CITY OF CRESTVIEW

OFFICE OF THE CITY CLERK
P.O. DRAWER 1209, CRESTVIEW, FLORIDA 32536
Phone # (850) 682 - 1560 Fax # (850) 682-8077

August 9, 2021
4:00 PM
Council Chambers

CITY COUNCIL WORKSHOP/SPECIAL MEETING

The Public is invited to view our meetings on the City of Crestview Live stream a at https://www.cityofcrestview.org or the City of Crestview Facebook Page. You may submit questions on any agenda item in advance (by 3:00 PM the day of the meeting, please) to cityclerk@cityofcrestview.org.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Open Meeting**
4. **Approve Agenda**
5. **Budget Presentation**
   5.1. 2022 Budget Discussion
6. **Comments from the Audience**
7. **Comments from the Mayor and Council**
8. **Adjournment**

Note: The Presentations section is for items that were submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. These items will be scheduled under the section titles Presentations and Reports. Supporting documents must be submitted at this time to be on the regular agenda. All Action Item are for staff and elected officials only and must be submitted for approval no later than the Wednesday 10 days prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The Card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers .If any person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City Council of the City of Crestview, Florida does not discriminate upon the basis of any individual's disability status. Anyone requiring reasonable accommodation a s provided for in the American With Disabilities Act to insure access to and participation in the meeting should contact the Office of the City Clerk at (850)682-1560 prior to the meeting to make appropriate arrangements.

Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.

CITY OF CRESTVIEW

Item # 5.1.

Staff Report

CITY COUNCIL MEETING DATE: August 9, 2021
TYPE OF AGENDA ITEM: City Manager

TO:	Mayor and City Council
CC:	City Manager, City Clerk, Staff and Attorney
FROM:	Tim Bolduc, City Manager
DATE:	8/6/2021
SUBJECT:	2022 Budget Discussion

BACKGROUND:

The purpose of this meeting is to review the initial Draft Budget for the 2022 fiscal year. Over the last several months the City Manager and the Finance Department have developed a balanced budget which will maintain the current millage rate and meet the needs of the community.

DISCUSSION:

During the meeting, Staff will provide a review of the current financial condition of the City as well as an overview of the provided budget.

Staff will present the details on the following policy decision items and seek approval from the City Council.

- The addition of a Cultural Services division. The details of the division are located on Page 49 of the draft budget.The Cultural Services division will allow the City to develop the Historic Bush House as a full time museum.In addition to the Bush House, the Curator will be responsible for cultural event planning and the operations of the Environmental Center.With the award of funding from the State of Florida in 2021, the City has an opportunity to provide a service to our citizens not currently provided.
- The creation of a Dispatch Division within the Fire Department.In 2020, the city combined all dispatch services and rolled them into the Fire Department.By creating this division, it will help with budgeting and tracking for reporting.
- Approval of a succession plan for the City Clerk Position.
- Approval of a succession Plan for the Public Services Director
- Implementation of year two of the Utility Rate Study per the adopted plan.
- Continuation of building permit reduction
- Approval of a 3% cost of living to maintain competitiveness with surrounding agencies
- Development of a certification and merit-based compensation plan
- Reorganization of Finance and Administrative services departments
- Migration of Microsoft Enterprise accounts to Microsoft Government

After a review of the above-mentioned items Staff will be seeking approval to make preliminary steps to implement the changes on October 1, 2021.

Staff is requesting City Council to provide any questions or suggested changes in direction to the City Manager at or before the workshop.

The budget as submitted is a draft, should the Council approve the budget as submitted, there will still be minor adjustments between this draft and the final product adopted in September.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;
Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.
Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.
Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

The Budget as submitted is a balanced budget in accordance with local policy and state and federal requirements.

RECOMMENDED ACTION

Staff respectfully requests City Council approval to begin the implementation of the following actions,

1. Create the Position of Special Projects Director to be filled By Mr. Wayne Steele.
2. Advertise for and fill Public Services Director Position on or around October 1st.
3. Approval of the CRA director contract position.
4. Begin the advertisement and selection process by City Council for the hiring of a City Clerk
5. The creation of a Cultural Services Division.
6. Approval to proceed with year two of the utility rate study implementation.

Attachments

1. DRAFT FY2022 Budget Aug 9th Workshop
2. Pooled Cash Carryforward Projected 9.30.21
3. public services packet
4. invitation to apply (4)

2022 City of Crestview Budget Summary

Division	Revenue	Carry Forward/ Reserve/ Restricted	Grants & Aide	Debt Proceeds	From Restricted Funding Source	Personnel Expenses	Operating Expenses	Capital Expenses	Debt Contingency Transfers	Total
General Fund Summary										
0012- Mayor	$ -	$ -	$ -	$ -	$ -	$ 93,562	$ 13,747	$ -	$ -	$ (107,309)
0213-Clerk	$ -	$ -	$ -	$ -	$ -	$ 130,103	$ 34,650	$ -	$ -	$ (164,753)
0311-G&A	$ 20,530,905	$ 1,982,340	$ 1,000,000	$ -	$ 39,000	$ 79,324	$ 484,941	$ 80,276	$ 2,520,808	$ 20,386,896
0412-City Manager	$ -	$ -	$ -	$ -	$ -	$ 265,237	$ 33,150	$ -	$ -	$ (298,387)
0413-Human Resources	$ -	$ -	$ -	$ -	$ -	$ 224,586	$ 93,340	$ -	$ -	$ (317,926)
0416- Information Technology	$ -	$ -	$ -	$ -	$ -	$ 181,169	$ 418,953	$ 98,600	$ -	$ (698,722)
0419-PIO	$ -	$ -	$ -	$ -	$ -	$ 116,120	$ 12,405	$ -	$ -	$ (128,525)
0510-PS Administration	$ -	$ -	$ -	$ -	$ -	$ 229,388	$ 112,465	$ -	$ -	$ (341,853)
001-0610-Fleet	$ -	$ -	$ -	$ -	$ -	$ 208,479	$ 58,250	$ 45,113	$ -	$ (311,842)
001-0721-Police	$ 286,500	$ -	$ -	$ -	$ -	$ 4,185,009	$ 1,065,011	$ 419,267		$ (5,382,787)
001-0822-Fire	$ 15,510	$ -	$ 695,570	$ -	$ 722,016	$ 4,257,462	$ 434,293	$ 1,307,996	$ 109,590	$ (4,676,245)
001-0000 Dispatch	$ -	$ -	$ -	$ -	$ -	$ 931,391	$ 138,315	$ -		$ (1,069,706)
001-1141-Streets	$ 515,400	$ -	$ -	$ -	$ 732,269	$ 770,064	$ 789,265	$ 2,163,039	$ -	$ (2,474,699)
001-1142-1/2 Sales Tax	$ -	$ -	$ -	$ -	$ 2,701,461	$ -	$ -	$ -	$ 2,701,461	$ -
001-1424-Code Enforcement	$ 15,000	$ -	$ -	$ -	$ -	$ 103,396	$ 25,215	$ -	$ -	$ (113,611)
001-2319-Facilities	$ -	$ -	$ -	$ -	$ -	$ 818,474	$ 371,530	$ 188,410	$ -	$ (1,378,414)
001-2413-Finance	$ -	$ -	$ -	$ -	$ -	$ 555,971	$ 28,630	$ -	$ -	$ (584,601)
001-2515-Planning	$ 125,000	$ -	$ -	$ -	$ -	$ 599,736	$ 190,471	$ 7,171	$ -	$ (672,378)
001-2772-CRES Admin	$ -	$ -	$ -	$ -	$ -	$ 184,659	$ 15,615	$ -	$ -	$ (200,274)
001-2773-Athletics	$ 130,500	$ -	$ -	$ -	$ -	$ 313,228	$ 409,728	$ 25,163	$ -	$ (617,619)
001-2774-Library	$ 126,000	$ -	$ -	$ -	$ -	$ 580,433	$ 191,419	$ 31,500	$ -	$ (677,352)
001-2275-Special Events	$ 39,500	$ -	$ -	$ -	$ -	$ 53,187	$ 84,638	$ -	$ -	$ (98,325)
001-2776-Cultural Serv	$ -	$ -	$ -	$ -	$ -	$ 59,972	$ 11,595	$ -	$ -	$ (71,567)
Totals	$ 21,784,315	$ 1,982,340	$ 1,695,570	$ -	$ 4,194,746	$ 14,940,951	$ 5,017,626	$ 4,366,535	$ 5,331,859	$ 0
Building & Permitting Special Revenue Summary										
125-2624 Permitting	$ 579,430	$ 125,744	$ -	$ -	$ -	$ 466,080	$ 137,296	$ 14,430	$ 87,367	$ 0
Totals	$ 579,430	$ 125,744	$ -	$ -	$ -	$ 466,080	$ 137,296	$ 14,430	$ 87,367	$ 0
Community Development Block Grant										
150-2854 CDBG	$ -	$ 44,000	$ 170,025	$ -	$ -	$ -	$ 170,025	$ 44,000	$ -	$ -
Totals	$ -	$ 44,000	$ 170,025	$ -	$ -	$ -	$ 170,025	$ 44,000	$ -	$ -
Debt Service Fund										
220-0213 Debt Service	$ 283,741	$ -	$ -		$ -	$ -	$ 283,741	$ -	$ -	$ -
Totals	$ 283,741	$ -	$ -	$ -	$ -	$ -	$ 283,741	$ -	$ -	$ -
Utility Fund Summary										
440-0311 G&A	$ 577,536	$ 282,855	$ -	$ 10,700,000	$ 714,000	$ -	$ 318,620	$ -	$ 3,109,581	$ 8,846,190
440-0510 Administration	$ -	$ -	$ -	$ -	$ -	$ 392,611	$ 145,063	$ -	$ -	$ (537,674)
440-1513 Customer Service	$ -	$ -	$ -		$ -	$ 376,279	$ 92,550	$ -	$ -	$ (468,829)
440-1633 Water *	$ 3,314,327	$ -	$ -	$ -	$ -	$ 663,028	$ 710,626	$ 440,470	$ -	$ 1,500,203
440-1735 Sewer	$ 4,359,680	$ -	$ -	$ -	$ -	$ 631,097	$ 575,974	$ 2,678,000		$ 474,609
440-1935 Wastewater Plant	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,214,499	$ 8,600,000	$ -	$ (9,814,499)
Totals	$ 8,251,543	$ 282,855	$ -	$ 10,700,000	$ 714,000	$ 2,063,015	$ 3,057,332	$ 11,718,470	$ 3,109,581	$ 0
Sanitation Fund										
441- Sanitation	$ 4,263,000	$ -	$ -	$ -	$ -	$ -	$ 4,003,000	$ -	$ 260,000	$ -
Totals	$ 4,263,000	$ -	$ -	$ -	$ -	$ -	$ 4,003,000	$ -	$ 260,000	$ -
Stormwater Utility										
442- Stormwater	$ 893,505	$ -	$ -	$ -	$ -	$ 301,568	$ 112,568	$ 479,369	$ -	$ (0)
Totals	$ 893,505	$ -	$ -	$ -	$ -	$ 301,568	$ 112,568	$ 479,369	$ -	$ (0)
Community Redevelopment Agency										
670-0311 CRA	$ 254,950	$ 831,677	$ 250,000	$ -	$ -	$ -	$ 507,650	$ 509,977	$ 319,000	$ -
Totals	$ 254,950	$ 831,677	$ 250,000	$ -	$ -	$ -	$ 507,650	$ 509,977	$ 319,000	$ -
Totals	**$ 36,310,484**	**$ 3,266,616**	**$ 2,115,595**	**$ 10,700,000**	**$ 4,908,746**	**$ 17,771,614**	**$ 13,289,238**	**$ 17,132,781**	**$ 9,107,807**	**$ (0)**

* Cash carry forward in 16763 is from Impact fees

* Restricted Funding includes moving $110,000 from recreation reserve and $4,708 from fire training reserve

*from Restricted funding includes $39,000 of current year public saftey impact

8/5/2021

Total Budget $ 57,301,440

General Fund Summary (City Manager Draft)

	*Revenue	Carry Forward	Grants & Aide	*Debt Proceeds	From Restricted Funding Source	Personnel Expenses	Operating Expenses	Capital Expenses	Debt, Contingency & Transfers	Total
0012- Mayor	$ -	$ -	$ -	$ -	$ -	$ 93,562	$ 13,747	$ -	$ -	$ (107,309)
0213-Clerk	$ -	$ -	$ -	$ -	$ -	$ 130,103	$ 34,650	$ -		$ (164,753)
0311-G&A	$ 20,530,905	$ 1,982,340	$ 1,000,000	$ -	$ 39,000	$ 79,324	$ 484,941	$ 80,276	$ 2,520,808	$ 20,386,896
0412-City Manager	$ -	$ -	$ -	$ -	$ -	$ 265,237	$ 33,150	$ -	$ -	$ (298,387)
0413-Human Resources	$ -	$ -	$ -	$ -	$ -	$ 224,586	$ 93,340	$ -	$ -	$ (317,926)
0416- Information Technology	$ -	$ -	$ -	$ -	$ -	$ 181,169	$ 418,953	$ 98,600	$ -	$ (698,722)
0419-PIO	$ -	$ -	$ -	$ -	$ -	$ 116,120	$ 12,405	$ -	$ -	$ (128,525)
0510-PS Administration	$ -	$ -	$ -	$ -	$ -	$ 229,388	$ 112,465	$ -	$ -	$ (341,853)
0610-Fleet	$ -	$ -	$ -	$ -	$ -	$ 208,479	$ 58,250	$ 45,113	$ -	$ (311,842)
0721-Police	$ 286,500	$ -	$ -	$ -	$ -	$ 4,185,009	$ 1,065,011	$ 419,267	$ -	$ (5,382,787)
0822-Fire	$ 15,510	$ -	$ 695,570	$ -	$ 722,016	$ 4,257,462	$ 434,293	$ 1,307,996	$ 109,590	$ (4,676,245)
DISPATCH	$ -	$ -	$ -	$ -	$ -	$ 931,391	$ 138,315	$ -	$ -	$ (1,069,706)
1141-Streets	$ 120,000	$ -	$ -	$ -	$ 1,127,669	$ 770,064	$ 789,265	$ 2,163,039	$ -	$ (2,474,699)
1142-1/2 Sales Tax	$ -	$ -	$ -	$ -	$ 2,701,461	$ -	$ -	$ -	$ 2,701,461	$ -
1424-Code Enforcement	$ 15,000	$ -	$ -	$ -	$ -	$ 103,396	$ 25,215	$ -	$ -	$ (113,611)
2319-Facilities	$ -	$ -	$ -	$ -	$ -	$ 818,474	$ 371,530	$ 188,410	$ -	$ (1,378,414)
2413-Finance	$ -	$ -	$ -	$ -	$ -	$ 555,971	$ 28,630	$ -	$ -	$ (584,601)
2515-Planning	$ 125,000	$ -	$ -	$ -	$ -	$ 599,736	$ 190,471	$ 7,171	$ -	$ (672,378)
2772-CRES Admin	$ -	$ -	$ -	$ -	$ -	$ 184,659	$ 15,615	$ -	$ -	$ (200,274)
2773-Athletics	$ 130,500	$ -	$ -	$ -	$ -	$ 313,228	$ 409,728	$ 25,163	$ -	$ (617,619)
2774-Library	$ 126,000	$ -	$ -	$ -	$ -	$ 580,433	$ 191,419	$ 31,500	$ -	$ (677,352)
2275-Special Events	$ 39,500	$ -	$ -	$ -	$ -	$ 53,187	$ 84,638	$ -	$ -	$ (98,325)
2776-Cultural Serv.	$ -	$ -	$ -	$ -	$ -	$ 59,972	$ 11,595	$ -	$ -	$ (71,567)
Totals	$ 21,388,915	$ 1,982,340	$ 1,695,570	$ -	$ 4,590,146	$ 14,940,951	$ 5,017,626	$ 4,366,535	$ 5,331,859	$ 0

