



CITY OF CRESTVIEW

Office of the Mayor

P.O. DRAWER 1209, CRESTVIEW, FLORIDA 32536

Phone # (850) 682 – 1560 x 252

December 8, 2020

6:00 PM

Council Chambers

CITIZENS' ADVISORY COUNCIL

1. Call to Order

2. Pledge of Allegiance

3. Approve Agenda

4. Consent Agenda

4.1. Approval of Minutes from previous meetings

5. Mayor's Time

6. Action Items

6.1. Police Car Wraps

6.2. Area Education Options

6.3. Road Way Lighting Mr. DeCarlo

6.4. Strong Suites - Ms Jenkins

7. Adjournment

Note: The Presentations section is for items that were submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. These items will be scheduled under the section titles Presentations and Reports. Supporting documents must be submitted at this time to be on the regular agenda. All Action Item are for staff and elected officials only and must be submitted for approval no later than the Wednesday 10 days prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The Card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members

Citizen's Advisory Council

November 10, 2020

6:00 PM

Council Chambers

Regular Citizen's Advisory Council Meeting Called to Order: 6:15 P.M.

Members Present: Ryan Knox (Chair), Darius Jackson, Felton Barnes, Teryn Chavez.

Members Absent: Christie Austin, Narissa Jenkins and DeCarlo Garcia

REGULAR AGENDA

1. Called to Order

1.1 Invite Facebook Live Views to ask Questions

2. Pledge of Allegiance

The pledge was recited by those in attendance.

3. Approval of Agenda

Chairman Knox requested approval of the agenda with removing Agenda Item 5.4 from the Agenda being that Mr. Garcia is not in attendance.

Motioned: Councilman Barnes | **Seconded:** Councilwoman Chavez | **Votes:** 4:0 Passed

4. Consent Agenda

Agenda 3.1 The Citizen Advisory Council (CAC Meeting Minutes from August 13, 2020 and September 10, 2020 were approved and accepted as unanimous with the following. Councilman Barnes made a motion to approve the August 13, 2020 and the September 10, 2020 minutes. Seconded by Councilwoman Chavez with a unanimous vote from Council.

5. Mayor's Action Items/Discussions:

Agenda Item 5.1 Police Car Design - Must be decided at the November 10th meeting. The PD is currently in the process of making a final decision on the design and requests the Council's input.

Added Action Item: Improving the Notification of Events to the Surrounding Community (targeting the seniors and other demographics). (NOTE: Decisions and discussions are between the Citizen's Advisory Council and the Mayor -- The Mayor's roll and support is to do the footwork needed or required with the City Manager.)

5.2 Veterans Day Ceremony- Fall Festival: A great success. The Veteran's Day Parade: Attendance was down for two reasons: The date of the Veterans Day Parade and the Memorial Day Ceremony were held on two separate days. Public citizens are not informed of the places available to retrieve information of What is Happening within the City of Crestview. However, the Mayor plans to do a PODCAST to enlighten followers, listeners and viewers.

Events: The Christmas Market will be November 14 at 10am – 3pm on Main Street. The next Family Friday Movie will be held on November 21 at 7pm (Frozen II, Sponsored by Eglin Federal Credit Union). Regarding the Remarks on FB: The Mayor will work with the City's Videographer for a Podcast which will walk the public through the resources we have available for them to know what is going on.

5-3. Action Item: Police Training Interaction.

Traffic Stop Protocol. This provision was recommended for the purpose of establishing protocols pertaining to what to do in a traffic stop or when pulled over. The topic requires further discussion, but several ideas arose:

- a. It was proposed that a wallet card be created as a point of reference and a guide on the proper protocols measures to take during a traffic stop. The use of the cards is to promote safety and smoother interaction between the driver and law enforcement.
- b. It was suggested the wallet-size card can be disseminated as an additional card at the high school to students issued driving passes and to those enrolled in Driver's Ed Training Courses.
- c. It was proposed that the contents of the card be posted on-line in the form of a training video displaying the protocols and multiple interactions with the police during different traffic stops and scenarios.
- d. It was suggested as an additional option that dissemination of the wallet-sized card be attached to the school's parking pass created by CHS.

This Action Item is tabled for further discussion.

~~5.4 Action Item: Street/Roadway Lighting – DeCarlo Garcia (This Item was removed)~~

5.5 Action Item: Councilmember Strong Suit/Areas of Expertise - Council Woman Jenkins

The idea is so the public or staff member can come to a specific councilmember or the Mayor directly for information pertaining to miscellaneous topics and to better streamline

interactions with the public. It was suggested that questions can be sent out to everyone so that the answer can be discussed and responded to with the knowledge of everyone in response to the question on that topic. Caution was given to the legalities associated with providing advice on topics related above the responsibility of the council. It was requested that Item 5.5 be tabled until the next meeting.

Motioned: Councilman Barnes | **Second:** Councilman Knox | **Votes:** 4:0 Passed

5-6 Action Item – Traffic Clean-up - Councilman Barnes

There are times when there is a traffic accident yet, glass and car parts are sometimes left behind causing cars to swerve to avoid tearing up their tires.

This item is added to the Mayor's Open Items for further review/discussion (**OPEN**)

6. Action Items

6.1.1 Prioritizing Actions or Ideas from Discussion Items

Councilman Knox Proposed a closer look to see what Adult Continuing Education services and Technical Training Programs are available in the North Part of the county (currently) and bring that back to the council for further discussion. (next meeting).

It was motioned that General Education and Technical Training be added as an Agenda Actions Items for the next meeting.

Motioned: Councilman Barnes | **Second:** Councilman Knox
(Please Note: This Item Was Not Voted-on)

6.2 Action Item: New Police Patrol Car Designs Ideas - Ryan Knox

Councilman Knox conducted an on-line poll via Crestview Word of Mouth. From the online poll and council's decision, the designs chosen were narrowed down to the following: 1. A Military Heritage Theme- Consisting of the Official Seals for the United States Air Force, Army, Navy, Marines and Space Force 2. A High School Bulldog Mascot Theme decided by Crestview High School 3. A Hub City Railroad/Crestview History Theme Consisting of The City 's Logo and an Autism Awareness Theme.

Motioned: Councilman Barnes | **Seconded:** Teryn Chavez | **Votes:** 4:0 passed

NOTE: The Mayor will take the council's decision to the City Manager as input for implementation.

6.3 Action Item: The Veteran's Day Ceremony at the Courthouse. Councilman Barnes brought up the 50% chance of rain forecasted for the day of the event. The Mayor stated that the VFW would make a rain call on the ceremony, if applicable. The Mayor Noted: The parade this year experienced a lower attendance than the previous year due to the separate dates for the parade and ceremony and the notification that the public did not feel well informed.

7. Closing Statements

Chairman Knox announced that the next Meeting date will be December 8, 2020 at 6:00pm.

8. Meeting Adjournment

This meeting was adjourned by Chairman Knox at 7:24 p.m.

Ryan Knox
Whitten
Chair of Citizen's Advisory
Mayor

J B
City Council/

Minutes approve this ____ day of _____, 20__.



FINAL CONCEPT

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