

City Council Meeting

April 26, 2021

6:00 PM

Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were Joe Blocker, Andrew Rencich, Cynthia Brown and Doug Capps. Also, present were the honorable Mayor JB Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press. Mr. Hayes was not in attendance for this meeting.

REGULAR AGENDA

1. Call to Order

This meeting was called to order by the Honorable Mayor Whitten at 6:00 p.m.

2. Invocation and Pledge of Allegiance

The invocation and pledge were led by Pastor Edward Parker of First Church of God In Christ.

3. Open Policy making and legislative session

4. Approval of Agenda

Mayor Whitten stated that Mayor Pro Tem Hayes is not in attendance for this meeting and asked to amend the agenda with an additional proclamation.

A motion was made by Mr. Blocker to approve the agenda with the requested change. Seconded by Ms. Brown with 4 yeas from Mr. Blocker, Ms. Brown, Mr. Capps, Mr. Rencich with 0 nays, motion carried.

5. Presentations and Reports

5.1 Proclamation- Law Enforcement Memorial Month

Mayor Whitten presented and read Police Chief McCosker with a proclamation in observance of Police Week and Police Officers Memorial Day.

5.2 Proclamation- City Clerk

Mayor Whitten presented and read the City Clerk a proclamation in observance of Municipal Clerks Week.

6. Consent Agenda

6.1 General Retirement Board Appointment

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the Consent Agenda. Seconded by Mr. Blocker with 4 yeas from Mr. Rencich, Mr. Blocker, Mr. Capps, Ms. Brown with 0 nays, motion carried.

7. Public Hearings- Ordinances on Second Reading

7.1 Ordinance 1813 Chapter 38 Health and Sanitation

Mr. Bolduc, City Manager stated that this ordinance is repealing and re-adopting an updated Chapter 38. He then asked the City Clerk to read Ordinance 1813 by title.

Ms. Roy, City Clerk stated, "Ordinance 1813 reads by title,

ORDINANCE: 1813

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, REPEALING AND REPLACING THE CURRENT CHAPTER 38 PROPERTY MAINTENANCE AND HOUSING STANDARD OF THE CITY OF CRESTVIEW CODE OF ORDINANCES; PROVIDING INTENT; PROVIDING FOR APPLICABILITY; PROVIDING DEFINITIONS; PROVIDING FOR AUTHORITY; HEREWITH; PROVIDING FOR COMPLIANCE WITH FLORIDA STATE STATUTE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVINERS ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1813."

Mr. Bolduc, City Manager informed Council that Chapter 38, Property Maintenance and Housing Standards was revised and adopted in late 2020. After using the revised ordinance for the last 6 months, several obstacles have been identified. To protect the health, safety, and welfare of the community, and to provide staff with an ordinance that will support enforcement activities, it is imperative to revise the ordinance. Adopting a new Property Maintenance and Housing Standards ordinance will assist staff with achieving a more favorable outcome where violations of the ordinance exist. The proposed amendment will eliminate enforcement obstacles, in the current ordinance.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1813 on Second Reading and move to signatures. Seconded by Ms. Brown with 4 yeas from Mr. Blocker, Ms. Brown, Mr. Rencich, Mr. Capps with 0 nays, motion carried.

7.2 Ordinance 1814 Redstone Avenue Annexation

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1814 by title.

Ms. Roy, City Clerk stated, "Ordinance 1814 reads by title,

ORDINANCE: 1814

AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, ± 6.86 ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 21, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1814."

Mr. Duley, Planning Administrator stated that there were no comments from the Public for or against.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Ordinance 1814 on Second Reading and move to signatures. Seconded by Mr. Blocker with 4 yeas from Mr. Rencich, Mr. Blocker, Ms. Brown, Mr. Capps with 0 nays, motion carried.

7.3 Ordinance 1815 Redstone Avenue Comprehensive Plan Amendment

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1815 by title.

Ms. Roy, City Clerk stated, "Ordinance 1815 reads by title,

ORDINANCE: 1815

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING

FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM OKALOOSA COUNTY LOW-DENSITY RESIDENTIAL TO COMMERCIAL (C) ON APPROXIMATELY 6.86 ACRES, MORE OR LESS, IN SECTION 21, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1815.”

Mr. Duley, Planning Administrator stated that the subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Low-Density Residential and Residential-1, respectively. The application requests the Commercial (C) future land use designation for the property.

Mayor Whitten asked for action by Council.

A motion made by Mr. Capps to adopt Ordinance 1815 on Second Reading and send for signatures. Seconded by Mr. Blocker with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

7.4 Ordinance 1816 Redstone Avenue Rezoning

Mr. Holloway, City Attorney conducted a swearing in for Ordinance 1816.

