



CITY OF CRESTVIEW

OFFICE OF THE CITY CLERK

P.O. DRAWER 1209, CRESTVIEW, FLORIDA 32536

Phone # (850) 682 - 1560 Fax # (850) 682-8077

December 14, 2020

6:00 PM

Council Chambers

REGULAR COUNCIL MEETING

The Public is invited to view our meetings on the City of Crestview Live stream a at <https://www.cityofcrestview.org> or the City of Crestview Facebook Page. You may submit questions on any agenda item in advance (by 3:00 PM the day of the meeting, please) to cityclerk@cityofcrestview.org.

1. Call to Order

2. Invocation, Pledge of Allegiance

2.1. Jeff Childers, The Shepherd's Church

3. Open Policy Making and Legislative Session

4. Approve Agenda

5. Presentations and Reports

Awards from the Northwest Florida League of Cities presented by Mayor Whitten

5.1. The Gene Wright Municipal Resilience Award 2020 and the 2020 Community of Excellence Award.

5.2. Presentation of Christmas Parade winners

6. Consent Agenda

6.1. Contract Amendment

7. Public Hearings / Ordinances on Second Reading

8. Ordinances on First Reading

8.1. Ordinance 1792 - Animal Safety

9. Resolutions

10. Action Items

10.1. Approval of 2021 Citizen of the Year.

11. City Clerk Report

12. City Manager Report

12.1. City Manager Update

13. Comments from the Mayor and Council

13.1. Mayor's Updates

14. Comments from the Audience

15. Adjournment

Note: The Presentations section is for items that were submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. These items will be scheduled under the section titles Presentations and Reports. Supporting documents must be submitted at this time to be on the regular agenda. All Action Items are for staff and elected officials only and must be submitted for approval no later than the Wednesday 10 days prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The Card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. If any person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City Council of the City of Crestview, Florida does not discriminate upon the basis of any individual's disability status. Anyone requiring reasonable accommodation as provided for in the American With Disabilities Act to insure access to and participation in the meeting should contact the Office of the City Clerk at (850)682-1560 prior to the meeting to make appropriate arrangements.

Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.



Staff Report

CITY COUNCIL MEETING DATE: December 14, 2020

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Elizabeth Roy, City Clerk
DATE: 12/9/2020
SUBJECT: Presentation of Christmas Parade winners

BACKGROUND:

The Annual Christmas Parade was held on December 5th.

DISCUSSION:

Each year entries are judged and awards are presented at the City Council Meeting.

The list of winners is attached.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

RECOMMENDED ACTION

Attachments

1. Awards List 2020

Most Original	Business	Name	
2. Place	Pro Vita Physical Therapy		
1. Place	Niceville High School Robotics Team		
Silver Bells Award			
2. Place	Blue Sand Mortgage		
1. Place	The Property Group		
Most Festive			
2. Place	American Legion		
1. Place	Crestview Elks Lodge		



Staff Report

CITY COUNCIL MEETING DATE: December 14, 2020

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM:
DATE: 12/10/2020
SUBJECT: Contract Amendment

BACKGROUND:

The City Manager's contract provides for a monthly stipend to cover local travel expenses. During the last City Council meeting it was discussed that the contract should be amended to provide for the option of a vehicle to be provided as an alternative to providing the stipend.

DISCUSSION:

The City Council and the City Manager discussed a proposed amendment to the contract which would address the vehicle allowance.

During the budget process the City Council approved a salary increase of 2% to the City Manager's salary.

That amended agreement attached addressed the previously approved salary increase and the change to the vehicle allowance.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

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Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

The is no financial impact outside of budgeted expenses.

RECOMMENDED ACTION

Staff respectfully requests that the new agreement with changes be approved and signed by the Mayor and City Clerk.

