

City Council Minutes
May 23, 2022
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro-Tem Andrew Rencich, Council members: Shannon Hayes, Doug Capps, Cynthia Brown, and Joe Blocker. Also present: City Manager Tim Bolduc, City Clerk Maryanne Schrader, City Attorney Jon Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Pastor Jagger Eastman - Crosspoint South

The Invocation and Pledge of Allegiance was led by Pastor Jagger Eastman of Crosspoint South.

3. Open Policy Making and Legislative Session

Mayor JB Whitten went over the rules and procedures of the meeting.

4. Approve Agenda

Mayor JB Whitten asked that the agenda be amended to include an additional appointee for the Crestview Housing Authority Board.

Mayor JB Whitten called for action.

Motion by Councilmember Joe Blocker and seconded by Councilmember Shannon Hayes to approve the agenda, as amended.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes.
Motion carried.

5. Presentations and Reports

6. Consent Agenda

Mayor JB Whitten called for action.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Andrew Rencich to approve the Consent Agenda, as presented.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes.
Motion carried.

6.1. MOA for Rabies Control Program

6.2 Approval of May 9, 2022 City Council Minutes

7. Resolutions/ Public Hearing

7.1. Public Hearing and Reading of Resolution 2022-15 - Foxwood Addition Water Acquisition
Senior Planner Nicholas Schwendt reviewed the assessment which the County provided. He mentioned the city is the only provider for water and sewer services, so this acquisition will allow for the County to focus their resources on the expanded utility system. The County asked for the

transition to transfer the utility system. The city has provided a plan to purchase the water utility assets in the public interest at the purchase price of \$327,500 over a five-year term. Funding is available in ARPA monies, impact fees or current financing.

City Manager Tim Bolduc said he received several questions and provided answers. We are purchasing this as we already have the area annexed into the city except for a small area. The County does not have sewer in the small area. When we picked up the older portion of Foxwood, we learned that we would have had to run a line but by acquiring the County's existing line as it is for efficiencies for both the city and County. The residents will receive two bills and there will be no impact to the residents, as the rate is based on the County water rates. As part of the agreement, the bill will not increase. This is not an involuntary annexation; however, the neighborhood may want to annex in the future. Sewer will be available for the Foxwood addition and eventually Foxwood.

Senior Planner Nicholas Schwendt asked the City Clerk to read the Resolution.

City Clerk Maryanne Schrader read the Resolution by title: A Resolution of the City Council of the City of Crestview, Florida, Directing and Authorizing the Acquisition of Substantially all of the Assets Comprising the Water Utility System at the Foxwood Addition Subdivision in Crestview Owned by Okaloosa County, Florida; Finding that the Acquisition is in the Public Interest and Serves a Paramount Public Purpose; Approving and Authorizing the Mayor to Execute the Interlocal Agreement of Purchase and Sale; Approving and Authorizing the Execution of Acquisition Closing Documents; and Providing for Applicability and an Effective Date.

Mayor J.B. Whitten asked for comment from the public.

Mr. Marquis Salley asked about the cost to the residents, and he asked if the residents will be asked to connect to sewer at a future time and whether they will have to pay for the connection.

City Manager Tim Bolduc explained we will eventually have sewer to the area, but the city will not require the residents to connect. He added there are grant opportunities to pay for the connection fees.

Scott Williams voiced concern regarding hidden fees. City Manager Tim Bolduc said if the Council approves, we will not charge a rate more than the County charges. There are no hidden fees. Scott Williams asked about the current pricing, and City Manager Tim Bolduc said we would have to match it indefinitely. The city fees are lower currently, and the city is not going to charge an out of city rate.

In response to Bob Moreno, City Manager Tim Bolduc replied we approached the County because it is more efficient. Mr. Moreno stated he does not see the urgency.

Kimberly Moreno asked if we would have to connect to the sewer system, and City Manager Tim Bolduc said we are not requiring the residents to connect to sewer if the septic system is operating. However, the law states if the septic system fails, you have to connect.