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1816 by title.

Ms. Roy, City Clerk stated, “Ordinance 1816 reads by title,

ORDINANCE: 1816

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 6.86 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 21, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE OKALOOSA COUNTY RESIDENTIAL-1 ZONING DISTRICT TO THE COMMERCIAL (C-1) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1816.”

Mr. Duley, Planning Administrator stated that there were no inputs or comments from the Public for or against the application for this property.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Ordinance 1816 on Second Reading and send for signatures. Seconded by Ms. Brown with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

7.5 Ordinance 1817 Antioch Road Annexation

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1817 by title.

Ms. Roy, City Clerk stated, "Ordinance 1817 reads by title,

ORDINANCE: 1817

AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, ± 2.00 ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 6, TOWNSHIP 2 NORTH, RANGE 32 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1817."

Mr. Duley, Planning Administrator stated on February 19, 2021, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located at 4390 Antioch Road. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Agriculture. The Planning and Development Board recommended approval of the request on April 5, 2021, and the first reading was on April 12, 2021.

Mayor Whitten asked for action by Council.

A motion made by Ms. Brown to adopt Ordinance 1817 on Second Reading and send for signatures. Seconded by Mr. Rencich with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

7.6 Ordinance 1818 Antioch Road Comprehensive Plan Amendment

Mr. Duley, Planning Administrator, asked the City Clerk to read Ordinance 1818 by title.

Ms. Roy, City Clerk stated, "Ordinance 1818 reads by title.

ORDINANCE: 1818

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING

FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM OKALOOSA COUNTY AGRICULTURE TO RESIDENTIAL (R) ON APPROXIMATELY 2.00 ACRES, MORE OR LESS, IN SECTION 6, TOWNSHIP 2 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1818.”

Mr. Duley, Planning Administrator stated the subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Agriculture. The application requests the Residential (R) future land use designation for the property.

Mayor Whitten asked for action by Council.

A motion made by Mr. Capps to adopt Ordinance 1818 on Second Reading and send for signatures. Seconded by Mr. Blocker with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

7.7 Ordinance 1819 Antioch Road Rezoning

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1819 by title.

Ms. Roy, City Clerk stated, “Ordinance 1819 reads by title,

ORDINANCE: 1819

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 2.00 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 6, TOWNSHIP 2 NORTH, RANGE 23 WEST, FROM THE OKALOOSA COUNTY AGRICULTURE ZONING DISTRICT TO THE SINGLE-FAMILY MEDIUM-DENSITY (R-2) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1819.”

Mr. Duley, Planning Administrator stated the subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Agriculture. The application requests the Single-Family Medium Density (R-2) zoning designation for the property. The Planning and Development Board recommended approval of the request on April 5, 2021, and the first reading was on April 12, 2021.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1819 on Second Reading and send for signatures. Seconded by Mr. Rencich with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

7.8 Ordinance 1820 PJ Adams Annexation

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1820 by title.

Ms. Roy, City Clerk stated "Ordinance 1820 reads by title,

ORDINANCE: 1820

AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, ± 2.93 ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 32, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1820."

Mr. Duley, Planning Administrator stated on February 18, 2021, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on PJ Adams Parkway. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Mixed Use. The Planning and Development Board recommended approval of the request on April 5, 2021, and the first reading was on April 12, 2021.

Mayor Whitten asked for action by Council.

A brief discussion ensued.

A motion made by Ms. Brown to adopt Ordinance 1820 on Second Reading and send for signatures. Seconded by Mr. Blocker with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

7.9 Ordinance 1821 PJ Adams Comprehensive Plan Amendment

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1821 by title.

Ms. Roy, City Clerk stated, "Ordinance 1821 reads by title,

ORDINANCE: 1821

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM OKALOOSA COUNTY MIXED-USE TO COMMERCIAL (C) ON APPROXIMATELY 2.93 ACRES, MORE OR LESS, IN SECTION 32, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1821."

Mr. Duley, Planning Administrator stated that the subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Mixed Use. The application requests the Commercial (C) future land use designation for the property.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Ordinance 1821 on Second Reading and send for signatures. Seconded by Ms. Brown with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

7.10 Ordinance 1822 PJ Adams Rezoning

Mr. Duley, Planning Administrator asked the City Clerk to read Ordinance 1822 by title.

Ms. Roy, City Clerk stated, "Ordinance 1822 reads by title,

ORDINANCE: 1822

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 2.93 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 32, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE OKALOOSA COUNTY MIXED-USE ZONING DISTRICT TO THE COMMERCIAL (C-2) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1822."

