

City Council Minutes
February 14, 2022
6:00 PM
Council Chambers

1. Call to Order

Mayor JB Whitten called the meeting to order at 6:00 p.m.

2. Invocation, Pledge of Allegiance

2.1. Pastor Josh Neel - Destiny Worship Center - Crestview

The Invocation and Pledge of Allegiance was led by Pastor Josh Neel of Destiny Workshop Center - Crestview.

3. Open Policy Making and Legislative Session

4. Approve Agenda

City Manager Tim Bolduc asked to postpone the following and asked for a motion to amend the agenda by removing:

- 1837 (Item 7.3)
- 1838 (Item 7.4)
- 1839 (Item 7.5)
- 1840 (Item 7.6)
- 1841 (Item 7.7)
- 1843 (Item 7.8)
- 1844 (Item 7.9)
- 1845 (Item 7.10)
- 1852 (Item 7.11)
- 1853 (Item 7.12)
- 1854 (Item 7.13)

City Manager Tim Bolduc also asked to add a TDC update and approval to submit a letter to the Florida Public Services Commission, as well approval to use the spray fields for canine training.

Motion by Councilmember Joe Blocker and seconded by Councilmember Douglas Capps to approve the Consent agenda, as amended.

Roll Call: Ayes: 4 Nays: 0. All ayes. Motion carried.

5. Presentations and Reports

Presentation congratulating Miss Madelyn Neel - student representing Shoal River Middle School who was the sole representative from the Northwest Panhandle All-State Choir.

Mayor JB Whitten presented a Certificate of Appreciation to Miss Madelyn Neel, and the City Council expressed their congratulations and appreciation to Miss Neel.

6. Consent Agenda

Mayor JB Whitten requested a motion to accept the Consent Agenda.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Joe Blocker to approve the Consent Agenda, as presented.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4 Nays: 0. All ayes. Motion carried.

6.1. Election Services Agreement

6.2. Axon Contract Acceptance

6.3. Approval of the minutes from January 24, 2022

6.4. Amendment No. 7 - WWTP Operations, Maintenance and Management Contract

6.5. Resolution Amending Resolution 2021-19

6.6. Stormwater Department Excavator

6.7. Contract for Professional Transportation Engineering Services for the Garden Street Extension

6.8. MOA for Firearms Range

7. Public Hearings / Ordinances on Second Reading

7.1. Ordinance 1833 Redstone Avenue Comprehensive Plan

Senior Planner N. Schwendt introduced Ordinance 1833 - Redstone Avenue Comprehensive Plan and explained the property is currently within the county. He explained the ordinance was on 1st reading October 11, 2021, however, the property rights amendment had to pass before the State would review the ordinance.

City Clerk Maryanne Schrader read the ordinance by title:

An Ordinance of the City of Crestview, Florida, Amending Its Adopted Comprehensive Plan; Providing For Authority; Providing For Findings Of Fact; Providing For Purpose; Providing For Changing The Future Land Use Designation From Okaloosa County Low Density Residential To Residential On Approximately 19.69 Acres, More Or Less, In Section 21, Township 3 North, Range 23 West; Providing For Future Land Use Map Amendment; Providing For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal Of Conflicting Codes And Ordinances; And Providing For An Effective Date

Mayor JB Whitten asked for comments from Council and the public.

In response from Councilmember Brown, Senior Planner N. Schwendt replied that he received no comments.

Motion by Shannon Hayes and seconded by Joe Blocker to adopt Ordinance 1833 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried

7.2. Ordinance 1834 Redstone Avenue Rezoning

Senior Planner N. Schwendt introduced Ordinance 1834 - Redstone Avenue Rezoning.

City Attorney swore in Senior Planner N. Schwendt for the Public Hearing and Senior Planner N. Schwendt asked that the staff report be entered into the record.

Staff report: On August 23, 2021, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Redstone Avenue. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Low Density Residential and Residential-1, respectively. The application requests the Single and Multi-Family Dwelling District (R-3) zoning designation for the property. The Planning and Development Board recommended approval on October 4, 2021 and the first reading was on October 11, 2021.