Mayor JB Whitten called for action.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Andrew Rencich to approve Resolution 2022-15 and approve Mayor Whitten to execute the agreement.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8. Public Hearings / Ordinances on Second Reading

8.1. Ordinance 1862 - Antioch Road Comprehensive Plan Amendment

Mayor JB Whitten opened the Hearing at 6:26 p.m.

Senior Planner N. Schwendt stated this is the first reading of Ordinance 1862 - Antioch Road Comprehensive Plan Amendment. The area is in an unincorporated area. Since it was over 50 acres, the ordinance had to be sent to the State and other agencies for approval. The property is vacant, and a development plan has not been received.

Senior Planner Nicholas Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Amending its Adopted Comprehensive Plan; Providing for Authority; Providing for Findings of Fact; Providing for Purpose; Providing for Changing the Future Land Use Designation from Okaloosa County Agriculture and Low Density Residential to Mixed Use (Mu) on Approximately 58.55 Acres, More or Less, in Sections 23 and 26, Township 3 North, Range 24 West; Providing for Future Land Use Map Amendment; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment, and in hearing none, closed the Public Hearing at 6:30 p.m. and called for action.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Joe Blocker to approve Ordinance 1862 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.2. Ordinance 1863 - Antioch Road Rezoning

City Attorney Jon Holloway swore in Senior Planner N. Schwendt at 6:31 p.m.

Senior Planner Nicholas Schwendt stated this is the first reading of Ordinance 1863 – Antioch Road Rezoning and asked to have the staff report entered into the record: On March 7, 2022, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Antioch Road. The subject property is currently located within unincorporated Okaloosa County with future land use designations of Agriculture and Low Density Residential, and zoning designations of Agriculture and Residential-1. The application requests the Single and Multi-Family Density Dwelling District (R-3) zoning designation for the property. The Planning and Development Board recommended approval on April 4, 2022, and the first reading was approved by the City Council on April 11, 2022.

Senior Planner Nicholas Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 58.55 Acres, More or Less, of Real Property, Located in Sections 23 and 26, Township 3 North, Range 24 West, From the Okaloosa County Agriculture and

Residential-1 Zoning District to the Single and Multi-Family Density Dwelling District (R-3) Zoning District; Providing for Authority; Providing for the Updating of the Crestview Zoning Map; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten asked for comment from the Council.

City Attorney J. Holloway asked Council if there were any ex parte communications and determined there were none.

Mayor JB Whitten asked for public comment and in hearing none, he closed the Public Hearing at 6:33 p.m. and called for action.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Shannon Hayes to approve Ordinance 1863 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.3. Ordinance 1871 - Antioch Road Annexation

Senior Planner N. Schwendt explained this is the first reading of Ordinance 1871, Antioch Road Annexation. He went over the details on the Future Land Use amendment and rezoning and asked that the staff report be entered into the record: On April 12, 2022, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located at 4928 Antioch Road. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Low Density Residential and Residential-1, respectively. The Planning and Development Board recommended approval of the request on May 2, 2022, by a unanimous vote. The first reading was approved by the City Council on May 9, 2022. The golf course is currently zoned for public use but is being used as commercial.

Senior Planner N. Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read Ordinance 1871 by Title: An Ordinance Annexing to the City of Crestview, Florida, ± 12.48 Acres of Contiguous Lands Located In Section 26, Township 3 North, Range 24 West, and Being Described as Set Forth Herein; Providing For Authority; Providing For Land Description; Providing For Boundary; Providing For Land Use and Zoning Designation; Providing For Amendment to the Base, Land Use and Zoning Maps; Providing For a Comprehensive Plan Amendment; Providing For Filing with the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment.

Chris Linnan voiced concern about the sewer. City Manager Tim Bolduc said the sewer will be available by the end of the year.