Mr. Duley, Planning Administrator stated on February 18, 2021, staff received an application to annex and to amend the comprehensive plan and zoning designations for property located on PJ Adams Parkway. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Mixed Use. The application requests the Commercial (C-2) zoning designation for the property. The Planning and Development Board recommended approval of the request on April 5, 2021, and the first reading was on April 12, 2021.

Mayor Whitten asked for action by Council.

A motion made by Mr. Capps to adopt Ordinance 1822 on Second Reading and send for signatures. Seconded by Mr. Blocker with 4 yeas from Mr. Capps, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

8. Ordinances on First Reading

8.1 Ordinance 1823 Joey's Law

Mr. Bolduc, City Manager informed Council that during the last year city staff has been working to update city ordinances to remove blight and unsafe structures. After completing several ordinances related to this effort it was discovered an item of concern missing in chapter 54 offenses and miscellaneous provisions. This ordinance has been created to provide for regulations and enforcement for publicly urinating and defecating. He then asked the City Clerk to read by title.

Ms. Roy, City Clerk stated, "Ordinance 1823 reads by title,

ORDINANCE: 1823

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR COMPLIANCE WITH STATE OF FLORIDA STATUTE; PROVIDING FOR THE AMENDMENT OF CHAPTER 54 – OFFENSES AND MISCELLANEOUS PROVISIONS FOR THE ENACTMENT OF JOEY'S LAW; PROVIDING FOR AUTHORITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1823."

Mayor Whitten asked for action by Council.

A brief discussion ensued.

A motion made by Mr. Rencich to adopt Ordinance 1823 on First Reading and send to Second Reading. Seconded by Ms. Brown with 4 yeas from Mr. Rencich, Ms. Brown, Mr. Blocker, Mr. Capps with 0 nays, motion carried.

9. Resolutions

9.1 Resolution 2021-10 In support of Double Pole Legislation

Mr. Bolduc, City Manager asked the City Clerk to read Resolution 2021-10 by title.

Ms. Roy, City Clerk stated, "Resolution 2021-10 reads by title,

RESOLUTION: 2021-10

A RESOLUTION OF THE CITY OF CRESTVIEW, FLORIDA, SUPPORTING FLORIDA SENATE BILL 1944 AND FLORIDA HOUSE BILL 1567, AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 2021-10."

Mr. Bolduc, City Manager stated utility poles are owned and maintained by a variety of companies, including FPL and AT&T. While the use of poles is shared by many companies, only one company owns and maintains each utility pole in Florida. Electric utilities like FPL are mandated by the Florida Public Service Commission (FPSC) under state law to ensure the strength and resiliency of the poles it owns and maintains; however, telephone providers like AT&T are not subject to FPSC oversight. While FPL continues to make the energy grid stronger, customers may see old poles next to the new ones because many of the poles hold wires and other equipment for other utilities, including telephone, telecommunications and cable TV services. Before FPL can remove the old poles, they must wait for the other utilities to transfer their equipment to the new pole. This causes double pole situations, which, while unsightly, often do not affect the reliable service provided to FPL customers. There is currently legislation in the Florida House and Senate to provide legislation to eliminate this double pole situation.

This is a resolution of support.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Resolution 2021-10. Seconded by Mr. Capps with 4 yeas from Mr. Blocker, Mr. Capps, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

10. Action Items

10.1 Ridgeway Landing Phase 1

Mr. Duley, Planning Administrator informed Council that on February 5, 2019, staff received the application for the Ridgeway Landing subdivision. Construction plans and preliminary plat were previously reviewed and approved by the City Council on January 13, 2020, pursuant to staff approval as well as LPA approval and recommendation. Final Plat for this review is regarding Phase 1 of the subdivision, encompassing 17.60 acres shown on the original preliminary plat, and containing 70 lots.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the final plat. Seconded by Mr. Blocker with 4 yeas from Mr. Rencich, Mr. Blocker, Ms. Brown, Mr. Capps, with 0 nays, motion carried.