City Clerk Maryanne Schrader read the ordinance by title:

An Ordinance of the City of Crestview, Florida, providing for the Rezoning of 19.69 Acres, More Or Less, of Real Property, Located In Section 21, Township 3 North, Range 23 West, from the Okaloosa County Residential-1 Zoning District to the Single and Multi-Family Dwelling District (R-3) Zoning District; Providing For Authority; Providing For The Updating Of The Crestview Zoning Map; Providing

For Severability; Providing For Scrivener's Errors; Providing For Liberal Interpretation; Providing For Repeal Of Conflicting Codes And Ordinances; And Providing For An Effective Date.

Mayor JB Whitten asked for comment from Council and public. Hearing none he called for action.

Motion by Councilmember Douglas Capps and seconded by Councilmember Joe Blocker to adopt Ordinance 1834 on 2nd reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

8. Ordinances on First Reading

8.1. Ordinance 1855 to Amend Land Development Code for R-1E Zoning District

Senior Planner N. Schwendt introduced Ordinance 1855 amending the Land Development Code for R-1 E Zoning District. He mentioned there were two Public Hearings prior to tonight, and the public had commented on the density. After discussion among staff, the residents, and the developer, it was determined to change the restrictions to R-1E to create larger lots with less density.

For background, Senior Planner N. Schwendt mentioned that on September 30, 2021, staff received an application to annex and to amend the Comprehensive Plan and zoning designations for the property located on Lindley Road. He added the subject property is currently located within unincorporated Okaloosa County with a Future Land Use and zoning designation of Agriculture. The Staff report was entered into the record.

Staff report: The application originally requested the Single-Family Low Density Dwelling District (R-1) zoning designation for the property. Following comments made from the public since the application was made, discussions from previous board meetings, numerous discussions among staff, and discussions with the developer, the application has been amended to request the Single-Family Estate District (R-1E). This zoning district is more compatible with the existing surrounding areas and will serve to keep development on this property more consistent with those surrounding neighborhoods and areas. He added the request for rezoning will be presented to City Council with the introduction of Ordinance 1842 on February 14, 2022, for the first reading.

City Clerk Maryanne Schrader read Ordinance 1855 by title:

An Ordinance of the City of Crestview, Florida, Providing for the Amendment of Portions of Chapters 4, 6 And 7 of the Land Development Code, For the Creation of the Single-Family Estate District (R-1E) Zoning District, as Described Herein;

Providing for Authority; Providing for Severability; Providing for Scrivener's Errors; Providing for Liberal Interpretation; Providing for Repeal of Conflicting Codes and Ordinances; and Providing for an Effective Date

Mayor JB Whitten asked for Council comment and Councilmember C. Brown expressed her gratitude to the staff, and Council echoed her comments.

Mayor JB Whitten asked for public comment and in hearing none, he called for action.

Motion by Councilmember Joe Blocker and seconded by Councilmember Cynthia Brown to approve Ordinance 1855 on 1st reading and move to second reading for final adoption.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

9. Resolutions

9.1. Resolution Outlining the Powers And Duties for the City Clerk of the City Of Crestview

City Manager T. Bolduc explained the resolution outlines the duties and responsibilities of the City Clerk that is not defined in the Charter stating the City Clerk wanted the duties and responsibilities clearly defined.

City Clerk Maryanne Schrader read the resolution by title: Resolution Outlining the Powers and Duties for the City Clerk of the City of Crestview.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Cynthia Brown to approve the Resolution outlining the powers and duties for the City Clerk of the City of Crestview.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

10. Action Items

10.1. East-West Connector Road Utility Relocations

City Manager Tim Bolduc stated Gator Boring was hired to replace a line on Arena Road which was not included in the Bypass contract, so this will move the line. There are a couple of items that may change, as we may have work with Okaloosa County or perform the bore work ourselves.

Mayor JB Whitten asked for Public comment.

In response to Councilmember J. Blocker, Public Services Director M. Criddle replied that they are performing 6” and 10” bores.

Councilmember D. Capps asked about the funding and City Manager Tim Bolduc replied that some funds are from undesignated and reserves adding we may be able to secure low interest loans with the SRF funds.

Motion by Councilmember Douglas Capps and seconded by Cynthia Brown to approve the agreement. Discussion ensued on funding.

