

PLANNING AND DEVELOPMENT BOARD

Regular Meeting Minutes

September 6, 2022

6:00 p.m.

Council Chambers

1 Call to Order

Chair Mike Roy called the Regular Meeting of the Crestview Planning and Development Board to order at 6:00 p.m. Members present were: Mario Werth, Vice Chair; Ellis Conner; Michael Gilbert and alternate Brian Follmar. Also present were Executive Assistant Natasha Peacock, City Attorney Jonathan Holloway, and staff members. Board member Malcolm Haynes and alternate Jim Sheffield were excused.

2 Pledge of Allegiance

Chair M. Roy asked Mr. Gilbert to lead the Board in the Pledge of Allegiance to the flag of the United States of America.

3 Approve Agenda

Chair M. Roy called for action.

Motion by Board Member Mr. Conner and seconded by Mr. Werth to approve the Agenda as presented. Roll Call: Michael Roy, Ellis Conner, Michael Gilbert, Mario Werth, Brian Follmar. All ayes. Motion carried.

4 Public Opportunity to speak on Agenda items

Chair M. Roy asked if anyone had any comments. No one came forward.

5 Consent Agenda

5. 1. Approval of August 1, 2022 PDB Minutes

Chair M. Roy called for action to approve the Consent Agenda.

Motion by Mr. Conner to approve the Consent Agenda, and seconded by Mr. Gilbert to approve the Consent Agenda, as presented.

Roll Call: Michael Roy, Ellis Conner, Michael Gilbert, Mario Werth, Brian Follmar. All ayes. Motion carried.

6 Ordinance on 1st reading/ Public Hearing

6.1 Ordinance 1894 - Richburg Lane Comprehensive Plan Amendment

This is the first reading and public hearing of Ordinance 1894 - Richburg Lane Comprehensive Plan amendment.

Interim Planning Administrator N. Schwendt presented the Ordinance 1894 information to the Planning Board and asked the Executive Assistant to read the ordinance.

Executive Assistant Natasha Peacock read the Ordinance 1894 by Title: An Ordinance Of The City Of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings Of Fact; Providing For Purpose; Providing For Changing The Future Land Use Designation From Commercial (C) To Mixed Use (Mu) On Approximately 26.86 Acres, More Or Less, In Section 4, Township 3 North, Range 23 West, And In Section 9, Township 3 North, Range 23 West; Providing For Future Land Use Map Amendment; Providing For Severability;

Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal Of Conflicting Codes And Ordinances; And Providing For An Effective Date.

Chair M. Roy called for comment from the Board. Mr. Conner asked about assessing fees. Senior Planner N. Schwendt stated that the charge is for the Comprehensive Plan Amendment and the rezoning.

Chair M. Roy called for comment from the public. There was none.

Chair M. Roy called for action.

A **motion** made by Mr. Conner and seconded by Mr. Follmar to recommend the City Council approve Ordinance 1894.

Roll Call: Ellis Conner, Michael Gilbert, Michael Roy, Mario Werth, Bryan Follmar.

All ayes. Motion carried.

6.2 Ordinance 1895 - Richburg Lane Rezoning

This is the first reading and public hearing of Ordinance 1895 - Richburg Lane Rezoning.

Interim Planning Administrator N. Schwendt presented the Ordinance 1895 information to the Planning Board and asked the Executive Assistant to read the ordinance.

Executive Assistant Natasha Peacock read the Ordinance 1895 by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 26.86 Acres, More Or Less, of Real Property, Located In Section 4, Township 3 North, Range 23 West, and In Section 9, Township 3 North, Range 23 West, From the Commercial High-Intensity District (C-2) Zoning District to the Mixed Use (MU) Zoning District; Providing for Authority; Providing for the Updating of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Chair M. Roy asked the Public for comment. There were none.

Chair M. Roy asked the Board for comment. There were none.

Chair M. Roy called for action.

A **motion** made by Mr. Follmar and seconded by Mr. Conner to recommend the City approve Ordinance 1895.

Roll Call: Ellis Conner, Michael Gilbert, Michael Roy, Mario Werth, Bryan Follmar. All ayes. Motion carried.

6.3 Ordinance 1896 - Taylor Farms Partial Plat Vacation

This is the first reading and public hearing of Ordinance 1896 - Taylor Farms Partial Plat Vacation.

Senior Planner N. Schwendt presented the Ordinance 1896 information to the Planning Board and asked the Executive Assistant to read the ordinance.

Executive Assistant Natasha Peacock read the Ordinance 1896 by Title: An Ordinance of the City of Crestview, Florida, Vacating and Abandoning a Portion of Taylor Farms Subdivision as Recorded in Plat Book 26, Page 94 of the Public Records of Okaloosa County, Florida; Providing for Update of the Crestview Base, Zoning and Land Use Maps; Providing for Repeal of Conflicting Ordinances;

Providing For Filing of This Ordinance With the Clerk of Circuit Court of Okaloosa County; Providing For Severability; and Providing for an Effective Date.

Chair M. Roy asked the Board for comment. There were no comments.

Chair M. Roy asked the public for comment. There were no comments.

Chair M. Roy called for action.

A **motion** made by Mr. Conner and seconded by Mr. Werth to recommend the City approve Ordinance 1896.

Roll Call: Ellis Conner, Michael Gilbert, Michael Roy, Mario Werth, Bryan Follmar.

All ayes. Motion carried.

7 Ordinances

8 Final Plats and PUDS

8.1 Magnolia Creeks Phase 1 and 2

The Magnolia Creeks Phase 1 and 2 subdivision is an 82 lot subdivision on a 21.40 acre parcel located at the end of Okaloosa Lane.

The plat has been reviewed by City Staff and the County Surveyor for compliance with Florida Statutes Chapter 177, which regulates the platting of land.

Chair M. Roy asked the Public for comment. There were none.

Chair M. Roy asked the Board for comment. There were none.

Chair M. Roy called for action.

A motion made by Mr. Conner and seconded by Mr. Gilbert to approve the final plat for Magnolia Creeks Phase 1 and 2.

Roll Call: Ellis Conner, Michael Gilbert, Michael Roy, Mario Werth, Bryan Follmar.

All ayes. Motion carried.

9 Special Exceptions, Variances, Vacations and Appeals

10 Action Items

11 Director Report

11.1 Director's Update

Senior Planner N. Schwendt stated that in August the Community Development Services Department (CDS) received two development orders: one for Garden Street Self Storage and the other for Restylers Auto Park facility. The two plats were approved by Council. Two new development applications were also received. Mr. Schwendt noted that the Council approved amendment changes to the Land Development Code and that Staff has advertised for a proposal for sidewalk installations. Additionally, Staff is in works with Gregg Chapel AME regarding the affordable housing development.

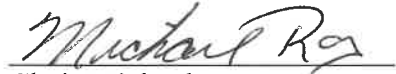
12 Comments from the Audience

There were none.

13 Adjournment

Chair M. Roy adjourned the meeting at 6:18 p.m.

Minutes approved on the 3rd day of October 2022.


Chair Michael Roy


Minutes taken by,

Natasha Peacock, Executive Assistant to the City Clerk

On behalf of Maryanne Schrader, City Clerk

Proper notice having been duly given


City Clerk

