City Council Meeting
August 24, 2020
6:00 PM
Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were Shannon Hayes, Joe Blocker, Andrew Rencich, Cynthia Brown and Harry LeBoeuf. Also present were the honorable Mayor JB Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press.

REGULAR AGENDA

1. Called to Order

This meeting was called to order by the Honorable Mayor Whitten at 6:00 p.m.

2. Invocation and Pledge of Allegiance

The invocation was led by Mr. Bolduc, City Manager with the pledge led by Mr. Rencich.

3. Open Policy making and legislative session

4. Approval of Agenda

Mayor Whitten asked if there were any changes or objections to the current Agenda.

A motion made by Mr. Hayes to approve the Agenda. Seconded by Mr. Blocker with 5 yeas from Ms. Brown, Mr. Hayes, Mr. Rencich, Mr. LeBoeuf, Mr. Blocker with 0 nays, motion carried.

5. Presentations

5.1 Drug Abuse Awareness Day Proclamation- Mayor Whitten
Mayor Whitten presented the Proclamation on Drug Overdose Awareness Day, August 31, 2020.

6. Consent Agenda

7. **Public Hearings- Ordinances on Second Reading**

8. **Ordinances on First Reading**

8.1 Ordinance 1777- Crestview East RV/HWY 90 Annexation

Mr. Duley, City Planner asked the City Clerk to read Ordinance 1777 by title.

Ms. Roy, City Clerk stated "Ordinance 1777 reads by title,

ORDINANCE 1777

AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, ± 2.78 ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 16, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This the First Reading of Ordinance 1777."

Mr. Duley, City Planner stated on June 15, 2020 staff received an application to annex and to amend the comprehensive plan and zoning designations for property located at 1641 Highway 90 East. The subject property is currently located within unincorporated Okaloosa County with a future land use and zoning designation of Mixed Use.

There was a brief discussion

Mayor Whitten asked for action by Council.

A motion was made by Mr. Blocker to adopt Ordinance 1777 on First Reading and send to Second Reading. Seconded by Mr. Hayes with 5 yeas from Mr. Rencich, Mr. LeBoeuf, Mr. Hayes, Mr. Blocker, Ms. Brown with 0 nays, motion carried.

8.2 Ordinance 1778- Crestview East RV/HWY 90 Comp Plan Amendment

Mr. Duley, City Planner asked the City Clerk to read Ordinance 1778 by title.

Ms. Roy stated "Ordinance 1778 reads by title,

ORDINANCE 1778

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM OKALOOSA COUNTY MIXED USE TO COMMERCIAL (C) ON APPROXIMATELY 2.78 ACRES, MORE OR LESS, IN SECTION 16, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1778."

Mr. Duley, City Planner noted that this is for the property of the previous ordinance. This is ordinance however is for a Comprehensive Plan Amendment for that property.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to adopt Ordinance 1778 on First Reading and move to Second Reading. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Hayes, Mr. Rencich, Mr. LeBoeuf, Ms. Brown, Mr. Blocker with 0 nays from, motion carried.

8.3 Ordinance 1779- Crestview East RV/HWY 90 Rezoning

Mr. Duley, City Planner asked the City Clerk to read Ordinance 1779 by title.

Ms. Roy stated "Ordinance 1779 reads by title,

ORDINANCE 1779

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 2.78 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 16, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE OKALOOSA COUNTY MIXED USE ZONING DISTRICT TO THE COMMERCIAL (C-1) ZONING DISTRICT; PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR LIBERAL INTERPRETATION; PROVIDING FOR REPEAL OF CONFLICTING CODES AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1779."

Mr. Duley, City Planner stated that this ordinance actually changes the zoning for the property.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes to adopt Ordinance 1779 on First Reading and move to Second Reading. Seconded by Ms. Brown with 5 yeas from Mr. Hayes, Ms. Brown, Mr. LeBoeuf, Mr. Rencich, Mr. Blocker with 0 nays, motion carried.

9. Resolutions

9.1 Resolution 2020-20- Referendum on the Annexation of the Foxwood Golf Course and neighborhood

Mr. Bolduc, City Manager stated that this resolution is a to authorize a referendum on the annexation of the Foxwood Golf Course and neighborhood. He then asked the City Clerk to read Resolution 20-20 by title.

Ms. Roy, City Clerk stated, "Resolution 20-20 reads by title,

RESOLUTION 2020-20

A RESOLUTION OF THE CITY OF CRESTVIEW CALLING FOR A REFERENDUM ON THE ANNEXATION OF CERTAIN PROPERTY KNOWN AS FOXWOOD ESTATES AND SURROUNDING AREA MORE PARTICULARLY DESCRIBED HEREIN, ON NOVEMBER 3, 2020; PROVIDING FOR A BALLOT QUESTION; AND PROVIDING AN EFFECTIVE DATE.

This is Resolution 2020-20."

Mr. Bolduc, City Manager stated that the ordinance to annex was approved with no changes at first reading on June 22, 2020 and on July 13, 2020 on second reading. The Supervisor of Elections has requested a formatting change in the Ballot question originally submitted on July 15, 2020.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Ms. Brown to adopt Resolution 2020-20. Seconded by Mr. Blocker with 5 yeas from Ms. Brown, Mr. Blocker, Mr. Rencich, Mr. Hayes, Mr. LeBoeuf with 0 nays, motion carried.