Motion amended by Councilmember Douglas Capps and seconded by Cynthia Brown to include the amount is at \$234,885.40 but not to exceed \$400,000.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

10.2. Authorization to proceed with the foreclosures of code compliance liens

City Manager Tim Bolduc said the Special Magistrate has found violations, staff audits were done, and the properties checked before proceeding with the foreclosures. It was determined the value of the lien is more than the value of the property. He added the goal is to get properties into compliance. There has been no move to improve the properties on Bay. He requested a motion to approve moving forward with the foreclosures.

Mayor JB Whitten asked for Council comment.

Councilmember C. Brown asked about the timeline for the cleanup of the properties, as she voiced concern about safety as Habitat for Humanity homes are next to it.

City Attorney J. Holloway said it typically is 120 days from the beginning to when we take the property. City Manager Tim Bolduc added some properties have buildings that need to be demolished. He said the funding comes from properties that have foreclosed, and City Attorney J. Holloway added we should have \$42,000 to utilize.

Councilmember S. Hayes also said he has personally viewed the properties. He asked what action will occur once we get the properties. City Manager Tim Bolduc replied, the properties will be cleaned up to surplus. He added the property on Bay Drive may be donated to Habitat for Humanity adding the goal is to turn it into safe and affordable housing.

Mayor JB Whitten said we do not want to take property, so we have to do due process. He added the Code Enforcement is doing a great job, as they have a tough job.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Douglas Capps to authorize the City Attorney and City Manager to proceed with the foreclosure of code compliance liens.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

11. City Clerk Report

11.1. Nomination of Jim Sheffield to the Planning Development Board

City Clerk Maryanne Schrader explained the Planning Development Board requires another alternate position and requested the City Council consider the nomination of Jim Sheffield to the Board.

Motion by Councilmember Shannon Hayes and seconded by Councilmember Douglas Capps to approve the nomination of Jim Sheffield as the alternate for the Planning Development Board.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

11.2. Nomination of Dan Krusenklau to the Police and Firefighters Retirement Board

City Clerk Maryanne Schrader explained the Police and Firefighters Retirement Board requires a position to be filled as a vacancy has occurred. She requested the City Council consider the nomination of Dan Krusenklau to the Board.

Motion by Councilmember Joe Blocker and seconded by Councilmember Douglas Capps to approve the nomination of Dan Krusenklau to the Police and Firefighters Retirement Board.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

12. City Manager Report

12.1. Strategic Plan

City Manager Tim Bolduc said we reviewed the Strategic Plan last March and realized the plan was not formerly adopted. He mentioned he and the mayor had spoken about the Beautification Plan this morning. Some items have already been done.

Mayor JB Whitten added every item we approve is tagged with the Strategic Plan.

Motion by Councilmember Shannon Hayes and seconded by Councilmember

Douglas Capps to formerly adopt the Strategic Plan.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

12.2. Financial Update - City Manager

City Manager Tim Bolduc stated the city is in good fiscal condition referencing the report is included in the packet.

12.3. TDC Update - Brookmeade Park

City Manager Tim Bolduc said the TDC notified us last week that applications are due March 15th. He asked if there were any items that Council does or does not want to move forward.

Mayor JB Whitten asked if anyone from the city will be present, and City Manager T. Bolduc replied that Barry Henderson will represent the city next Thursday.

City Manager Tim Bolduc said the primary focus is on the Brookmeade Park improvements with marketing. the sports complex, wayfaring signs, and RC tracks as the main items in the plan. He commended the team that was created in-house.

Councilmember S. Hayes requested that the plan be made public. He realizes the funds are limited this year, but hopes in the next two or three years, after Brookmeade is completed, we can move forward on the sports complex. This will enable us to attract tournaments.

City Manager Tim Bolduc said it is important to go toward the plan for the sports complex, as the cost was estimated at seven to eleven million dollars pre COVID. We will receive money from the TDC, but we may have to fund some of it. He explained the sections in the plan that consists of Tourism marketing promotion, destination stewardship, sports tourism and ecotourism, wayfinding systems, and infrastructure improvements.

City Manager Tim Bolduc said he sent the funding chart to the TDC Finance Director for review. In next year's budget, we will designate a budget for the plan. He asked for feedback from the Council.

