

City Council Minutes
May 9, 2022
6:00 p.m.
Council Chambers

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Board members present: Mayor Pro Tem Andrew Rencich, Council members: Shannon Hayes, Doug Capps, Cynthia Brown, and Joe Blocker. Also present: City Manager Tim Bolduc, City Clerk Maryanne Schrader, City Attorney Jon Holloway, and various staff members.

2. Invocation, Pledge of Allegiance

2.1. Invocation given by Pastor Josh Neel of Hope City Community Church

The Invocation and Pledge of Allegiance was led by Pastor Josh Neel of Hope City Community Church.

3. Open Policy Making and Legislative Session

Mayor JB Whitten explained the rules and procedure and stated a quorum was present.

4. Approve Agenda

Motion by Council member Shannon Hayes and seconded by Council member Joe Blocker to approve the agenda, as presented.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

5. Presentations and Reports – Nothing brought forward.

6. Consent Agenda

Motion by Council member Douglas Capps and seconded by Council member Cynthia Brown to approve the Consent Agenda, as presented.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

6.1. PJ Adams Pkwy Atkins Contract Extension

6.2. Approval of minutes from April 25, 2022

7. Public Hearings / Ordinances on Second Reading

7.1. Ordinance 1864 - Repeal 2016 Local Mitigation Strategy

Mayor JB Whitten opened the Public Hearing and second reading ordinances.

Senior Planner Nick Schwendt said we fall under the County Local Mitigation Strategy. He explained that the plan requires updating. The efficient way for future updates is by repealing Ordinance 1864 by ordinance and then approving the plan by resolution. He asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Repealing the 2016 Okaloosa County Local Mitigation Strategy; Providing For Authority; Providing For Filing of this Ordinance with the Clerk of the Circuit Court of Okaloosa County; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. Hearing none, he called for action.

Motion by Council member Shannon Hayes and seconded by Council member Cynthia Brown to adopt Ordinance 1864, Repeal of the 2016 Local Mitigation Strategy on second reading.
Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes.
Motion carried.

7.2. Ordinance 1865 - Repeal and Replace Chapter 10 – Animals

Senior Planner Nick Schwendt introduced Ordinance 1865 explaining the new processes regarding the section on animals and the need to update the ordinance. He then asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Repealing and Replacing the Current Chapter 10 – Animals of the City of Crestview Code of Ordinances; Providing for Authority; Providing for Filing of this Ordinance with the Clerk of the Circuit Court of Okaloosa County; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion by Council member Andrew Rencich and seconded by Council member Joe Blocker to adopt Ordinance 1865 - Repeal and Replace Chapter 10 - Animals on second reading.
Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes.
Motion carried.

8. Ordinances on First Reading

8.1. Ordinance 1866 - Hwy 85 & Garden St Annexation

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1866 Highway 85 and Garden Street Annexation. He explained the next three ordinances are regarding Highway 85 and Garden Street. He mentioned the property is currently vacant and a development plan has not been submitted.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance 1866 by Title: An Ordinance Annexing to the City of Crestview, Florida, ± 1.75 Acres of Contiguous Lands Located in Section 4, Township 3 North, Range 23 West, and Being Described as Set Forth Herein; Providing for Authority; Providing for Land Description; Providing for Boundary; Providing for Land Use and Zoning Designation; Providing For Amendment to the Base, Land Use and Zoning Maps; Providing For a Comprehensive Plan Amendment; Providing For Filing With the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation;

Providing For Repeal of Conflicting Codes and Ordinances; and Providing For An Effective Date.

Mayor JB Whitten called for comment from the Council.

Council member C. Brown asked if we knew what was planned, and Senior Planner Nick Schwendt replied that he did not.

Mayor JB Whitten called for comment from the public, and Bart Smith came forward stating he is representing his client and available to answer any questions.

Mayor JB Whitten closed the Public Hearing at 6:15 p.m. and called for action.

