

City Council Meeting
September 7, 2021
Minutes
5:30 p.m.
Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 5:30 P.M. Members present: Shannon Hayes, Joe Blocker, Andrew Rencich, Cynthia Brown, and Doug Capps. Also present were the honorable Mayor JB Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press.

1. Called to Order

This meeting was called to order by the Honorable Mayor Whitten at 5:30 p.m.

2. Pledge of Allegiance

The pledge led by Mayor Pro-Tem Hayes.

3. Open Meeting

4. Approval of Agenda

Mayor Whitten asked if there were any changes or objections to the current Agenda.

There were no objections or changes to Agenda it was approved by unanimous consent.

5. Action Items

5.1 Discussion of 9/8/21 164 Meeting

Mr. Bolduc, City Manager stated that he and the City Attorney had previously meet with the eight cities in Okaloosa County in order to develop an Interlocal Agreement related to the expansion of Tourist Development District. The City Council adopted a resolution to participate in the F. S. 164 process being that the City of Destin filed a dispute resolution with Okaloosa County requesting that the original ordinance for expansion be amended to include items that the City of Crestview felt did not meet the requirements of the State statute.

The F.S. 164 process consists of not less than two meetings. The first meeting establishes the issues to be resolved, with a second meeting, which includes full elected bodies, to attempt to find a resolution. At the first meeting, the representatives identified two areas to be resolved. The issues are as follows: 1. The county proposed setting aside an allocation of 12% of the total revenue to be distributed to the cities for use on TDD approved projects within the city. A method

to distribute this funding must be developed. 2. The Tourist Development Council will be made up of nine individuals; how those seats are distributed must be determined.

Following the initial meeting, the nine city representatives got together to discuss a resolution for the two items to be discussed. During this meeting, the group did come to a consensus and developed an interlocal agreement to cover the distribution. In addition to the interlocal agreement, the group proposed amendments to the ordinance being proposed by the county addressing the board's make-up. On September 3rd, the City Manager and City Attorney met with the representatives from the county and all other cities to discuss the proposals to be discussed at the meeting on the 9th. The main points of the agreement are as follows: 1. The cities will enter into an interlocal agreement that discusses the percentage of distribution and the process for reallocation of the funding. 2. The cities and county will enter into an interlocal agreement about the terms of the monies to be set aside for distribution amongst the cities. 3. The County will discuss the makeup of the Tourist Development Council.

In tomorrow's meeting on Wednesday the 9th, the County Commission will meet with the full councils from Crestview, Fort Walton Beach, Destin, Niceville, and Mary Esther to approve or deny the negotiated agreements on the items listed above. The entire Council does not have to be in attendance, but a quorum is preferred.

Mr. Bolduc, City Manager reviewed the Interlocal Agreement between the nine cities that the Okaloosa County Commissioners have approved contingent on the primary cities in the F.S. 164 action to agree upon. He then reviewed with Council different areas of the agreement that would be between the cities and the County.

A discussion concerning the agreement ensued.

After lengthy discussion, Mr. Bolduc, asked Council if having a point person, either him or the mayor, to speak on behalf of the city.

Council gave consensus to have the City Manager or Mayor as the point person.

A motion was made by Mr. Rencich approve the Interlocal agreement between the Okaloosa County and the municipalities for the funding allocation of the Okaloosa County Tourist Development tax revenues. Seconded by Mr. Hayes with 5 yeas from Mr. Rencich, Mr. Hayes, Mr. Blocker, Mr. Capps, Ms. Brown with 0 nays, motion carried.

5.2 Interlocal Agreement

Mr. Bolduc, City Manager stated that this item is the agreement between the cities which is separate from the Interlocal agreement with the County. He then reviewed the main points of this particular Interlocal Agreement that included the distribution of the allocated funds and the term of the agreement among other items.

A brief discussion ensued.

5.3 Purchasing Procedures for the Golf Club

Mr. Bolduc, City Manager stated that the city's purchasing manual allows the City Manager to enter into procurement transactions up to \$25,000.00. The purchasing manual also includes a public notice requirement for projects in excess of \$15,000.00. Portions of the golf club project may exceed the City Manager's spending authority and would require the issuance of a request for proposals as established in the city's purchasing manual. To expedite the renovations, staff is requesting permission to solicit bids or proposals from no less than three qualified contractors, and permission to allow the City Manager to enter into procurement transactions over \$25,000.00 for the golf club renovations, in lieu of the purchasing manual.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to grant permission for the City Manager to enter into procurements over \$25,000.00, and staff to solicit bids or proposals from no less than three qualified contractors in lieu of current purchasing manual public notice requirements for the golf club renovations. Seconded by Mr. Rencich with 5 yeas from Mr. Hayes, Mr. Rencich, Ms. Brown, Mr. Blocker, Mr. Capps with 0 nays, motion carried.

6. Comments from the Audience

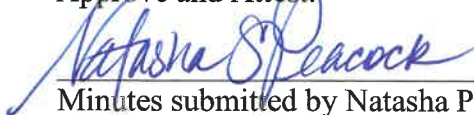
7. Comments from the Mayor and Council

8. Adjournment

This meeting was adjourned by Mayor Whitten at 6:41 p.m.

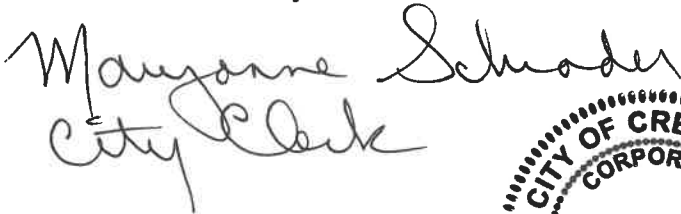
Minutes approve this 10th day of January, 2022.

Approve and Attest:



Minutes submitted by Natasha Peacock
on behalf on the City Clerk


J.B. Whitten
Mayor


City Clerk

