Community Redevelopment Minutes
February 28, 2022
5:00 p.m.
Council Chambers

1. **Call to Order**
   The Regular Meeting of the Crestview CRA was called to order at 5:00 p.m. by Chairman Nathan Boyles. Members present: Doug Capps, Andrew Rencich, Cynthia Brown, Joe Blocker, Shannon Hayes (arrived at 5:25 p.m.) Margareth Larose, and Linda Parker. Also present were City Manager Tim Bolduc, City Clerk Maryanne Schrader, CRA Director Elizabeth Roy, City Attorney Jon Holloway, and staff members.

2. **Pledge of Allegiance**
   Chair Nathan Boyles led the Board in the Pledge of Allegiance.

3. **Open Policy Making and Legislative Session**

4. **Approve Agenda**
   Motion by Board member Cynthia Brown and seconded by Board member Andrew Rencich to approve the agenda, as presented.

   Roll Call: Joe Blocker, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

5. **Presentations and Reports**
   5.1. Mobility Implementation Update

City Manager Tim Bolduc went over the Master Plan for the improvements on Main Street stating they are about 60% complete. He went over the first section stating the 45-degree parking in front of the Courthouse will remain. He displayed the intersection beyond the Courthouse Terrace stating the intention is to make safety improvements. He said the intersection will have clear lines of sight and tree wells will be on the corners. The crosswalks will be ADA. Matrix will have to take consideration of every store front on Main Street. The elevations will be made to ensure accessibility. The stop signs will be located correctly. Ms. Roy has completed an inventory on pavers, etc. We will have bike racks, benches, trees, and flower beds. He mentioned that we need to discuss whether a contractor will be needed to maintain the plantings adding pavers, lighting and plants are needed to be successful.

CRA Director E. Roy added there will be five benches and a plantar, which depends on funding. City Manager T. Bolduc added our goal is to try to us other funding sources on the substantial improvement items instead of all CRA funding.

City Manager Tim Bolduc said he will bid out both phases at once. It will be bid for night work to minimize interruption, and alternatives bids will be done. They want to work positively with the area businesses adding each business will be addressed separately. He said all of the striping will be done, and he has met with the businesses regarding awnings.

Discussion ensued on food trucks and City Manager T. Bolduc said we have to decide the design based on our budget.
He said we will have the plans by the end of April to be able to go out for bid and hope to be in construction by the end of the year. He said we have $1.5 million set aside, and $1.5 m from the State.

5.2. Design Guidelines

CRA Director E. Roy went over the design guidelines, and the beautification and code compliance grant. She went over the color of the bricks, the awning colors, and guidelines for the store fronts. She added this will assist the businesses with the historical colors.

Discussion ensued.

City Manager Tim Bolduc recommended adopting the design guidelines with the option to appeal to the CRA Board. He suggested the CRA director to post on the guidelines and colors on the website and return to the Board with a color palette.

Motion by Board member Cynthia Brown and seconded by Board member Doug Capps to adopt a design guideline.

Roll Call: Joe Blocker, Shannon Hayes, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps. All ayes. Motion carried.

6. Consent Agenda

Nothing brought forward.

7. Action Items

7.1. Mobility Design Finalization

CRA Director E. Roy asked the board to decide on the color of the bicycle rack as a landmark.

Discussion ensued.

Motion by Board member Andrew Rencich and seconded by Board member Cynthia Brown to accept the yellow bike rack design.

Roll Call: Shannon Hayes, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps, Joe Blocker. All ayes. Motion carried.

Discussion ensued on the brick or stone paver selection.

Motion by Board member Cynthia Brown and seconded by Board member Margareth Larose-Pierre to choose the brick paver design.

Roll Call: Shannon Hayes, Margareth Larose-Pierre, Linda Parker, Andrew Rencich, Cynthia Brown, Doug Capps, Joe Blocker. All ayes. Motion carried.

8. CRA Director Report

CRA Director Elizabeth Roy provided a draft report stating it will be posted on the website and will provide hard copies.

9. **City Manager / CRA Administrator Report**
No further comments.

10. **Comments from the Board**
No further comments.

11. **Comments from the Audience**
No further comments.

12. **Adjournment**

Chair N. Boyles adjourned the meeting at 5:54 p.m.

Minutes approve this 27th day of June 2022.

Approved:

Nathan Boyles
Chair

CITY OF CRESTVIEW
CORPORATE
SEAL
ORGANIZED APRIL 1916

Maryanne Schrader
City Clerk
Proper Notice having been duly given