



**City Council Minutes
December 13, 2021
6:00 p.m.
Council Chambers**

1. Call to Order

The Regular Meeting of the Crestview City Council was called to order at 6:00 p.m. by Mayor JB Whitten. Those present: Mayor Pro-Tem Shannon Hayes and Councilmembers Andrew Rencich, Doug Capps, Cynthia Brown, and Joe Blocker. Also present were the City Manager Tim Bolduc, City Clerk Maryanne Schrader, City Attorney Jon Holloway, and several staff members.

2. Invocation and Pledge of Allegiance

Pastor Jeff Childers, of The Shepherd's Church, provided the Invocation and led Council in the Pledge of Allegiance.

3. Open Policy-Making and Legislative Session

4. Approve Agenda

Motion by Councilmember Andrew Rencich and seconded by Mayor Pro-Tem Shannon Hayes to approve the agenda, as presented.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

5. Presentations and Reports

5.1 Leslie Guyer FACC NWFL District Director

Lesley Howington, City Clerk, City of Century, presented a Resolution from the Florida Association of City Clerks to Elizabeth Roy in recognition of her years of service since January 2012.

5.2 Recognition of Purple Heart Recipient - MSGT Ivan Morera Jr.

MSGT Ivan Morera was not able to attend.

5.3 Christmas Parade Winners - Main Street Association

Paul Lowrey, President of Main Street Association, presented awards to the winners Christmas Parade.

5.4 Mayor JB Whitten - Presentation of Appreciation to the City of Crestview for hosting the "Jingle Bell Jog" from the United States Army

Mayor JB Whitten presented the plaque to City Clerk Maryanne Schrader on behalf of the city.

6. Consent Agenda

Motion by Councilmember S. Hayes and seconded by Councilmember C. Brown to approve the Consent Agenda, as presented.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

5.1. Donation of SCBA equipment

6.2. Purchase of Public Service Yard Forklift

6.3. FY 2020-2021 CDBG Consolidated Annual Performance and Evaluation Report (CAPER)

6.4. Message Trailer, Public Services

6.5. Purchase Tractor for Blackwater Golf Club

6.6. Well #8 Emergency Repair

7. Public Hearings / Ordinances on Second Reading

7.1. Ordinance 1848 - Ferdon Boulevard South Rezoning

John Iten, Senior Planner, presented Ordinance 1848, requesting the Council for a motion to adopt on 2nd Reading and asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance 1848 by Title:

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 11.07 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 32, TOWNSHIP 3 NORTH, RANGE 23 WEST AND SECTION 5, TOWNSHIP 2 NORTH, RANGE 23 WEST, FROM THE COMMERCIAL HIGH-INTENSITY DISTRICT (C-2) ZONING DISTRICT TO THE COMMERCIAL LOW-INTENSITY DISTRICT (C-1) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE

Motion by Councilmember Andrew Rencich and seconded by Councilmember S. Hayes to adopt Ordinance 1848 on 2nd Reading.

Councilmember Cynthia Brown inquired whether there was any comment and John Iten, Senior Planner, replied there was one concern brought up about traffic issues.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

8. Ordinances on First Reading

8.1. Ordinance 1849 Property Rights Element of the Comprehensive Plan

John Iten, Senior Planner, presented Ordinance 1849, stating the State required a property rights element to be included in the Comprehensive Plan. He asked the Council for a motion to approve on 1st Reading and asked the City Clerk to read the ordinance.

City Clerk Maryanne Schrader read the Ordinance 1849 by Title:
AN ORDINANCE PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR AUTHORITY; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE

Motion by Councilmember D. Capps and seconded by Councilmember C. Brown to approve Ordinance 1849 on 1st Reading.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

9. Resolutions

9.1. Issuance of Capital Improvement Revenue Bonds Series 2021

City Manager T. Bolduc presented Resolution 2022-5 to the City Council explaining the intent is to provide funding for the rehabilitation of the golf course and refund the General Fund a adding the interest rate is low currently. He asked the City Clerk to read the resolution by title.