Motion by Shannon Hayes and seconded by Cynthia Brown to approve Ordinance 1866, Highway 85 and Garden Street Annexation, on first reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.2. Ordinance 1867 - Hwy 85 & Garden St. Comprehensive Plan Amendment

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1867, Highway 85 and Garden Street Comprehensive Plan Amendment stating the applicant has requested the change.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing for Authority; Providing for Findings of Fact; Providing for Purpose; Providing for Changing the Future Land Use Designation from Okaloosa County Mixed Use to Commercial (C) on Approximately 1.75 Acres, More or Less, In Section 4, Township 3 North, Range 23 West; Providing for Future Land Use Map Amendment; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion was made by Council member Andrew Rencich and seconded by Council member Joe Blocker to approve Ordinance 1867, Highway 85 and Garden Street Comprehensive Plan Amendment on 1st reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.3. Ordinance 1868 - Hwy 85 & Garden St Rezoning

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1868, Highway 85, and Garden Street Rezoning.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 1.75 Acres, More or Less, of Real Property, Located in Section 4, Township 3 North, Range 23 West, from the Okaloosa County Mixed Use Zoning District to the Commercial Low-Intensity District (C-1) Zoning District; Providing for Authority; Providing for the Updating of the Crestview Zoning Map; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. Hearing none, he called for action.

Motion was made by Council member Andrew Rencich and seconded by Council member Shannon Hayes to approve Ordinance 1868 on 1st reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.4. Ordinance 1869 - W James Lee Comprehensive Plan Amendment

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1869, W. James Lee Comprehensive Plan Amendment. It is the property at the end of Carr Drive. The applicant requests a change in the zoning. Tractor Supply is the owner, and they want to shore up the property lines, as the rear loading area touches the property line. They want to rezone their property to be consistent with the entire property.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing for Authority; Providing for Findings of Fact; Providing for Purpose; Providing for Changing the Future Land Use Designation From Mixed Use (Mu) to Commercial (C) on Approximately 0.12 Acres, More or Less, In Section 18, Township 3 North, Range 23 West; Providing for Future Land Use Map Amendment; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council.

Council member D. Capps voiced concern about creating a thoroughfare on Carr Drive. Senior Planner Nick Schwendt replied that the applicant is not changing the way it is now, so it should not increase commercial traffic.

Mayor JB Whitten called for comment from the public, and in hearing none, called for action.

Motion was made by Council member Shannon Hayes and seconded by Council member Joe Blocker to approve Ordinance 1869 on 1st reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.5. Ordinance 1870 - W James Lee Rezoning

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1870, West James Lee Rezoning. He explained that the piece will be zoned for commercial use, as they plan to redevelop. He added an application has not been submitted yet.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 1.59 Acres, More or Less, of Real Property, Located in Section 18, Township 3 North, Range 23 West, from the Commercial Low-Intensity District (C-1) and Mixed Use (Mu) Zoning District to the Commercial High-Intensity District (C-2) Zoning District; Providing for Authority; Providing for the Updating of the Crestview Zoning Map; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation;

Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion was made by Council member Andrew Rencich and seconded by Council member Douglas Capps to approve Ordinance 1870 on 1st reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.6. Ordinance 1871 - Antioch Road Annexation

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1871, Antioch Road Annexation located at 4928 Antioch Road. The development application has not been received.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance Annexing to the City of Crestview, Florida, ± 12.48 Acres of Contiguous Lands Located in Section 26, Township 3 North, Range 24 West, and Being Described as Set Forth Herein; Providing For Authority; Providing for Land Description; Providing for Boundary; Providing for Land Use and Zoning Designation; Providing for Amendment to the Base, Land Use and Zoning Maps; Providing for a Comprehensive Plan Amendment; Providing for Filing with the Clerk of Circuit Court of Okaloosa County, the Chief Administrative Officer of Okaloosa County and the Florida Department of State; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council and the public.

Chris Linnan came forward to speak against the commercial annexation.

Rhonda Davis came forward and voiced concern about the traffic, stating there are multiple car crashes. She mentioned the metal guard rail and vegetation which makes it hard to see. She was concerned about the drainage and flooding issues. She added a creek is between her property and the property on the agenda. She mentioned the noise, stating the creek carries sound. She voiced concern about the property values.

Mayor JB Whitten called for action.

