

City Council Meeting

July 26, 2021

6:00 PM

Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were Shannon Hayes, Joe Blocker, Andrew Rencich, Cynthia Brown and Doug Capps. Also present were the honorable Mayor JB Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press.

REGULAR AGENDA

1. Called to Order

This meeting was called to order by the Honorable Mayor Whitten at 6:00 p.m.

2. Invocation and Pledge of Allegiance

The invocation and pledge were led by Pastor Jeff Childers of The Shepherd's Church.

3. Open Policy making and legislative session

4. Approval of Agenda

Mayor Whitten asked if there were any changes or objections to the current Agenda.

There were no objections or changes to Agenda it was approved by unanimous consent.

5. Presentations and Reports

5.1 Main Street Association Presentation

Mr. Paul Lowery, Main Street President informed Council that the Crestview Main Street Association received a merit award for partnership with the City from the Secretary of State. He presented the award to the Mayor to be displayed at City Hall.

6. Consent Agenda

6.1 Services Agreement between the Crestview Urgent Care and the City of Crestview

6.2 Service Agreement between the ICMA and the City of Crestview

6.3 Approval of the minutes from the May 10, 2021, and May 24, 2021 Council Meeting.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to approve the Consent Agenda. Seconded by Ms. Brown with 5 yeas from Mr. Hayes, Ms. Brown, Mr. Blocker, Mr. Rencich, Mr. Capps with 0 nays, motion carried.

7. Public Hearings- Ordinances on Second Reading

7.1 Ordinance 1829 Aggressive Panhandling

Mr. Bolduc, City Manager asked the City Clerk to read Ordinance 1829 by title.

Ms. Roy, City Clerk stated, "Ordinance 1829 reads by title,

ORDINANCE: 1829

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, CREATING A NEW SECTION 54-9 OF CHAPTER 54 OF THE CITY OF CRESTVIEW CODE OF ORDINANCES RELATING TO AGGRESSIVE PANHANDLING; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1829."

Mr. Bolduc, City Manager stated that in between the First Reading and the Second questions were received concerning this Ordinance and those were answered.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Ordinance 1829 on Second Reading and send for signatures. Seconded by Mr. Capps with 5 yeas from Mr. Rencich, Mr. Capps, Mr. Hayes, Mr. Blocker, Ms. Brown with 0 nays, motion carried.

8. Ordinances on First Reading

9. Resolutions

9.1 Budget Amendment- Resolution 2021-17

Mr. Bolduc, City Manager stated that this is a Budget Amendment and the items addressed in the budget resolution reflect revenues and expenditures that have an impact on the total budget amounts within the General Fund and the Sanitation Fund. The recommended budget amendment results in a total increase to the Fiscal Year 2021 budget by \$1,342,469.00. The individual accounts affected are presented in Exhibit A. He then asked the City Clerk to read Resolution 2021-17 by title.

Ms. Roy, City Clerk stated, "Resolution 2021-17 reads by title,

RESOLUTION: 2021-17

A RESOLUTION OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING THE BUDGET TO MORE ACCURATELY REFLECT ESTIMATED REVENUES AND APPROPRIATIONS. THE AMENDMENTS ARE THE RESULT OF VARIOUS FACTORS, INCLUDING: INCREASES IN ESTIMATED REVENUES AND/OR APPROPRIATIONS TO MORE ACCURATELY REFLECT PROJECTIONS FOR DEPARTMENTS; PROVIDING FOR DISTRIBUTION TO ALL DEPARTMENTS OF RECORDS, AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 2021-17."

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Resolution 2021-17. Seconded by Ms. Brown, with 5 yeas from Mr. Blocker, Ms. Brown, Mr. Hayes, Mr. Rencich, Mr. Capps with 0 nays, motion carried.

9.2 Resolution to Joint Conflict Resolution

Mr. Bolduc, City Manager asked the City Clerk to read Resolution 2021-18 by title.

Ms. Roy, City Clerk stated, "Resolution 2021-18 reads by title,

RESOLUTION: 2021-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESTVIEW, FLORIDA TO JOIN THE CONFLICT RESOLUTION PROCEEDINGS AS A PRIMARY CONFLICTING GOVERNMENTAL ENTITY PURSUANT TO CHAPTER 164, FLORIDA STATUTES; AUTHORIZING THE CITY ATTORNEY, AND THE CITY MANAGER TO IMPLEMENT SAID PROCESS; AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 2021-18."