City Clerk Maryanne Schrader read Resolution 2022-5 by title: Issuance of Capital Improvement Revenue Bonds Series 2021.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESTVIEW, FLORIDA AUTHORIZING THE ISSUANCE OF A \$2,575,000 TAXABLE CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2022 TO FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF VARIOUS CAPITAL IMPROVEMENTS AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING THAT THE BOND SHALL BE A LIMITED OBLIGATION OF THE CITY PAYABLE FROM A COVENANT TO BUDGET,

APPROPRIATE AND DEPOSIT NON-AD VALOREM REVENUES BUDGETED, APPROPRIATED AND DEPOSITED AS PROVIDED HEREIN; PROVIDING FOR THE RIGHTS, SECURITIES AND REMEDIES FOR THE OWNER OF THE BOND; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE

Motion by Councilmember Andrew Rencich and seconded by Mayor Pro-Tem Shannon Hayes to adopt Resolution 2022-5.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

9.2. Issuance of Water & Sewer Revenue Bonds Series 2021

City Manager T. Bolduc presented Resolution 2022-6 to the City Council stating the intent is to spread the wastewater treatment plant debt over a time period to ensure the water rates remain low and asked the City Clerk to read the Resolution by title.

City Clerk Maryanne Schrader read Resolution 2022-6 by title:

A RESOLUTION SUPPLEMENTING RESOLUTION NO. 16-05 OF THE CITY OF CRESTVIEW, FLORIDA, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,075,000 CITY OF CRESTVIEW, FLORIDA WATER AND SEWER REVENUE BOND, SERIES 2021, TO PROVIDE FUNDS FOR THE PURPOSE OF FINANCING CAPITAL IMPROVEMENTS TO THE ISSUER'S SEWER SYSTEM AND PAYING THE COSTS OF ISSUANCE RELATED THERETO; PLEDGING A PARITY LIEN ON THE NET REVENUES OF THE COMBINED WATER AND SEWER SYSTEM OF THE ISSUER FOR THE PAYMENT THEREOF; PROVIDING FOR THE RIGHTS OF THE HOLDERS OF SUCH BOND; AUTHORIZING THE PRIVATE NEGOTIATED SALE OF SUCH BOND TO PINNACLE PUBLIC FINANCE, INC. PURSUANT TO THE TERMS AND CONDITIONS DESCRIBED HEREIN; RATIFYING AND CONFIRMING ALL TERMS, PROVISIONS AND COVENANTS OF RESOLUTION NO. 16-05 OF THE ISSUER; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE

Motion by Councilmember Douglas Capps and seconded by Councilmember Joe Blocker to adopt Resolution 2022-6.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

9.3. Florida Opioid Litigation

City Manager T. Bolduc presented Resolution 2022-4 with the intent that the funds will run through the County and asked the City Clerk to read the Resolution.

City Clerk Maryanne Schrader read Resolution 2022-4 by title:

A Resolution Authorizing the City of Crestview (herein referred to as this "Governmental Unit") to join with the State of Florida and other local governmental units as a participant in the Florida

Memorandum of Understanding and Formal Agreements Implementing a Unified Plan

Motion by Mayor Pro-Tem Shannon Hayes and seconded by Councilmember Joe Blocker to adopt Resolution 2022-4.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

10. Action Items

10.1 K9 Tyson Donation and Training

City Manager Tim Bolduc explained the current K9 is coming toward the end of his service expectancy and requested approval of the donation of a K9, adding when the dog is donated, training is required.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Joe Blocker to approve the K9 donation and training.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

10. 2 Lot Purchase/Water & Sewer Credit Swap in Stillwell Estates Subdivision

City Manager Tim Bolduc explained the lot is a property acquisition. There has been a realignment of lots in the subdivision and adjustments have occurred, which has created a situation with the lot across from the lift station. The property is adjacent to our lift station. We will do the lot value with the exchange of wastewater fees.

Motion by Mayor Pro-Tem Shannon Hayes and seconded by Councilmember Joe Blocker to approve the purchase/Water & Sewer Credit Swap in Stillwell Estates Subdivision.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

10. 3 Mannino Settlement Agreement

City Manager Tim Bolduc explained this item is to settle a code enforcement case at 792 Walnut. The fines of \$7,800 were reduced upon request and will be paid at closing. Staff explained we could settle, as long as the structure is demolished.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Cynthia Brown to approve the purchase/Water & Sewer Credit Swap in Stillwell Estates Subdivision.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

10.4 Selection of the Citizen of the Year - 2022

Mayor JB Whitten announced that Mike Carroll has been selected as Citizen of the Year for 2022.