Attachments

1. EMPLOYMENT AGREEMENT Tim Bolduc 12.10

EMPLOYMENT AGREEMENT

This Agreement made and entered into the 11th day of February 2019, and adjusted as shown on December 14, 2020, between the City of Crestview, Florida, a municipal corporation (hereinafter called CITY) and Timothy Bolduc herein after called MANAGER), both of whom understand as follows:

WHEREAS, Section 3.01 and Section 5.01 of the Charter of the City of Crestview establishes the position of City Manager, who shall be fully engaged in work for the City and shall serve at the pleasure of the City Council of the City of Crestview, hereinafter called "COUNCIL"; and

WHEREAS, The City desires to employ the services of Timothy Bolduc as City Manager of the City of Crestview, as provided in the City Charter; and

WHEREAS, Timothy Bolduc desires to serve as City Manager of CITY; and

WHEREAS, it is the desire of the COUNCIL to provide certain benefits, establish certain conditions of employment, to set working conditions, and set the framework and context of the relationship that shall exist between the CITY and MANAGER; and

WHEREAS, the Mayor of the City of Crestview and MANAGER have mutually negotiated and agreed to the terms of this agreement; and

WHEREAS, the COUNCIL has reviewed and agreed by a majority vote to the terms of this agreement.

NOW THEREFORE, in consideration of the promises, mutual covenants, conditions and provisions and undertakings herein contained, and for other good and valuable considerations, the parties do mutually covenant and agree with each other as follows:

SECTION 1: DUTIES AND AUTHORITY

CITY agrees to employ Timothy Bolduc as MANAGER to perform the functions and duties specified in the Charter of the City of Crestview, subsequent ordinances regarding the duties of the City Manager, and to perform other legally permissible and proper duties as COUNCIL may assign from time to time.

SECTION 2: TERMS AND EFFECTIVE DATE

- A. This Agreement will become effective on the Effective date and shall remain in effect, except as set forth herein.

- B. CITY and MANAGER agree to the exclusive employment of MANAGER which shall continue uninterrupted, in accordance with the provisions of this Agreement, unless terminated or resigned pursuant to Section 10 and 11, respectively herein.
- C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of COUNCIL to terminate the services of MANAGER at any time, subject only to the provisions set forth in Section 11 of this agreement.
- D. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the MANAGER to voluntarily resign at any time from his position with the City, in accordance with provisions set forth in Section 11 of this Agreement
- E. MANAGER agrees to remain in the exclusive employ of CITY, (or subsidiary, affiliated or related entities of CITY) for the term of this Agreement and neither to accept other employment by any other employer during the term of this Agreement.
- F. This Agreement shall take effect upon approval by the Council and the date first entered above.

SECTION 3: COMPENSATION

- A. CITY agrees to pay MANAGER an annual base Salary of ~~One Hundred and Twenty Thousand dollars, (\$120,000.00)~~ per One Hundred, Twenty-two Thousand Three hundred ninety-five dollars per annum payable in weekly installments in accordance with City payroll procedures.
- B. In addition, CITY agrees to increase base salary and/or benefits of MANAGER in such amounts and to such extent as COUNCIL may determine it is desirable to do so based on an annual performance evaluation review of MANAGER on or before the anniversary date of employment each year.

SECTION 4: BENEFITS

- A. MANAGER shall receive all benefits provided to exempt full-time employees, as defined by the City's Personnel Manual.

- B. CITY shall ensure continuous coverage of medical, dental and life insurance benefits accorded all other employees pursuant the City's Personnel Manual.
- C. ~~CITY will pay MANAGER a vehicle allowance of \$400 a month and MANAGER will be responsible for all maintenance and upkeep, notwithstanding mileage allowance for CITY business that requires travel outside of 50 miles of City Hall.~~ *City will pay MANAGER a vehicle allowance of \$400 a month or the choice to provide MANAGER with a vehicle to be used at his discretion, with all maintenance and expenses to be paid by the city.*
- D. CITY will pay for a smart cellular phone to be used by the MANAGER to be used by the MANAGER in accordance with CITY policies.

