City Council Meeting
September 14, 2020
6:00 PM
Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 5:30 P.M. Members present were Shannon Hayes, Joe Blocker, Andrew Rencich, Cynthia Brown and Harry LeBoeuf. Also present were the City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press. The meeting was announced to start earlier due to the approaching Hurricane Sally.

REGULAR AGENDA

1. **Called to Order**

This meeting was called to order by the Honorable Mayor Whitten at 5:30 p.m. due to the approaching Hurricane Sally.

2. **Invocation and Pledge of Allegiance**

The invocation was led by Mr. Bolduc, City Manager with the pledge led by Mayor Pro-Tem Hayes.

3. **Open Policy making and legislative session**

4. **Approval of Agenda**

Mayor Whitten stated that due to impending weather the meeting was started early and that items advertised for 6:00 PM would be delayed until that time, and presentations would be delayed until the parties arrived. He then asked if there were any changes or objections to the current Agenda.

There were no objections or changes to Agenda it was approved by unanimous consent.

5. **Presentations and Reports**

5.1 Presentation to #HashtagSwing

Mayor Whitten presented awards to those who helped prepare and make the WWII Celebration a success. Those awards were presented to Mary Richard, Joe and Pam Coffield, Crestview High School Sister Cities Ambassadors , Sister Cities and Brian Hughes.

6. **Consent Agenda**

6.1 Approval of Minutes from the August 10, 2020 City Council Meeting.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to approve the minutes from the August 10, 2020 City Council Meeting. Seconded by Mr. Blocker with 5 yeas from Mr. Hayes, Mr. Blocker, Mr. Rencich, Mr. LeBoeuf, Ms. Brown with) nays, motion carried.

7. **Public Hearings/Ordinances on Second Reading**

7.1 Ordinance 1777- Crestview East RV/HWY 90 Annexation

Mr. Bolduc, City Manager stated that this is the Second Reading of Ordinance 1777. He then asked the City Clerk to read Ordinance 1777 by title.

Ms. Roy, City Clerk stated "Ordinance 1777 reads by title,

ORDINANCE 1777

AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, ± 2.78 ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 16, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This the Second Reading of Ordinance 1777."

Mr. Bolduc, City Manager stated that no additional comments have been received for this ordinance and that Staff does recommend approval.

There were no responses.

Mayor Pro-Tem Hayes asked for action by Council.

A motion was made by Mr. Blocker to adopt Ordinance 1777 on Second Reading. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Rencich, Mr. LeBoeuf, Mr. Hayes, Mr. Blocker, Ms. Brown with 0 nays, motion carried.

7.2 Ordinance 1778- Crestview East RV/HWY 90 Comp Plan Amendment

Mr. Bolduc, City Manager stated that Ordinance 1778 is before you for Second Reading. He then asked the City Clerk to read Ordinance 1778 by title.

Ms. Roy stated "Ordinance 1778 reads by title,

ORDINANCE 1778

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM OKALOOSA COUNTY MIXED USE TO COMMERCIAL (C) ON APPROXIMATELY 2.78 ACRES, MORE OR LESS, IN SECTION 16, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the Second Reading of Ordinance 1778."

Mr. Bolduc, City Manager stated this item is to establish a future land use category.

There was no response.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Ordinance 1778 on Second Reading. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Hayes, Mr. Rencich, Mr. LeBoeuf, Ms. Brown and Mr. Blocker, motion carried.

7.3 Ordinance 1779- Crestview East RV/HWY 90 Rezoning

Mr. Bolduc, City Manager stated that Ordinance 1779 is an ordinance that establishes the rezoning for the property that has just been annexed. He then asked the City Clerk to read Ordinance 1779 by title.

Ms. Roy stated "Ordinance 1778 reads by title,

ORDINANCE 1779

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 2.78 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 16, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE OKALOOSA COUNTY MIXED USE ZONING DISTRICT TO THE COMMERCIAL (C-1) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.
This is the Second Reading of Ordinance 1779."

Mr. Bolduc, City Manager stated that this Ordinance establishes the rezoning for the property and he has received any comments for or against this Ordinance.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1779 on Second Reading. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Blocker, Mr. LeBoeuf, Ms. Brown, Mr. Rencich, Mr. Hayes, 0 nays, motion carried.