Total Operating & Capital	$ 9,384,161		
Total Expenses	$ 24,325,111		
	20%	25%	30%
Reserve Calculation	$ 3,991,715	$ 4,989,644	$ 5,987,573

Contingency Calculation- 5% Operating minus .5 Cent	$ 250,881
	$ 65,000
	$ 315,881

001-0311 General Administrative

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number			Quantity	Unit Cost	City Manager Draft
					Revenues			
$7,436,394	$8,019,187	$8,593,691	311	0000	Ad Valorem Taxes			$9,347,862
$3,709	$3,511	$3,500	311	3000	Ad Valorem Penalties			$3,500
$3,157,973	$3,232,128	$3,165,500	314	0000	Service Taxes			$3,225,000
$1,825,970	$1,494,553	$1,400,000	323	0000	Franchise Fees			$1,500,000
$3,727,947	$3,606,213	$3,500,000	335	0000	Revenue Sharing			$4,153,152
$52,469	$0	$52,000	339	0000	Payment in Lieu of Tax			$52,000
$333,449	$191,070	$188,000	369	0000	Miscellaneous fees			$200,000
$13,200	$8,000	$7,500	324	1200	Public Safety Impact Fee*			$7,500
$31,400	$29,200	$31,500	324	1100	Public Safety Impact Fee Res*			$31,500
		$85,000	381	0100	Permitting Cost Allocation			$85,000
		$19,000	381	0200	CRA Cost Allocation			$19,000
		$0	381	0300	Stormwater Cost Allocation			$0
		$625,000	381	0400	Utility Cost Allocation			$625,000
		$100,000	381	0500	Solid Waste Allocation			$100,000
		$32,900	381	600	CDBG Admin Allocation			$34,005
		$903,554	389	9001	Cash Carry Forward			$1,982,340
		$110,000	389	9002	Recreation Reserve Funds			$0
		$4,707	389	9003	Fire Education Reserve			$0
			331	9000	Federal ARPA Grant Revenue			$0
		$0	334	7000	State Grant Revenue			$1,000,000
					Transfer from 1/2 Cent Tax			$1,186,386
$16,582,511	$16,583,862	$18,821,852			**Total Revenues**			**$23,552,245**
					Personnel Expenses			
					Full Time Equivalent Employees	**5**		
$12,390	$12,600	$25,200	511	1100	Executive Salaries			$25,200
$31,000	$31,000	$31,000	511	1300	Other Salaries and Wages			$31,000
$3,305	$3,325	$4,299	511	2100	FICA Taxes			$4,299
$6,008	$9,115	$18,779	511	2300	Life & Health Insurance			$18,779
$29	$24	$45	511	2400	Workers Compensation			$45
$52,731	**$56,064**	**$79,323**			**Total Personnel Expenses**			**$79,324**
					Operating Expenses			
$23,854	$33,403	$48,000	511	3101	**Legal Fees**			$48,000
$23,400	$26,900	$60,000	511	3200	**Auditing Fees**			$60,000
$183,288	$170,431	$182,736	511	3400	**Contractual Services**			$98,736

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001-0311 General Administrative

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number			Quantity	Unit Cost	City Manager Draft
$231	$99	$528	511	3402	**Pest Control**			$528
$7,569	$202	$31,955	511	4000	**Travel and Per Diem**			$31,955
$2,280	$2,795	$11,558	511	4100	**Communications**			$11,558
$2,579	$1,713	$8,400	511	4300	**Utilities**			$8,400
$1,608	$7,447	$9,920	511	4400	**Rentals & Leases**			$9,920
$163,675	$275,483	$80,611	511	4500	**Insurance**			$164,180
	$66	$500	511	4600	**Repairs & Maintenance**			$500
$12,330	$61,007	$20,000	511	4900	**Other Current Charges**			$25,000
$450	$222	$300	511	5100	**Office Supplies**			$300
$22,244	$13,670	$7,796	511	5200	**Operating Supplies**			$4,796
$13,669		$2,500	511	5203	**Advertising**			$2,500
$6,758		$15,767	511	5400	**Dues & Subscriptions**			$12,768
$1,592	$159	$2,700	511	5402	**Dinners, Events, ETC**			$2,700
$450	$754	$3,100	511	5600	**Training**			$3,100
$466,849	**$594,672**	**$486,371**			**Total Operating Expenses**			**$484,941**
					Capital Expenses			
	$1,061,714	$0	511	6100	**Land**			$75,000
	$0	$0	511	6401	**Capital Lease**			$5,276
	$8,000,000	$0	511	6500	**CIP**			$0
$0	**$9,061,714**	**$0**			**Capital Expenses**			**$80,276**
					Debt, Grants and Transfers			
			511	6700	**Debt Service**			$1,186,386

001-0311 General Administrative

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number			Quantity	Unit Cost	City Manager Draft
$6,750	$10,000	$20,000	511	8200	**Aid to Private Organizations**			$35,000
$138,205	$2,603,106	$480,547	581	9000	Transfers			$944,541
	$68,699	$285,000	511	9500	**Contingencies**			$315,881
	$0	$16,061	511	9900	**Reserves**			$39,000
$144,955	**$2,681,804**	**$801,608**			**Total Debt, Grants and Transfers**			**$2,520,808**
$664,536	**$12,394,254**	**$1,367,302**			**Total Expenses**			**$3,165,349**
$15,917,976	**$4,189,608**	**$17,454,550**			**Net Revenue / Expenses**			**$20,386,896**

*Restricted Funds

001-0112 Mayor

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	City Manager Draft
$0		$0		**Total Revenues**			
				Personnel Expenses			
				Full Time Equivalent Employees	**2**		
$20,308	$20,385	$20,000	512 1100	Executive Salaries			$20,000
$26,398	$44,281	$44,995	512 1200	Regular Wages			$47,282
		$930	512	Sick Leave Buy Back			$977
$1,669	$2,169	$3,347	512 1201	Holiday Pay			$3,517
$47	$76	$0	512 1400	Overtime pay			$0
	$0	$0	512 1700	Compensation Time			$0
$3,630	$5,001	$5,299	512 2100	FICA Taxes			$5,491
$2,615	$5,843	$6,257	512 2200	Retirement Contributions			$6,576
$10,231	$8,953	$9,410	512 2300	Life & Health Insurance			$9,590
$110	$126	$125	512 2400	Workers Compensation			$129
			512 2500	Unemployment			
$65,008	**$86,834**	**$90,363**		**Total Personnel Expenses**			**$93,562**
				Operating Expenses			
$1,500		$2,150	512 4000	**Travel and Per Diem**			$2,150
$1,490			512 4100	**Communications**			$1,810
$539		$50	512 4200	**Postage**			$50
$2,680		$2,700	512 4300	**Utilities**			$2,700
$2,198		$4,400	512 4400	**Rentals & Leases**			$4,400
$0		$500	512 4800	**Promotional Activities**			$1,000
$916		$0	512 4900	**Other Current Charges**			
$0		$250	512 5100	**Office Supplies**			$250

001-0112 Mayor

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	City Manager Draft
		$325	512	5201	**Uniforms**			$325
$260		$160	512	5203	**Advertising**			$410
$979		$652	512	5400	**Dues & Subscriptions**			$652
$14,019		**$11,187**			**Total Operating Expenses**			**$13,747**

Capital Expenses

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	City Manager Draft
$0		**$0**			**Capital Expenses**			**$0**
$79,027		**$101,550**			**Total Expenses**			**$107,309**
-$79,027		**-$101,550**			**Net Revenue / Expenses**			**-$107,309**

001-0213 City Clerk

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$0		$0		**Total Revenues**				
				Personnel Expenses				
				Full Time Equivalent Employees	**2**			
$57,749	$60,612	$57,364	513 1100	Executive Salaries				$58,511
$94,877	$39,801	$37,521	513 1200	Regular Wages				$40,632
	$0	$722	513	Sick Leave Buy Back				$781
$5,105	$1,976	$6,864	513 1201	Holiday Pay				$7,165
	$0	$0	513 1400	Overtime pay				$0
$11,675	$7,630	$7,640	513 2100	FICA Taxes				$7,977
$9,011	$5,271	$4,857	513 2200	Retirement Contributions				$5,259
$29,308	$20,285	$18,363	513 2300	Life & Health Insurance				$9,590
$360	$194	$180	513 2400	Workers Compensation				$188
$208,086	**$135,768**	**$133,511**		**Total Personnel Expenses**				**$130,103**
				Operating Expenses				
	$59	$1,145	513 4000	**Travel and Per Diem**				$1,145
$4,767	$5,013	$4,077	513 4100	**Communications**				$2,075
$3,665	$4,591	$4,200	513 4200	**Postage**				$4,700
$3,471	$2,600	$2,460	513 4300	**Utilities**				$2,660
$6,394	$1,475	$6,000	513 4400	**Rentals & Leases**				$2,400
$419	$0	$600	513 4600	**Repairs & Maintenance**				$500
$200	$114	$0	513 4611	**Repairs Auto**				$100
	$26,558	$7,000	513 4603	**Software**				$8,500
$236	$4,294	$1,200	513 4700	**Printing**				$1,200
		$0	513 4800	**Special Events**				$1,500
$8,784	$3,589	$10,000	513 5100	**Office Supplies**				$500

001-0213 City Clerk

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$8,121	$9,138	$6,200	513	5200	**Operating Supplies**				$8,000
	$69	$200	513	5201	**Uniforms**				$200
$125	$95	$240	513	5202	**Fuel**				$240
	$0	$500	513	5203	**Advertising**				$500
$913	$21,400	$3,525	513	5400	**Dues & Subscriptions**				$250
$200	$0	$180	513	5600	**Training**				$180
$37,364	**$78,996**	**$47,527**			**Total Operating Expenses**				**$34,650**
					Capital Expenses				
	$0	$0	513	6300	**Improvements/Not buildings**				$0
$43,811	$0	$0	513	6400	**Equipment**				$0
$0	**$0**	**$0**			**Capital Expenses**				**$0**
$37,364	**$78,996**	**$181,038**			**Total Expenses**				**$164,753**
-$37,364	**-$78,996**	**-$181,038**			**Net Revenue / Expenses**				**-$164,753**

001-0412 City Manager

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
$0	$0	$0			**Total Revenue**				
					Personnel Expenses				
					Full Time Equivalent Employees	**2**			
$105,604	$122,943	$113,922	512	1100	Executive Salaries				$117,341
	$5,547	$6,923	512	1101	Executive Holiday Pay				$8,728
$63,511	$3,774	$38,892	512	1200	Regular Wages				$47,217
			512		Sick Leave Buy Back				$3,400
$4,919	$0	$8,474	512	1201	Holiday Pay				$3,512
$56	$0	$0	512	1400	Overtime pay				$0
$11,940	$8,268	$12,740	512	2100	FICA Taxes				$13,785
$19,609	$23,156	$36,619	512	2200	Retirement Contributions				$38,818
$18,909	$18,385	$38,239	512	2300	Life & Health Insurance				$32,111
$375	$230	$300	512	2400	Workers Compensation				$324
$224,922	**$182,303**	**$256,109**			**Total Personnel Expenses**				**$265,237**
					Operating Expenses				
$4,000	$0	$4,000	512	3400	**Contractual Services**				$0
$5,895	$5,298	$8,025	512	4000	**Travel and Per Diem**				$8,025
$5,279	$7,181	$2,746	512	4100	**Communications**				$2,700
$0	$996	$400	512	4400	**Rentals & Leases**				$400
$0	$0	$0		4500	**Insurance**				$450
$0	$0	$0	512	4611	**Repairs - Auto**				$750
$0	$0	$0	512	4800	**Promotional Activities**				$4,000
$419	$415	$500	512	5100	**Office Supplies**				$500
$9,250	$5,130	$1,500	512	5200	**Operating Supplies**				$300
$0	$0	$200	512	5201	**Uniforms**				$200

001-0412 City Manager

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$0	$0	$50	512	5202	**Fuel**				$1,250
$0	$0	$250	512	5218	**Rewards & Recognition**				$3,250
$960	$224	$1,825	512	5400	**Dues & Subscriptions**				$1,825
	$7,640	$9,500	512	5600	**Training**				$9,500
$26,079	**$26,985**	**$28,996**			**Total Operating Expenses**				**$33,150**
					Capital Expenses				
$5,748	$0	$0	512	6400	**Equipment**				$0
$5,748	**$0**	**$0**			**Capital Expenses**				**$0**
$256,749	**$209,288**	**$285,105**			**Total Expenses**				**$298,387**
-$256,749	**-$209,288**	**-$285,105**			**Net Revenue / Expenses**				**-$298,387**

001-0413 Human Resources

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$0	$0	$0		**Total Revenues**				
				Personnel Expenses				
				Full Time Equivalent Employees	**3**			
	$60,816	$112,828	512 1200	Regular Wages				$162,844
	$0	$2,331	512	Sick Leave Buy Back				$3,365
	$2,451	$8,392	512 1201	Holiday Pay				$8,904
	$0	$0	512 1400	Overtime pay				$0
	$0	$0	512 1500	Incentive Pay				$0
	$4,556	$9,452	512 2100	FICA Taxes				$13,642
	$7,719	$15,691	512 2200	Retirement Contributions				$16,649
	$9,589	$22,661	512 2300	Life & Health Insurance				$18,861
	$115	$222	512 2400	Workers Compensation				$321
			512 2500	Unemployment				
$0	**$85,246**	**$171,577**		**Total Personnel Expenses**				**$224,586**
				Operating Expenses				
	$0	$785	512 4000	**Travel and Per Diem**				$885
	$0	$1,060	512 4100	**Communications**				$3,955
	$0	$450	4400	**Rentals & Leases**				$450
	$0	$3,000	512 4500	**Insurance**				$4,000
	$0	$50	512 4700	**Printing**				$50
	$0	$300	512 5100	**Office Supplies**				$300
	$84	$5,550	512 5200	**Operating Supplies**				$8,500
	$0	$200	512 5201	**Uniforms**				$375
	$0	$200	512 5202	**Fuel**				$0
	$0	$500	512 5203	**Advertising**				$1,500
	$5,001	$10,000	512 5205	**Employee Events**				$14,000
	$0	$15,075	512 5206	**Medical**				$27,775

001-0413 Human Resources

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
	$164	$1,000	512 5218	**Rewards & Recognition**				$2,000
	$0	$7,720	512 5400	**Dues & Subscriptions**				$8,250
	$0	$21,300	512 5600	**Training**				$21,300
$0	**$5,249**	**$70,190**		**Total Operating Expenses**				**$93,340**
				Capital Expenses				
	$0	$0	512 6400	**Equipment**			$0	$0
$0	**$0**	**$0**		**Capital Expenses**				**$0**
$0	**$90,495**	**$241,767**		**Total Expenses**				**$317,926**
$0	**-$90,495**	**-$241,767**		**Net Revenue / Expenses**				**-$317,926**