Motion was made by Council member Andrew Rencich and seconded by Council member Shannon Hayes to approve Ordinance 1871 on 1st reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.7. Ordinance 1872 - Antioch Road Comprehensive Plan Amendment

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1872, Antioch Road Comprehensive Plan Amendment. He said Antioch is classified as a collector road. Staff has reviewed the current use, as well as future use and the existing businesses. The County zoning uses were also reviewed. He added we could require buffering for commercial use to ease noise levels. He added we would require a traffic analysis and can require mitigation upon the results of the analysis. He also mentioned the wetlands in the area.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing for Authority; Providing for Findings of Fact; Providing for Purpose; Providing for Changing the Future Land Use Designation from Okaloosa County Low Density Residential to Commercial (C) on Approximately 12.48 Acres, More Or Less, In Section 26, Township 3 North, Range 24 West; Providing for Future Land Use Map Amendment; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council.

Discussion ensued on the traffic and wetlands. City Manager Tim Bolduc said the area will have to be surveyed, and a stormwater study would need to be done. He said the county has done studies, which we are reviewing. With the success of the golf course, we know we will have to make traffic improvements adding the intention is to allow for commercial use.

Mayor JB Whitten called for comment from the public.

Erika Linnan came forward and addressed concern regarding the noise and traffic problems. She mentioned the property is on wet ground. She added she does not want commercial use. She added her vehicle has been hit by golf balls.

Chris Linnan came forward and voiced concern on trash issues. He said wild animals are attracted to the trash. He does not want alcohol sales near his home. He noted issues from pollution such as lights, noise, and smog. A go-cart course would impact the problems more. He would like to petition the city to cease and desist.

Mayor JB Whitten closed the comments at 6:48 p.m. and called for action.

Motion was made by Council member Cynthia Brown and seconded by Council member Shannon Hayes to approve Ordinance 1872 on 1st reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

8.8. Ordinance 1873 - Antioch Road Rezoning

Senior Planner Nick Schwendt stated this is the first reading of Ordinance 1873, Antioch Road Rezoning. He said the Planning Development Board has requested a stipulation that the future development order come back to the Planning Development Board for consideration.

Senior Planner Nick Schwendt asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance by Title: An Ordinance of the City of Crestview, Florida, Providing for the Rezoning of 12.48 Acres, More or Less, of Real Property, Located In Section 26, Township 3 North, Range 24 West, From the Okaloosa County Residential-1 Zoning District to the Commercial Low-Intensity District (C-1) Zoning District; Providing for Authority; Providing for the Updating of the Crestview Zoning Map; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council.

City Manager Tim Bolduc explained that the planning agency moved it forward 3-2. He explained that the Planning Development Board is a recommending board, however, the recommendation from staff is to have us bring it back for additional comment. Additionally, we plan to add a section on the Planning Development agenda for an opportunity to see the developments. He suggested that the stipulation not deviate from our Land Development Code stating it could be approved with the stipulation to bring the development order back to the Planning Development Board for further comment. He added that it is our job to do the best job for the city.

Mayor JB Whitten called for comment from the public.

Erika Linnan mentioned she had asked the County about the governing body, and City Manager T. Bolduc explained the County cannot assign their approval to an outside agency, such as the approval of a development. She then asked the city manager to display the map for clarification, as she said there is no commercial zoning in the area.

City Manager T. Bolduc said the area is zoned commercial, as it is owned by the city. City Attorney Jon Holloway explained the use is zoned as public use and zoned for commercial.

Chris Linnan came forward to speak against the mixed use because of noise.

Mayor JB Whitten closed the public 6:59 p.m. and called for action.

Motion was made by Council member Shannon Hayes and seconded by Council member Andrew Rencich to approve Ordinance 1873 on 1st reading and move to second reading for final adoption. Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

9. Resolutions

9.1. Resolution 2022-13 - Adoption of 2021 Okaloosa County Local Mitigation Strategy

Senior Planner N. Schwendt introduced Resolution 2022-13, adoption of the 2021 Okaloosa County Local Mitigation Strategy. He noted the 2016 LMS was repealed earlier. He added it will not have a direct impact on the budget.

Senior Planner N. Schwendt asked the City Clerk to read the Resolution.

