tour soon.

## **9. City Manager / CRA Administrator Report**

City Manager Tim Bolduc said the RFP draft is in final stages for the downtown improvements. He said the budget is \$4 million to do the first two phases for the primary roads. The side streets will include the improvements. He hopes we will begin construction in the fall. The parking lot will be done in conjunction. He said the splashpad supplies are in and should be finished in the next couple of weeks. He reported the Bush House is due to open the first week in August.

## **10. Comments from the Board**

Chair N. Boyles mentioned an update of local projects from the legislative allocation and will return with more information on how it will be allocated. City Manager T. Bolduc replied that the balance of the funding for projects is from the 1/2 cent sales tax, so he would welcome any other funding.

City Manager Tim Bolduc mentioned he is submitting a one-million-dollar allocation for the Affordable Housing project. He said the plan will include 17 2-bedroom apartments, however, the property is just outside the CRA borders, so we cannot use CRA funds. If we get more funding, we will add six one-bedroom apartments, as well.

Chair N. Boyles asked the Board if they had any comments.

Board member D. Capps asked when we will start selling more bricks, and CRA Director E. Roy replied we have had some interest. She added after we replace the bricks, we will sell them again.

In response to Board member J. Blocker on the status of the splashpad, City Manager T. Bolduc replied we are two weeks away from completing the splashpad. We have been awaiting the Rotary logo to complete the project.

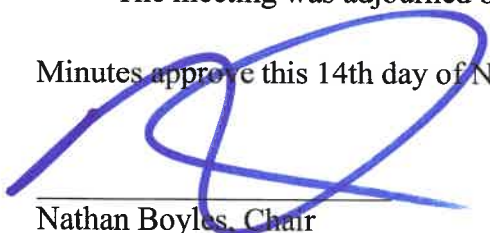
**11. Comments from the Audience**

Chair N. Boyles asked the public for comment, but no one came forward.

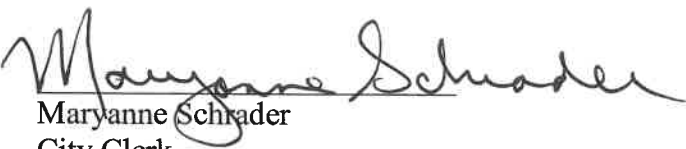
**12. Adjournment**

The meeting was adjourned by Chair Nathan Boyles at 5:21 p.m.

Minutes approve this 14th day of November 2022.



Nathan Boyles, Chair



Maryanne Schrader  
City Clerk