Motion by Councilmember Andrew Rencich and seconded by Councilmember Douglas Capps to approve citizen Mike Carroll as Citizen of the Year for 2022.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

11. City Clerk Report

11.1 Police and Fire Retirement Board Vacancies

City Clerk Maryanne Schrader explained there are two vacancies of the Police and Firefighters Retirement Board.

City Clerk M. Schrader stated that Ellis Connor's appointment expired, but he has asked to be reappointed. She asked Council to consider a motion to re-appoint Mr. Connor and/or direct staff to solicit for volunteers.

Motion by Councilmember Mayor Pro-Tem Shannon Hayes and seconded by Councilmember Joe Blocker to reappoint Mr. Ellis Connor to the Police and Fire Retirement Board.

ROLL CALL: Councilmember Joe Blocker, aye; Councilmember Cynthia Brown, aye; Mayor Pro-Tem Shannon Hayes, aye; Councilmember Andrew Rencich, aye; Councilmember Douglas Capps, aye. All ayes. Motion carried.

12. City Manager Report

12.1. Financial Report - City Manager

City Manager Tim Bolduc introduced the Financial Report to Council. He noted the strong conditions of the financial report and that the city is on track with the budget.

City Manager Tim Bolduc displayed the fund balance sheet depicting the General Fund noting the funds in reserve. He added we need a minimum of five million dollars to handle the monthly expenses. He mentioned taking the councilmembers to the golf course to view the progress. He stated cart paths should be addressed before the golf course is open, however. He added originally the targeted opening date was January 15th, however, we have had problems getting supplies, such as golf carts. He added that a soft opening is likely the week of February 14th adding a grand opening in March is projected. He provided options on how to fund the cost of the golf paths at approximately \$311,000, however, they will obtain a couple more quotes. He asked for a consensus on moving forward with the transfer of fund for the golf paths. Discussion ensued on the need for the paths. Council approved moving forward with City Manager Tim Bolduc going out to obtain two more quotes. Discussion ensued on the need to ensure we open when we are ready.

12.2. City Manager Updates

City Manager Tim Bolduc went over items that he is working on and provided the construction update.

He introduced Michael Criddle as our new Public Services Director. He mentioned Wayne Steele will serve as the project manager.

City Manager Tim Bolduc announced the Christmas and New Year's holiday schedule. He announced that Trae Duley had passed. His memorial service is December 20th at 2 p.m. at the Community Center.

13. Comments from the Mayor and Council

Councilmember C. Brown asked for an update on the P.A.W.S renewal, and City Manager T. Bolduc said they are working on a resolution stating there are some services that need to be agreed on before moving forward. He mentioned P.A.W.S. stated they are raising the rate to \$7.00 per capita. Mayor Pro-Tem S. Hayes mentioned that we are working with other cities to work with P.A.W.S., and City Manager T. Bolduc agreed it was a county-wide issue.

Councilmember Andrew Rencich wished everyone a Merry Christmas, and Councilmember Cynthia Brown added it is a pleasure serving the community.

Mayor Pro-Tem S. Hayes said there are nine companies looking to locate in Okaloosa County. He added that NWFL League of Cities is working on Affordable Housing and P.A.W.S. He thanked the citizens of Crestview for the support they provide to help their fellow man.

Mayor J. B. Whitten mentioned Joey the Jeweler is sponsoring the Family Movie Night and thanked him. He mentioned more information is coming on the Main Street event scheduled for December 31st at 8:00 p.m.

14. Comments from the Audience

Mayor JB Whitten asked if there were any public comments, but no one came forward.

15. Adjournment

Mayor JB Whitten adjourned the meeting at 7:20 p.m.

Minutes approved this 10th day of January, 2022.

Approved:


JB Whitten, Mayor


Minutes submitted by Maryanne Schrader
City Clerk

Proper notice having been duly given