In reply to Mayor JB Whitten on receipt of the funding, City Attorney J. Holloway replied the \$14,000 comes from last year's funding, and City Manager Tim Bolduc added, we can begin to spend money as we receive the funding.

Discussion ensued on the priority of the sports complex. City Manager Tim Bolduc said the stewardship of the projects right now is important stating the RC Track needs to be finished, as interest grew faster than we had expected. He added we will focus on the sports complex in 2024. He added that we will complete the bike trail project, but we will use CRA money to complete the improvements on Main Street.

Motion by Councilmember Douglas Capps and seconded by Councilmember Cynthia Brown to approve staff to move forward and submit the application to the TDC.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: 0. All ayes. Motion carried.

12.4. FPL Rate Increase

City Manager Tim Bolduc mentioned the rate increase and our residents are asking the city to provide a solution, but the Florida Public Services Commission (FPSC) approves the rate structure. However, the city believes the FPSC should review the rates, as the rate structure includes improvements, but the rates are unreasonably high. Discussion ensued on the need to send the letter out.

City Attorney J. Holloway added we are trying to capture the need to have the FPSC review the structure for accuracy. City Manager Tim Bolduc said we have expressed our views and believe the rates are disproportionately affecting the older homes that are less efficient.

Motion by Councilmember Cynthia Brown and seconded by Councilmember Douglas Capps to approve sending out the letter to the Florida Public Service Commission.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: All ayes. Motion carried.

13. Comments from the Mayor and Council

City Manager Tim Bolduc asked for approval to give permission to work with the city attorney to draft a Memorandum of Agreement to give the Okaloosa Canine Squad the use of the spray fields for training.

Motion by Councilmember D. Capps and seconded by Councilmember C. Brown to approve the city attorney and him to draft a Memorandum of Agreement to give the Okaloosa Canine Squad the use of the spray fields for training.

Roll Call: Joe Blocker, Cynthia Brown, Shannon Hayes, Douglas Capps. Ayes: 4; Nays: All ayes. Motion carried.

Mayor JB Whitten asked for comments from the Council.

Councilmember C. Brown said she had the pleasure of going to Tallahassee and spoke to the legislators and suggested citizens to attend and make their voice heard too. She also mentioned the Community Flashlight Walk that will be held on February 26th starting at 5:30 p.m.

Councilmember J. Blocker asked about the partnership with the County on the property by the library and City Manager Tim Bolduc replied he is working with Ben Anderson. Councilmember J. Blocker said the County has plenty of money and wanted a close watch.

Councilmember S. Hayes stated Crestview was well represented at the Capitol. He added the mayor and city manager are doing a wonderful job for the city in trying to allocate funds. He suggested that the citizens get to know their representatives.

Mayor JB Whitten said the relationship is a partnership with the legislators stating there is good dialogue. He added the golf course opening was a success. He mentioned the showing based on Dante's works at the library adding the art will be there several weeks. He also said those interested in starting the theater group met, as we would like to bring theater back to the city. He said we are working on the Juneteenth celebration and more details are coming. He asked Council to return the city manager evaluations by February 27th to the City Clerk.

14. Comments from the Audience

Mayor JB Whitten asked for comments. He welcomed Claudis Dale, who was in attendance.

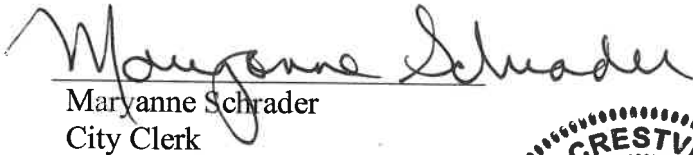
Robert Hartwell of 124 Old South drive mentioning his concern about increased traffic on Lindley and Sioux Circle.

City Manager Tim Bolduc said the city is going to hold a public meeting to give the citizens an opportunity to address the issues stating the meetings will be held in City Hall Chambers. He said staff will set them up as a Zoom meeting, as well.

15. Adjournment

The meeting was adjourned by Mayor Whitten at 7:25 p.m.

Minutes approve this 28th day of February 2022.


Maryanne Schrader
City Clerk




Mayor JB Whitten
Mayor