Bob Moreno said he is the pastor of the Antioch Baptist Church and asked about the location, and City Manager Tim Bolduc responded the sewer is north of the Church.

Mayor JB Whitten closed the Public Hearing at 6:41 p.m. and called for action.

Motion by Councilmember Douglas Capps and seconded by Councilmember Shannon Hayes to approve Ordinance 1871 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.4. Ordinance 1872 - Antioch Road Comprehensive Plan Amendment

Senior Planner N. Schwendt went over the first reading of Ordinance 1872 – Antioch Road Comprehensive Plan Amendment. We do not have a development order for the property. Traffic mitigation will be reviewed upon receipt.

Senior Planner N. Schwendt asked the City Clerk to read the Ordinance 1872.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing for Authority; Providing for Findings of Fact; Providing for Purpose; Providing for Changing the Future Land Use Designation from Okaloosa County Low Density Residential to Commercial (C) on Approximately 12.48 Acres, More or Less, in Section 26, Township 3 North, Range 24 West; Providing for Future Land Use Map Amendment; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment, and in hearing none, he called for action.

Chris Linnan asked about the water mitigation for his property. City Manager Tim Bolduc said we do not have a set of plans yet, but an engineering plan review process will be conducted.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Joe Blocker to approve Ordinance 1872 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.5. Ordinance 1873 - Antioch Road Rezoning

Senior Planner N. Schwendt went over the first reading of Ordinance 1873 – Antioch Road Rezoning adding it will need to have a review process approved by the State. He asked for the staff report to be entered into record: On April 12, 2022, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located at 4928 Antioch Road. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Low Density Residential and Residential-1, respectively. The application requests the Commercial Low-Intensity District (C-1) zoning designation for the property. The Planning and Development Board recommended approval on May 2, 2022, by a vote of 3-2. The first reading was approved by the City Council on May 9, 2022.

Senior Planner N. Schwendt asked the City Clerk to read Ordinance 1873.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 12.48 Acres, More or Less, of Real Property, Located In Section 26, Township 3 North, Range 24 West, from the Okaloosa County Residential-1 Zoning District to the Commercial Low-Intensity District (C-1) Zoning District; Providing For Authority;

Providing For the Updating of the Crestview Zoning Map; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing For an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment, and in hearing none, closed the Public Hearing at 6:49 p.m. and called for action.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Shannon Hayes to approve Ordinance 1873 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.6. Ordinance 1866 - Hwy 85 & Garden St Annexation

Senior Planner N. Schwendt went over the details of the first reading of Ordinance 1866 – Hwy 85 Garden Street Annexation. He mentioned it is in an unincorporated area.

Senior Planner N. Schwendt asked the City Clerk to Ordinance 1866.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance Annexing to the City of Crestview, Florida, ± 1.75 Acres of Contiguous Lands Located in Section 4, Township 3 North, Range 23 West, and Being Described as Set Forth Herein; Providing for Authority; Providing for Land Description; Providing for Boundary; Providing for Land Use and Zoning Designation; Providing For Amendment to the Base, Land Use and Zoning Maps; Providing For a Comprehensive Plan Amendment; Providing for Filing with the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment and in hearing none, closed the Public Hearing at 6:52 p.m. and called for action.

Motion by Councilmember Douglas Capps and seconded by Councilmember Joe Blocker to approve Ordinance 1866 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.7. Ordinance 1867 - Hwy 85 & Garden St. Comprehensive Plan Amendment

Senior Planner N. Schwendt reviewed the details of the amendment for the first reading of Ordinance 1867 – Hwy 85 Garden Street. The property is currently vacant.

Senior Planner N. Schwendt presented the Ordinance information to the City Council and asked the City Clerk to read the Ordinance 1867.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing for Authority; Providing for Findings of Fact; Providing for Purpose; Providing for Changing the Future Land Use Designation From Okaloosa County Mixed Use to Commercial (C) on Approximately 1.75 Acres, More or Less, in Section 4, Township 3 North, Range 23 West; Providing for Future Land Use Map Amendment;

Providing for Severability; Providing For Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment, and in hearing none, closed the Public Hearing at 6:54 p.m. and called for action.

