

City Council Meeting Minutes
October 11, 2021
6:00 p.m.
Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were Shannon Hayes, Joe Blocker, Andrew Rencich, Cynthia Brown, and Doug Capps. Also present were the honorable Mayor JB Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press.

1. Called to Order

This meeting was called to order by the Honorable Mayor Whitten at 6:00 p.m.

2. Invocation and Pledge of Allegiance

The invocation and pledge led by Pastor Edward J. Parker of First Church of God in Christ.

3. Open Policy making and legislative session

4. Approval of Agenda

Mayor Whitten asked if there were any changes or objections to the current Agenda.

There were no objections or changes to Agenda it was approved by unanimous consent.

5. Presentations and Reports

5.1 Presentation by Matrix Facilities Study

A representative of Matrix presented the assessment of the Facilities Study that Matrix conducted for the City of Crestview.

Discussion and questions ensued throughout the presentation.

6. Consent Agenda

6.1 Library Interlocal Agreement

6.2 Equipment Purchase for the Golf Course

Mayor Whitten asked for action by Council.

A motion made by Ms. Brown to approve the Consent Agenda as presented. Seconded by Mr. Hayes with 5 yeas from Ms. Brown, Mr. Hayes, Mr. Blocker, Mr. Rencich, Mr. Capps, 0 nays, motion carried.

7. Public Hearings- Ordinances on Second Reading

8. Ordinances on First Reading

8.1 Ordinance 1836 (Chickens)

Mr. Bolduc, City Manager asked the City Clerk to read Ordinance 1836 by title.

Ms. Roy, City Clerk stated, "Ordinance 1836 reads by title:

ORDINANCE: 1836

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR COMPLIANCE WITH STATE OF FLORIDA STATUTE; PROVIDING FOR THE AMENDMENT OF CHAPTER 10 – ANIMALS, SECTION 10-9. – BARNYARD ANIMALS; PROVIDING FOR AUTHORITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

This is the First Reading of Ordinance 1836."

Mr. Bolduc, City Manager stated that the following the request of the Council, staff researched how adjacent jurisdictions handle the keeping of chickens, as well as discussed potential undesirable consequences that the keeping of chickens could have on the public specific to the culture and character of the community in the City of Crestview.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Ordinance 1836 on First Reading and send to Second Reading. Seconded by Mr. Capps with 5 yeas from Mr. Rencich, Mr. Capps, Ms. Brown, Mr. Blocker, Mr. Hayes, with 0 nays, motion carried.

8.2 Ordinance 1832 Redstone Avenue Annexation

Mr. Schwendt, GIS Analyst/Planner stated that the next three ordinances 1832, 1833 and 1834 are for the annexation for Redstone Avenue.

Mr. Schwendt, GIS Analyst/Planner asked the City Clerk to read Ordinance 1832 by title.

Ms. Roy, City Clerk stated, "Ordinance 1832 reads by title:

ORDINANCE: 1832

AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, ± 19.69 ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 21, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE

This is the First Reading of Ordinance 1832."

Mr. Schwendt, GIS Analyst/Planner stated on August 23, 2021, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Redstone Avenue. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Low Density Residential and Residential-1, respectively. The Planning and Development Board recommended approval of the request on October 4, 2021.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion was made by Mr. Capps to adopt Ordinance 1832 on First Reading and move to Second Reading. Seconded by Ms. Brown with 5 yeas from Mr. Capps, Ms. Brown, Mr. Hayes, Mr. Blocker, Mr. Rencich with 0 nays, motion carried.

8.3 Ordinance 1833 Redstone Avenue Comprehensive Plan

Mr. Schwendt, GIS Analyst/Planner asked the City Clerk to read Ordinance 1833 by title.

Ms. Roy, City Clerk stated, "Ordinance 1833 reads by title,

ORDINANCE: 1833

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM OKALOOSA COUNTY LOW DENSITY RESIDENTIAL TO RESIDENTIAL ON APPROXIMATELY 19.69 ACRES, MORE OR LESS, IN SECTION 21, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE

This is the First Reading of Ordinance 1833.”

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1833 on First Reading and move to Second Reading. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Ms. Brown, Mr. Rencich, Mr. Capps, with 0 nays, motion carried.