10.2 Selection of Engineering Consultants

Mr. Bolduc, City Manager stated that the City published an advertisement for Continuing Contract Professional Engineering Services on February 22, 2021. The information was in the Northwest Florida Daily News, Vendor Registry, and on the city's website. The Bids were opened on March 25, 2021, at approximately 2:00 PM. There were 17 firms that submitted bids. The committee met and discussed the qualifications of the bidders. The RFP intended to pick up to five (5) firms with local preference placed on a small local firm. After receiving the proposals, it was decided to select up to five (5) engineering firms and not less than (1) one Architect. After reviewing the scoring and the recommendation of the committee, staff is recommending that the selection of the following firms:

Engineering Firms:

Panhandle Engineering (PECS)

SEAS

Jacobs Engineering

Matrix Design Group

Ardurra Group

Architectural Firms:

DAG Architects

Sam Marshall Architects

Discussion ensued relative to the information presented.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the recommendation from the RFP Committee. Seconded by Ms. Brown with 4 yeas from Mr. Rencich, Ms. Brown, Mr. Blocker, Mr. Capps with 0 nays, motion carried.

10.3 Selection of two alternates for the Planning and Development Board

Mr. Bolduc, City Manager stated that there are currently two alternate positions open on the Planning and Development Board. These positions are requested to attend all meetings and are furnished with the agenda packet. In the event of the absence of one member, one of the alternates will serve as a voting member of the Board for that meeting. In the event of the loss of a voting member, the alternates have the first opportunity to take the place of that member. There are currently two alternate positions open. An advertisement for the positions was advertised on the cities social media accounts and applications were accepted until 5:00 PM on Friday, April 16th.

All four applicants were notified by email that the meeting to choose the alternates would be held this evening, and their presence was requested in the event council had any questions.

Three of the four applicants were in attendance to speak to Council: Mr. Robert Dittman, Mr. Matt Gates, Mr. Brian Follmar. After each of the attending applicants spoke there was a brief discussion.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to nominate Mr. Dittman to one of the open positions on the Planning and Development Board. Seconded by Mr. Blocker with 4 yeas from Mr. Rencich, Mr. Blocker, Ms. Brown, Mr. Capps with 0 nays, motion carried.

A motion made by Mr. Blocker to nominate Mr. Follmar to one of the open positions on the Planning and Development Board. Seconded by Mr. Rencich with 4 yeas from Mr. Blocker, Mr. Rencich, Ms. Brown, Mr. Capps with 0 nays, motion carried.

10.4 Selection of Mayor Pro Tem

Mayor Whitten reviewed the duties for the position of Mayor Pro Tem.

A motion made by Ms. Brown to reappoint Mr. Hayes as Mayor Pro Tem. Seconded by Mr. Rencich with 3 yeas from Ms. Brown, Mr. Rencich, Mr. Blocker, with 1 nay from Mr. Capps, motion carried.

11. City Clerk Report

Ms. Roy, City Clerk thanked everyone for the Municipal Clerks Week and asked the two new members of the planning board to see her after the meeting.

12. City Manager Report

Mr. Bolduc, City Manager update the Council on different projects. The first was an update that there is a contract with Great Life management for the golf course, but the construction side is still ongoing. The second project was the "Keep Crestview Clean" was a success, citizens did bring out their waste during the scheduled time. He then informed Council that the items that were sent to the State are still included in the State budget. Mr. Bolduc gave the Council names submitted for naming the East West Connector and asked that they email him their suggestions from the list provided or submit their own name suggestions.

13. Comments from the Mayor and Council

Mr. Blocker asked for an update on Crestview Commons and any potential tenants.

Mr. Bolduc, City Manager stated that the project is moving along and they can not disclose any potential tenants.

Mr. Blocker then inquired about the opening of the skatepark.

Mr. Bolduc, City Manager said that the opening will be the first week of June.

Ms. Brown inquired about when the driving range will be open.

Mr. Bolduc, City Manager stated that it should be accessible in June.

Ms. Brown also inquired about the PAWS contract.

Mr. Bolduc, City Manager stated that they are working to see if this service can be provided through the City and other contract issues.

Mr. Rencich gave an update from the recent TPO meeting that he attended.

Mr. Capps gave kudos for the clean-up project.

Mr. Hayes thanked the Council by Facebook for the Mayor Pro-Tem nomination.

Mayor Whitten gave positive remarks concerning the clean-up project and informed Council that the NWFL League of Cities is conducting a swearing in ceremony for their new president on May 3rd at 1pm. The scheduled movie night will be on May 15th at 8 pm and that is on the same day as the Arts & Crafts festival in conjunction with the Car Show happening on Main Street.

14. Comments from the Audience

Mr. Kenny Siler, 497 South Wilson Street, addressed the Council concerning the boarding up of windows when broken.

15. Adjournment

This meeting was adjourned by Mayor Whitten at 7:16 p.m.



Elizabeth M. Roy
City Clerk



J.B. Whitten
Mayor

Minutes approve this 28th day of June, 2021.