Motion by Councilmember Joe Blocker and seconded by Shannon Hayes to approve Ordinance 1867 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.8. Ordinance 1868 - Hwy 85 & Garden St Rezoning

Senior Planner N. Schwendt went over the first reading of Ordinance 1868 - Hwy 85 Garden Street Rezoning and asked that the staff report be entered into record: On March 25, 2022, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located at 1132 & 1134 Highway 85 North and on Garden Street. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Mixed Use. The application requests the Commercial Low-Intensity District (C-1) zoning designation for the property. The Planning and Development Board recommended approval on May 2, 2022, and the first reading was approved by the City Council on May 9, 2022.

Senior Planner N. Schwendt asked the City Clerk to read the Ordinance 1868.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 1.75 Acres, More or Less, of Real Property, Located in Section 4, Township 3 North, Range 23 West, from the Okaloosa County Mixed Use Zoning District to the Commercial Low-Intensity District (C-1) Zoning District; Providing for Authority; Providing for the Updating of the Crestview Zoning Map; Providing For Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment, and in hearing none, closed the Public Hearing at 6:56 p.m. and called for action.

Motion by Councilmember Shannon Hayes and seconded by Andrew Rencich to approve Ordinance 1868 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.9. Ordinance 1869 - W James Lee Comprehensive Plan Amendment

Senior Planner N. Schwendt reviewed the details of the first reading of Ordinance 1869 – West James Lee Comprehensive Amendment stating this is the first step in the process if they decide to develop at a future date.

Senior Planner N. Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing for Authority; Providing for Findings of Fact; Providing for Purpose; Providing for Changing the Future Land Use Designation From Mixed Use (Mu) to Commercial (C) on Approximately 0.12 Acres, More Or Less, In Section 18, Township 3 North, Range 23 West; Providing for Future Land Use Map Amendment; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date. Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment and, in hearing none, closed the Public Hearing at 6:59 p.m. and called for action.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Joe Blocker to approve Ordinance 1869 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.10. Ordinance 1870 - W James Lee Rezoning

Senior Planner N. Schwendt went over the details of the first reading of Ordinance 1870 - W. James Lee Rezoning. He stated staff has not received a development plan. He mentioned a couple of questions regarding access to Carr Drive have been received, but staff does not anticipate any change in use. He asked that the staff report be entered into the record. On April 4, 2022, staff received an application to amend the comprehensive plan and zoning designations for property located on Carr Drive. The subject property is currently located within the city limits of Crestview with zoning designations of Mixed Use (MU) and Commercial Low-Intensity District (C-1). The application requests the Commercial High-Intensity District (C-2) zoning designation for the property. The Planning and Development Board recommended approval on May 2, 2022, and the first reading was approved by the City Council on May 9, 2022.

Senior Planner N. Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 1.59 Acres, More or Less, of Real Property, Located in Section 18, Township 3 North, Range 23 West, From the Commercial Low-Intensity District (C-1) and Mixed Use (Mu) Zoning District to the Commercial High-Intensity District (C-2) Zoning District; Providing for Authority; Providing for the Updating of the Crestview Zoning Map; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten asked for comment from the Council.

Mayor JB Whitten asked for public comment, and in hearing none, closed the Public Hearing at 7:02 p.m. and called for action.

Motion by Councilmember Joe Blocker and seconded by Shannon Hayes to approve Ordinance 1870 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

9. Ordinances on First Reading

9.1. Historic Preservation Board Conversion

City Manager T. Bolduc introduced the LEAD students: Deborah Lawson, Delania Moose, and David Griggs. Deborah Lawson introduced the first reading of Ordinance 1874 and went over the details of the conversion to a non-profit organization. She went over how the conversion is consistent with the goals and mission of the city.