City Clerk Maryanne Schrader read the Resolution by title: A Resolution of the City Council of the City of Crestview, Florida, Adopting the 2021 Okaloosa County Local Mitigation Strategy; Providing for Authority; and Providing an Effective Date.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion by Council member Andrew Rencich and seconded by Council member Joe Blocker to adopt Resolution 2022-13.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

9.2. Resolution 2022-14 Amend the Comprehensive Fee Schedule to include Animal Control Fees

Senior Planner N. Schwendt presented Resolution 2022 - 14, to amend the Comprehensive Fee Schedule to include an update on animal control fees stating the fees will match the violations in the newly adopted Code.

Senior Planner N. Schwendt asked the City Clerk to read the Resolution. City Clerk Maryanne Schrader read Resolution 2022-14 by title: A Resolution of the City of Crestview, Florida, Repealing Previous Animal Control Services Related Fees; Amending the Comprehensive Fee Schedule to Establish Animal Services Violation and Administrative Fees; Providing for Authority; Providing for Severability; Providing for Scrivener's Errors; Providing for Repeal of Resolutions or Parts of Resolutions in Conflict Herewith; and Providing for an Effective Date.

Mayor JB Whitten called for comment from the Council.

Council member C. Brown asked about the citation on a stray animal and voiced concern that it would deter people from assisting. City Manager T. Bolduc explained that it is a deterrent for someone feeding numerous cats and creating a nuisance and making a complaint.

Mayor JB Whitten called for comment from the public. He called for action.

Motion by Council member Douglas Capps and seconded by Council member Shannon Hayes to adopt Resolution 2022-14.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

10. Action Items

10.1. Emergency purchase and replacement of sewer lift station pipe

City Manager T. Bolduc said the next couple of items will be presented by students from the LEAD classes. This week marks our fourth class in the series stating decision making was a component.

Brian McCallum, Lindsay Garrett and Michael Clinton came forward to discuss the item and read the staff report between them. Lindsay Garrett mentioned the pipes need immediate replacement, and Michael Clinton said the repair lead time takes about twelve weeks. Funding will be transferred from the budget to prevent a potential environmental disaster.

Mayor JB Whitten called for comment from the Council.

In response to the concern of Council member S. Hayes on the condition of the pipes, Ernie Nolan from Jacobs came forward and said the issue was brought to the city two years ago. The area did not have a single valve, so in order to replace the pipes, we had to install a valve on Lloyd Street which was done recently. He added they want to replace the pipes with stainless.

In reply to Mr. Hayes on other concerns being addressed, City Manager T. Bolduc replied that Public Services is assessing the other lift stations.

Council member D. Capps voiced concern on the delays, and Lindsay Garrett said we will bypass it when we fix it. Ernie Nolan said part of the recent Lloyd project included a bypass. In addition, the pipe was replaced in Well #3.

City Manager T. Bolduc explained they are teaching "lead" principles no matter where they manage.

Mayor JB Whitten asked for public comment and then called for action.

Motion Council member Douglas Capps and seconded by Council member Joe Blocker to approve the emergency repair project not to exceed the amount of \$100,000.00.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

10.2. Police accreditation contract

The next team comprised of Joshua Grace, Jean McCarthy, and Brandon Bolton.

Jean McCarthy read the staff report and Joshua Grace stepped forward to explain the process on policies and procedures to have the accreditation re-installed.

Mayor JB Whitten called for comment from the Council.

Council member C. Brown thanked Chief McCosker for the chance to get re-accredited and asked about a timeline. Joshua Grace replied we do not have a timeline, however, the department recently hired an accreditation manager.

In response to Council member S. Hayes and his question on pros and cons for accreditation, J. Grace replied our policies and procedures will be reviewed by the Florida Department of Law Enforcement which helps us with grant approvals, adding he could not provide anything against accreditation.

Mayor JB Whitten called for comment from the public and in hearing none, he called for action.

Motion Council member Andrew Rencich and seconded by Council member Cynthia Brown to approve the Commission for Florida Law Enforcement accreditation agreement and authorize the Mayor to execute the agreement.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

10.3. Affordable Housing RFP Nomination

Senior Planner Nick Schwendt came forward to review the process of removing blight and the goal of raising the housing standard.

He went over the timeline for the bid opening and selection process. He went over the requirements of who would be included to serve on the committee mentioning Planning and Development Board member, Michael Gilbert was nominated. Nicholas Schwendt, Jordan Davis from the Building Permits division were included. The director asked citizen Felton Barnes to serve on the committee, as well.