001-0416 Information Technology

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
$0	$0	$0			**Total Revenue**				
					Personnel Expenses				
					Full Time Equivalent Employees	**3**			
	$104,188	$106,693	512	1200	Regular Wages				$126,779
	$0	$1,751	512		Sick Leave Buy Back				$1,840
	$4,080	$7,936	512	1201	Holiday Pay				$9,430
	$382	$0	512	1400	Overtime pay				$1,111
	$0	$0	512	1500	Incentive Pay				$0
	$8,011	$8,903	512	2100	FICA Taxes				$10,561
	$11,379	$14,780	512	2200	Retirement Contributions				$17,532
	$277	$9,549	512	2300	Life & Health Insurance				$13,667
	$200	$209	512	2400	Workers Compensation				$248
$0	**$128,517**	**$149,821**			**Total Personnel Expenses**				**$181,169**
					Operating Expenses				
	$0	$60,000	512	3400	**Contractual Services**				$60,775
	$0	$1,945	512	4000	**Travel and Per Diem**				$3,325
	$50	$2,925	512	4100	**Communications**				$3,055
	$0	$267		4500	**Insurance**				$300
	$0	$2,100		4611	**Repairs - Auto**				$1,700
	$0	$2,100	512	4603	**Software**				$211,943
	$22	$300	512	5100	**Office Supplies**				$600
	$37,213	$2,750	512	5200	**Operating Supplies**				$133,920
	$141	$240	512	5201	**Uniforms**				$600
	$0	$204	512	5202	**Fuel**				$240
	$0	$47,025	512	5400	**Dues & Subscriptions**				$0
	$226	$2,260	512	5600	**Training**				$2,495

001-0416 Information Technology

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$0	**$37,652**	**$122,116**			**Total Operating Expenses**				**$418,953**
					Capital Expenses				
	$48,751	$27,762	512	6400	**Equipment**				$98,600
$0	**$48,751**	**$27,762**			**Capital Expenses**				**$98,600**
$0	**$214,920**	**$299,699**			**Total Expenses**				**$698,722**
$0	**-$214,920**	**-$299,699**			**Net Revenue / Expenses**				**-$698,722**

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001-0419 Public Information Officer

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$0		$0		**Total Revenues**				
				Personnel Expenses				
				Full Time Equivalent Employees	**2**			
	$39,691	$38,733	512 1200	Regular Wages				$77,387
	$0	$800	512	Sick Leave Buy Back				$0
	$1,864	$2,881	512 1201	Holiday Pay				$3,028
	$233	$0	512 1400	Overtime pay				$0
	$0	$0	512 1500	Incentive Pay				$0
	$3,072	$3,245	512 2100	FICA Taxes				$6,395
	$5,136	$5,387	512 2200	Retirement Contributions				$10,617
	$9,074	$9,271	512 2300	Life & Health Insurance				$18,543
	$77	$76	512 2400	Workers Compensation				$150
$0	**$59,147**	**$60,393**		**Total Personnel Expenses**				$116,120
				Operating Expenses				
	$0	$0	3400	**Contractual Services**				$3,000
	$134	$250	512 4000	**Travel and Per Diem**				$250
	$50	$1,135	512 4100	**Communications**				$2,330
	$0	$100	512 5100	**Office Supplies**				$150
	$90	$100	512 5200	**Operating Supplies**				$4,300
	$0	$100	512 5201	**Uniforms**				$250
	$0	$2,360	512 5400	**Dues & Subscriptions**				$2,125
$0	**$275**	**$4,045**		**Total Operating Expenses**				**$12,405**
				Capital Expenses				
		$0	512 6300	**Improvements/Not buildings**				

001-0419 Public Information Officer

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
		$3,500	512	6400	**Equipment**				
$0	**$0**	**$3,500**			**Capital Expenses**				**$0**
$0	**$59,422**	**$67,938**			**Total Expenses**				**$128,525**
$0	**-$59,422**	**-$67,938**			**Net Revenue / Expenses**				**-$128,525**

001-0510 Public Services Administration

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$0		$0		**Total Revenue**				
				Personnel Expenses				
				Full Time Equivalent Employees	**3**			
$260,039	$273,185	$235,261	519 1200	Regular Wages				$151,258
$0	$0	$2,929	519	Sick Leave Buy Back				$3,125
$16,193	$13,078	$17,499	519 1201	Holiday Pay				$11,251
$1,514	$139	$0	519 1400	Overtime pay				$0
$0	$0	$0	519 1500	Incentive Pay				$0
$19,949	$20,617	$19,560	519 2100	FICA Taxes				$12,671
$16,349	$24,426	$8,669	519 2200	Retirement Contributions				$21,035
$41,154	$46,029	$41,204	519 2300	Life & Health Insurance				$27,814
$5,170	$5,890	$3,055	519 2400	Workers Compensation				$2,235
$360,368	**$383,365**	**$328,177**		**Total Personnel Costs**				**$229,388**
				Operating Expenses				
$11,098	$13,213	$20,000	519 3103	**Engineering Fees**				$50,000
$132	$198	$275	519 3402	**Pest Control**				$264
$0	$0	$480	519 4000	**Travel and Per Diem**				$0
$6,170	$6,359	$12,175	519 4100	**Communications**				$13,575
$0	$586	$300	519 4200	**Postage**				$300
$10,973	$9,400	$15,000	519 4300	**Utilities**				$12,700
$10,225	$9,658	$13,500	519 4400	**Rentals & Leases**				$4,807
$746	$1,195	$4,550	519 4500	**Insurance**				$8,925
$5,306	$3,425	$6,000	519 4600	**Repairs & Maintenance**				$6,564
$2,707	$1,451	$2,500	519 4611	**Repairs Auto**				$2,500
		$0	519 4612	**Repairs - Small Equipment**				$250

001-0510 Public Services Administration

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
		$0	519	4613	**Repairs - Heavy Equipment**				$250
$1,925	$783	$1,850	519	5100	**Office Supplies**				$1,850
$15,581	$1,722	$9,600	519	5200	**Operating Supplies**				$4,850
$1,007	$1,114	$1,330	519	5201	**Uniforms**				$1,180
$4,834	$2,192	$2,500	519	5202	**Fuel**				$3,750
$1,191	$0	$250	519	5203	**Advertising**				$700
$8,097	$8,625	$0	519	5400	**Dues & Subscriptions**				$0
$138,941	**$86,445**	**$90,310**			**Total Operating Expenses**				**$112,465**
$0	**$0**	**$0**			**Capital Expenses**				**$0**
$499,309	**$469,810**	**$418,487**			**Total Expenses**				**$341,853**
-$499,309	**-$469,810**	**-$418,487**			**Net Revenue / Expenses**				**-$341,853**

001-0610 Fleet Maintenance

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
				(Non Revenue Division)				
$0	$0	$0		**Total Revenues**				
				Personnel Expenses				
				Full Time Equivalent Employees	**3**			
$110,824	$122,395	$120,908	519 1200	Regular Wages				$129,657
	$0	$2,498		Sick Leave Buy Back				$2,679
$6,675	$5,729	$8,993	519 1201	Holiday Pay				$9,644
$143	$144	$0	519 1400	Overtime pay				$265
	$0	$0	519 1500	Incentive Pay				$0
$8,342	$9,172	$10,129	519 2100	FICA Taxes				$10,861
$10,971	$15,922	$16,815	519 2200	Retirement Contributions				$18,031
$27,678	$30,863	$31,534	519 2300	Life & Health Insurance				$31,534
$4,152	$4,146	$5,415	519 2400	Workers Compensation				$5,807
$168,786	**$188,370**	**$196,292**		**Total Personnel Expenses**				**$208,479**
				Operating Expenses				
$4,382	$4,102	$3,715	519 4100	**Communications**				$3,525
$6,184	$5,292	$9,750	519 4300	**Utilities**				$9,750
$497	$720	$2,776	519 4500	**Insurance**				$2,875
$1,976	$2,982	$7,000	519 4600	**Repairs & Maintenance**				$7,000
$968	$2,045	$2,100	519 4611	**Repairs Auto**				$2,100
$16,491	$10,405	$26,700	519 5200	**Operating Supplies**				$22,600
$884	$768	$1,100	519 5201	**Uniforms**				$1,100
$5,763	$6,457	$6,400	519 5202	**Fuel**				$6,400
$800	$0	$0	519 5400	**Dues & Subscriptions**				$2,900

001-0610 Fleet Maintenance

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$37,945		**$59,541**			**Total Operating Expenses**				**$58,250**
					Capital Expenses				
		$0	519	6400					$38,200
			519	6401	Capital Leases				$6,913
$0		**$0**			**Capital Expenses**				**$45,113**
$206,731		**$255,833**			**Total Expenses**				**$311,842**
-$206,731		**-$255,833**			**Net Revenue / Expenses**				**-$311,842**

001 0721 Police

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
$50,861	$75,164	$25,000	351	0000	Police Fines			$25,000	$50,000
$4,127	$893	$1,500	342	1000	Fingerprinting			$1,500	$1,500
$138,539	$176,740	$235,000	354	0100	Red Light Violations			$235,000	$235,000
					Public Safety Impact Res				
					Public Safety Impact Com				
$193,527	$252,797	$261,500			**Total Revenues**				**$286,500**
					Personnel Expenses				
					Full Time Equivalent Employees	**56**			
$2,287,541	$2,096,403	$2,439,331	521	1200	Regular Wages				$2,529,974
		$36,614	521	1200	Sick Leave Buy Back				$37,879
$136,951	$103,199	$260,186	521	1201	Holiday Pay				$268,025
$273,719	$161,213	$216,355	521	1400	Overtime pay				$152,819
$20,690	$21,880	$22,320	521	1500	Incentive Pay				$20,040
$196,728	$175,034	$211,021	521	2100	FICA Taxes				$218,478
$221,891	$271,507	$313,428	521	2200	Retirement Contributions				$324,184
$466,416	$438,156	$541,041	521	2300	Life & Health Insurance				$530,925
$87,392	$86,989	$98,398	521	2400	Workers Compensation				$102,686
$3,691,328	**$3,354,381**	**$4,138,694**			**Total Personnel Expenses**				**$4,185,009**
					Operating Expenses				
$10,358	$23,021	$37,980	521	3400	**Contractual Services**				$48,780
$152,745	$210,268	$208,560	521	34-03	**Red Light Camera**				$208,560
$264	$330	$550	521	34-02	**Pest Control**				$550
					Pest Control	1	$550	$550	
$21,638	$9,529	$18,350	521	4000	**Travel and Per Diem**				$20,350
$79,721	$77,989	$75,164	521	4100	**Communications**				$79,869
$7,255	$4,311	$2,500	521	4200	**Postage**				$2,500
$31,349	$25,671	$42,600	521	4300	**Utilities**				$42,600
$10,364	$12,111	$15,372	521	4400	**Rentals & Leases**				$5,860
$29,394	$45,790	$37,081	521	4500	**Insurance**				$37,681

001 0721 Police

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$9,775	$6,458	$19,620	521	4600	**Repairs & Maintenance**				$21,270
$64,548	$20,614	$83,040	521	4603	**Software**				$35,440
$1,854	$1,423	$22,000	521	4604	**Vehicle Striping**				$22,000
$45,793	$63,718	$90,800	521	4611	**Repairs Auto**				$90,800
$1,133	$4,745	$3,420	521	4700	**Printing**				$3,495
$11,103	$14,579	$20,800	521	5100	**Office Supplies**				$20,800
$75,482	$72,490	$74,730	521	5200	**Operating Supplies**				$58,734
$26,793	$31,898	$40,811	521	5201	**Uniforms**				$51,932
$142,935	$92,506	$166,050	521	5202	**Fuel**				$200,360
	$657	$700	521	5203	**Advertising**				$700
$6,622	$2,589	$9,077	521	5204	**Ammunition**				$10,090
$3,950	$5,846	$0	521	5208	**SWAT**				$9,825
$3,883	$708	$4,000	521	5210	**Investigations**				$4,100
$8,876	$6,517	$15,200	521	5211	**Canine**				$16,520
	$0	$0	521	5212	**Community Outreach**				$4,200
$3,167	$891	$4,735	521	5400	**Books, Dues & Subscriptions**				$28,975
$10,397	$17,013	$29,770	521	5600	**Training**				$39,020
$0	$0	$0	581	9000	**Transfers**				
$910,676	**$901,634**	**$1,022,910**			**Total Operating Expenses**				**$1,065,011**
					Capital Expenses				
$262	$0	$0	521	6300	**Improvements**				$0
$158,265	$0	$263,418	521	6400	**Equipment**				$264,140
					Capital Leases				$155,127
		$0	512	6500	**Capitalized Software**				$0
					Smart Cop	0	$50,875	$0	

001 0721 Police

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$0		$406,418		Capital Expenses				$419,267
		$5,568,022		Total Expenses				$5,669,287
		-$5,306,522		Net Revenue / Expenses				-$5,382,787

001-0822 Fire Department

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$6,631		$6,500	329 0400	Fire Safety Code			$6,500	$6,500
$6,902		$7,200	335 2100	Fire Fighter Supplemental Comp			$7,200	$7,200
				Fire Inspection Fees				$0
$42		$10	342 2000	Fire Reports			$10	$10
$2,180		$1,800	369 2013	Fire CPR Training			$1,800	$1,800
				State Grant Appropriations			$695,570	$695,570
		$110,000		Transfer from 1/2 Cent			$110,000	$722,016
$15,755		$125,510		**Total Revenues**				**$1,433,096**
				Personnel Expenses				
				Full Time Equivalent Employees	**49**			
$2,257,695	$2,574,224	$2,718,796	522 1200	Regular Wages				$2,261,977
		$0	522	Sick Leave Buy Back				$32,201
$135,796	$154,551	$281,789	522 1201	Holiday Pay				$252,859
$2,917	$4,825	$3,489	522 1202	Out of Class Pay				$3,654
$104,040	$158,736	$271,838	522 1400	Unscheduled Overtime Pay				$368,191
$108,645	$110,130	$113,169	522 1500	Incentive Pay				$113,334
$134,543	$158,736		522 1600	Scheduled Overtime (combined with unscheduled)				0%
$197,727	$239,100	$249,987	522 2100	FICA Taxes				$215,861
$221,006	$378,164	$377,016	522 2200	Retirement Contributions				$300,130
$509,787	$667,774	$713,256	522 2300	Life & Health Insurance				$565,629
$127,320	$139,221	$136,042	522 2400	Workers Compensation				$143,625
$3,799,476	**$4,585,461**	**$4,865,382**		**Total Personnel Expenses**				**$4,257,462**
				Operating Expenses				
	$51,312	$51,312	522 3103	**Engineering Fees**				$0
	$0	$51,312	522 3400	**Contractual Services**				$0
$1,292	$726	$1,000	522 3402	**Pest Control**				$1,200
$5,314	$2,674	$5,530	522 4000	**Travel and Per Diem**				$4,455
$57,493	$44,717	$49,020	522 4100	**Communications**				$51,600
$71	$485	$1,000	522 4200	**Postage**				$1,000
$41,130	$28,939	$45,600	522 4300	**Utilities**				$38,400