SECTION 5: RETIREMENT

- A. CITY shall provide for the participation of MANAGER in the City of Crestview General Employees' Pension Plan and further shall pay one hundred percent (100%) of all appropriate contributions on MANAGER'S behalf, for both CITY and MANAGER'S share as required by the CITY's General Employees' Retirement Plan
- B. CITY shall pay, on MANAGER'S behalf, an amount equal to 6% of MANAGER's base salary to the International City Management Association Retirement Corporation (ICMA-RC) 457 Deferred Compensation plan, in equal proportionate amounts each pay period

SECTION 6: PROFESSIONAL DEVELOPMENT

- A. CITY hereby agrees to budget for and pay for travel and subsistence expenses of MANAGER for official travel approve by COUNCIL at its sole discretion and in Compliance with CITY's travel policy.
- B. CITY hereby agrees to budget for professional dues of MANAGER necessary for continuation and full participation in the International City Management Association (ICMA) and the Florida City/County Managers Association (FCCMA)
- C. CITY hereby agrees to budget for professional licenses renewal fees.
- D. CITY agrees to finance or reimburse for professional conferences deemed to be necessary in the performance of his duties or would be beneficial to the CITY.

SECTION 7: HOURS OF WORK

As much as practical, MANAGER will observe regular business hours in City Hall. However, COUNCIL recognizes that MANAGER must devote time outside the regular office hours on business for the CITY, and to that end MANAGER shall determine his own office hours and exercise flexibility in determining time away from City Hall. COUNCIL and MANAGER further recognize that time away from City Hall does not preclude conduct of City business or MANAGER'S availability through telecommuting or telecommunications.

SECTION 8: OUTSIDE ACTIVITIES

The employment provided for by this Agreement shall be the MANAGER'S sole employment

CITY acknowledges that MANAGER will begin work upon the execution of this agreement with the understanding that MANAGER will be employed at his previous place of employment as well until completion of the required notice period of thirty (30) days. During this time, MANAGER will be working a flexible schedule in both places. Also during this time, the pay will be calculated on a per hours basis until such time as MANAGER becomes a full-time employee of the CITY.

CITY acknowledges the value of the MANAGER'S involvement with various boards and committees at both the local and state level. At the time of this agreement, the CITY acknowledges the MANAGER is currently serving a gubernatorial appointment to the Building Code Administrators and Inspectors Board. MANAGER will maintain this position until the term ends or the CITY and MANAGER determine it is no longer beneficial.

SECTION 9: DISABILITY

If MANAGER is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued sick leave, or for twenty working days over a thirty-day working day period, CITY shall have the option to terminate this Agreement, subject to the severance pay requirements of Section 11. However, MANAGER shall be compensated for any annual leave or other accrued benefits in accordance with the City's Personnel manual applicable to other employees similarly terminated by the City.

SECTION 10: SUSPENSION

CITY may suspend MANAGER with full pay and benefits at any time during the term of this Agreement, but only if:

- (1) A majority of City Council and MANAGER agree, or
- (2) After a public hearing, a majority of the City Council votes to suspend MANAGER for just cause provided, however, that MANAGER shall have been given written notice setting forth any changes at least ten (10) days prior to such a hearing.

SECTION 11: TERMINATION AND SEVERANCE PAY

A. In the event MANAGER is terminated by CITY before expiration of the aforesaid term of employment and during such time that MANAGER is willing and able to perform his duties under this Agreement, CITY agrees to pay MANAGER a lump sum cash payment equal in the following formula:

1. If termination or resignation occurs during the first year of employment no severance would be paid.
2. If termination or resignation occurs during the second year of employment, severance pay would be five (5) weeks of MANAGER'S base salary.
3. If termination or resignation occurs during the third year of employment, severance pay would be ten (10) weeks of MANAGER'S base salary.
4. If termination or resignation occurs during the fourth year of employment, severance pay would be fifteen (15) weeks of MANAGER'S base salary.
5. If termination or resignation occurs after the MANAGER has been employed for four (4) years, severance pay would be twenty (20) weeks of MANAGER'S base salary.

B. CITY shall also compensate MANAGER for any accrued Annual Leave in accordance with the City's Personnel Manual and described in Section 11 of this agreement, provided, however, that in the event MANAGER is terminated because of misconduct or conviction of any felony or misdemeanor of first degree, CITY has no obligation to give notice or pay the aggregate salary set forth in this paragraph. For purposes of this section, the term "misconduct" shall not include acts of ordinary negligence.