8. **Ordinances on First Reading**

9. **Resolutions**

10. **Action Items**

10.1 Cox Communications Contract

Ms. Leavins, Administrative Services Director informed Council that Cox Communications provides the city with internet services, phone services, and managed wireless internet services. The current contract is set to expire in February 2021. Cox Communications is currently the only cable internet provider in Crestview. The city does not currently have backup internet services when there is a Cox network outage.
Currently, the Twin Hills Gym facility functions on services similar to a home, which does not support secure commercial usage. The city's library facility functions only on the county's network, without secure access to the city network. An upgrade to internet services is needed in the Community Recreation and Enrichment Services (CRES) department to support more efficient registration and promotion of sports. Additionally, this upgrade will allow better utilization by all CRES staff of the city's finance software used for purchase orders and point of sale.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to approve the Cox Contract with the amendment of the one-year contract with 4 renewals. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Hayes, Mr. LeBoeuf, Mr. Blocker, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

10.2 CivicHR Contract

Ms. Leavins, Administrative Services Director stated that Staff is requesting to enter into a contract with CivicPlus to purchase and implement CivicHR. CivicHR is an addition to the city's current CivicPlus software. This product will greatly enhance the city's recruiting efforts as it will allow for the City to accept specialized applications through the website and simplifies digital marketing of employment opportunities. In addition to applicant tracking and recruitment this software will provide the ability track training, performance, and provide simplified on-boarding for new employees. This will increase efficiency and provided better communication both internally and externally.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to approve the Civic HR Contract. Seconded by Mr. Rencich with 5 yeas from Mr. Hayes, Mr. Rencich, Ms. Brown, Mr. LeBoeuf, Mr. Blocker with 0 nays, motion carried.

10.3 Acceptance of bid for Copier Lease and Maintenance Agreement

Mr. Bolduc, City Manager stated the item before you for approval is to approve the new copier lease and maintenance agreement. The Bid Committee recommends the selection of DEX Imaging proposal for Copier lease and Maintenance for the City of Crestview.

A brief discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Ms. Brown to accept the bid for the copier lease and maintenance agreement from DEX imaging, as recommended by the Bid Committee. Seconded by Mr. Hayes with 5 yeas from Ms. Brown, Mr. Hayes, Mr. Rencich, Mr. LeBoeuf, Mr. Blocker with 0 nays, motion carried.

10.4 Selection of the Citizen of the Year Committee

Ms. Roy, City Clerk informed Council that she received nominations for Committee members to sit on the Mae Reatha Citizen of the of the Year Committee. She stated that she has some paperwork that needed to be filled by those nominees.

11. <u>City Clerk Report</u>

11.1 Approval of 1st Quarter Meeting Schedule

Ms. Roy, City Clerk stated that with the large number of agenda items coming forward, many of which that require advertising, staff is requesting an approval of the meeting schedule for the remainder of fiscal 2020 and the 1st quarter of 2021 for the City Council and CRA meetings. A schedule of these meetings is attached for approval. An approval of this schedule will aid in the scheduling of advertising necessary and allow for staff and elected officials to plan for the next few month. The approval of this schedule does not eliminate the scheduling of any necessary workshops or emergency meetings as approved by the Council during the upcoming months. Once this calendar is approved, we will create an outlook calendar that we will share with each member, and it will be automatically updated with any changes.

The Council gave a consensus to the presented schedule.

12. City Manager Report

Mr. Bolduc, City Manager informed Council about the updated changes for the impending Hurricane Sally. All City Offices and Buildings will be closed until Wednesday, but they may change depending on the weather. Being that the utility cut-off is tomorrow it will be extended until Monday.

13. Comments from the Mayor and Council

Mr. Rencich informed Council that he will be hosting a Town Hall on October 6, 2020 to review the referendum changes.

Mayor Whitten spoke about the recent 9/11 event and he announced other events that will be taking place on Main Street. He reviewed some of the events that will take place in October for Government Week from October 19th- 23rd.

14. Comments from the Audience

15. Adjournment

This meeting was adjourned by Mayor Whitten at 6:20 p.m.

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Elizabeth M. Roy	**J B Whitten**
City Clerk	**Mayor**

Minutes approve this_____ day of _______, 20__.