001-0822 Fire Department

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$23,600	$21,401	$24,194	522 4400	**Rentals & Leases**				$25,646
$7,083	$11,348	$17,475	522 4500	**Insurance**				$21,135
$19,772	$17,143	$20,000	522 4600	**Repairs & Maintenance**				$19,920
$39,082	$29,694	$13,332	522 4603	**Software**				$11,882
$0	$0	$0	522 4611	**Repairs - Auto**				$40,000
$0	$0	$0	522 4612	**Repairs - Small Equipment**				$1,000
$2,016	$1,784	$3,000	522 5100	**Office Supplies**				$3,000
$77,583	$144,807	$101,637	522 5200	**Operating Supplies**				$82,848
$45,577	$53,332	$54,000	522 5201	**Uniforms**				$49,800
$35,288	$22,985	$34,200	522 5202	**Fuel**				$34,200
$1,506	$2,933	$0	522 5212	**Community Outreach**				$4,500
$8,113	$1,400	$5,000	522 5400	**Dues & Subscriptions**				$5,000
$14,885	$6,804	$39,950	522 5600	**Training**				$38,707
$79,115	$90,000	$0	522 9900	**Reserve**				$0
	$450,636	**$557,562**		**Total Operating Costs**				**$434,293**
				Capital Costs				
$84,637	$1,358,516	$21,606	522 6400	**Equipment**				**$1,307,996**
		$131,196		**Total Capital Costs**				**$1,307,996**
				Debt, Grants and Transfers				
$89,018	$109,590	$94,091	522 6800	**Principal**				$96,205
$20,572	$0	$15,499	512 6801	**Interest**				$13,385
		$131,196		**Total Debt Grants and Transfers**				**$109,590**
		$ 5,554,140		**Total Expenses**				**$6,109,341**
		-$5,428,630		**Net Revenue / Expenses**				**-$4,676,245**

001-0822 Fire Department

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft

001-0829 DISPATCH

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$0		$0		**Total Revenues**				**$0**
				Personnel Expenses				
				Full Time Equivalent Employees	**16**			
		$0	522 1200	Regular Wages				$586,983
		$0	522	Sick Leave Buy Back				$8,277
		$0	522 1201	Holiday Pay				$4,672
		$0	522 1202	Out of Class Pay				$0
		$0	522 1400	Unscheduled Overtime Pay				$27,192
		$0	522 1500	Incentive Pay				$6,844
		$0	522 1600	Scheduled Overtime (combined with unscheduled)				
		$0	522 2100	FICA Taxes				$56,153
		$0	522 2200	Retirement Contributions				$92,322
		$0	522 2300	Life & Health Insurance				$147,627
		$0	522 2400	Workers Compensation				$1,321
		$0		**Total Personnel Expenses**				**$931,391**
				Operating Expenses				
		$51,312	522 3400	**Contractual Services**				$51,312
		$792	522 3402	**Pest Control**				$792
		$1,075	522 4000	**Travel and Per Diem**				$1,075
		$16,320	522 4100	**Communications**				$16,926
		$8,400	522 4300	**Utilities**				$8,400
		$0	522 4400	**Rentals & Leases**				$1,200
		$24,226	522 4603	**Software**				$50,875
		$2,400	522 5200	**Operating Supplies**				$2,400
		$4,000	522 5201	**Uniforms**				$4,000
		$1,335	522 5600	**Training**				$1,335
	$450,636	**$109,860**		**Total Operating Costs**				**$138,315**

001-0829 DISPATCH

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Capital Expenses				
		$0		Total Capital Costs				$0
		$109,860		Total Expenses				$1,069,706
		-$109,860		Net Revenue / Expenses				-$1,069,706

001-1141 Streets

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$710,262	$691,429	$715,000	312 4000	Local Option Gas Tax*			$715,000	$732,269
$133,281	$76,851	$120,000	335 4900	FDOT Lighting/Maintenance			$120,000	$120,000
				Transfer from 1/2 Cent			$395,400	$395,400
$843,543	$768,280	$835,000		**Total Revenues**				$1,247,669
				Personnel Expenses *				
				Full Time Equivalent Employees	**12**			
$383,001	$389,502	$420,643	541 1200	Regular Wages				$437,704
		$5,841		Sick Leave Buy Back				$4,056
$23,834	$19,027	$31,287	541 1201	Holiday Pay				$32,556
$2,769	$2,077	$2,236	541 1400	Overtime pay				$7,611
		$0	541 1500	Incentive Pay				$7,200
$1,339	$422	$0	541 1700	Compensation Time				$0
$29,432	$30,662	$35,020	541 2100	FICA Taxes				$36,836
$30,035	$47,705	$58,137	541 2200	Retirement Contributions				$61,153
$107,625	$106,279	$125,671	541 2300	Life & Health Insurance				$135,519
$40,977	$39,898	$45,091	541 2400	Workers Compensation				$47,429
$619,012	**$635,571**	**$723,926**		**Total Personnel Costs**				**$770,064**
				Operating Expenses				
$63,206	$66,021	$195,000	541 3400	**Contractual Services**				$195,000
$80	$0	$40	541 4000	**Travel and Per Diem**				$40
$9,551	$8,474	$10,402	541 4100	**Communications**				$4,875
$282,174	$286,208	$300,000	541 4300	**Utilities**				$315,120
$4,663	$9,155	$20,000	541 4400	**Rentals & Leases**				$20,000
$14,164	$22,675	$8,050	541 4500	**Insurance**				$8,540
$45,541	$50,866	$40,000	541 4600	**Repairs & Maintenance**				$30,000
$26,627	$15,676	$25,000	541 4611	**Repairs - Auto**				$20,000
	$0	$0	4612	**Repairs - Small Equipment**				$5,000

001-1141 Streets

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
	$0	$0		4613	**Repairs - Heavy Equipment**				$10,000
$17,233	$21,239	$39,000	541	5200	**Operating Supplies**				$36,000
$3,853	$2,936	$4,500	541	5201	**Uniforms**				$4,440
$27,047	$20,480	$35,000	541	5202	**Fuel**				$35,400
$74,591	$99,158	$112,000	541	5300	**Materials**				$102,000
$1,493	$1,295	$2,050	541	5600	**Training**				$2,850
$570,224	**$604,183**	**$791,042**			**Total Operating Expenses**				**$789,265**
					Capital Expenses				
$451,001	$0	$0	541	6300	**Improvements/Not buildings**				$2,142,300
$12,000	$0	$0	541	6400	**Equipment**				$0
			541	6401	**Capital Leases**				$20,739
$12,000	**$0**	**$0**			**Capital Expenses**				**$2,163,039**
$1,201,237	**$1,239,755**	**$1,514,968**			**Total Expenses**				**$3,722,368**
-$357,694	**-$471,474**	**-$679,968**			**Net Revenue / Expenses**				**-$2,474,699**

*Indicates Loc $1,195,804

001-1424 Code Enforcement

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
		$15,000	354	0000	Code Violations			$15,000	$15,000
$0		$15,000			**Total Revenues**				$15,000
					Personnel Expenses				
					Full Time Equivalent Employees	**2**			
$124,865	$39,447	$67,812	524	1200	Regular Wages				$71,243
					Sick Leave Buy Back				$0
$8,540	$2,407	$5,044	524	1201	Holiday Pay				$5,299
			524	1400	Overtime pay				$0
			524	1500	Incentive Pay				$0
$10,076	$3,057	$5,573	524	2100	FICA Taxes				$5,855
$12,626	$5,160	$9,253	524	2200	Retirement Contributions				$9,721
$25,569	$11,809	$22,661	524	2300	Life & Health Insurance				$9,410
$3,283	$1,154	$1,778	524	2400	Workers Compensation				$1,868
$184,958	**$63,034**	**$112,121**			**Total Personnel Expenses**				**$103,396**
					Operating Expenses				
$0	$0	$5,400	524	3101	**Legal Fees**				$5,400
$2,134	$0	$4,410	524	4000	**Travel and Per Diem**				$4,410
$5,903	$7,280	$2,310	524	4100	**Communications**				$3,200
$0	$0	$400	524	4200	**Postage**				$400
$485	$776	$405	524	4500	**Insurance**				$875
$0	$0	$120	524	4611	**Repairs - Auto**				$120
$38	$0	$390	524	4700	**Printing**				$810
$10	$0	$1,000	524	5100	**Office Supplies**				$1,000
$826	$568	$600	524	5200	**Operating Supplies**				$1,000
$2,293	$730	$775	524	5201	**Uniforms**				$775

001-1424 Code Enforcement

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$1,502	$698	$2,640	524	5202	**Fuel**				$2,640
$223	$409	$585	524	5400	**Dues & Subscriptions**				$585
$1,815	$1,588	$4,000	524	5600	**Training**				$4,000
$15,228	**$12,049**	**$23,035**			**Total Operating Expenses**				**$25,215**
					Capital Expenses				
$24,969	$0	$0	524	6400	**Equipment**			$0	$0
$24,969	**$0**	**$0**			**Capital Expenses**				**$0**
$225,155	**$75,083**	**$135,156**			**Total Expenses**				**$128,611**
-$225,155	**-$75,083**	**-$135,156**			**Net Revenue / Expenses**				**-$113,611**

001-1142 1/2 Sales Tax

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
$1,720,731	$2,430,576	$2,100,000	335	1900	1/2 Cent Sales Tax				$2,701,461
$1,720,731	$2,430,576	$2,100,000			**Total Revenues**				**$2,701,461**
					Personnel Expenses				
					Full Time Equivalent Employees	**0**			
$0	**$0**	**$0**			**Total Personnel Costs**				**$0**
					Transfers				
	$0	$1,271,439	581	9000	**Transfer**				$2,701,461
$0	**$0**	**$1,271,439**			**Total Operating Expenses**				**$2,701,461**
					Capital Expenses				
	$0	$828,561	541	6300					**$0**
$0	**$0**	**$828,561**			**Capital Expenses**				**$0**
$0	**$0**	**$2,100,000**			**Total Expenses**				**$2,701,461**
$1,720,731	**$2,430,576**	**$0**			**Net Revenue / Expenses**				**$0**

001-2319 Building Facilities

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
					Non Revenue Division				
$0		$0			**Total Revenues**				
					Personnel Expenses				
					Full Time Equivalent Employees	**15.5**			
$431,452	$384,928	$452,728	519	1200	Regular Wages				$499,633
	$0	$7,811			Sick Leave Buy Back				$5,659
$24,498	$18,332	$33,674	519	1201	Holiday Pay				$39,774
$28,885	$11,200	$28,092	519	1400	Overtime pay				$14,547
	$0	$0	519	1500	Incentive Pay				$12,000
$35,975	$31,261	$37,807	519	2100	FICA Taxes				$42,616
$34,664	$42,030	$53,881	519	2200	Retirement Contributions				$52,790
$110,371	$105,190	$130,119	519	2300	Life & Health Insurance				$130,119
$26,265	$21,905	$18,928	519	2400	Workers Compensation				$21,336
$692,190	**$614,846**	**$763,040**			**Total Personnel Costs**				**$818,474**
					Operating Expenses				
$7,347	$6,345	$5,218	519	4100	**Communications**				$6,081
$4,689	$9,774	$9,500	519	4400	**Rentals & Leases**				$9,500
$2,316	$3,573	$5,957	519	4500	**Insurance**				$7,450
$39,242	$50,792	$38,000	519	4600	**Repairs & Maintenance**				$38,000
$151,623	$96,289	$150,000	519	4602	**Repairs - Building**				$167,000
$7,676	$8,886	$9,500	519	4611	**Repairs & Maintenance Auto**				$9,500
$68,673	$90,833	$94,000	519	5200	**Operating Supplies**				$103,199
$4,474	$3,861	$5,000	519	5201	**Uniforms**				$5,000
$20,135	$14,986	$25,000	519	5202	**Fuel**				$25,000

001-2319 Building Facilities

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
	$900	$800	519	5600	**Training**				$800
$306,175	**$286,241**	**$342,975**			**Total Operating Expenses**				**$371,530**
					Capital Expenses				
$70,478	$9,265	$36,330	519	6300	**Improvements/Not Buildings**				$150,809
$0	$0	$0	519	6400	**Equipment**				$9,949
		$0	524	6401	**Capital Leases**				$27,652
$70,478	**$9,265**	**$36,330**			**Capital Expenses**				**$188,410**
$1,068,842	**$910,351**	**$1,142,345**			**Total Expenses**				**$1,378,414**
-$1,068,842	**-$910,351**	**-$1,142,345**			**Net Revenue / Expenses**				**-$1,378,414**

001-2413 Finance

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
					Non Revenue Division				
$0		$0			**Total Revenues**				
					Personnel Expenses				
					Full Time Equivalent Employees	**6**			
$206,942	$290,343	$288,942	513	1200	Regular Wages				$324,768
	$0	$3,268			Sick Leave Buy Back				$4,393
$11,196	$13,357	$21,492	513	1201	Holiday Pay				$24,156
$243			513	1400	Overtime pay				$0
			513	1500	Incentive Pay				$0
$14,261	$21,413	$23,998	513	2100	FICA Taxes				$27,029
$13,616	$30,703	$34,462	513	2200	Retirement Contributions				$44,871
$50,237	$54,718	$130,119	513	2300	Life & Health Insurance				$130,119
$494	$569	$565	513	2400	Workers Compensation				$636
$297,155	**$411,104**	**$502,846**			**Total Personnel Costs**				**$555,971**
					Operating Expenses				
	$0	$400	513	4000	**Travel and Per Diem**				$400
$3,576	$4,748	$7,440	513	4100	**Communications**				$4,465
$213	$92	$360	513	4300	**Utilities**				$780
$1,663	$4,292	$6,000	513	4400	**Rentals & Leases**				$3,940
	$0	$670	513	4603	**Software**				$8,920
	$0	$670		4611	**Repairs - Auto**				$0
	$0	$100	513	5100	**Office Supplies**				$3,000
$870	$1,613	$1,275	513	5200	**Operating Supplies**				$2,125
	$0	$150	513	5201	**Uniforms**				$0

001-2413 Finance

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$125	$95	$150	513	5202	**Fuel**				$150
$190	$190	$650	513	5400	**Dues & Subscriptions**				$650
$499	$0	$4,200	513	5600	**Training**				$4,200
$7,135	**$11,030**	**$22,065**			**Total Operating Expenses**				**$28,630**
					Capital Expenses				
		$0	513	6400					$0
$0	**$0**	**$0**			**Capital Expenses**				**$0**
$304,291	**$422,134**	**$524,911**			**Total Expenses**				**$584,601**
-$304,291	**-$422,134**	**-$524,911**			**Net Revenue / Expenses**				**-$584,601**