Mayor Whitten suggested Ed Mitchell as a candidate, who also said he could volunteer.

In light of that suggestion, City Manager T. Bolduc said we reached out to Mr. Barnes, but he is confident that Mr. Barnes would be okay if Mr. Mitchell served.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion Council member Andrew Rencich and seconded by Council member Shannon Hayes to approve the committee members adding Ed Mitchell, as the citizen volunteer.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

City Manager T. Bolduc stated the committee review will be held June 8th at 2:00 p.m. He mentioned Council member Blocker was appointed in a previous meeting and suggested the Council appoint an alternate.

Council member S. Hayes nominated Council member Andrew Rencich with consensus from the Council to serve as an alternate, and Council member A. Rencich accepted.

10.4. Conceptual Plat - Lantern Ridge Subdivision - Unit Three

Senior Planner Nick Schwendt went over the details of the re-submittal of the conceptual plat for the 23 platted lots. Staff has determined all major technical requirements have been met. A traffic analysis has been received which Public Services is reviewing.

Mayor JB Whitten called for comment from the Council and the public. In hearing none, he called for action.

Motion Council member Shannon Hayes and seconded by Council member Cynthia Brown to accept the conceptual plat for Lantern Ridge Subdivision - Unit 3.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

11. City Clerk Report

11.1. Public Records Request Portal

City Clerk M. Schrader updated the Council on the benefits of the public records workflow process and noted the findings of the team who reviewed the three solutions. Next Request was preferred for the overall benefits noting the Rapid Review process for redactions. It was noted that Next Request is a module for ArchiveSocial which the city already uses, so they are providing a significant discount.

Mayor JB Whitten called for comment from the Council.

Council member C. Brown noted the ability to reduce time for the records request, and Council member S. Hayes said it will cause us more money, if a mistake is made.

Mayor Whitten asked for comment from the public, and in hearing none, he called for action.

Motion by Council member Cynthia Brown and seconded by Council member Shannon Hayes to approve the purchase of Next Request in the amount of \$6,000 for the initial purchase and then \$7,200 annually.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Andrew Rencich, Douglas Capps. All ayes. Motion carried.

12. City Manager Report

City Manager Tim Bolduc stated the students did a great job.

13. Comments from the Mayor and Council

Mayor JB Whitten asked for Council comments.

Council member D. Capps announced that a "Battle of the Badges" campaign is going on, as the fire and police are collecting food items for children.

Councilmember S. Hayes said the LEAD class is getting good training in presenting items to the public.

He added there are going to be tough decisions going forward, noting he looks at the facts and the mitigating factors for all citizens of Crestview.

Council member C. Brown agreed stating change is hard. Sometimes with growth, things have to change, but we are working on building a better city for our citizens.

Council member J. Blocker asked about the relocations that cost \$74,000, and City Manager T. Bolduc explained the contract for construction management is based on time, and the sewer and utility relocations took more time than we had anticipated.

Council member A. Rencich said we are optimistic, as we are bringing in more commercial real estate as the Council and staff have streamlined the process to keep citizens in Crestview to spend their money.

Mayor JB Whitten mentioned the National Day of Prayer was well attended. He noted several upcoming happenings are the Arts for the Main Street and Car show on Saturday, May 14th from 10 to 2 p.m.; Community Chorus at Warriors' Hall on the 19th and 20th; he is hosting the banquet for the NWFLC in Ft. Walton Beach on May 20th, and the Bridgeway Mental Health Awareness Walk will be held at Twin Hills Park on May 20th.

14. Comments from the Audience

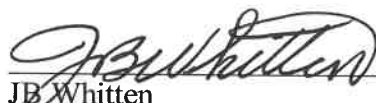
Mayor JB Whitten asked for any comments from the public.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:46 p.m.

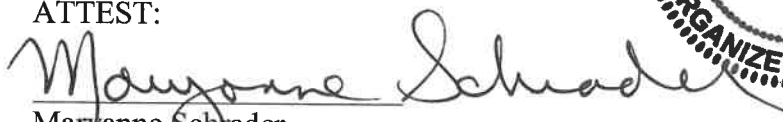
Minutes approve this 9th day of May 2022.

Approved:


JB Whitten
Mayor



ATTEST:


Maryanne Schrader
City Clerk

Proper notice having been duly given