- C. The compensation of MANAGER shall be fixed by CITY and shall not be reduced during its tenure unless otherwise agreed by the parties hereto. In the event CITY refuses, following written notice to comply with any material provision of this Agreement herein benefitting MANAGER, or MANAGER resigns at the request of CITY, the MANAGER may, at his option, be deemed to be “terminated” (for purposes of severance pay provision above) as of the date of his resignation is effective or the date of such refusal to comply.
- D. In the event MANAGER voluntarily resigns his position with CITY before expiration of aforementioned term of his employment, the MANAGER shall give CITY 3 months advance notice. The parties may agree to a lesser period of time. In the event MANAGER voluntarily resigns, the CITY shall not be obligated for payments of any severance pay or benefits, including but not limited to Aggregate salary, subsequent to the effective date of MANAGER’ resignation. In the event MANAGER voluntarily resigns, he shall be entitled to insurance benefits as described in City’s personnel manual. Nothing in this section shall limit the CITY and MANAGER from agreeing to a reduced or expanded notice upon resignation.

SECTION 12: PERFORMANCE EVALUATION

Within 30 days of the anniversary of the effective date of ~~this~~ the original agreement, dated February 11, 2019, and annually thereafter, the City Council shall conduct a review of MANAGER’S performance, using forms agreed upon by the CITY and MANAGER. These forms shall be filled out by the Council members prior to a set Council meeting and the review shall be conducted at the Council meeting. The result of the review will be used to determine any applicable merit pay increase for MANAGER, which shall go into effect on the anniversary date of this agreement, subject to appropriations being available in the City’s annual operating budget. The amount of the Merit increase shall be in direct correlation to the overall rating on MANAGER’S review.

SECTION 13: RESIDENCY REQUIREMENTS

- A. MANAGER agrees to establish residence within the city limits or within 10 miles of the city limits of Crestview within six (6) months of the first anniversary date of employment and thereafter to maintain residence within the city limits or within 10 miles of the city limits of Crestview throughout the term of this Agreement.

SECTION 14: OTHER TERMS AND CONDITIONS OF EMPLOYMENT

- A.** This agreement sets forth and establishes the entire CITY and MANAGER relating to the employment of MANAGER by CITY. Any prior discussions or representation by or between the parties are merged into and rendered null and void by the Agreement. The parties by mutual written agreement may amend any provision of this Agreement during the life of the Agreement. Further, this Agreement has been negotiated and drafted by both CITY and MANAGER and shall not be more strictly construed against either party.
- B.** If any provision, or portion thereof, contained in this agreement is held to be unconstitutional, invalid or unenforceable, the remainder of the Agreement, or portion thereof, shall be not be affected and shall remain in full force and effect.

IN WITNESS THEREOF, the City of Crestview has caused this Agreement to be signed and executed on behalf of its Mayor and City Council, and duly attested by the City Clerk and the manager has signed an executed this agreement, both in duplicate, the effective day and year first written above.

JB Whitten, Mayor
City of Crestview, Florida

Manager

ATTEST:

Seal

Elizabeth Roy, City Clerk



Staff Report

CITY COUNCIL MEETING DATE: December 14, 2020

TYPE OF AGENDA ITEM: Ordinance

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Tim Bolduc, City Manager
DATE: 12/10/2020
SUBJECT: Ordinance 1792 - Animal Safety

BACKGROUND:

Citizens of the City of Crestview have voiced their concerns to the Mayor and staff about the treatment of animals by traveling circuses.

After a review of the current Code of Ordinances the following ordinance was developed to ensure the safe treatment of animals.

DISCUSSION:

The proposed ordinance hereby amends Section 10-19 of Chapter 10 - Animals of the Code of Ordinances.

The proposed language addresses the treatment of animals when they are used in a performance. As written, the language will prohibit the permitting of any circus or other traveling show that engages in practices determined to be unsafe for the animals participating in the show.