001-2515 Planning & Zoning

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$126,123	$114,964	$125,000	316 0000	Business Tax Receipt			$125,000	$125,000
$126,123	$114,964	$125,000		**Total Revenues**				$125,000
				Personnel Expenses				
				Full Time Equivalent Employees	**7**			
$383,144	$269,275	$332,633	515 1200	Regular Wages				$393,555
		$6,016		Sick Leave Buy Back				$6,515
$21,241	$12,048	$24,741	515 1201	Holiday Pay				$25,635
$596	$0	$0	515 1400	Overtime pay				$1
		$0	515 1500	Incentive Pay				$0
			515 1700	Compensation Time				
$29,554	$20,597	$27,799	515 2100	FICA Taxes				$32,845
$36,001	$34,539	$46,151	515 2200	Retirement Contributions				$54,526
$52,679	$46,257	$62,789	515 2300	Life & Health Insurance				$76,895
$3,830	$5,034	$8,176	515 2400	Workers Compensation				$9,764
$527,044	**$387,749**	**$508,305**		**Total Personnel Expenses**				**$599,736**
				Operating Expenses				
	$11,250	$0	515 3400	**Contractual Services**				$120,000
$4,171	$0	$3,500	515 4000	**Travel and Per Diem**				$2,480
$7,288	$8,990	$7,500	515 4100	**Communications**				$4,140
	$0	$16,000	515 4200	**Postage**				$16,000
$7,001	$5,254	$5,106	515 4300	**Utilities**				$5,106
$8,165	$1,135	$7,960	515 4400	**Rentals & Leases**				$2,200
	$0	$818	4500	**Insurance**				$525
$343	$0	$1,000	515 4600	**Repairs & Maintenance**				$1,000

001-2515 Planning & Zoning

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$9,963	$2,855	$5,000	515	4603	**Software**				$0
$0	$0	$0	515	4611	**Repairs - Auto**				$60
$121	$359	$19,360	515	4700	**Printing**				$19,360
$975	$0	$1,200	515	5100	**Office Supplies**				$1,200
$6,944	$1,792	$11,800	515	5200	**Operating Supplies**				$5,800
	$0	$0		5201	**Uniforms**				$1,050
$1,328	$322	$500	515	5202	**Fuel**				$500
	$0	$8,000	515	5203	**Advertising**				$8,000
$1,250	$373	$800	515	5400	**Dues & Subscriptions**				$800
$1,625	$0	$4,570	515	5600	**Training**				$2,250
$49,173	**$32,329**	**$93,114**			**Total Operating Expenses**				**$190,471**
					Capital Expenses				
		$0	515	6400	**Equipment**				$0
		$0	515	6401	**Capital Leases**				$7,171
$0	**$0**	**$0**			**Capital Expenses**				**$7,171**
$576,218	**$420,079**	**$601,419**			**Total Expenses**				**$797,378**
-$450,095	**-$305,114**	**-$476,419**			**Net Revenue / Expenses**				**-$672,378**

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001-02772 CRES Admin

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
				Non Revenue Division				
$0		$0		**Total Revenues**				
				Personnel Expenses				
				Full Time Equivalent Employees	**2**			
$206,077		$149,807	572 1200	Regular Wages				$134,236
		$2,374		Sick Leave Buy Back				$2,773
$8,500		$7,187	572 1201	Holiday Pay				$7,265
$451		$0	572 1400	Overtime pay				$0
		$0	572 1500	Incentive Pay				$0
$15,806		$12,555	572 2100	FICA Taxes				$11,287
$17,232		$8,885	572 2200	Retirement Contributions				$6,172
$29,243		$31,933	572 2300	Life & Health Insurance				$22,661
$9,202		$565	572 2400	Workers Compensation				$266
$286,510		**$213,306**		**Total Personnel Costs**				**$184,659**
				Operating Expenses				
		$8,000	572 3103	**Engineering Fees**				$0
$69,038		$8,000	572 3400	**Contractual Services**				$0
$1,452		$0	572 3402	**Pest Control**				$0
$6,461		$3,081	572 4100	**Communications**				$1,725
$82,661		$1,440	572 4300	**Utilities**				$1,440
$4,184		$1,380	572 4400	**Rentals & Leases**				$1,000
$1,509		$600	572 4500	**Insurance**				$450
$475		$500	572 4611	**Repairs Auto**				$500
$5,250		$5,000	572 4901	**Refunds**				$5,000
$778		$600	519 5100	**Office Supplies**				$1,000

001-02772 CRES Admin

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$60,867		$13,350	572	5200	**Operating Supplies**				$3,000
$1,418		$300	572	5201	**Uniforms**				$300
$1,272		$900	572	5202	**Fuel**				$900
		$300	572	5400	**Dues & Subscriptions**				$300
$235,365		**$43,451**			**Total Operating Costs**				**$15,615**
					Capital Expenses				
	$0	$100,000	572	6500	**Skate Park Improvement**	0	$0	$0	
$27,226		**$100,000**			**Capital Expenses**				**$0**
$549,101		**$356,757**			**Total Expenses**				**$200,274**
-$549,101		**-$356,757**			**Net Revenue / Expenses**				**-$200,274**

001-2773 Athletics

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$117,033	$0	$115,000	347 2000	Sports Registration			$10,000	$10,000
		$0	347 2100	Football			$35,000	$35,000
		$0	347 2200	Soccer			$45,300	$45,300
		$0	347 2300	Cheerleading			$6,000	$6,000
		$0	347 2400	Baseball			$16,700	$16,700
		$0	347 2500	Basketball			$10,000	$10,000
$21,659	$4,244	$5,000	369 2000	Concession			$7,500	$7,500
$138,692		$120,000		**Total Revenues**				**$130,500**
				Personnel Expenses				
				Full Time Equivalent Employees	**6.4**			
$206,077	$199,370	$255,616	572 1200	Regular Wages				$216,269
		$2,385		Sick Leave Buy Back				$2,570
$8,500	$8,278	$16,335	572 1201	Holiday Pay				$13,273
$451	$0	$0	572 1400	Overtime pay				$895
		$0	572 1500	Incentive Pay				$0
$15,806	$15,187	$20,987	572 2100	FICA Taxes				$17,757
$17,232	$16,631	$22,424	572 2200	Retirement Contributions				$11,073
$29,243	$38,556	$46,953	572 2300	Life & Health Insurance				$41,620
$9,202	$9,086	$11,550	572 2400	Workers Compensation				$9,772
$286,510	**$287,108**	**$376,250**		**Total Personnel Costs**				**$313,228**
				Operating Expenses				
	$0	$100,000	572 3103	**Engineering Fees**				$0
$69,038	$33,220	$96,250	572 3400	**Contractual Services**				$117,175
$1,452	$924	$1,848	572 3402	**Pest Control**				$1,848
	$0	$1,155	572 4000	**Travel and Per Diem**				$1,155
$6,461	$3,425	$14,820	572 4100	**Communications**				$27,794
$82,661	$62,240	$101,840	572 4300	**Utilities**				$101,840
$4,184	$1,854	$3,865	572 4400	**Rentals & Leases**				$6,700
$1,509	$1,792	$53,275	572 4500	**Insurance**				$56,916

001-2773 Athletics

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
	$500	$750	572	4600	**Repairs & Maintenance**				$750
$475	$228	$750	572	4611	**Repairs Auto**				
$5,250	$37,825	$4,800	572	4901	**Refunds**				$4,800
$778	$856	$1,950	519	5100	**Office Supplies**				$1,950
$60,867	$26,494	$66,000	572	5200	**Operating Supplies**				$66,000
$1,418	$743	$480	572	5201	**Uniforms**				$1,050
$1,272	$1,042	$1,440	572	5202	**Fuel**				$1,440
					WEX	12	$120	$1,440	
$2,963	$2,816	$5,000	572	5206	**Background Checks**				$17,300
$100	$0	$1,500	572	5203	**Advertising**				$1,500
$2,975	$3,525	$0	572	5217	**Special Events - Movie Night**				$0
	$0	$8,010	572	5400	**Dues & Subscriptions**				$510
		$1,000	572	5600	**Training**				$1,000
$27,226			572	8000	**State Grant Expenses**				$0
$268,630	**$177,485**	**$464,733**			**Total Operating Expenses**				**$409,728**
					Capital Expenses				
$37,806	$85,086	$75,000	572	6300	**Improvements/Not buildings**				$18,250
$0	$25,058	$0	572	6400	**Equipment**				$0
			524	6401	**Capital Leases**				$6,913
$0	**$25,058**	**$75,000**			**Capital Expenses**				**$25,163**
$555,140	**$489,650**	**$915,983**			**Total Expenses**				**$748,119**
-$416,448	**-$489,650**	**-$795,983**			**Net Revenue / Expenses**				**-$617,619**

001-2774 Library

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
$110,726	$112,919	$110,000	347	1000	Library Fees			$112,000	$112,000
$13,113	$6,040	$16,000	352	0000	Library Fines			$14,000	$14,000
$123,839	$118,959	$126,000			**Total Revenues**				$126,000
					Personnel Expenses				
					Full Time Equivalent Employees	**12.8**			
$358,605	$359,723	$409,273	572	1200	Regular Wages				$424,751
		$3,395			Sick Leave Buy Back				$4,850
$16,642	$14,928	$25,517	572	1201	Holiday Pay				$26,397
	$0	$0	572	1400	Overtime pay				
	$0	$0	572	1500	Incentive Pay				
			572	1700	Compensation Time				
$28,193	$28,006	$33,521	572	2100	FICA Taxes				$34,884
$28,071	$34,050	$39,360	572	2200	Retirement Contributions				$40,765
$56,100	$43,295	$75,183	572	2300	Life & Health Insurance				$47,965
$864	$708	$789	572	2400	Workers Compensation				$821
$488,475	**$480,711**	**$587,038**			**Total Personnel Expenses**				**$580,433**
					Operating Expenses				
$198	$198	$264	572	3402	**Pest Control**				$264
$1,062	$397	$855	572	4000	**Travel and Per Diem**				$855
$9,646	$10,189	$8,450	572	4100	**Communications**				$15,560
$324	$808	$700	572	4200	**Postage**				$400
$66,602	$84,202	$66,684	572	4300	**Utilities**				$65,700
$31,705	$33,214	$35,078	572	4400	**Rentals & Leases**				$37,355
$453	$538	$10,000	572	4500	**Insurance**				$11,350
$3,918	$3,687	$3,900	572	4600	**Repairs & Maintenance**				$4,100
$4,668	$1,397	$2,960	572	5100	**Office Supplies**				$2,960

001-2774 Library

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$36,015	$16,522	$25,675	572	5200	**Operating Supplies**				$29,970
	$0	$900	572	5201	**Uniforms**				$420
	$0	$1,500	572	5202	**Fuel**				$1,500
$25	$75	$125	572	5206	**Background Checks**				$250
$17,600	$12,417	$23,866	572	5400	**Dues & Subscriptions**				$20,235
$448	$0	$500	572	5600	**Training**				$500
$172,665	**$163,644**	**$181,457**			**Total Operating Expenses**				**$191,419**
					Capital Expenses				
$0	$0	$0	572	6300	**Improvements/Not buildings**				$0
$8,365	$44	$21,000	572	6400	**Equipment**				$0
$47,874	$32,222	$56,000	572	6600	**Library Books**				$31,500
$56,239	**$32,265**	**$77,000**			**Capital Expenses**				**$31,500**
$717,379	**$676,620**	**$845,495**			**Total Expenses**				**$803,352**
-$593,539	**-$557,661**	**-$719,495**			**Net Revenue / Expenses**				**-$677,352**

001-2775 Special Events

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
$31,200		$30,000	369	2201	Community Center			$25,000	$25,000
$14,990		$15,000	369	2202	Warriors Hall			$12,000	$12,000
$2,710		$3,000	369	2203	Park Rentals			$2,500	$2,500
$48,900		$48,000			**Total Revenues**				$39,500
					Personnel Expenses				
					Full Time Equivalent Employees	**1**			
	$127,571	$31,911	2774	1200	Regular Wages				$33,526
	$0	$0	2774		Sick Leave Buy Back				$0
	$5,848	$2,769	2774	1201	Holiday Pay				$2,909
	$669	$0	2774	1400	Overtime pay				$0
	$0	$0	2774	1500	Incentive Pay				$0
	$9,052	$2,653	2774	2100	FICA Taxes				$2,787
	$15,197	$4,404	2774	2200	Retirement Contributions				$4,627
	$25,453	$9,271	2774	2300	Life & Health Insurance				$9,271
	$5,361	$789	2774	2400	Workers Compensation				$66
	$189,151	**$51,797**			**Total Personnel Expenses**				**$53,187**
					Operating Expenses				
	$251	$10,000	572	3400	**Contractual Services**				$10,000
	$462	$264	572	3402	**Pest Control**				$264
	$0	$415	572	4000	**Travel and Per Diem**				$415
	$6,569	$16,437	572	4100	**Communications**				$17,895
	$9,789	$20,904	572	4300	**Utilities**				$20,904
	$0	$0	572	4400	**Rentals & Leases**				$3,500
	$0	$5,500	572	4500	**Insurance**				$9,700
	$0	$2,200	572	4600	**Repairs & Maintenance**				$2,200
	$0	$0	572	4900	**Other Current Charges**				$0
	$0	$200	572	4611	**Repairs Auto**				$200

001-2775 Special Events

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
	$0	$150	572	5100	**Office Supplies**				$150
	$11,011	$12,500	572	5200	**Operating Supplies**				$12,500
	$0	$60	572	5201	**Uniforms**				$60
$2,975	$0	$6,000	572	5217	**Special Events -**				$6,000
	$0	$850	572	5600	**Training**				$850
$2,975	**$28,082**	**$75,480**			**Total Operating Expenses**				**$84,638**
					Capital Expenses				
			572	6400	**Equipment**				$0
$0		**$0**			**Capital Expenses**				**$0**
$51,875		**$123,480**			**Total Expenses**				**$137,825**
-$2,975		**-$75,480**			**Net Revenue / Expenses**				**-$98,325**

001-2776 Cultural Services

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$0		$0		**Total Revenues**				$0
				Personnel Expenses				
				Full Time Equivalent Employees	**2**			
	$39,691	$38,733	512 1200	Regular Wages				$40,707
	$0	$800	512	Sick Leave Buy Back				$841
	$1,864	$2,881	512 1201	Holiday Pay				$0
	$233	$0	512 1400	Overtime pay				$0
	$0	$0	512 1500	Incentive Pay				$0
	$3,072	$3,245	512 2100	FICA Taxes				$3,410
	$5,136	$5,387	512 2200	Retirement Contributions				$5,661
	$9,074	$9,271	512 2300	Life & Health Insurance				$9,271
	$77	$76	512 2400	Workers Compensation				$80
$0	**$59,147**	**$60,393**		**Total Personnel Expenses**				**$59,972**
				Operating Expenses				
	$0	$0	3400	**Contractual Services**				$3,000
	$134	$250	512 4000	**Travel and Per Diem**				$250
	$50	$1,135	512 4100	**Communications**				$1,385
	$0	$100	512 5100	**Office Supplies**				$150
	$90	$100	512 5200	**Operating Supplies**				$4,300
	$0	$100	512 5201	**Uniforms**				$125
	$0	$2,360	512 5400	**Dues & Subscriptions**				$2,385
$0	**$275**	**$4,045**		**Total Operating Expenses**				**$11,595**
				Capital Expenses				
		$0	512 6300	**Improvements/Not buildings**				
		$3,500	512 6400	**Equipment**				

001-2776 Cultural Services

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$0	$0	$3,500		Capital Expenses				$0
$0	$59,422	$67,938		Total Expenses				$71,567
$0	-$59,422	-$67,938		Net Revenue / Expenses				-$71,567