10. Action Items

10.1 Timeclock Plus Contract

Mr. Bolduc, City Manager stated that the contract before Council is a request for the City to purchase a time clock system that was discussed in the budget workshops/meetings. Additionally, the current system requires an excessive amount of contact between employees which could result in an unnecessary risk of the spread of COVID-19. The estimated cost for program implementation is not to exceed $50,000. This includes software, hardware, training, and consulting fees. The purchase and setup of this timekeeping system will be included in the CARES Act funding request due to its reduction in the risk of COVID-19 Transmission. Staff respectfully requests City Council approval for the City Manager and the City Attorney to finalize the terms of the contract.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to approve the contract with TimeClock. Seconded by Mr. Rencich with 5 yeas from Mr. Blocker, Mr. Rencich, Mr. LeBoeuf, Mr. Hayes, Ms. Brown with 0 nays, motion carried.

10.2 Smartcop Purchase Contract

Mr. Bolduc, City Manager stated this is another item that was discussed during the budget process. This is item is SmartCop CAD Program which is more reliable, functional, and has the capabilities of interoperability with the County. Staff respectfully requests City Council approval for the City Manager and the City Attorney to negotiate the final terms of the contract to purchase SMARTCOP as provided.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the contract with SmartCop. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Rencich, Mr. LeBoeuf, Ms. Brown, Mr. Hayes, Mr. Blocker with 0 nays, motion carried.

10.3 Florida Competitive Community- Economic Development Plan

Mr. Duley, City Planner stated that there is a need for a definitive economic development goal and that approaching economic development proactively rather than reactionary has shown to produce greater results in the long term. In July of 2019, the City of Crestview was awarded a Competitive Florida Partnership grant through the Office of Community Partnerships at the Florida Department of Economic Opportunity. The grant program was developed by the Florida Department of Economic Opportunity to guide municipalities in creating an Economic Development Plan. As staff proceeded with the instructions and guidance provided by the Florida Department of Economic Opportunity to produce the plan, it became clear that this was less about the final document and more about the tremendous amount of work and effort that was identified by this plan. The plan walks through a short discussion on how Crestview came to be. It then looks at how the city has grown over the years and continues to grow. Mr. Duley continued with his presentation concerning an Economic Development Plan pertaining to the City of Crestview.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. LeBoeuf to adopt the Economic Development and Disaster Resiliency Plan as presented. Seconded by Mr. Rencich with 5 yeas from Mr. LeBoeuf, Mr. Rencich, Mr. Blocker, Ms. Brown, Mr. Hayes with 0 nays, motion carried.

10.4 Florida Blue Accounting and Retention Agreement

Mr. Bolduc, City Manager spoke to the Council on the subject of renewing the City's contract with Florida Blue. This agreement provides for a rebate to the city if premiums paid are greater than the sum of incurred claims (in excess of the pooling point), capitalization charges, pooling charges, and administrative charges. The rebate is equal to 25% of the excess in year one, 35% the excess in year two, and 50% of the excess in year three.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the Florida Blue Accounting and Retention Agreement. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Rencich, Mr. LeBoeuf, Ms. Brown, Mr. Hayes, Mr. Blocker with 0 nays motion carried.

10.5 CARES Act Subrecipient Agreement

Mr. Bolduc, City Manager gave a brief description of the CARES Act. The COVID-19 virus has had a major impact throughout the United States and here in Okaloosa County. As a part the COVID-19 relief program put forth by the federal government, the CARES act provided for an opportunity for local government to offset the expenses incurred during the crisis and to encourage social and physical distancing moving forward. The CARES Act, section 601(d) of the Social Security Act, created the Coronavirus Relief Fund (CRF) and provided Florida with $8,328,221,072; 55% of which was allocated to the State of Florida and 45% was allocated to counties. Based on the distribution mechanism used, the City of Crestview will receive up to $4,410,118.00 in funding. Twenty-five percent of the funding or $1,102,529.50 in funding is eligible upon completion of the attached agreement. The remaining $3,307,589.00 is contingent upon the county entering into a second agreement with the FDEM. From the beginning of the pandemic, city staff has tracked all COVID related expenses. Since the announcement of this program, Staff has worked to compile of list of eligible projects to use this funding for. The projects are broken into two categories with one being reimbursement and the other being COVID-19 related improvements. Mr. Bolduc then reviewed the projects for Council.

Discussion ensued on the wealth of information presented.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the CARES Act Sub-Recipient Agreement and for the City Manager and City Attorney to work with representatives from Okaloosa County on finalizing and executing the agreement. Seconded by Mr. Hayes with 5 yeas from Mr. Rencich, Mr. Hayes, Mr. Blocker, Mr. LeBoeuf, Ms. Brown with 0 nays, motion carried.

11. City Clerk Report

Ms. Roy, City Clerk announced that on September 22, 2020 Ethics Training will be held from 9 am until 1 pm at Warrior's Hall.

12. City Manager Report

12.1 City Manager Brief

Mr. Bolduc, City Manager provided the revenue projections through the end of budget year 2020 as of August 18, 2020 and gave a brief review of those projections.

12.2 Discussion of Stormwater Ordinance

Mr. Bolduc, City Manager gave a brief overview of the Stormwater Ordinance.

Discussion ensued.

13. Comments from the Mayor and Council

Mr. Hayes announced to the Council that the Mayor was elected to the Florida League of Cities Mayors Board while he was selected to stay on the Florida League of Cities Board of Directors.

Ms. Brown commended the Staff on how they present information to the Council.

Mr. LeBoeuf inquired when the nomination for the Crestview Citizen of the Year is due and briefed the Council on his attendance to the virtual Florida League of Cities meeting.

Mr. Blocker stated that he would not be there for the September 14th meeting and would like to recommend Dr. Naomi Barnes for the Citizen of the Year Award.

Mayor Whitten discussed the needs for the Citizen Advisory Board concerning emails and a training.

14. Comments from the Audience

15. Adjournment

This meeting was adjourned by Mayor Whitten at 7:24 p.m.

Elizabeth M. Roy
Elizabeth M. Roy
City Clerk

JB Whitten
JB Whitten
Mayor