Mayor Whitten asked what the Historic Preservation Board thought of the change, and she stated the Board had a consensus.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Repealing and Removing Chapter 2, Article III, Division 7 - Historic Preservation - of the City of Crestview Code of Ordinances; Providing For Authority; Providing For Filing of This Ordinance With the Clerk of the Circuit Court of Okaloosa County; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Shannon Hayes to approve Ordinance 1874 on 1st reading and move to second reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

10. Action Items

10.1. Appointment of Karen Brown to the Crestview Housing Authority

Mayor JB Whitten explained the process of the appointment for Ms. Brown and mentioned Krystal Reynolds was screened by the Crestview Housing Authority. He asked for approval of the appointment of Karen Brown and selection of Krystal Reynolds.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Andrew Rencich to approve Karen Brown and Krystal Reynolds to the Crestview Housing Authority Board.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

10.2. Presentation on Collector Roads to the Bypass

The LEAD students came forward: Cody Suggs, Ronnie Raybon, Matt Cunningham, and Josh Vargason to present the information.

Ronnie Raybon explained the routes of the proposed connector roads, and Cody Suggs stated the plan will address current growth concerns and meet future infrastructure needs and provide safe and accessible means of transportation in and around the City of Crestview. R. Raybon explained the details of the 17 square miles of roads. Josh Vargason went over the city and county ownership of the roads.

Councilmember J. Blocker asked about the acreage and was told the area covered 393 acres.

Councilmember S. Hayes asked about the traffic lights, and Matt Cunningham replied the traffic lights will be placed on the bypass, as they are needed.

Councilmember A. Rencich asked about whether we have done an assessment regarding the placement of the fire station, and Matt Cunningham replied that response time for Station #2 has concerns, so the connector will ease the issue. He added another connector road will go down to Physician's Drive.

In response to Councilmember C. Brown on the projected time, City Manager T. Bolduc said this will be the first big project where we have taken vacant land and worked with the County to work on agreements with the landowners. The construction could begin in three years. A Public Works facility is proposed, and we are also looking at an additional fire station. He noted the training tower location and moving Station #1 to the location.

City Manager Tim Bolduc asked for consensus from the Council, and the Council concurred with the need for the connector roads.

10.3. LED Street Light Conversion

Chance Leavins came forward along with Cory Winkler, Paul Lewis, and Heather Sutton of the LEAD team. C. Leavins presented the details of the conversion to LED lighting in the Rolling Ridge Subdivision along with the consultation with Florida Power. He mentioned the savings should be \$100 per light bill. Captain Winkler went over the details and thanked Mr. Steele for his assistance. He added from a safety perspective the Wal-Mart Road intersection will improve the lighting in the area.

In response to Councilmember J. Blocker on the projected cost, Cory Winkler replied it will not cost the City anything, and City Manager Tim Bolduc said FPL will pay for the installation.

Councilmember A. Rencich said he would like to request all the subdivisions be changed in the future, and Heather Sutton said the total cost is \$2,000. C. Leavins added we are working on performing an audit. In response to Councilmember D. Capps on whether the LED lights would go into new subdivisions, C. Winkler replied they will initially be installed. Councilmember C. Brown said the public private partnership is a good thing.

In response to Mayor JB Whitten on the light impact, C. Leavins replied the intent is that the overall lumens will be less abrasive to vision.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Cynthia Brown to approve this agreement and allow the City Manager to approve subsequent agreements in the replacement of all streetlights to LED lights.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capp. All ayes. Motion carried.

10.4. Digital Forensic Workstation Purchase

The next group of LEAD team members to come forward were Wendy Butzke and Nick Schwendt. N. Schwendt went over the details stating we partner with the Sheriff's department currently. This purchase will increase efficiency. The police department will receive \$10,800 from the Sheriff's Association which will include training. A budget amendment will come at the next budget meeting.