125- 2624 Permitting

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	City Manager Draft
					Revenues			
$187,749	$536,562	$140,000			Building Permits Fee			$185,000
$95,095		$72,000			Application Fees			$68,430
$164,883		$121,600			Subcontractor Permits			$155,000
$41,903		$32,000			Misc Permits			$40,000
$116,450	$9,649	$92,800			Misc Fees			$115,000
$15,805	$15,160	$12,000			Surcharge			$16,000
$0	$819,762	$7,000			Interfund Transfer			$0
		$96,107			Transfer From Reserve			$125,744
$621,884	$1,381,133	$573,507			**Total Revenues**			$705,174
					Personnel Expenses			
					Full Time Equivalent Employees	**6.5**		
$261,532	$328,253	$225,540	524	1200	Regular Wages			$297,215
		$3,877			Sick Leave Buy Back			$4,798
$15,447	$15,598	$16,776	524	1201	Holiday Pay			$20,498
$3,202	$398	$2,553	524	1400	Overtime pay			$5,326
		$0	524	1500	Incentive Pay			$0
$19,415	$24,440	$18,834	524	2100	FICA Taxes			$24,938
$25,518	$42,558	$31,266	524	2200	Retirement Contributions			$41,400
$51,765	$67,381	$56,025	524	2300	Life & Health Insurance			$64,900
$5,058	$8,218	$5,104	524	2400	Workers Compensation			$7,005
$382,032	**$486,846**	**$359,975**			**Total Personnel Costs**			**$466,080**
					Operating Expenses			
$0	$0	$0		3400	**Contractual Services**			$0
$1,774	$2,832	$4,720	524	4000	**Travel and Per Diem**			$4,720
$6,180	$3,633	$5,445	524	4100	**Communications**			$8,460
$6,580	$4,704	$6,600	524	4300	**Utilities**			$6,600

125- 2624 Permitting

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	City Manager Draft
$5,101	$8,051	$4,180	524 4400	**Rentals & Leases**			$1,800
$3,274	$3,979	$4,942	524 4500	**Insurance**			$6,341
$0	$0	$25,000	524 4600	**Repairs & Maintenance**			$25,000
$1,471	$0	$5,484	524 4603	**Software**			$39,000
$0	$0	$0	524 4610	**Repairs - Miscellaneous**			$500
$214	$6	$480	524 4611	**Repairs - Auto**			$480
$111	$0	$1,490	524 4700	**Printing**			$2,360
$11,132	$7,325	$8,000	524 4900	**Other Current Charges**			$8,000
$0	$0	$0	524 4901	**Admin Fees**			$0
$220	$0	$3,000	524 5100	**Office Supplies**			$3,000
$4,544	$3,910	$6,200	524 5200	**Operating Supplies**			$9,000
$859	$522	$1,960	524 5201	**Uniforms**			$1,600
$3,544	$4,510	$4,510	524 5202	**Fuel**			$4,630
$437	$0	$390	524 5214	**Inspection Tools**			$1,320
$46,560	$2,680	$2,400	524 5215	**Building Code Software**			$2,000
$744	$0	$1,035	524 5216	**Personnel Safety Equip.**			$1,625
$1,384	$703	$1,510	524 5400	**Dues & Subscriptions**			$3,035
$1,600	$0	$2,500	524 5401	**Code Books & Subscriptions**			$2,500
$2,834	$2,498	$3,375	524 5600	**Training**			$5,325
$98,562	**$45,353**	**$93,221**		**Total Operating Expenses**			**$137,296**

125- 2624 Permitting

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	City Manager Draft
					Capital Expenses			
$13,125	$0	$2,200	524	6400	**Equipment**			$0
$0	$0	$15,000	524	6401	**Capital Leases**			$14,430
$13,125	**$0**	**$17,200**			**Capital Expenses**			**$14,430**
					Transfers and Contingencies			
		$85,000	524	9000	**Transfers**			$85,000
		$3,300	524	9500	**Contingencies**			$2,367
$0	**$0**	**$88,300**			**Total Transfers and Contingencies**			**$87,367**
$493,720	**$532,199**	**$558,696**			**Total Expenses**			**$705,174**
$128,164	**$848,935**	**$14,811**			**Net Revenue / Expenses**			**$0**

150-2625 Community Development Block Grant

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	City Manager Draft
					Revenues			
		$164,610			Annual Entitlement Grant			$170,025
		$96,835			Coronavirus allocation			$0
					C/F Carryforward from FY21			$44,000
$0		$261,445			**Total Revenue**			$214,025
					Personal Expenses			
					Full Time Equivalent Employees	**0**		
$0		**$0**			**Total Personal Costs**			**$0**
					Operating Expenses			
		$22	554	4200	**Postage**			$0
			554	8302	**Grants & Aide**			$80,230
			554	5218	**Public Projects**			$55,790
			554	9000	**Transfers**			$34,005
$0		**$22**			**Total Operating Costs**			**$170,025**
					Capital Costs			
			512	6500	**Infrastructure Projects**			
					Benjamin Sewer Project Phase I	1	$44,000	$44,000
$0		**$0**			**Capital Expenses**			**$44,000**
$0		**$22**			**Total Expenses**			**$214,025**
$0		**$261,423**			**Net Revenue / Expenses**			**$0**

220-0213 Debt Service

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
		$325,547		Transfer from General Fund			$283,741	$283,741
$0		$325,547		**Total Revenue**				**$283,741**
				Personal Expenses				
				Full Time Equivalent Employees	**0**			
$0		**$0**		**Total Personal Costs**				**$0**
				Operating Expenses				
				2015 Public Imp Refunding				**$283,741**
$0		**$286,741**		**Total Operating Costs**				**$283,741**
				Capital Costs				
$0		**$0**		**Capital Expenses**				**$0**
$0		**$286,741**		**Total Expenses**				**$283,741**
$0		**$38,806**		**Net Revenue / Expenses**				**$0**

440 Utility Fund Summary (City Manager Draft)

	*Revenue	Reserve From Fund Balance	*Debt Proceeds	Impact Fees From Fund Balance	Restricted Funds	Personnel Expenses	Operating Expenses	Capital Expenses	Debt Contingency Transfers	Total
G&A	$ 577,536	$ 282,855	$ 10,700,000		$ 714,000	$ -	$ 318,620	$ -	$ 3,109,581	$ 8,846,190
Administration	$ -					$ 392,611	$ 145,063	$ -	$ -	$ (537,674)
Customer Service	$ -					$ 376,279	$ 92,550	$ -	$ -	$ (468,829)
Water	$ 3,314,327					$ 663,028	$ 710,626	$ 440,470	$ -	$ 1,500,203
Sewer	$ 4,359,680			$ -		$ 631,097	$ 575,974	$ 2,678,000	$ -	$ 474,609
Wastewater Plant	$ -					$ -	$ 1,214,499	$ 8,600,000	$ -	$ (9,814,499)
Totals	$ 8,251,543	$ 282,855	$ 10,700,000	$ -	$ 714,000	$ 2,063,015	$ 3,057,332	$ 11,718,470	$ 3,109,581	$ 0

Total Expenses	$ 16,838,817
Total operating and Capital Expenses	$ 14,775,802

*The revenue in this summary is based on the projections found in the proforma from the 2020 utility rate study

	20%	25%	30%
Reserve Calculation	$ 1,024,069	$ 1,280,087	$ 1,536,104

Contingency 10% of Operating Plus Overage	$ 305,733

Debt Proceeds	
Solids Handling Upgrade	$ 4,500,000
Foxwood Estates Septic to Sewer	$ 2,200,000
Phase 2 PDE	$ 3,500,000
RIB	$ 500,000
	$ 10,700,000

440-0311 General & Administrative

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	City Manager Draft
					Revenues			
$2,734,319	$2,855,849	$3,186,853	343	3000	Water Revenue			$3,314,327
$3,902,516	$3,986,024	$4,192,000	343	5000	Sewer Revenue			$4,359,680
$599,501	$717,201	$714,000	324	2100	Impact Fees			$714,000
$323,453	$327,409	$292,000	343	0000	Connection Fees			$300,000
$204,961	$99,950	$192,000	343	9000	Special Fees/ Penalties			$199,680
$324,331	$161,395	$20,000	369	0000	Misc. Revenues			$20,000
		$8,000,000	384	0000	SRF Loan Proceeds			$10,700,000
		$56,608	335	1900	1/2 Cent Sales Tax			$57,856
					Cash Carryforward			$282,855
$8,089,081	$8,147,829	$16,653,461			**Total Revenues**			$19,948,398
					Personnel Expenses			
					Full Time Equivalent Employees	**0**		
$12,390	$12,600	$12,600	511	1100	Executive Salaries	**Personnel Expenses Moved to General**		
$932	$953	$963	511	2100	FICA Taxes			
$6,007	$9,114	$9,232	511	2300	Life & Health Insurance			
$28	$69	$29	511	2400	Workers Compensation			
$95,335	$0		511	2600	Accrued OPEB			
$114,693		**$22,824**			**Total Personnel Costs**			**$0**
					Operating Expenses			
$77,948	$53,362	$8,950	511	3400	**Contractual Services**			$8,950
$219,025	$236,031	$295,570	511	4500	**Insurance**			$295,570
	$66	$0	511	4600	**Repairs & Maintenance**			$0
$120,352	$108,477	$4,800	511	4900	**Other Current Charges**			$4,800
$3,710	$5,886	$7,500	511	4904	**Collection Agency Exp**			$7,500
$450	$122	$800	511	5100	**Office Supplies**			$800

440-0311 General & Administrative

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	City Manager Draft
$15,729	$7,665	$500	511	5200	**Operating Supplies**			$500
$2,718	$561	$500	511	5203	**Advertising**			$500
$637,974	**$580,806**	**$387,022**			**Total Operating Expenses**			**$318,620**
					Capital Expenses			
$0	$0	$0	511	6400	**Equipment**			$0
$0	**$0**	**$0**			**Capital Expenses**			**$0**
					Debt, Contingencies and Transfers			
					2008- State Revolving Fund			$460,346
					SRF 2010			$58,972
					SRF 13/14			$456,971
					2015 W&S Refunding			$282,986
					2016 W&S Refunding			$389,488
					2020 Capital Imp. Bond			$57,856
	$1,149,572	$703	511	9000	**Transfers**			$47,229
	$0	$112,000	511	9500	**Contingencies**			$305,733
	$0	$625,000	511	9700	**Transfer to General Fund (cost allocation)**			$625,000
$0	**$1,812,026**	**$2,419,260**			**Total Debt, Contingencies & Transfers**			**$3,109,581**
$752,667	**$2,392,832**	**$2,829,106**			**Total Expenses**			**$3,428,201**

440-0311 General & Administrative

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	City Manager Draft
$7,336,414	$5,754,997	$13,824,355		Net Revenue / Expenses			$16,520,197

440-0510 Utility Administration

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
					Non Revenue Division				
$0	$0	$0			**Total Revenues**				
					Personnel Expenses				
					Full Time Equivalent Employees	**5**			
$267,436	$273,184	$245,223	519	1200	Regular Wages				$255,958
	$0	$5,067			Sick Leave Buy Back				$4,552
$16,374	$13,078	$18,240	519	1201	Holiday Pay				$19,038
$1,041	$139	$0	519	1400	Overtime pay				$2,837
$21,791	$20,612	$20,542	519	2100	FICA Taxes				$21,385
$15,207	$24,426	$34,103	519	2200	Retirement Contributions				$35,503
$48,308	$46,027	$47,382	519	2300	Life & Health Insurance				$47,382
$5,444	$5,886	$5,519	519	2400	Workers Compensation				$5,956
$375,601	**$383,352**	**$376,076**			**Total Personnel Costs**				**$392,611**
					Operating Expenses				
$50,000		$50,000	519	3103	**Engineering Fees**				$50,000
$65,000		$0	519	3400	**Contractual Services**				$7,000
$275		$275	519	3402	**Pest Control**				$264
$100		$430	519	4000	**Travel and Per Diem**				$0
$8,000		$5,860	519	4100	**Communications**				$11,050
$350		$300	519	4200	**Postage**				$300
$13,000		$12,000	519	4300	**Utilities**				$12,700
$13,500		$10,100	519	4400	**Rentals & Leases**				$4,907
$1,000		$1,250	519	4500	**Insurance**				$4,353
$7,000		$6,050	519	4600	**Repairs & Maintenance**				$6,564
$3,500		$2,500	519	4611	**Repairs - Auto**				$2,500

440-0510 Utility Administration

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
		$0	519	4612	**Repairs - Small Equipment**				$250
		$0	519	4613	**Repairs - Heavy Equipment**				$250
$1,850		$1,850	519	5100	**Office Supplies**				$1,850
$10,000		$10,000	519	5200	**Operating Supplies**				$12,050
$1,200		$1,064	519	5201	**Uniforms**				$1,180
$2,500		$2,500	519	5202	**Fuel**				$3,750
$250		$250	519	5203	**Advertising**				$700
$3,700		$9,350	519	5400	**Dues & Subscriptions**				$23,795
$500		$730	519	5600	**Training**				$1,600
$181,725		**$114,509**			**Total Operating Expenses**				**$145,063**
$0		**$0**			**Capital Expenses**				**$0**
$557,326		**$490,585**			**Total Expenses**				**$537,674**
-$557,326		**-$490,585**			**Net Revenue / Expenses**				**-$537,674**

440-1513 Customer Service

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
				Non Revenue Division				
				Total Revenue				
				Personal Expenses				
				Full Time Equivalent Employees	**7**			
$233,283	$233,448	$229,398	513 1200	Regular Wages				$239,492
		$4,147		Sick Leave Buy Back				$4,358
$10,809	$10,914	$14,681	513 1201	Holiday Pay				$15,274
$3,477	$4,077	$4,125	513 1400	Overtime pay				$3,693
$18,439	$18,412	$18,989	513 2100	FICA Taxes				$19,823
$19,693	$24,043	$23,671	513 2200	Retirement Contributions				$24,655
$43,211	$59,881	$60,066	513 2300	Life & Health Insurance				$65,795
$3,568	$2,955	$2,980	513 2400	Workers Compensation				$3,188
$332,479	**$353,731**	**$358,057**		**Total Personnel Expenses**				**$376,279**
				Operating Expenses				
		$0	513 3400	**Contractual Services**				
$6,602	$7,664	$4,480	513 4100	**Communications**				$6,600
		$75,000	513 4200	**Postage**				$72,000
$2,385	$1,762	$2,700	513 4300	**Utilities**				$2,400
$5,500	$600	$6,000	513 4400	**Rentals & Leases**				$2,000
		$1,000	513 4500	**Insurance**				$600
	$0	$300	513 5100	**Office Supplies**				$3,000
$2,304	$1,409	$1,500	513 5200	**Operating Supplies**				$3,250
	$0	$700	513 5201	**Uniforms**				$700
$125	$96	$200	513 5202	**Fuel**				$200

440-1513 Customer Service

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
	$0	$0	513	5400	**Dues & Subscriptions**				$1,300
	$0	$500	513	5600	**Training**				$500
$16,950	**$11,531**	**$92,380**			**Total Operating Expenses**				**$92,550**
$487	**$0**	**$0**			**Capital Expenses**				**$0**
$349,917	**$365,262**	**$450,437**			**Total Expenses**				**$468,829**
-$349,917	**-$365,262**	**-$450,437**			**Net Revenue / Expenses**				**-$468,829**