The language is further provides sufficient provisions to protect against any potential harm that could be visited upon animals in any event, whether on public property or private.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Communication- To engage, inform and educate public and staff

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

This ordinance will have no financial impact on the current City budget.

RECOMMENDED ACTION

Staff respectfully requests the Council approve on first reading and move to second.

Attachments

None

ORDINANCE: 1792

**AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA;
PROVIDING FOR AUTHORITY; PROVIDING FOR ADDITION TO
CHAPTER 10 - ANIMALS; PROVIDING FOR SEVERABILITY;
PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR
LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF ALL
ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT
HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.**

BE IT ORDAINED BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this ordinance is Sections 166.021, Florida Statutes and Article 1, Section 2 of the City Charter.

SECTION 2. ADDITION TO CHAPTER 10 - ANIMALS. There is hereby added to Part II - Code of Ordinances, Chapter 10 - Animals, Section 10-19. - Concealment of animals, scientific experimentation and related acts prohibited, a new sub item (e), to wit:

"No person shall conduct, sponsor or participate in a performing animal exhibition, display, or circus in which animals are induced or encouraged to perform through the use of chemical, mechanical, electrical or manual devices in a manner which will cause, or is likely to cause, physical injury or suffering. All equipment on performing animals shall fit properly and be in good working condition."

SECTION 3. SEVERABILITY. If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

SECTION 4. SCIVENER'S ERRORS. The correction of typographical errors which do not affect the intent of this Ordinance may be authorized by the City Manager or the City Manager's designee, without public hearing, by filing a corrected or re-codified copy with the City Clerk.

SECTION 5. ORDINANCE TO BE LIBERALLY CONSTRUED. This ordinance shall be liberally construed in order to effectively carry out the purposes hereof which are deemed not to adversely affect public health, safety, or welfare.

SECTION 6. REPEALER. All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 7. EFFECTIVE DATE. This ordinance shall take effect immediately upon its adoption.

**PASSED AND ADOPTED ON SECOND READING BY THE CITY COUNCIL OF CRESTVIEW,
FLORIDA ON THE 11th DAY OF JANUARY, 2021**

ATTEST:

ELIZABETH M. ROY

City Clerk

APPROVED BY ME THIS _____ DAY OF _____, 2021.

JB Whitten

Mayor



Staff Report

CITY COUNCIL MEETING DATE: December 14, 2020

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM:
DATE: 12/10/2020
SUBJECT: Approval of 2021 Citizen of the Year.

BACKGROUND:

The City Council, with the recommendation of the Mayor, has determined that some changes needed to be made to the Mae Reatha Coleman Citizen of the Year Award.

The recommendation came after discussion with Ms. Coleman and members of the former committee. (copy Attached)

DISCUSSION:

On August 10th, 2020, the City Council passed Resolution 2020-14, reestablishing the committee.

This resolution set the criteria, timeline and make up of the committee. (copy Attached)

At the 9/14/2020 City Council meeting the council members selected their members for the Committee.

From 10/1/2020 to 11/1/2020 the City Clerk's office, as administrator of the committee, collected the nominations for 2021 Citizen of the Year.

These applications were sent to the committee members to review.

The meeting of the committee was held on 11/12/2020 in the council chambers of City Hall, with 3 of the five members present.,

The committee reviewed the applications, and after a majority vote, chose to recommend to the City Council Mr. Felton Barnes to be the Citizen of the Year for the year 2021.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Quality of Life- these areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Opportunity- Promote an environment that encourages economic and educational opportunity

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

There is no impact to the 2021 Budget. Items to be used for the presentation in January are included in the Budget.

RECOMMENDED ACTION

Staff respectfully requests that the Council accept the recommendation of the Citizen of the Year committee, and select Mr. Felton Barnes as the 2021 City of Crestview Citizen of the Year.