Councilmember A. Rencich mentioned the cost and an annual maintenance fee, and N. Schwendt said the licensing will be transferred. He added fault tolerance and redundancy will improve and is a major factor in the value.

City Manager Tim Bolduc said we are choosing to apply funding toward this purchase.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Joe Blocker to approve the purchase of the FRED Forensic Workstation, not to exceed \$9,000.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

10.5. Financial Update

The LEAD team members presenting were John Iten, Mary Henderson Nancy Hough and Jace Vanderford. Nancy Hough went over the monthly transaction of the financial statement, as well as the Synovus bank statements with fees that incurred and the offset of monthly charges.

Discussion ensued on the last time the city went out for bids and the benefit of doing so. City Manager Tim Bolduc explained the changes made with the hiring of an accountant and comptroller. He added going out for bid is not practical now, as we are working with the new financial auditor, but we plan to go out for bid next year.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Shannon Hayes to accept the report, approve the Synovus plan funds protection and associated fees.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

11. Comments from the Audience

12. City Clerk Report

12.1. January - May, 2022 Memo

City Clerk M. Schrader stated the key points are the improvements in record management by utilizing document imaging; record retention and disposal per State Statute; Public Records workflow; as well as, policies and procedures consolidation.

13. City Manager Report

13.1. Quit Claim Deed/Vacation of Easement near Farmer Street

City Manager T. Bolduc said the property is located behind the Community Center. The property that is up for sale is having drainage problems and the owner would like to be able to mitigate the problem.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Andrew Rencich to approve to disconnect the pipe from the pond and vacate the easement.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

City Manager T. Bolduc mentioned we will install docks at each station in the Chambers. This will enable each Council member to dock their own tablets, so they can have their own notes and save their log ins.

In response to Councilmember J. Blocker on the Records security, City Manager Tim Bolduc said non-electronic files are kept on site and the digital records are in the Cloud.

City Manager Tim Bolduc congratulated the LEAD class.

14. Comments from the Mayor and Council

Councilmember S. Hayes announced May Day is this Saturday at Allen Park. The purpose was to celebrate the freedom of slaves on May 20th in the State of Florida. He added Juneteenth Day was celebrated after the State of Texas received the news. He added the city will celebrate on June 20th, as June 19th falls on a Sunday. He thanked the city manager and employees for cleaning up the areas, as

well as cleaning up the cemeteries.

Councilmember J. Blocker agreed adding the city is coming together. He asked about the construction date for Main Street, and City Manager Tim Bolduc said the final plans and bid dates are coming up in August.

Councilmember D. Capps provided the TDC update. He added that he sponsored a small team at the golf course, adding the budget has been approved and the city plan was accepted. He had asked that the TDC have a planning meeting in Crestview and the TDC attorney suggested either the Chamber or Warriors Hall. He is hoping for one this year and a couple next year.

Councilmember A. Rencich said Councilmember Hayes and he attended an EOC meeting and learned Florida is dominating tech growth, and the Ft. Walton Beach/Destin Metro area is rated third on the list with FWB - Destin Metro area came out third on the list. He mentioned the Special Forces group is in the area on June 6th.

Councilmember S. Hayes mentioned that Governor DeSantis said the area could get 11,000 new jobs, but the EOC projected 19,000 jobs in the future.

Mayor JB Whitten reminded everyone of the Memorial Day ceremony on the 30th and mentioned the city is hosting the Chamber of Commerce breakfast in June.

14.1. Designation of Delegates for the 2022 FLC Annual Conference

Mayor JB Whitten asked for a volunteer delegate who will serve as a backup. Councilmember A. Rencich volunteered to serve as a delegate for the 2022 FLC annual Conference.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 8:01 p.m.

Minutes approve this 27th day of June 2022.


JB Whitten, Mayor


Maryanne Schrader, City Clerk
Proper notice having been duly given