Mr. Bolduc, City Manager stated that earlier this year, the County Commission passed a resolution to initiate the expansion of the Tourist Development District to encompass the entire county, including the city limits of the City of Crestview. The City Manager and the City Attorney have been working closely with County Staff and the other cities in the county. On July

19th , the City of Destin approved a resolution to initiate local government dispute resolution process under Florida Statute. After discussions between the City Manager, City Attorney and other cities throughout the county, Staff has determined that a failure to formally enter into this conflict resolution process may put the City of Crestview at a disadvantage moving forward. Participation in this dispute process by the City of Crestview will help to ensure that its residents can be assured that the County follows the current plan and is not unduly influenced by one entity.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Resolution 2021-18. Seconded by Ms. Brown with 5 yeas from Mr. Rencich, Ms. Brown, Mr. Capps, Mr. Hayes, Mr. Blocker with 0 nays, motion carried.

10. Action Items

10.1 Tentative Millage

Mr. Bolduc, City Manager stated Staff is requesting that City Council set the tentative millage rate for 2022 at the current rate of 6.9466. By maintaining this rate, this will allow staff to continue to prepare a sustainable budget moving forward.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to approve the Millage Rate at 6.9466 for the Fiscal Year 2022 and set the tentative public hearing for millage and budget for Tuesday, September 14th at 5:15 p.m. and the final hearing on Monday, September 27th at 5:30 p.m. Seconded by Mr. Rencich with 5 yeas from Mr. Hayes, Mr. Rencich, Mr. Blocker, Mr. Capps, Ms. Brown, with 0 nays, motion carried.

10.2 Approval of My Government Online- A complete software application for Development Services

Mr. Bolduc, City Manager stated in 2018, the council approved a purchase in the amount of \$308,484 to purchase Trakit, a software application for Development Services. The review resulted in the cancelation of the purchase until the CDS department had time to rewrite the Land Development Code to address process and procedure issues. After an extensive review, meeting with companies and speaking with other jurisdictions, staff has identified a partnership that will both meet the needs of the department and be cost effective. My Government Online (MGO), a division of an Economic Development District established in 1978 has developed a software application for property development and code enforcement that meets the needs of the city at an affordable price. There is no upfront cost to acquire and use the software; however, a small

monthly fee is required to cover the cost of the ongoing support, training, and configuration that is provided along with use of their products. Staff respectfully requests that the City Council approves a motion allowing the City Manager and City Attorney to finalize the agreement for the mayor to sign to engage the My Government Online Software.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by to approve the Attorney to finalize the agreement for the Mayor to sign to engage the My Government Online Software. Seconded by

11. City Clerk Report

11.1 Selection of voting delegate for FLC Conference

Ms. Roy, City Clerk stated that Council needs to select a voting delegate.

Mayor Whitten explained the role of the voting delegate.

Mayor Whitten nominated Mr. Rencich and he accepted.

11.2 Update on Holley and Allen signs

Ms. Roy, City Clerk gave an update concerning the memorial plaque for the late Ben Holley and the memorial plaque for the late Gigi Allen.

11.3 Council Calendar

Ms. Roy, City Clerk informed Council that the Council calendar was sent out by email and a link to the calendar is in that email.

12. City Manager Report

12.1 Quarterly Financial Presentation

Mr. Bolduc, City Manager reviewed the City Finance Report for the Council reviewing department budgets, project budgets and the status of the city financially.

A brief discussion ensued relative to the information presented.

12.2 Requests for Local Contribution for Affordable Housing

Mr. Bolduc, City Manager stated this a request for local contribution for affordable housing and there have been different opportunities researched to partner with. So far there are two applicants that will give a 10-minute presentation to the Council and Council will decide. He then further explained the process of this contribution.

Each applicants Vestcor and HTG proceeded to give their presentation there was a brief question and answer session after each presentation.

Each Council member gave their ranking and it was an unanimous.

Mayor Whitten asked for action by Council.

A motion made by Mr. Capps approve Vestcor as the first choice and approve Staff recommendation for moving forward. Seconded by Mr. Rencich with 5 yeas from Mr. Capps, Mr. Rencich, Ms. Brown, Mr. Blocker, Mr. Hayes with 0 nays, motion carried.

12.3 City Manager Updates

Mr. Bolduc, City Manager gave updates on all current projects including budgets, and timelines.

13. Comments from the Mayor and Council

Mayor Whitten informed Council about the different events he attended that were meeting needs for people in the City.

14. Comments from the Audience

15. Adjournment

This meeting was adjourned by Mayor Whitten at 8:02 p.m.



Elizabeth M. Roy
City Clerk



J B Whitten
Mayor

Minutes approve this 13th day of Sept, 2021.