8.4 Ordinance 1834 Redstone Avenue Rezoning

Mr. Schwendt, GIS Analyst/Planner asked the City Clerk to read Ordinance 1834 by title.

Ms. Roy, City Clerk stated, “Ordinance 1834 reads by title:

ORDINANCE: 1834

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 19.69 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 21, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE OKALOOSA COUNTY RESIDENTIAL-1 ZONING DISTRICT TO THE SINGLE AND MULTIFAMILY DWELLING DISTRICT (R-3) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE

This is the First Reading of Ordinance 1834.”

Mr. Schwendt, GIS Analyst/Planner stated that on August 23, 2021, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on Redstone Avenue. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Low Density Residential and

Residential-1, respectively. The application requests the Single and Multi-Family Dwelling District (R-3) zoning designation for the property. The Planning and Development Board recommended approval of the request on October 4, 2021.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to adopt Ordinance 1834 on First Reading and move to Second Reading. Seconded by Mr. Blocker with 5 yeas from Mr. Hayes, Mr. Blocker, Mr. Rencich, Ms. Brown, Mr. Capps, with 0 nays, motion carried.

9. Resolutions

9.1 Resolution 2022-01 Abandonment of three sewer utility easements within the Crestview Commons Development

Mr. Bolduc, City Manager stated that this resolution is to allow the city to abandon sewer utility easements on the property, this is a standard practice and then he asked the City Clerk to read the Resolution by title.

Ms. Roy, City Clerk stated, "Resolution 2022-1 reads by title:

RESOLUTION: 2022- 1

A RESOLUTION OF THE CITY OF CRESTVIEW, FLORIDA, VACATING AND ABANDONING CERTAIN EASEMENTS MORE SPECIFICALLY DESCRIBED HEREIN; PROVIDING FOR RECORDING OF THIS RESOLUTION WITH THE CLERK OF THE CIRCUIT COURT OF OKALOOSA COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Resolution 2022-1. Seconded by Mr. Rencich with 5 yeas from Mr. Blocker, Mr. Rencich, Mr. Hayes, Mr. Capps, Ms. Brown, with 0 nays, motion carried.

10. Action Items

11. City Clerk Report

11.1 Upcoming Events

Ms. Roy updated the Council on the upcoming City Clerk interviews and the ethics training.

11.2 November and December

Ms. Roy, City Clerk informed Council that there will be no seconded meeting in November or December unless the urgency arises.

12. City Manager Report

12.1 City Clerk Candidate Discussion

Mr. Bolduc, City Manager updated on the Council on the process of coming up with three candidates for the Council to interview for the appointment of City Clerk. He gave a brief overview of the candidates and spoke about the upcoming interview process for the final three.

A brief discussion ensued.

Council gave a consensus to interview the local candidates first on Thursday.

12.2 City Manager Updates

Mr. Bolduc, City Manager gave an update on the events/happenings with the different departments in the city, including the golf course.

13. Comments from the Mayor and Council

Mr. Capps shared information from the TDC meeting that he attended.

Ms. Brown thanked the employees for doing their job especially in the parks department.

Mr. Hayes stated that he was looking forward to the upcoming parade.

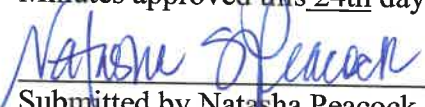
Mayor Whitten spoke about the upcoming events for Government Week 2021.

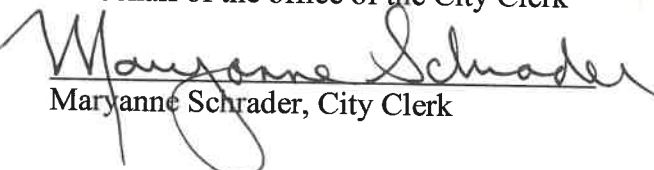
14. Comments from the Audience

15. Adjournment

This meeting was adjourned by Mayor Whitten at 7:49 p.m.

Minutes approved this 24th day of January 2022.


Submitted by Natasha Peacock
On behalf of the office of the City Clerk


Marianne Schrader, City Clerk


J B Whitten, Mayor