440-1633 Water

Actual 2019	Actual 2020	Adopted Budget 2020	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
$0		$0			**Total Revenues**				
					Personnel Expenses				
					Full Time Equivalent Employees	**8**			
$339,514	$369,002	$343,293	533	1200	Regular Wages				$354,614
		$7,093			Sick Leave Buy Back				$7,327
$19,316	$16,432	$25,534	533	1201	Holiday Pay				$26,376
$58,754	$51,987	$36,325	533	1400	Overtime pay				$53,793
$27,521	$29,208	$28,758	533	2100	FICA Taxes				$31,542
$39,040	$54,599	$47,742	533	2200	Retirement Contributions				$52,364
$104,248	$111,615	$120,806	533	2300	Life & Health Insurance				$120,806
$16,632	$16,015	$14,774	533	2400	Workers Compensation				$16,204
$605,026		**$624,325**			**Total Personnel Expenses**				**$663,028**
					Operating Expenses				
$77,720	$106,154	$99,300	533	3400	**Contractual Services**				$111,300
$6,780	$5,905	$5,345	533	4100	**Communications**				$5,850
$1,039	$380	$1,000	533	4200	**Postage**				$900
$224,366	$298,119	$240,480	533	4300	**Utilities**				$252,600
$12,940	$12,217	$17,000	533	4400	**Rentals & Leases**				$11,460
$5,225	$7,873	$22,649	533	4500	**Insurance**				$25,626
$50,528	$38,031	$130,000	533	4600	**Repairs & Maintenance**				$117,000
$8,246	$3,914	$8,000	533	4611	**Repairs - Auto**				$6,565
			533	4612	**Repairs - Small Equipment**				$500
			533	4613	**Repairs - Heavy Equipment**				$6,000
$173	$0	$250	533	5100	**Office Supplies**				$250
$146,258	$139,313	$146,200	533	5200	**Operating Supplies**				$137,400

440-1633 Water

Actual 2019	Actual 2020	Adopted Budget 2020	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$3,884	$3,153	$3,500	533 5201	**Uniforms**				$3,500
$25,094	$21,404	$26,000	533 5202	**Fuel**				$26,000
$4,807	$9,547	$5,250	533 5400	**Dues & Subscriptions**				$4,000
$3,450	$895	$1,675	533 5600	**Training**				$1,675
$3,580,696		**$706,649**		**Total Operating Expenses**				**$710,626**
				Capital Expenses				
	$57,912	$2,200,000	533 6300	**Improvements**				$300,000
	$0	$0	533 6400	**Equipment**				$113,588
	$0	$16,080	533 6401	**Capital Leases**				$26,882
$0	**$57,912**	**$2,216,080**		**Capital Expenses**				**$440,470**
$4,185,721	**$0**	**$3,547,054**		**Total Expenses**				**$1,814,124**
-$4,185,721	**$0**	**-$3,547,054**		**Net Revenue / Expenses**				**-$1,814,124**

440-1735 Sewer

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$0		$0		**Total Revenues**				
				Personnel Expenses				
				Full Time Equivalent Employees	**10**			
$62,477	$70,995	$410,639	533 1200	Regular Wages				$382,294
		$6,560		Sick Leave Buy Back				$4,608
$3,862	$3,353	$27,993	533 1201	Holiday Pay				$28,435
$1,052	$1,113	$37,565	533 1400	Overtime pay				$9,668
		$0	533 1500	Incentive Pay				$14,400
$5,114	$5,688	$34,057	533 2100	FICA Taxes				$32,875
$6,428	$9,462	$51,541	533 2200	Retirement Contributions				$49,626
$16,226	$17,969	$114,161	533 2300	Life & Health Insurance				$95,936
$2,266	$2,282	$13,703	533 2400	Workers Compensation				$13,254
$97,425	**$110,863**	**$696,219**		**Total Personnel Expenses**				**$631,097**
				Operating Expenses				
	$0	$12,504	533 3400	**Contractual Services**				$15,904
	$0	$350	533 4000	**Travel and Per Diem**				$0
$5,023	$4,919	$7,130	533 4100	**Communications**				$7,575
	$19,030	$196,056	533 4300	**Utilities**				$204,480
	$0	$35,000	533 4400	**Rentals & Leases**				$35,000
$2,283	$3,642	$26,994	533 4500	**Insurance**				$28,625
$39,630	$26,189	$160,000	533 4600	**Repairs & Maintenance**				$135,500
$49,436	$7,460	$23,960	533 4611	**Repairs - Auto**				$23,960
$0	$0	$0	533 4612	**Repairs - Small Equipment**				$5,000
$0	$0	$0	533 4613	**Repairs - Heavy Equipment**				$22,000
$28,761	$24,767	$58,400	533 5200	**Operating Supplies**				$45,000

440-1735 Sewer

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$793	$745	$3,759	533 5201	**Uniforms**				$3,759
$18,952	$18,990	$31,800	533 5202	**Fuel**				$37,200
	$0	$2,640	5400	**Dues & Subscriptions**				$0
	$0	$8,871	533 5600	**Training**				$11,971
$144,897	**$105,741**	**$567,464**		**Total Operating Expenses**				**$575,974**
				Capital Expenses				
$73,193	$0	$0	533 6300	**Improvements/Not buildings**				$0
$3,141	$4,897	$2,538,456	533 6301	**Improvements**				$2,562,884
		$24,120	533 6400	**Equipment**				$79,250
		$24,120	533 6401	**Vehicle Leases**				$35,866
$3,141		**$2,586,696**		**Capital Expenses**				**$2,678,000**
$245,463		**$3,850,379**		**Total Expenses**				**$3,885,071**
-$245,463		**-$3,850,379**		**Net Revenue / Expenses**				**-$3,885,071**

* Impact Fee Funded Projects

440-1935 Wastewater Treatment Plant

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number		Description	Quantity	Unit Cost	Department	City Manager Draft
					Revenues				
$0		$0			**Total Revenues**				
					Personnel Expenses				
					Full Time Equivalent Employees	**0**			
					Total Personnel Expenses				
					Operating Expenses				
$1,103,706	$1,047,565	$1,098,324	535	3400	**Contractual Services**				$1,098,324
$510	$172	$37,675	535	4500	**Insurance**				$38,175
$18,432	$39,728	$20,000	535	4600	**Repairs & Maintenance**				$20,000
$9,643	$6,048	$58,000	535	5200	**Operating Supplies**				$58,000
$1,132,291	**$1,093,512**	**$1,213,999**			**Total Operating Expenses**				**$1,214,499**
					Capital Expenses				
$33,132	$0	$3,923,000	535	6300	**Improvements/Not buildings**				$8,600,000
	$0	$0	535	6400	**Equipment**				$0
$33,132	**$0**	**$3,923,000**			**Capital Expenses**				**$8,600,000**
$1,165,423	**$1,093,512**	**$5,136,999**			**Total Expenses**				**$9,814,499**
-$1,165,423	**-$1,093,512**	**-$5,136,999**			**Net Revenue / Expenses**				**-$9,814,499**

441- 1834 Sanitation Fund

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	Department Totals	% of Change	City Manager Draft
				Revenues						
$3,706,347	$3,872,361	$3,900,000	343 4000	Garbage Fees			$4,000,000	$4,000,000	3%	$4,000,000
$60,525	$48,980	$48,000	343 9000	Penalties			$55,000	$55,000	15%	$55,000
$203,759	$237,308	$197,400	343 9001	Franchise Fees			$208,000	$208,000	5%	$208,000
$3,970,631	$4,158,649	$4,145,400		**Total Revenue**			$4,263,000	$4,263,000		**$4,263,000**
				Personal Expenses						
				Full Time Equivalent Employees	**0**					
				Total Personal Costs						
				Operating Expenses						
$3,470,947	$3,859,393	$3,948,000	534 3400	**Contractual Services**				$3,948,000	0%	$3,948,000
$20,360	$37,840	$30,000	534 3900	**Landfill Charges**				$50,000	67%	$50,000
$0	$19,486	$5,000	534 4903	**Bad Debt**				$5,000	0%	$5,000
$3,491,307	**$3,916,719**	**$4,145,400**		**Total Operating Costs**				**$4,003,000**	0%	**$4,003,000**
				Capital Costs						
$0	**$0**	**$0**		**Total Capital Expenses**				**$0**	0%	
				Debt, Contingencies and Transfers						
		$162,400	534 9100	**Transfers**				$260,000	60%	$260,000
		$162,400		**Total Debt, Contingencies and Transfers**				**$260,000**	60%	**$260,000**
$3,491,307	**$0**	**$4,145,400**		**Total Expenses**				**$4,263,000**	0%	**$4,263,000**
$479,323	**$241,930**	**$0**		**Net Revenue / Expenses**				**$0**	0%	**$0**

442-2238 Stormwater

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
		$89,910	0000 70-01	Commercial	12	$7,493	$89,910	$85,100
		$311,010	0000 70-02	Residential	12	$25,918	$311,010	$310,000
				Transfer from General Fund	0	$0	$0	$498,405
$0		$400,920		**Total Revenue**				**$893,505**
				Personal Expenses				
				Full Time Equivalent Employees	**6**			
$155,462	$152,293	$164,723	538 1200	Regular Wages				$174,060
		$3,416	538	Sick Leave Buy Back				$1,797
$9,707	$7,578	$12,252	538 1201	Holiday Pay				$12,947
$2,474	$617	$5,124	538 1400	Overtime pay				$3,550
				Incentive Pay				$4,800
$11,937	$11,686	$13,800	538 2100	FICA Taxes				$14,811
$12,050	$18,820	$22,910	538 2200	Retirement Contributions				$24,588
$44,421	$45,734	$59,747	538 2300	Life & Health Insurance				$57,409
$14,353	$11,459	$7,088	538 2400	Workers Compensation				$7,609
$256,158		**$289,060**		**Total Personal Costs**				**$301,568**
				Operating Expenses				
$0	$0	$2,500	538 3103	**Engineering Fees**				$2,500
	$0	$2,525	538 4100	**Communications**				$1,275
$1,565	$2,298	$12,000	538 4500	**Insurance**				$12,633
$23,480	$14,296	$20,000	538 4600	**Repairs & Maintenance**				$12,500
$6,714	$4,866	$6,000	538 4611	**Repairs - Auto**				$6,000
	$0	$0	538 4612	**Repairs - Small Equipment**				
	$0	$0	538 4613	**Repairs - Heavy Equipment**				$7,500
$19,841	$12	$5,000	538 5200	**Operating Supplies**				$5,000
$1,576	$1,666	$2,700	538 5201	**Uniforms**				$2,700
$14,548	$13,405	$16,950	538 5202	**Fuel**				$16,980

442-2238 Stormwater

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$25,662	$12,804	$38,790	538 5400	**Materials**				$40,085
	$0	$4,895	538 5400	**Dues & Subscriptions**				$4,895
$1,089	$0	$500	538 5600	**Training**				$500
$94,818		**$111,860**		**Total Operating Costs**				**$112,568**
				Capital Costs				
		$0	538 6301	**Improvements/Not buildings**				$250,000
		$0	538 6400	**Equipment**				$220,000
		$0	538 6401	**Capital Leases**				$9,369
$0	**$0**	**$0**		**Capital Expenses**				**$479,369**
$350,977	**$0**	**$400,920**		**Total Expenses**				**$893,505**
-$350,977	**$0**	**$0**		**Net Revenue / Expenses**				**$0**

670-0311 Community Redevelopment Agency

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
				Revenues				
$72,401		$78,000		County	1	$89,555		$89,555
$138,205		$155,000		City	1	$162,395		$162,395
		$927,107		Carry Forward	1	$927,107		$831,677
$27,485		$4,080	361 0000	Interest	12	$340		$3,000
		$100	334 7000	State Grant Revenue	1	$250,000		$250,000
$238,091	$0	$1,164,287		**Total Revenue**				**$1,336,627**
				Total Personal Costs				**$0**
				Operating Expenses				
	$0	$5,000	511 3101	**Legal Fees**				$5,000
	$0	$140,000	511 3103	**Engineering Fees**				$380,000
			511 3200	**Auditing Fees**				$5,000
$52,512	$61,081	$50,000	511 3400	**Contractual Services**				$86,000
	$0	$1,000	511 4000	**Travel and Per Diem**				$2,050
			511 4100	**Communications**				$500
	$0	$1,200	511 4400	**Rentals & Leases**				$3,000
	$0	$1,503	511 4500	**Insurance**				$1,700
	$0	$100	511 4700	**Printing**				$100
$2,836	$0	$0	511 4900	**Other Current Charges**				$0
	$0	$400	511 5100	**Office Supplies**				$500
$9,270	$0	$1,800	511 5200	**Operating Supplies**				$1,000
		$0	511 5201	**Uniforms**				$300
$331	$2,253	$10,000	511 5203	**Advertising**				$19,500
			511 5218	**Rewards & Recognition**				$500

670-0311 Community Redevelopment Agency

Actual 2019	Actual 2020	Adopted Budget 2021	Account Number	Description	Quantity	Unit Cost	Department	City Manager Draft
$0	$1,174	$1,050	511 5400	**Dues & Subscriptions**				$1,500
$926	$1,137	$500	511 5600	**Training**				$1,000
$172,185		**$212,553**		**Total Operating Costs**				**$507,650**
				Capital Costs				
	$404,357	$818,344	512 6300	**Improvements**				$507,977
			512 6400	**Equipment**				$2,000
$0		**$818,344**		**Capital Expenses**				**$509,977**
				Grants & Transfers				
	$105,000	$113,000	512 8201	**Grants**				$300,000
	$15,580	$39,600	512 9000	**Transfers**				$19,000
$0	**$120,580**	**$152,600**		**Total Grants & Transfers**				**$319,000**
$172,185	**$120,580**	**$1,183,497**		**Total Expenses**				**$1,336,627**
$65,906	**-$120,580**	**-$19,210**		**Net Revenue / Expenses**				**$0**

Projected Fund Balance (Cash) September 30, 2021

	General Fund	Building & Permitting Special Revenue	CDBG	Debt Service Fund	Utility Fund	Sanitation Fund	Storm Water	LETF Fund	Escrow Fund	CRA Fund	Investment Fund	Total
Pooled Cash as of 06/30/2021												
TOTAL POOLED CASH AT 06/30/2021	$ 17,389,250	$ 940,821	$ (11,341)	$ 31,648	$ 3,228,116	$ 3,600,121	$ 51,515	$ 2,205	$ 2,913	$ (141,549)	$ -	$ 25,093,700
Restricted Balances:												
Discretionary Sales Tax (1/2 Cent)	1,562,717											1,562,717
Traffic Impact Fees	210,613											210,613
Customer Deposits--Facility Rentals	35,085											35,085
Reserved by Council (Gulf Power)	433,434											433,434
Fire Department Reserve	0											0
FD Educational Monies (in 2021 Budget)	3,589											3,589
Parks Reserve	65,000											65,000
Recreational Fees	96,567											96,567
Tree Replacement	6,600											6,600
Magnolia Creek Funding Commitment	41,000											41,000
Public Safety Impact Fees - Residential	29,200											29,200
Public Safety Impact Fees - Commercial	0											0
Debt Service				0								0
Public Impact Fees				31,648								31,648
Impact Fees - Water					1,197,771							1,197,771
Impact Fees - Sewer					(156,770)							(156,770)
Annual Sewer Impact Fees					24,010							24,010
State Revolving Fund					(247,100)							(247,100)
RRI Fund--15/16 W&S Bonds					250,000							250,000
Customer Deposits--Utility Billing					834,311							834,311
Reserve Policy Funding	5,321,775	600,000			1,500,000							7,421,775
Replacement and Renewal					500,000	2,628,120						3,128,120
Total Restricted Balances	**$ 7,805,580**	**$ 600,000**	**$ -**	**$ 31,648**	**$ 3,902,222**	**$ 2,628,120**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,967,570**
Unrestricted Operating as of 06/30/2021	**$ 9,583,670**	**$ 340,821**	**$ (11,341)**	**$ (0)**	**$ (674,106)**	**$ 972,001**	**$ 51,515**	**$ 2,205**	**$ 2,913**	**$ (141,549)**	**$ -**	**$ 10,126,130**
Other Cash Accounts as of 06/30/2021												
Unrestricted:												
Red Light Camera	$ 24,228											$ 24,228
General Fund SBA											$ 658,163	$ 658,163
Utility Fund SBA											$ 99,490	$ 99,490
Money Market Account										$ 1,048,124		$ 1,048,124
												$ -
Unrestricted Balance	**$ 24,228**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,048,124**	**$ 757,653**	**$ 1,830,005**
												$ -

