



CITY OF CRESTVIEW

OFFICE OF THE CITY CLERK

P.O. DRAWER 1209, CRESTVIEW, FLORIDA 32536

Phone # (850) 1560 Fax # (850) 682-8077

March 5, 2020

5:30 PM

Council Chambers

JOINT WORKSHOP LPA AND CITY COUNCIL

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Open Workshop**
4. **Approve Agenda**
5. **Action Items**
6. **Comments from the Audience**
7. **Comments from the Mayor and Council**
8. **Adjournment**

- 5.1. The purpose of this workshop is to begin the process of updating, correcting, and improving the Land Development Code.

Note: The Reports section is for items that were submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. These items will be scheduled under the section titles Presentations and Reports. Supporting documents must be submitted at this time to be on the regular agenda. All Action Item are for staff and elected officials only and must be submitted for approval no later than the Wednesday 10 days prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The Card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. If any person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City Council of the City of Crestview, Florida does not discriminate upon the basis of any individual's disability status. Anyone requiring reasonable accommodation as provided for in the American With Disabilities Act to insure access to and participation in the meeting should contact the Office of the City Clerk at (850)682-1560 prior to the meeting to make appropriate arrangements.

Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.



Staff Report

CITY COUNCIL MEETING DATE: March 5, 2020

TYPE OF AGENDA ITEM: Presentation

TO: Mayor and City Council
CC: City Manager, City Clerk, Staff and Attorney
FROM: Trae Duley, Planner
DATE: 3/2/2020
SUBJECT: The purpose of this workshop is to begin the process of updating, correcting, and improving the Land Development Code.

BACKGROUND:

Currently known as Chapter 102, the Land Development Code lays out all manner of procedures, definitions for boards and committees, design regulations, and various other ordinances and rules that maintain control over the course of developments throughout the City.

In April of 2019, the Community Development Staff began an evaluation of all the articles found within the code. The evaluation was at the direction of the City Manager to identify inconsistencies, undue regulation and opportunities for increased efficiency.

DISCUSSION:

The Table of Contents is the first item for discussion. This sets the tone for the remainder of the effort in rewriting the Code.

The Code needs to be short, simple, succinct. The public utilizing the code needs to be able to easily identify where their questions will be answered.

Provided as an attachment is a comparison of the current articles in the code and how they will be addressed in the new format.

The first article to be reviewed and replaced is the Administrative Article. Currently listed as Article II, the new article endeavors to streamline and improve the development review process and at the same time review the roles various boards and committees play in that development process.

At the meeting on Thursday, Staff will present an overview of the process and discuss with the City Council and the Local Planning Agency the process moving forward as well as any concerns the members may have.

GOALS & OBJECTIVES

This item is consistent with the goals in A New View Strategic Plan 2020 as follows;

Foundational- these are the four areas of focus that make up the necessary foundation of a successful local government.

Financial Sustainability- Achieve long term financial sustainability

Organizational Capacity, Effectiveness & Efficiency- To efficiently & effectively provide the highest quality of public services

Infrastructure- Satisfy current and future infrastructure needs

Communication- To engage, inform and educate public and staff

Quality of Life- these six areas focus on the overall experience when provided by the city.

Community Character- Promote desirable growth with a hometown atmosphere

Safety- Ensure the continuous safety of citizens and visitors

Mobility- Provide safe, efficient and accessible means for mobility

Opportunity- Promote an environment that encourages economic and educational opportunity

Play- Expand recreational and entertainment activities within the City

Community Culture- Develop a specific identity for Crestview

FINANCIAL IMPACT

There is no financial impact at this time to the City budget.

RECOMMENDED ACTION

Staff respectfully request City Council and Board Members attend the workshop to discuss a plan moving forward.

Attachments

1. The New Table of Contents

[illegible]