Attachments

1. 20.14 Citizen of the Year Resolution

RESOLUTION: 2020-14

A RESOLUTION OF THE CITY OF CRESTVIEW, FLORIDA, RE-ESTABLISHING THE MAE REATHA COLEMAN CITIZEN OF THE YEAR AWARD, ESTABLISHING A COMMITTEE FOR THE SELECTION OF THE RECIPIENT, ESTABLISHING CRITERIA, ESTABLISHING A TIMELINE FOR THE NOMINATION, SELECTION AND PRESENTATION OF THE AWARD, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Crestview established the Mae Reatha Coleman Citizen of the year award in 2012; and

WHEREAS, many deserving Citizens of the City have received this award; and

WHEREAS, the Mayor and City Council of the City of Crestview have determined that certain changes should be made in the Award; and

WHEREAS, as such, the City Council desires to re-create a Citizen of the Year committee, with members from the City and the Community; and

WHEREAS, the City Council finds that this Resolution is in the best interest and welfare of the residents of the City of Crestview.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY OF CRESTVIEW COUNCIL OF THE CITY OF CRESTVIEW, FLORIDA AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Creation of the Mae Reatha Coleman Citizen of the Year Committee. The City Council hereby creates a Committee, to be known as the Mae Reatha Coleman Citizen of the Year Committee to promote, review and present to the City Council a candidate for the Citizen of the Year

Section 3. Composition of the Committee. The Committee shall consist of the Mayor (oversight only) and one City staff member appointed by the Mayor, plus five persons appointed by the City Council. The City staff member shall vote only in the event of a tie vote. Each City Council member shall appoint one member who resides in his or her district or who has a vested interest in the City of Crestview. The City Clerk shall be the administrator of the program.

Section 4. Dissolution of Committee. The committee shall remain in place until dissolution by

the City Council of the City of Crestview.

Section 5: Criteria. The criteria for the selection of the Citizen of the Year shall be as follows:

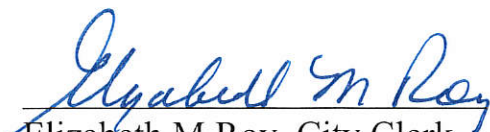
- Nominee must be a resident of or have a vested interest in the City of Crestview for a minimum of 12 months and have interest in the betterment of the City.
- Application should include contributions to the City and its citizens for the selection year.
- Application may include past actions that show dedication to the City of Crestview and its citizens.
- Application should discuss specific acts that put others first and enhancing the quality of life
- Application should describe who benefited, what was accomplished, breadth of impact and how did it relate to the community.
- Nomination should be for selfless acts and not directly related to the person's job.

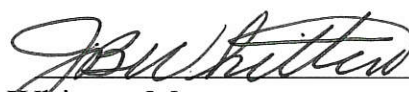
Section 6: Timeline for Selection: Timeline for the nomination, selection and presentation of the Citizen of the Year shall be as follows:

- Applications for the Citizen of the Year award will be accepted from October 1 to November 1 of each year.
- The committee shall meet to discuss the applications during the month of November.
- The committee shall make its presentation to the City Council for a vote on the first meeting in the Month of December.
- Presentation of the award shall take place at a ceremony prior to the first meeting of the City Council in January, unless otherwise determined by the City Council.

Section 6: Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED IN REGULAR SESSON THIS 10th DAY OF August
2020


Elizabeth M Roy, City Clerk


J.B. Whitten, Mayor



Staff Report

CITY COUNCIL MEETING DATE: December 14, 2020

TYPE OF AGENDA ITEM: Action Item

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM:
DATE: 12/10/2020
SUBJECT: City Manager Update

BACKGROUND:

The City Manager will update the City Council on various ongoing projects.

DISCUSSION:

The Manager will provide updates on the following projects

1. Legislative requests
 - A. Foxwood Country Club Sewer Expansion
 - B. Wastewater Treatment Expansion
 - C. Community Center Hardening Project
2. Purchase of Brookmeade property
3. CARES act funding update
4. Blight removal process update
5. 2020 year end funding numbers- Reserve policy update
6. Foxwood Country Club Update
7. Skate Park update
8. Police Vehicle Special Paint Scheme update
9. Downtown park/parking lot update
10. Mobility Study Update
11. Surplus Property
12. Old Spanish Trail Festival Update
13. Crestview Corner's Update

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

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Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

RECOMMENDED ACTION

Staff respectfully requests

Attachments

None