Projected Fund Balance (Cash) September 30, 2021

	General Fund	Building & Permitting Special Revenue	CDBG	Debt Service Fund	Utility Fund	Sanitation Fund	Storm Water	LETF Fund	Escrow Fund	CRA Fund	Investment Fund	Total
Restricted:												$ -
Reserve				$ 141,056								$ 141,056
Sinking				$ 154,923	$ 48,691							$ 203,614
Federal Forfeitures								$ 288				$ 288
Flex	$ 17,991											$ 17,991
MMA-Debt Proceeds Impact Fees					$ 1,791,505							$ 1,791,505
Checking												$ -
Utility Fund Customer Deposits											$ 269,921	$ 269,921
Escrow Fund (Library Donor)									$ 52,599			$ 52,599
												$ -
Total Restricted Balances	**$ 17,991**	**$ -**	**$ -**	**$ 295,979**	**$ 1,840,196**	**$ -**	**$ -**	**$ 288**	**$ -**	**$ -**	**$ -**	**$ 2,154,454**
TOTAL OTHER CASH AT 6/30/2020	**$ 42,219**	**$ -**	**$ -**	**$ 295,979**	**$ 1,840,196**	**$ -**	**$ -**	**$ 288**	**$ -**	**$ 1,048,124**	**$ 757,653**	**$ 3,984,459**
TOTAL CASH AT 06/30/2021	$ 17,431,468	$ 940,821	$ (11,341)	$ 327,627	$ 5,068,312	$ 3,600,121	$ 51,515	$ 2,493	$ 2,913	$ 906,575	$ 757,653	$ 29,078,158
Unrestricted Cash as of 06/30//2021	**$ 9,607,897**	**$ 340,821**	**$ (11,341)**	**$ (0)**	**$ (674,106)**	**$ 972,001**	**$ 51,515**	**$ 2,205**	**$ 2,913**	**$ 906,575**	**$ 757,653**	**$ 11,956,135**
Fund Balance (Cash) Projections for 09/30/21												
Unrestricted Cash as of 06/30/2021	**$ 9,607,897**	**$ 340,821**	**$ (11,341)**	**$ (0)**	**$ (674,106)**	**$ 972,001**	**$ 51,515**	**$ 2,205**	**$ 2,913**	**$ 906,575**	**$ 757,653**	**$ 11,956,135**
Projected Revenues & Expenditures												
Bypass Refund	$ 800,000											
Revenues	$ 6,375,453	$ 303,377			$ 1,979,682	$ 619,883	$ 78,082			$ 157,836		9,514,313
Expenditures	$ (5,486,330)	$ (95,306)			$ (2,230,150)	$ (584,446)	$ (53,734)			$ (61,660)		(8,511,625)
EST. UNRE. FUND BALANCE (CASH) AT 09/30/2021	**$ 11,297,021**	**$ 548,892**	**$ (11,341)**	**$ (0)**	**$ (924,574)**	**$ 1,007,439**	**$ 75,864**	**$ 2,205**	**$ 2,913**	**$ 1,002,751**	**$ 757,653**	**13,758,823**
Other Projected Expenditures												
Brookmeade/Redstone Project 1/2 Cent	(899,000)											(899,000)
Walnut Ave. Relining 1/2 Cent	(150,000)											(150,000)
Hospital Drive	(997,000)											
Sinking Transfer (January - September)	(408,278)			$ (184,722)	$ (519,572)							(1,112,571)
Capital Imp. Bonds Regions Prepayment	(332,592)											(332,592)
Moulton Property Water Service Agreement					$ (198,606)							(198,606)
Parking Lot	(310,000)											(310,000)
Task Order - RIB Rerate Study					$ (240,500)							(240,500)
Golf Course Management & Repairs	(1,064,000)											(1,064,000)
Main Street Demolition	(29,477)											(29,477)
Elevated Water Tank					$ (2,646,000)							(2,646,000)
Circulation Dest	$ (26,221)											(26,221)
Irrigation Contractor - Golf Course	$ (339,000)											(339,000)
Emergency Purchase FD Engine 4 Repair	$ (27,000)											(27,000)

Projected Fund Balance (Cash) September 30, 2021

	General Fund	Building & Permitting Special Revenue	CDBG	Debt Service Fund	Utility Fund	Sanitation Fund	Storm Water	LETF Fund	Escrow Fund	CRA Fund	Investment Fund	Total
WWTP Emergency Repair					$ (305,000)							(305,000)
Other Projected Funding Sources												
Elevated Water Tank - to be financed					$ 2,646,000							2,646,000
PJ Adams Phase IV - to be financed					$ 1,200,000							1,200,000
Property purchase for sewer expansion - 1/2 sales tax					$ 495,000							495,000
ARPA					$ 1,936,085							1,936,085
EST. UNRE. FUND BALANCE (CASH) AT 09/30/2021	**$ 6,714,453**	**$ 548,892**	**$ (11,341)**	**$ (184,722)**	**$ 1,442,834**	**$ 1,007,439**	**$ 75,864**	**$ 2,205**	**$ 2,913**	**$ 1,002,751**	**$ 757,653**	**$ 11,358,941**
Projected Unrestricted Fund Balance (Cash)	**$ 6,714,453**	**$ 548,892**	**$ (11,341)**	**$ (184,722)**	**$ 1,442,834**	**$ 1,007,439**	**$ 75,864**	**$ 2,205**	**$ 2,913**	**$ 1,002,751**	**$ 757,653**	**$ 11,358,941**
Unused CARES Money included in unrestricted cash	$ 1,807,864											$1,807,864

INVITATION TO APPLY

CITY of CRESTVIEW

The City of Crestview invites qualified applicants to apply for Public Services Director

850-682-1560

Cityofcrestview.org

198 Wilson St N
Crestview, FL

About the City of Crestview

Located in North-West Florida, the City of Crestview is only minutes from the beautiful beaches of the Emerald Coast and Eglin Air Force Base.

The greater Crestview area services 47,700 residents and is home to 1,923 businesses. The City of Crestview encompasses 17.5 square miles.

The City has an annual operating budget of over 32 million dollars and employs a staff of over 200 full-time positions in Administrative Services, Community Recreation and Enrichment, Police, Fire, Community Development, and Public Services.

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198 Wilson St N
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Mission and Vision

MISSION

To improve the quality of life by providing exceptional municipal services.

VISION

To be known as a forward thinking, hospitable, and growing community that embraces diversity with a family-centric culture.

850-682-1560 Cityofcrestview.org 198 Wilson St N Crestview, FL

Core Values

FOUNDATIONAL

Financial Sustainability:
We seek to achieve long-term financial sustainability.

Organizational Capacity, Effectiveness and Efficiency:
We seek to efficiently and effectively provide the highest quality of public services.

Infrastructure:
We strive to satisfy current and future infrastructural needs.

Communication:
We strive to engage, inform and educate the public and city staff.

QUALITY OF LIFE

Community Character:
We will promote desired growth with a hometown atmosphere.

Safety:
We will ensure the continuous safety of our citizens and visitors.

Mobility:
We will provide safe, efficient and accessible means of mobility.

Opportunity:
We will promote an environment that encourages economic and educational opportunity.

Play:
We will expand recreational, cultural and entertainment activities within the city.

Community Culture:
We will develop a specific identity for Crestview.

ONE CITY ONE MISSION

850-682-1560 Cityofcrestview.org 198 Wilson St N Crestview, FL

Crestview Public Services

The Public Services Department consists of 49 employees in six divisions. These divisions include Fleet Maintenance, Water, Sewer, Streets, Stormwater, and Engineering.

The current Director is retiring after more than 20 years of service to Crestview. This is an extraordinary opportunity to set the course for the next decade and beyond.

Employees of the Public Services Department typically have a long tenure; all supervisors have over 15 years of service.

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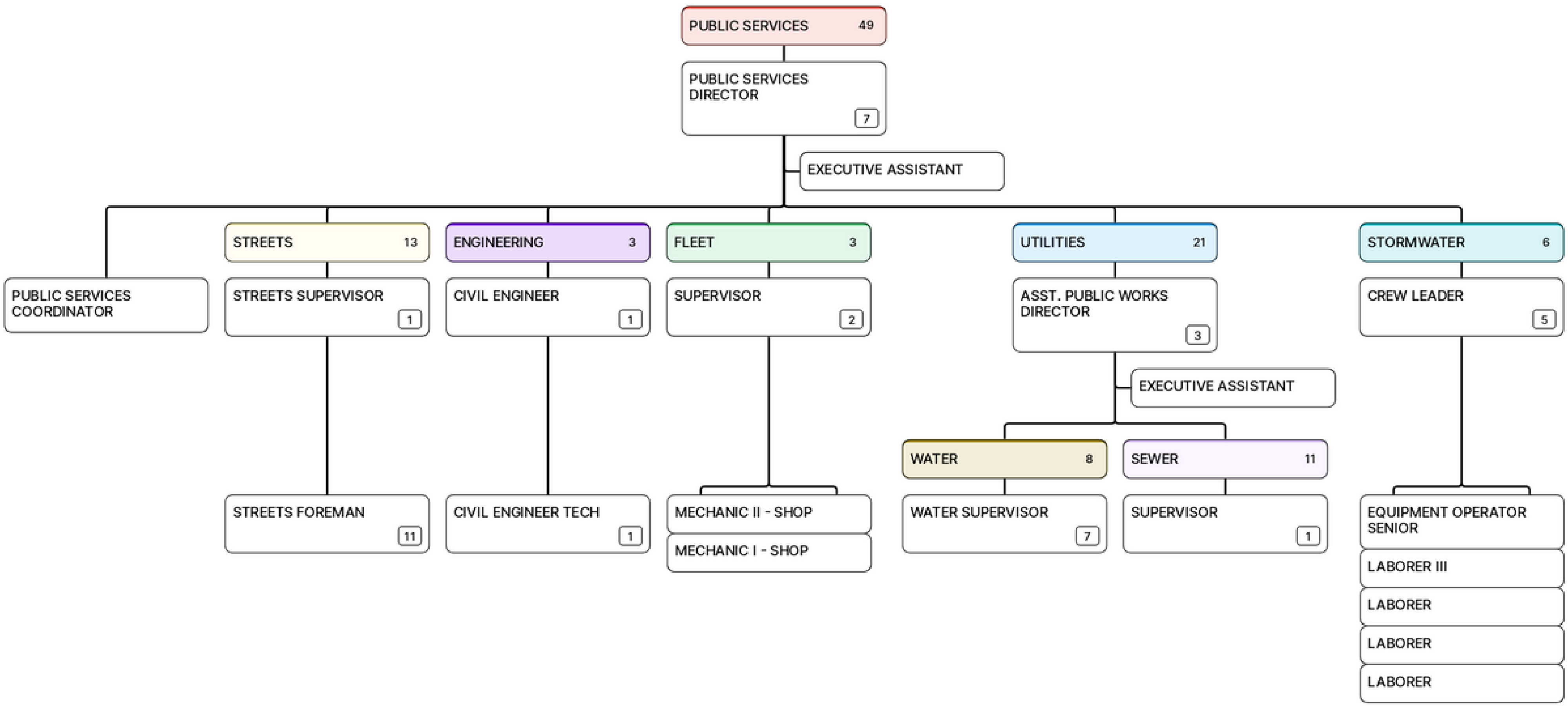
PUBLIC SERVICES 49
PUBLIC SERVICES DIRECTOR 7
EXECUTIVE ASSISTANT
PUBLIC SERVICES COORDINATOR
STREETS 13
STREETS SUPERVISOR 1
STREETS FOREMAN 11
ENGINEERING 3
CIVIL ENGINEER 1
CIVIL ENGINEER TECH 1
FLEET 3
SUPERVISOR 2
MECHANIC II - SHOP
MECHANIC I - SHOP
UTILITIES 21
ASST. PUBLIC WORKS DIRECTOR 3
EXECUTIVE ASSISTANT
WATER 8
WATER SUPERVISOR 7
SEWER 11
SUPERVISOR 1
STORMWATER 6
CREW LEADER 5
EQUIPMENT OPERATOR SENIOR
LABORER III
LABORER
LABORER
LABORER

Duties & Responsibilites

The Public Services Director's primary responsibilities are the department's organization, operation, and overall performance. These duties specifically include the administration of the department budget, managing a combined Annual Budget of $8.25 million, and supervising all department employees. Tasks will be performed in all types of weather conditions. The Public Services Director reports directly to and serves at the behest of the City Manager.

For further information, please see the full job description at www.cityofcrestview.org.

850-682-1560
Cityofcrestview.org
198 Wilson St N
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Qualifications

The applicant should have no less than ten years of increasingly responsible experience in Public Works or a related field, including five years of administrative and supervisory responsibility. This position requires at minimum an associate's degree; a bachelor's degree from an accredited college or university with major course work in civil engineering, public administration, business administration, construction management, or related field is preferred. The salary range begins at $85,000 and is dependent on experience and qualifications.

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Employee Benefits

The City of Crestview offers a rich employee benefits program. We offer 100% employer-paid employee health insurance through Florida Blue. In addition to employee coverage, the City also pays half the cost of family health insurance premiums. We offer multiple plan options, including PPO and HMO options.

The City provides each employee with $35,000 in life insurance and AD&D at no cost. Insurance is provided through the Standard Life Insurance Company, and additional coverage is available to employees and their dependents.

The City pays half of the employee dental premiums. Dental insurance is through Guardian Dental.
City employees are enrolled in a pension plan. In addition to the pension plan, the City offers a 457b deferred compensation plan through MisisonSquare Retirement.

The City also offers supplemental insurance, vision, and flexible spending accounts.

The City of Crestview offers 14 paid holidays annually.

The City offers employees paid time off accrued monthly. Employees with 1-3 years of service earn 13.33 hours monthly, and these hours become available for use after 60 days of employment.

The City of Crestview pays employees weekly.

INVITATION TO APPLY

CITY of CRESTVIEW

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Crestview, FL

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City Clerk

Duties of the Clerk

Attend all meetings of the city council.

Maintain minutes and records of the city council.

Provide administrative services as required by the council.

Review contracts for compliance with policy and council direction and attest to the same.

Sign all licenses issued by the city.

Maintain and address contract management and records.

Keep and have the care and custody of the books, records, papers, legal documents, and journals of proceedings of the city council.

Perform such additional duties as may be required by the council.

The City Clerk is appointed by the City Council and serves at the behest of the council.

This is a contract position.

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