Crestview Redevelopment Agency Meeting
November 8, 2021
Minutes
5:00 PM
Council Chambers

The Regular Meeting of the Crestview Redevelopment Agency was called to order at 5:00 P.M. Members, present were Chairman Nathan Boyles, Vice Chairman Dr. Margaret Larose, Shannon Hayes, Joe Blocker, Cynthia Brown, Doug Capps, Andrew Rencich, Linda Parker. Also present were the honorable, City Manager Tim Bolduc, CRA Director Elizabeth Roy, CRA Attorney department heads and members of the press.

1. **Call to Order**

This meeting was called to order by Chairman Boyles at 5:00 p.m.

2. **Pledge of Allegiance**

The pledge was led by Chairman Boyles.

3. **Open Policy Making and Legislative Session**

4. **Approve Agenda**

Chairman Boyles noted that the CRA Director requested to amend the agenda to add an item under presentations.

A motion by Mr. Hayes to approve the agenda with the amended change. Seconded by Mr. Blocker with 7 yeas from Mr. Hayes, Mr. Blocker, Mr. Rencich, Dr. Larose, Ms. Brown, Ms. Parker, Mr. Capps, with 0 nays, motion carried.

5. **Reports and Presentations**

5.1 Gordon Martial Arts- Façade Grant
Ms. Roy, CRA Director presented the Façade Grant to Mr. Gordon of Gordon Martial Arts.

6. **Consent Agenda**

6.1 Bush House Contract for Renovation
6.2 CRA Director Contract
6.3 Main Street Agreement

Chairman Boyles asked for action by the Board.

A motion made by Mr. Capps to approve the Consent Agenda. Seconded by Ms. Brown with all yeas the request was approved by unanimous consent.

7. Action Items

7.1 New Grant Application

Ms. Roy, CRA Director stated that Staff has determined that revisions need to be made to simplify the incentive grant process. As in the name of the Façade Grant has changed to the Beautification Grant and there is now the Code Compliance grant, she reviewed the changes to the grant program concerning the amount of funds for each grant.

A brief discussion ensued.

Chairman Boyles asked for action.

A motion made by Mr. Rencich to approve the new grant applications. Seconded by Ms. Brown with all yeas the request was approved by unanimous consent.

7.2 Request for waiver of grant reimbursement policy

Ms. Roy, CRA Director informed the Board that since March of this year, the CRA began working with Blue Marlin Real Estate office on a possible after work completed reimbursement of a facade and code compliance grant. We have had several meetings and conversations over the last few months. The applications that are attached are the results of those meetings and consultations. Blue Marlin is requesting a 50% match for facade improvements and code compliance improvements. Facade Reimbursement would be $4,865. Code compliance would be $18012. Approval by the Board would need 2 motions: One to waive the policy for 3 quotes for bids over $7,500 (roof) and a second motion to approve the reimbursement amount for both grants after the work has been completed.

Discussion ensued.

Chairman Boyles asked for action.

A motion made by Mr. Capps to approve the waiver of the three quotes and to approve the grant reimbursement. Seconded by Mr. Hayes with 6 yeas from Mr. Capps, Mr. Hayes, Mr. Blocker, Ms. Brown, Mr. Rencich, Ms. Parker with 1 nay from Dr. Larose, motion carried.

8. CRA Director Report

9. City Manager/CRA Administrator Report

Mr. Bolduc, City Manager gave the Board updates on the Wilson Street Park.

10. Comments from the Board

11. Comments from the Audience

Ms. Greenwood of Century 21 Blue Marlin group thanked the Board for their approval of the grant.

12. Adjournment

This meeting was adjourned by Chairman Boyles at 5:30 p.m.

Minutes approve this 24th day of January 2022.

Minutes submitted by N. Peacock
On behalf of the office of the City Clerk
Maryanne Schrader

Nathan Boyles
Chairman

CITY OF CRESTVIEW CORPORATE SEAL ORGANIZED APRIL 1916